

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, August 27, 2012 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, County Attorney. Gena Hanks, Clerk to the Board joined the regular session at 7:00 p.m.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Staffing
- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Industrial Property
- Former Draper Elementary School

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business or industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Stamping

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Dove Industries Closing

Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. McCready and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

2. Welcome, Pledge and Invocation

a. Welcome

Chairman Sheffey welcomed those in attendance and called the meeting to order.

b. Pledge of Allegiance

Chairman Sheffey introduced representatives from Boy Scout Troop 48 and called on a scout from that troop to lead the Pledge of Allegiance.

c. Invocation

The invocation was provided by Dwight Haynes of Good News Chalk Talks.

Mr. Sheffey described the "Battle of the Bridge" event between the football teams of Pulaski County High School (Cougars) and Radford High School (Bobcats) and the agreement for the chairman/mayor of the losing team to wear the jersey of the winning team at the next Board/Council meeting. Mr. Sheffey noted that due to the Cougars win, Mayor Brown would be wearing the Cougar jersey at the next Radford City Council meeting.

Mr. Sheffey thanked the players and coaches of both teams and expressed appreciation to Coach Jones for sharing the team trophy for viewing at the Board meeting.

3. Recognitions

a. Adoption of Resolution for Vera Terry and Presentation to Retirees

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board adopted the following resolution honoring Vera Terry upon her retirement:

RESOLUTION OF APPRECIATION Vera Terry

WHEREAS, Vera Terry worked for the County for 45 years from January 1, 1964 to June 1, 2012; and

WHEREAS, Vera Terry only worked for two employers, Judge A. Dow Owens and Judge Colin Gibb; and

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

WHEREAS, Vera Terry started work with A. Dow Owens in October 1956 as a secretary and continued with him when he was elected Commonwealth Attorney in 1964 and as the Circuit Court Judge in July, 1983; and

WHEREAS, Vera Terry served as the legal secretary for Judge Colin Gibb from July, 1994 until her retirement; and

WHEREAS, Vera Terry served as the primary court reporter for the criminal cases and transcription of appealed cases: and

WHEREAS, Vera Terry was a dedicated public servant and displayed the upmost professionalism in all of her work and interaction with the public and court officials.

WHEREAS, the service provided by **Vera Terry** has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens.

NOW, THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service of **Vera Terry** to the county and its citizens; and;

BE IT FURTHER RESOLVED, that the text of this resolution be spread upon the minutes of the Board of Supervisors this 27th day of August 2012, in permanent testimony of its appreciation to the service of **Vera Terry.**

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Mr. McCarthy introduced Judge Colin Gibb and Judge Glenwood Lookabill. Judge Gibb expressed appreciation to Ms. Terry for her 45 years of dedicated service to the courts. Judge Gibb also recognized the friends and co-workers in attendance at the meeting to honor Ms. Terry for her services.

Board members presented tokens of appreciation to Ms. Terry in recognition of her retirement, including a framed copy of the previously adopted resolution.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

b. Featured Employees

Board members recognized Joey Williams of the Sheriff's Department, Chris Bullion of REMSI and Josh Tolbert of Emergency Services as the Featured Employees. Mr. Bullion was unable to attend the meeting. Board members presented a Fatz gift card to each featured employee, along with a plaque provided by the Chamber and New River Engraving.

4. Additions to Agenda

Mr. Huber advised there were no additions to the agenda.

Mr. Sheffey advised that all citizens speaking before the Board were requested to provide their name and address. Mr. Sheffey also advised individual citizens would be provided three minutes to speak, or if representing a group, five minutes would be provided.

5. Public Hearings

Mr. Sheffey explained the purpose of the public hearings.

a. Petition by NTELOS, Inc. for a Special Use Permit (SUP) on property owned by Cecil Clinton & Janet A. Shelton located at 6789 Izaak Walton League Rd., (Rt. 619), to allow Telecommunication Antennas and Towers, (085-001-0000-0008), (Ingles District).

Mr. Utt explained the following staff analysis, which was reported in the packet. Mr. Utt advised the Planning Commission recommended approval.

The applicants are requesting a Special Use Permit (SUP) to allow for the construction of a 150 ft. monopole structure with a 4 ft. lightning rod attached and associated ground equipment to be contained within a 7,000 square foot leased area. The proposed tower will allow Pulaski County Emergency Services and at least three (3) other wireless telecommunications carriers to co-locate on the tower. Ntelos, when possible, co-locates on available structures that connect with their coverage area. The applicant's analysis of its network indicates that there is a significant coverage gap in the Claytor Lake area. During this analysis, they found no existing suitable structures or towers in the immediate vicinity. This site is another location that meets the desired coverage objectives for the proposed tower.

The property is located on the west side of Claytor Lake off of Farmer Ln. (private right-of-way) as shown on the aerial. The

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

property is approximately 30.52 acres is open land with rolling hills and tree coverage, as shown in the site photos, Staff has reviewed the supporting documentation that has been provided by the applicants and that documentation appears to meet the requirements of Article 23 Standards for Telecommunication Antennas & Towers. Also included in the documentation is a letter providing the fall radius for the proposed tower.

The County's Telecommunication's Advisory Committee met to discuss the proposed tower on Thursday, August 23, 2012. The Committee fully supports the proposed 150' monopole tower for this location.

Staff would like to recommend to the Commission and Board the following conditions be part of the Special Use Permit (SUP) recommendation by the Commission and approval by the Board:

- 1) Tower owner shall provide Pulaski County emergency services antenna space on the proposed tower free-of-charge subject to the following: i) structural capacity of the tower; ii) applicable ground space availability and iii) provided that the emergency services' antenna do not cause radio frequency interference to other antenna already located upon the tower. Emergency services shall provide the equipment and tower owner shall install the antenna at the current market rate and invoice Pulaski County for such costs.
- 2) When the tower has been installed or erected, the activation of the tower shall be within the one (1) year time period from the Special Use Permit (SUP) approval date. If there has been no activation on the tower, the Board may choose to act upon the bond posted for abandonment to remove the tower.

Mr. Sheffey opened the public hearing.

Attorney Mike Pace described the request noting the request will allow for the construction of a 150 ft. monopole structure with a 4 ft. lightning rod attached and associated ground equipment and will also allow Pulaski County and at least three other wireless telecommunications carriers to co-locate on the tower.

Mr. Utt advised the Planning Commission recommended approval.

Mr. McCready inquired regarding any potential plans to install an emergency generator. Debbie Balsar responded no generator was planned for installation at this time, however, would be installed in the future. Mr. McCready described the severity of the recent wind storm and the resulting power outages. Ms. Balsar described the procedures by NTELOS in responding to power failures. Mr. McCready inquired if the county was going to be allowed to co-locate on the tower, with NTELOS

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

providing the minimal electricity needed. Ms. Balsar responded the county could co-locate on the tower.

Beth Lancaster inquired if the towers would be utilized to provide internet to the Snowville area. Mr. Huber described ongoing concerns regarding lack of internet in the Snowville area and requested NTELOS' consideration to allowing the co-locating of wireless internet providers. Mr. Pace advised this was a new request and could be considered.

Mr. McCready inquired regarding wind design speed on towers. Ms. Balsar explained the wind velocity report, noting the tower was designed for 90 mph wind speed.

There being no further comments, the public hearing was closed.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the Petition by NTELOS, Inc. for a Special Use Permit (SUP) on property owned by Cecil Clinton & Janet A. Shelton located at 6789 Izaak Walton League Rd., (Rt. 619), to allow Telecommunication Antennas and Towers with the following conditions: 1) Tower owner shall provide Pulaski County emergency services antenna space on the proposed tower free-of-charge subject to the following: i) structural capacity of the tower; ii) applicable ground space availability and iii) provided that the emergency services' antenna do not cause radio frequency interference to other antenna already located upon the tower. Emergency services shall provide the equipment and tower owner shall install the antenna at the current market rate and invoice Pulaski County for such costs; 2) When the tower has been installed or erected, the activation of the tower shall be within the one (1) year time period from the Special Use Permit (SUP) approval date. If there has been no activation on the tower, the Board may choose to act upon the bond posted for abandonment to remove the tower.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

- b. Petition by County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:

Mr. Utt suggested each amendment be reviewed and acted upon separately.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

- Article 1: Definitions, Use and Design Standards; add Interior Parcel line(s), Break the Plain or Split the Parcel line(s);

Mr. Utt provided background information including details on the proposed text amendments. Mr. Utt advised Planning Commission recommended approval of the text amendments.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the following text amendments:

ARTICLE 1: DEFINITIONS, USE AND DESIGN STANDARDS ¹

***Interior Parcel line(s), Break the Plain or Split the Parcel line(s):** If the owner owns one or more adjacent parcels he/she may build the structure across the interior parcel line(s). The structure will be required to meet the setbacks from the closest parcel line(s) to the structure. This is for zoning purposes only and the parcels involved are not intended to be sold separately. This will not constitute a legal lot line revision. The structure may be at least four (4) ft. over the interior parcel line(s).*

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

- Article 1: Definitions, Use and Design Standards; add Clay Shooting, Outdoor (private); Clay Shooting, Outdoor (public); Shooting/Firing Range, Outdoor (private); Shooting/Firing Range, Outdoor (public);
- Article 2, Agricultural (A1), Section 2-1; add as Uses Permitted by Right; Clay Shooting, Outdoor (private); Shooting/Firing Range, Outdoor (private);
- Article 2, Agricultural (A1), Section 2-3; add as Uses Permitted by Special Use Permit (SUP) Only; Clay Shooting, Outdoor (public); Shooting/Firing Range, Outdoor (public);
- Article 2, Agricultural (A1), Section 2-3; remove as Uses Permitted by Special Use Permit(SUP) Only; Outdoor Firing Range;

Mr. Utt provided background information including details on the proposed text amendments, noting the proposed text amendments were as the result of citizen inquiries. Mr. Utt explained staff had researched regulations related to private shooting ranges and found little information regarding local regulations. Mr. Utt advised the Planning Commission discussed the matter in detail. Mr. Utt also

¹ Title amended 04/25/2005

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

presented concerns which had been sent by email from Dana Spraker. Mr. Utt expressed concern over the difficulty in enforcing and administering the regulations.

Mr. Sheffey inquired if the proposed amendments only apply to areas designated as Agriculture. Mr. Utt confirmed Mr. Sheffey's understanding.

Mr. McCready inquired regarding specific acreage that would be required. Mr. Utt suggested it may be appropriate to table the matter if the acreage needed to be specified. Mr. McCready advised the Code of Virginia has laws that go far beyond zoning and anything in the private realm should be left to the individual landowner.

Mr. Sheffey inquired if any other locality had addressed this matter. Mr. Utt advised an inquiry had been sent to the Institute of Government, with little response indicating one way or another.

Mr. Utt advised the Planning Commission recommended approval at this time, noting the matter could be reviewed in the future if needed.

Mr. Pratt recommended leaving the ordinance as is for private shooting ranges.

Mr. Sheffey opened the public hearing.

Ms. Jean Evans inquired as to what prompted the review of the ordinance. Mr. Utt described being approached by two property owners on separate occasions, with one property owner wanting a clay shooting range and the other an outdoor firing range which had more potential to be public than private.

Mr. Sherrill VanDyke expressed concern over the county infringing on the rights of citizens and those citizens should be allowed to shoot on private property suggesting the ordinance goes against the constitutional rights of citizens.

Mr. Huber described the existing ordinance and proposed changes.

Ms. Beth Lancaster inquired if there was any type of noise ordinance that would regulate shooting after dark. Mr. Utt advised the county did have a noise ordinance which prohibits certain noise levels after 10:00 p.m.

There being no further comments, the hearing was closed.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. McCready advised the amendments being proposed were a step in the right direction to reduce the existing restriction on private shooting ranges and is currently included the zoning ordinance.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved the following text amendments, as recommended by the Planning Commission:

ARTICLE 1: DEFINITIONS, USE AND DESIGN STANDARDS ²

Clay Shooting, Outdoor (private): *A recreational activity, open only to bona fide members and guests, where participants attempt to break clay disks flung into the air at high speed from a variety of angles. Clay Shooting includes, but is not limited to, skeet, trap, sporting clays, five stand, F. I. T. A. S. C. (a more disciplined European form of sporting clays).*

Clay Shooting, Outdoor (public): *A recreational and competitive activity, open to the public for a fee and/or competition, where participants attempt to break clay disks flung into the air at high speed from a variety of angles. Clay Shooting includes, but is not limited to, skeet, trap, sporting clays, five stand, F. I. T. A. S. C. (a more disciplined European form of sporting clays).*

Shooting/Firing Range, Outdoor (private): *A specialized facility, open only to bona fide members and guests, designed for firearms practice at fixed targets in a protected area. Outdoor shooting/firing ranges are backed by a high retaining wall, earth mound, sandbag barrier or specially designed funnel-shaped traps to prevent the ricochet of bullets or shots going outside the bounds of the shooting range. Most outdoor ranges may restrict the maximum caliber size.*

Shooting/Firing Range, Outdoor (public): *A specialized facility, open to the public for a fee, competition, and/or training, designed for firearms practice at fixed targets in a protected area. Outdoor shooting/firing ranges are backed by a high retaining wall, earth mound, sandbag barrier or specially designed funnel-shaped traps to prevent the ricochet of bullets or shots going outside the bounds of the shooting range. Most outdoor ranges may restrict the maximum caliber size.*

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-1 Uses Permitted by Right

- *Clay Shooting, Outdoor (private)*
- *Shooting/Firing Range, Outdoor (Private)*

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-3 Uses Permitted by Special Use Permit (SUP) Only

- *Clay Shooting, Outdoor (public)*
- *Shooting/Firing Range, Outdoor (public)*

² Title amended 04/25/2005

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

2-3 Uses Permitted by Special Use Permit (SUP) Only

~~• Outdoor Firing Range~~

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

• Article 1: Definitions, Use and Design Standards; revise Farming, Small-scale:

Mr. Utt explained the request by property owners in the New River community to allow other types of small animals in the Rural Residential (RR) district. Mr. Utt described staff's research of the State Code, including consultation with Virginia Tech Extension Service staff and advised the research and consultations helped in compiling the table included with the records of this meeting describing the agricultural approach.

Mr. Sheffey confirmed the area in question was Rural Residential. Mr. Utt confirmed Mr. Sheffey's understanding.

Mr. Sheffey opened the public hearing.

There were no citizen comments and the hearing was closed.

On a motion by Mr. McCreedy, seconded by Mr. Pratt and carried, the Board approved the following text amendments as recommended by the Planning Commission:

Farming, Small-scale: The small-scale production, keeping or maintenance, for personal use, of plants, trees and animals useful to man as defined under farming, including haying. Animals shall be limited to cattle, horses, ponies, mules, *goats, sheep, llamas, and alpacas*. Animals shall be permitted at a maximum of one (1) animal *unit* per acre *at the mature weight of the animal*.³

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

³ Definition added 08/25/2003

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

6. Presentations and Citizen Comments

Mr. Sheffey read the following statement expressing concern that there may be incorrect information being spread about the NRV Sustainability Grant time table:

"The Pulaski County Board of Supervisors is concerned that there may be incorrect information being spread about the NRV Sustainability Grant time table. I would like to correct and clarify this information.

"The Pulaski County Board of Supervisors expects the final report from the New River Valley Planning District Commission on the Sustainability Grant to be delivered to us in late 2013 or in early 2014. After the Board has had time to review the report, the Board will advertise for a public hearing. At this public hearing, all citizens will have a chance to offer comments. At this time, the Board of Supervisors estimates the public hearing will take place in the late spring or summer of 2014. After the public hearing, the Board may take several months to consider the comments. The Board will then take the subject up in a regular monthly board meeting for Board discussion and a vote. As a part of that discussion, the Board would consider whether to incorporate any, or none, of the grant recommendations in the next revision of the Pulaski County Comprehensive Plan. The Pulaski County Comprehensive Plan is due to be revised on or after October 2014.

"Until this public hearing in 2014, the Pulaski County Board of Supervisors will take no actions and plan no discussions on the Sustainability Grant. Any actions dealing with the County Comprehensive Plan MUST have a public hearing prior to adoption.

"After the report is received from the New River Valley Planning District Commission, the County will post it on the County web site for all to see.

"Again, the Pulaski County Board of Supervisors will take no action or have any discussions on the Sustainability issue until after the public hearing in the spring or summer of 2014."

a. Presentations

There were no scheduled presentations.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

b. Citizen Comments

1. Catherine Turner

Ms. Turner presented information describing the New River Valley Livability Initiative Timeline. Ms. Turner described the congressional districts to be declared a National Heritage area resulting in control by the National Park Service and NGO for management. Ms. Turner expressed concern that legislators are circumventing local governments and that the Board of Supervisors did not vote to join the livability partnership.

Ms. Turner expressed appreciation for the timeline provided by Mr. Sheffey. Ms. Turner described plans for a presentation to be made to a group known as the Sustainable Freedom Lab which is part of a webinar series. Ms. Turner read a resolution to protect citizen property rights which had been drawn up by an attorney and inquired if the Board would be interested in taking part in the resolution.

Mr. Sheffey advised the Board would review the resolution.

2. Debbie Mohay

Mr. Sheffey advised Ms. Mohay had requested time on the agenda; however, Ms. Mohay did not attend the meeting.

3. Others

Ms. Genie Zunic presented a letter from the Department of Housing and Community Development which she described as having been sent to Westchester, NY and in which a locality was going bankrupt fighting HUD over requirements of HUD Grant. Ms. Zunic expressed concern over Pulaski County's potential to experience similar issues.

Reverend Wilfred Overton described concerns related to a recent funeral procession in which the procession was required to stop at stop lights due to lack of policing. Reverend Overton inquired as to who was responsible for arranging for law enforcement to provide escorts during funeral processions.

Mr. Sheffey suggested the directorship of funeral homes are responsible for making those arrangements. Mr. Sheffey offered for county staff to contact the Sheriff's Department in response to Reverend Overton's inquiry.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Ms. Jean Evans inquired as to the reason for the county no longer having bond referendums for new schools being built, suggesting any decision regarding building of new schools should be up to the citizens through a bond referendum.

Mr. McCready described the State Code which allows for localities to issue debt for a specific purpose and not requiring a bond referendum. Mr. McCready advised any decision to hold a referendum for new schools would be made jointly between the School Board and Board of Supervisors.

Ms. Evans inquired as to the financing methods used for the new Riverlawn Elementary School. Mr. McCready advised the county had obtained very favorable interest rates through a combination of funding sources. Mr. Sheffey requested staff provide details on any procedures for issuing bond referendums, as well as financing methods for new schools.

Ms. Evans inquired if the IDA is required to borrow money without Board of Supervisors' approval. Mr. Huber responded the IDA has the authority to borrow money without Board of Supervisors' approval.

Mr. Doug Walsh, representing Radford University Foundation, thanked the Chairman Sheffey and county staff for visiting with the Foundation to discuss economic development matters. Mr. Walsh described the history of the Radford University Foundation's occupancy of the former Saint Albans facility. Mr. Walsh indicated the condition of the building is deteriorating rapidly.

Mr. John Cox, Executive Director of the Radford University Foundation, also thanked Board and county staff for meeting with RU Foundation representatives. Mr. Walsh and Mr. Cox expressed concern over use of part of the former Saint Albans facility as a "haunted house" and the inability of the Foundation to increase commerce in the community.

Mr. Sheffey suggested county staff meet with SHAH Development as the owners of the property, as well as the real estate representatives, to discuss the concerns. Mr. Cox offered to pass along the suggestion by Mr. Sheffey to the Foundation but noted that a change of use was a precondition for at least one RU Real Estate Foundation Board member. Mr. Sheffey further reiterated the suggestion for Radford University Foundation to meet with county staff.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. Carl Lambert referenced a Freedom of Information Act (FOIA) request submitted by him to the county related to interior duct work that had been taken out of the old Renfro building and sold by the School Board. More specifically, inquiring as to the whereabouts of a "chiller" which Mr. Lambert believed to be removed from the building. Mr. Lambert indicated he had also requested a tour of the building which had not been scheduled. Mr. Lambert advised he had been told by Mr. Hiss that the chiller may have been taken by Renfro.

Mr. Lambert questioned who monitors the removal/disposal of items from the building, as well as which entity receives funds from any sale of items. Mr. Lambert expressed concern that the building should not be used by the School Board and should be placed on the listing of county buildings available for marketing.

Mr. Sheffey requested county staff review Mr. Lambert's concerns and provide an update at the September Board meeting.

Ms. Brenda Blackburn referenced a previous Board meeting in which a statement was made by a Board member referencing an article from the Southwest Times (SWT) regarding the Heron's Landing sale. Specifically, that the "Blackburn" name was also mentioned in that same edition of the Southwest Times. Ms. Blackburn advised of having viewed the specific edition of the SWT which was referenced by the Board member and could not find any reference to "Blackburn" in that edition. Ms. Blackburn cautioned Board members to not discuss Ms. Blackburn's family in Board meetings.

Mr. Paul Palante indicated he was familiar with the process for bond issues. Mr. Palante also described his understanding of the history of VDOT maintenance of roads and the progression towards localities becoming more dependent upon the state.

7. Highway Matters:

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised work was ongoing for items on the KAT.

Mr. Clarke also advised the shoulder work on Newbern Road and Cougar Trail Road is complete.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. Clarke advised speed limit signs had been approved for Morgan Farm Road, Highland Road, Sharon Drive and Warden Court.

Mr. Clarke advised of two scheduled public hearings as follows: Rt. 693, September 11th at Snowville Elementary School at 5:00 p.m.; and I-81 bridges over New River, September 25th, at Radford Municipal Building, 5:00 p.m.

Mr. Clarke advised the issue regarding trees on Robinson Tract Road had been addressed.

Mr. Clarke and Mr. O'Dell advised the cleanout around the Max Creek bridge had been addressed.

Mr. McCready inquired regarding the outcome of a request for guardrails on Rt. 11 just around the area of the Dogwood Lodge. Mr. Clarke advised this area did not qualify for guardrails.

2. Update - VDOT on Preventative Brush Cutting

No report was provided at this time.

b. Request for Prohibiting Tractor Trailer Crossing on Back Creek Bridge

Mr. Victor Shepherd described a request for additional signage alerting travelers that tractor trailers are prohibited from crossing over Back Creek Bridge. Mr. Clarke advised signage currently exists on Rt. 100 at Highland Road and at Rt. 617 on Ruebush Road. Mr. Clarke also advised the issue is related to "weight" of trucks and not prohibiting tractor trailers and further that the process for prohibiting tractor trailers requires a public hearing, etc.

Mr. Sheffey confirmed the Sheriff could issue a citation to trucks if there is an issue with the weight of the tractor trailer. Mr. Sheffey inquired if the wording "not recommended" could be added to signage.

Mr. McCready advised of similar concerns in the area of his business as trucks are traveling to Phoenix Packaging and the inability to turn around on the gravel farm road. Mr. McCready indicated involvement by the State Police could help in deterring tractor trailers from traveling on the road. Mr. McCready also advised of concerns related to non-English speaking drivers being unable to read existing signage which provides a weight limit on the bridge. Mr. McCready also described signage in Salem at Exit 137 alerting citizens to incorrect GPS services.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. Clarke was requested to provide the Board with the procedures for prohibiting through trucks.

c. Ruebush Road Speed Limit

Dr. Rodell Cruise requested a reduction in speed limit on Ruebush Road, citing safety concerns due to travelers speeding in excess of 55 mph. Dr. Cruise advised the location of more residential homes along the road attributed to the need for a lower speed limit. VDOT to conduct informal speed study.

d. Potential Revenue Sharing Projects

Mr. Huber described an announcement by VDOT as to a request for potential revenue sharing projects. Mr. Clarke explained the revenue sharing options. Mr. Huber advised of the potential use of revenue sharing funds for road improvements to the Radford University Foundation.

e. Request for Speed Limit Signs in Heron's Landing

Mr. Sheffey inquired if a lack of posting indicated an automatic 55 mph speed zone. Mr. Clarke responded some areas, as described by the State Code, allow for a 25 mph speed zone based on density. Mr. Clarke advised no informal speed study is needed, but VDOT could erect a 25 mph sign at each of the entrances.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board requested VDOT erect 25 mph signage at each of the appropriate entrances to the Heron's Landing subdivision.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

f. Plant Mix Paving of C. V. Jackson Road (Rt. 759)

Mr. Clarke advised it would take approximately \$40,000 of the existing road improvement funds for VDOT crews to repave C.V. Jackson Road (entrance to NRV Airport). Mr. Hiss noted the New River Valley SkyFest AirShow was scheduled for the weekend of September 7-9, 2012.

g. Citizen Comments

Ms. Erin Edwards requested an update on improvements to the Pond Lick Hollow Road. Mr. Clarke advised work had been done up to standard. Mr. Clarke suggested the potential for installing delineator posts. Mr. McCready also suggested consideration to installation of yellow

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

or orange barrels. Mr. Clarke advised he was uncertain if barrels would be considered a "fixed object"; however, he would review the matter with VDOT's engineering department. Mr. Huber clarified that residents are looking for a physical barrier.

Mr. Sherrill VanDyke inquired as to the status of a question posed at the July 2012 Board meeting regarding why Farris Road was placed on the six-year road listing. Staff was directed to research the matter and provide an update directly to Mr. VanDyke.

Mr. VanDyke inquired as to timeframe for a public hearing on Lead Mines Road improvements. Mr. Clarke advised a public hearing on the design of the road would be scheduled in the future for the extension of 1.3 miles. Mr. VanDyke inquired if Julia Simpkins Road would be considered. Mr. Clarke advised Julia Simpkins Road was next on the project listing.

h. Board of Supervisors Comments

Mr. McCready suggested use of inmates, county deputies and county equipment for brush cutting and use of revenue sharing funds for funding in providing preventative maintenance. Mr. Clarke was requested to provide the Board with an update at the September Board meeting on preventative brush cutting.

Mr. McCready thanked VDOT for the work done on Cougar Trail and Newbern roads and suggested cutting back of rocks from the inside corner.

Mr. O'Dell requested a temporary speed limit sign on Simpkiestown Road due to heavy traffic and speeding. Mr. Clarke advised VDOT does not routinely erect temporary speed limit signage.

Mr. Bopp thanked VDOT for addressing the entrance issue at Schrader Hill Road on Robinson.

Mr. Bopp inquired if VDOT could address the "Canadian thistle" problem along Schrader Hill Road. Mr. Clarke offered to have VDOT staff review the matter.

Mr. Sheffey thanked VDOT for postings on Morgan Farm Road and Highland Road.

Mr. Huber advised of several contacts by email to Mr. Clarke regarding issues along the shoulder on Rt. 11. Mr. Clarke advised VDOT staff was reviewing the request.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. Huber advised of a piece of missing pavement along the white line beside of Pulaski County High School. Mr. Clarke offered to have VDOT staff review the matter.

8. Treasurer's Report

Treasurer Melinda Worrell provided the monthly report to the Board. Mr. McCready noted the figures provided by the Treasurer were higher than usual.

9. Reports from the County Administrator & Staff:

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the following action related to the listed appointments:

a. Appointments:

1. Social Services Board

The Board appointed Elaine Powell for a four-year term ending August 31, 2016.

2. Agency on Aging

The Board reappointed Elaine Powell as member, and Robert Hiss as alternate, for an additional one-year term ending September 30, 2013.

3. Board of Zoning Appeals

The Board recommended Mike Cox to serve as a member for appointment as a second alternate.

4. Joint Elected Officials Committee

The Board appointed Charles Bopp and Andy McCready to serve on a newly created Joint Elected Officials Committee.

5. CDBG Housing Management Team

The Board appointed the following individuals to the Management Team: Bill Pedigo, Town Engineer; David Clark – Councilman (alternate replacing Mr. Robert Bopp); Joseph Goodman – Councilman (alternate, replacing Mr. Welker); Julia Kriss, New River Historical Society and Beulah Webb, Spark Plug.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

The Board also appointed the following members to the Housing Oversight Board: Bill Pedigo, Town Engineer; David Clark – Councilman (alternate, replacing Mr. Robert Bopp); and Joseph Goodman - Councilman (alternate replacing Mr. Morgan Welker).

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey,
Mr. Bopp, Mr. Pratt.

Voting no: None.

b. Hiwassee Park Improvements

Mr. Huber described the existing roofs, bleachers and playground equipment as being in poor condition and recommended the existing equipment be replaced, with fundraising assistance from the community in the same manner as was done at the former Gresham Elementary school. Mr. Huber also advised of some playground equipment left at the former Newbern Elementary School and the potential for moving that equipment to the Hiwassee Park.

Mr. Sheffey advised that Lowes had assisted with providing picnic tables at the Belspring and New River playgrounds and suggested the potential for contacting Lowes to provide assistance with the improvements to the Hiwassee Park.

Mr. McCready advised the amount of funding needed to complete the project would likely be minimal, particularly with use of inmates and use of old equipment from the Newbern School.

By consensus, the Board approved proceeding with use of the old Newbern school playground equipment, pending approval by the School Board, and encouraging fundraising in the community.

c. Status of Fiber Project

Mr. Huber introduced Dennis Reese with Citizens Telephone Cooperative. Mr. Reese described the 186 mile project, noting the project was 68% complete in Pulaski County with an anticipated completion by the end of 2012. Mr. Reese advised Citizens Telephone Cooperative is separate from Citizens Cable.

Mr. O'Dell inquired as to any plans for providing service to the Snowville area. Mr. Reese advised Snowville was not part of the project area at this time; however, they would continue to work in expanding the service area.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. McCready inquired regarding how many separate fibers were in the cable being installed. Mr. Reese advised over 240 fibers were bundled in the cable. Mr. Reese also described the route for installation of cable from Floyd County to Christiansburg.

Mr. Huber advised fiber was being installed up to Peaks Knob, with a signal transmitted to Snowville Elementary School. Mr. McCready inquired regarding the status of any right-of-way issues going up the mountain. Mr. Reese offered to follow-up on this request and provide an update to staff and Board.

d. Update from APCo

Ms. Mary Bagley, Manager of External Affairs with APCo, introduced Tim Pickett, Supervisor of APCo's distribution system, and David Bennett, APCo's Customer Service Engineer. Ms. Bagley explained the roles of Mr. Pickett and Mr. Bennett during a storm restoration process. Ms. Bagley described the proposed vegetation management pilot, which is currently under review by APCo and suggested the Board may be interested in the program.

Mr. Sheffey thanked Ms. Bagley and APCo for the quick response by APCo in responding to the power outages and trimming of trees during the recent wind storm event. Ms. Bagley described the dangers encountered by APCo staff resulting from trees having fallen on power lines.

Mr. McCready described concerns by the fire department personnel and volunteers when responding during emergencies where trees are burning due to downed power lines. Mr. McCready further described the inability of fire department personnel to take action to remove power lines due to inexperience in electrical training. Mr. McCready suggested ongoing preventative maintenance of trees would assist in this effort, as well as training by APCo of fire department responders.

Ms. Bagley indicated APCo would work with county EMS staff to respond to the needed training. Ms. Bagley also requested APCo be notified of specific areas where preventative tree maintenance is needed. Ms. Bagley expressed appreciation to fire department personnel and volunteers, as well as APCo field staff for the quick response during the recent wind storm.

Mr. McCready also expressed appreciation to APCo staff and suggested ongoing prioritization by APCo in preventative maintenance.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. Sheffey also expressed appreciation to Town of Pulaski Mayor Jeff Worrell for communications provided during the recent wind storm event. Mr. Sheffey noted the benefits of having Mr. Worrell working at the local level in his capacity as both Mayor and as an employee of APCo.

e. Update on Garage Expansion

County Engineer Jared Linkous provided an update on the responses received from the Requests for Proposals for Architectural Services and described the Scope of Work for the project. Mr. Linkous also provided an explanation for splitting of the site/civil work. Mr. Linkous indicated the low bidder for the site work was Thompson and Litton and the low bidder for the building design was Tom Douthat.

Mr. McCready requested staff communicate with Ronnie Nichols regarding the status of the project.

Mr. Sheffey inquired as to a timeframe for the project. Mr. Linkous advised there was no defined schedule for the site grading; however, once the notice of award is issued, the work would be completed within two to three months and the work by Mr. Douthat to be completed within seven weeks, also upon authorization.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved award of the county garage expansion project to the low bidders, Thompson and Lytton and Tom Douthat, as recommended by staff.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

f. Update on Unsafe Properties Ordinance- 3707 Morehead Lane, Pulaski

Mr. Huber provided updated pictures of the site and requested the Board approve applying the Unsafe Structure Ordinance to the property.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board approved applicability of the unsafe structure ordinance to 3707 Morehead Lane, Pulaski.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

g. Key Activity Timetable

Mr. McCready advised he had been invited by Ms. Newby to attend the software demonstrations, with work ongoing on that project.

Mr. Sheffey inquired regarding the status of phones for the Dublin and Pulaski Middle schools. Mr. Huber confirmed the phone installations were complete as a result of the School Board finding funding for the two phone systems.

Mr. Huber described efforts by staff in developing a "to-do" list which will integrate the Board Goals, Key Activity Timetable and the Three-Month Supervisory Goals into one document.

h. McGlothlin Property – 5247 Highland Road

Mr. Huber advised that Mr. McGlothlin is asking the county to not remove the primary structure on the condition that he follows through with certain stipulations. Mr. Huber advised that county staff had confirmed that the mobile home could be removed from within the building grounds and that the existing building is structurally sound.

Mr. Sheffey expressed concern over the issues with the property had been ongoing for over two years.

Code Enforcement Officer Jamie Radcliffe described issues with the property.

By consensus, the Board declined to accept the offer by Mr. McGlothlin, indicating the September 11, 2012 deadline will remain in place for removal of the structure, with an update to be provided to the Board at its September 24th meeting.

10. Items of Consent

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board approved the items of consent as follows:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

a. Approval of Minutes of July 23, 2012 Meetings

The Board approved the minutes of the July 23, 2012 Board of Supervisors meeting.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

b. Accounts Payable

The Board approved accounts payable for checks numbered 2028432 through 2028870, subject to audit.

c. Interoffice Transfers & Appropriations

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the interoffice transfers #2 totaling \$54,228.79 and budget adjustments as follows:

GENERAL FUND #1		
Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-016150-0500	Library Donations	\$ 345.62
100-041010-0100	Insurance Recoveries	165.50
100-041020-0001	Sale of Vehicles	2,150.00
100-016030-1100	Share of Seized Property/Sheriff	4,839.68
100-019020-4000	Haz Mat Reimbursements	1,480.00
100-024040-3900	Clerk of Circuit Court Records Preservation Grant	7,546.00
100-018030-0200	Expenditure Reimbursements	310.00
	TOTAL	\$ 16,836.80
EXPENDITURES:		
100-073100-6025	Library Youth & Adult Programs	\$ 300.00
100-073100-3170	Library Professional Services	45.62
100-071320-6007	Randolph Park Repair & Maintenance Supplies	165.50
100-093000-9204	Transfer to Internal Service Fund	2,150.00
100-031200-6017	Supplies/Equipment Seized Assets	4,839.68
100-092110-5850	Transfer to Newbern Fire Department	1,100.00
100-035500-5900	Emergency Management Haz Mat	380.00
100-021600-8302	Clerk of Circuit Court Records Preservation	7,546.00
100-032220-8101	Fairlawn Fire Department Machinery & Equipment	310.00
	TOTAL	\$ 16,836.80

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

GENERAL FUND #2		
Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
	TOTAL	\$ -
<u>EXPENDITURES:</u>		
100-073150-6012	Library State Aid Books & Subscriptions	\$ (49,200.00)
100-073150-1110	Library State Aid Salaries & Wages	6,820.00
100-073150-3170	Library State Aid Professional Services	10,180.00
100-073150-3320	Library State Aid Maintenance Service Contracts	11,500.00
100-073150-5540	Library State Aid Travel Convention & Education	700.00
100-073150-6021	Library State Aid Computer Software	2,000.00
100-073150-6022	Library State Aid Circulation Supplies	7,000.00
100-073150-8101	Library State Aid Machinery & Equipment	10,000.00
100-073150-8102	Library State Aid Furniture & Fixtures	1,000.00
	TOTAL	\$ -
INTERNAL SERVICE FUND #1		
Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
600-041050-1000	Transfer from General Fund	\$ 2,150.00
	TOTAL	\$ 2,150.00
<u>EXPENDITURES:</u>		
600-012560-8101	County Garage Machinery & Equipment	\$ 2,150.00
	TOTAL	\$ 2,150.00

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

SCHOOL FUND #1

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
		TOTAL \$ -
<u>EXPENDITURES:</u>		
4-205-061410-5540-€	Convention & Education - Office of the Principal	\$ 2,253.79
4-205-062130-5540-€	Convention & Education - Information Services	(2,253.79)
		TOTAL \$ -

FISCAL YEAR 2012

School Journal Entries - Re-allocation of Expenses from Major Function 62000 to 61100

(Administration to Instruction)

	<u>G/L Line Item #</u>	<u>Debit</u>	<u>Credit</u>
<u>Information Services (Asst. Supt.)</u>			
Salaries & Wages Secretary	205-062130-1129-900		48,610.00
FICA	205-062130-2100-900		3,012.00
VRS – Retirement	205-062130-2210-900		4,370.00
VRS – Health	205-062130-2220-900		231.00
VRS – GLI	205-062130-2400-900		108.00
	Subtotal		56,331.00

Instructional Support - Social Worker - 61220

Salaries & Wages Coordinator	205-061220-1129-300-100	48,610.00	
FICA	205-061220-2100-300-100	3,012.00	
VRS - Retirement	205-061210-2220-300-100	4,370.00	
VRS – Health	205-061220-2220-300-100	231.00	
VRS – GLI	205-061220-2400-300-100	108.00	
	Subtotal	56,331.00	

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Student Services - VTSF 62131:

Purchase of Services - Other Governmental	205-062130-3850-900-000-338	50,829.00
Convention & Education	205-062130-5540-900-000-338	4,335.00
Subtotal		55,164.00

Instructional Support - Guidance - 61210

Purchase of Services Other Governmental	205-061210-3850-300-100-338	50,829.00
Convention & Education	205-061210-5540-300-100-338	4,335.00
Subtotal		55,164.00

Student Services - 62131

Salaries & Wages Coordinator	205-062131-1129-900	74,000.00
FICA	205-062131-2100-900	5,279.00
VRS Retirement	205-062131-2210-900	7,843.00
VRS Health Care Credit	205-062131-2220-900	408.00
HMP	205-062131-2300-900	6,372.00
VRS Group Life	205-062131-2400-900	190.00
Local Mileage	205-062131-5510-900	1,000.00
Convention & Education	205-062131-5540-900	550.00
Educational Supplies	205-062131-6013-900	4,250.00
Testing Materials	205-062131-6023-900	350.00
Subtotal		100,242.00

Instructional Support - Guidance - 61210

Salaries & Wages Coordinator	205-061210-1129-900	74,000.00
FICA	205-061210-2100-900	5,279.00
VRS Retirement	205-061210-2210-900	7,843.00
VRS Health Care Credit	205-061210-2220-900	408.00
HMP	205-061210-2300-900	6,372.00
VRS Group Life	205-061210-2400-900	190.00
Local Mileage	205-061210-5510-900	1,000.00
Convention & Education	205-061210-5540-900	550.00
Educational Supplies	205-061210-6013-900	4,250.00
Testing Materials	205-061210-6023-900	350.00

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

	Subtotal	100,242.00
 <u>REMS Grant – 62131</u>		
In-Service	62131-3160-900-000-958	95,755.00
Convention & Education	62131-5540-900-000-958	67,186.00
	Subtotal	162,941.00
 <u>Office of the Principal – 61410</u>		
In-Service	205-061410-3160-300-100-958	95,755.00
Convention & Education	205-061410-5540-300-100-958	67,186.00
	Subtotal	162,941.00
 <u>Student Services - LINK TEAM 62131</u>		
Salaries – Supplement	205-062131-1621-900-000-959	12,000.00
FICA	205-062131-2100-900-000-959	918.00
Purchase of Services - Other	205-062131-3850-900-000-959	133,770.00
Convention & Education	205-062131-5540-900-000-959	5,123.00
Educational Supplies	205-062131-6013-900-000-959	8,600.00
	Subtotal	160,411.00
 <u>Instructional Support - Guidance - 61210</u>		
Salaries - Supplement	205-061210-1621-900-000-959	12,000.00
FICA	205-061210-2100-900-000-959	918.00
Purchase of Services - Other	205-061210-3850-900-000-959	133,770.00
Convention & Education	205-061210-5540-900-000-959	5,123.00
Educational Supplies	205-061210-6013-900-000-959	8,600.00
	Subtotal	160,411.00
 <u>Psychological Services - 62230</u>		
Salaries & Wages Director	205-062230-1114-900	86,460.00
Salaries & Wages Coordinator	205-062230-1129-900	71,101.00
Salaries & Wages Secretaries	205-062230-1156-900	78,858.00
FICA	205-062230-2100-900	18,310.00
VRS - Retirement	205-062230-2210-900	26,117.00
VRS - Health Care Credit	205-062230-2220-900	1,383.00

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

VRS - Group Life	205-062230-2400-900	645.00
Worker's Compensation	205-062230-2700-900	1,767.00
Professional Services - Medical	205-062230-3110-900	1,000.00
Legal Services	205-062230-3150-900	1,000.00
Maintenance Service Contracts	205-062230-3320-900	1,000.00
Local Mileage	205-062230-5510-900	6,900.00
Convention & Education	205-062230-5540-900	4,000.00
Dues & Association Memberships	205-062230-5810-900	300.00
Office Supplies	205-062230-6001-900	1,500.00
Educational Supplies	205-062230-6013-900	2,720.00
Testing Materials	205-062230-6023-900	2,000.00
	Subtotal	305,061.00

Instructional Support - 61310

Salaries & Wages Director	205-061310-1114-300-200	86,460.00
Salaries & Wages Coordinator	205-061310-1129-300-200	71,101.00
Salaries & Wages Secretaries	205-061310-1156-300-200	78,858.00
FICA	205-061310-2100-300-200	18,310.00
VRS - Retirement	205-061310-2210-300-200	26,117.00
VRS - Health Care Credit	205-061310-2220-300-200	1,383.00
VRS - Group Life	205-061310-2400-300-200	645.00
Worker's Compensation	205-061310-2700-300-200	1,767.00
Professional Services - Medical	205-061310-3110-300-200	1,000.00
Legal Services	205-061310-3150-300-200	1,000.00
Maintenance Service Contracts	205-061310-3320-300-200	1,000.00
Local Mileage	205-061310-5510-300-200	6,900.00
Convention & Education	205-061310-5540-300-200	4,000.00
Dues & Association Memberships	205-061310-5810-300-200	300.00
Office Supplies	205-061310-6001-300-200	1,500.00
Educational Supplies	205-061310-6013-300-200	2,720.00
Testing Materials	205-061310-6023-300-200	2,000.00
	Subtotal	305,061.00

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Related Services - 62240

Salaries & Wages - Speech & Vision	205-062240-1139-900	422,982.00
FICA	205-062240-2100-900	29,639.00
VRS - Retirement	205-062240-2210-900	47,419.00
VRS - Health Care Credit	205-062240-2220-900	2,512.00
HMP	205-062240-2300-900	23,759.00
VRS - Group Life	205-062240-2400-900	1,172.00
Worker's Compensation	205-062240-2700-900	2,872.00
Other Professional Services	205-062240-3141-900	15,116.00
Telecommunications	205-062240-5001-900	327.00
Local Mileage	205-062240-5510-900	17,651.00
Convention & Education	205-062240-5540-900	10,000.00
Office Supplies	205-062240-6001-900	870.00
Other Operating Supplies	205-062240-6014-900	36,827.00
Testing Materials	205-062240-6023-900	506.00
Subtotal		611,652.00

Instruction - 61100

Salaries & Wages - Speech & Vision	205-061100-1139-200-200	422,982.00
FICA	205-061100-2100-200-200	29,639.00
VRS - Retirement	205-061100-2210-200-200	47,419.00
VRS - Health Care Credit	205-061100-2220-200-200	2,512.00
HMP	205-061100-2300-200-200	23,759.00
VRS - Group Life	205-061100-2400-200-200	1,172.00
Worker's Compensation	205-061100-2700-200-200	2,872.00
Other Professional Services	205-061100-3141-200-200	15,116.00
Telecommunications	205-061100-5001-200-200	327.00
Local Mileage	205-061100-5510-200-200	17,651.00
Convention & Education	205-061100-5540-200-200	10,000.00
Office Supplies	205-061100-6001-200-200	870.00
Other Operating Supplies	205-061100-6014-200-200	36,827.00
Testing Materials	205-061100-6023-200-200	506.00

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Subtotal	611,652.00	
GRAND TOTALS	1,451,802.00	1,451,802.00

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Agreement with Universal Communications Systems

The Board approved an amendment to the Universal Communications System Agreement between First Century Communications, Inc. and the county for the "Alert Pulaski" system.

2. Pulaski Adult Daycare Planning Grant Contract

The Board approved contract documents for the Pulaski Adult Daycare Planning Grant application, a copy of which is filed with the records of this meeting.

3. DCR Storm Water Quality Grant Application

The Board approved sending the New River Valley Planning District Commission a letter of support of pursuing a Virginia Department of Conservation and Recreation grant to develop local storm water programs meeting the state mandated July 1, 2014 deadline transferring responsibility of this program from the state to localities.

e. Personnel Changes

The Board reviewed recent personnel changes.

f. Personnel Policy Amendment – Sick Leave Bank

The Board approved the following amendments to the Personnel Policy as relates to the Sick Leave Bank:

F10. SICK LEAVE BANK POLICY

The intent of the Sick Leave Bank is to provide some protection for beginning employees who have not had time to build up sick leave days and for those employees who may experience a catastrophic or long-term illness.

Membership:

1. Membership shall be on voluntary basis only.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

2. Membership ~~shall be continuous unless withdrawn~~ must be renewed in writing prior to July 1 of each year.
3. Membership is available to permanent employees who earn sick leave benefits monthly, and have satisfactorily completed the six-month probationary period.

Enrollment:

1. An eligible employee may enroll by donating a minimum of one (1) day per year of his or her accumulated sick leave to the bank.
2. A Sick Leave Bank Enrollment Form must be submitted to the Director of Management Services.
3. An eligible employee may enroll within the first 30 calendar days of employment following the six-month probationary period or prior to July 1 of any following fiscal year.
4. An employee who does not enroll when first eligible may do so by making application and providing satisfactory evidence of good health to the Director of Management Services.
5. An employee shall be enrolled in the bank for six (6) months prior to becoming eligible to utilize the benefits of the Sick Leave Bank.

Use of Sick Leave Bank:

1. The employee must make application for the benefit; it is not automatic.
2. No member of the bank will be granted sick leave from the bank until his or her own sick leave and annual leave is depleted.
3. The first five (5) consecutive days of illness not covered by accumulated sick leave or annual leave will not be covered by the bank. This must be taken as leave without pay.
4. A maximum of thirty (30) days each fiscal year may be withdrawn by a member meeting the requirements.
5. Participating members must meet the requirements of statements two (2) and three (3) at the beginning of each fiscal year before borrowing from the bank again.
6. Members utilizing sick leave days from the bank will not have to replace these days except as a regular contributing member of the bank.
7. Termination of membership in the bank, termination of employment or retirement from the County will not permit an employee to withdraw his or her days previously contributed.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

8. The sick leave bank may also be used by an enrolled employee for an illness or injury of an immediate family member of the enrolled employee. Immediate family members mean spouse, parent, son, daughter, brother, sister, grandparents, grandchild, step-children, step-parents, guardian and same relatives of spouse. Said illness or injury shall be certified by a doctor.
9. Extenuating circumstances shall be considered by the Director of Management Services and the enrolled employee's supervisor.
10. Days in the Sick Leave Bank not used will be carried over to the next year.

Transfer of Sick Leave Days:

Additional sick leave days may be transferred by a participant in the Sick Leave Bank to another specific member in the Sick Leave Bank under the following regulations:

1. An employee wishing to transfer sick leave days must complete the Request for Transfer of Sick Leave Days Form and submit it to the Director of Management Services.
2. The person receiving the transferred sick leave days must have used the maximum of thirty (30) days allowed.
3. The maximum number of days for any one transfer would be ten (10) days.
4. The maximum number of days allowed to be transferred to an employee by all employees inclusive shall be 30 days.

Transfer of Sick Leave Days Upon Resignation:

(Added July 1, 1992)

An employee, who is a member of the bank and resigns, may transfer up to 50% of their unused sick leave balance to the sick leave bank upon resignation from employment with the county. The employee must, however, complete a transfer of sick leave days form within 10 days of the resignation date.

Returning to Work:

Once an employee returns to work, either in a full-time or part-time capacity, the maximum number of days allowed to be retained by the employee from sick leave days remaining from either the sick leave bank or days donated by other employees shall be five (5).

g. Cloyd's Mountain Battle

The Board approved a draft plan relating to the next step to improving the visibility of the Cloyd's Mountain Battle, a copy of which is filed with the records of this meeting.

h. FY 13 Wireless Funding Reductions

The Board approved action to opt to have the monthly funding reduced until the over-payment is satisfied beginning in August, noting staff comments that the county has not expended the full Wireless annual funding over the past several years and expects this funding cut will have little impact on the current wireless budget.

i. Resolution Allowing City of Radford to Join NRV Wireless Authority

The Board approved the following resolution allowing the City of Radford to join the NRV Wireless Authority:

**PULASKI COUNTY BOARD OF SUPERVISORS
RESOLUTION AUTHORIZING THE PARTICIPATION OF THE CITY
OF RADFORD IN THE NEW RIVER VALLEY NETWORK WIRELESS
AUTHORITY**

WHEREAS, this **RESOLUTION**, made the 27th day of August, 2012, by the Pulaski County Board of Supervisors, was adopted upon motion duly made and seconded;

WHEREAS, for economic development purposes, the Pulaski County Board of Supervisors has determined that a New River Valley Network Wireless Authority has been created to support deployment of high speed data service and internet access to local government offices, local businesses, emergency service coordinators, educational institutions and the public, and;

WHEREAS, such Authority is a regional effort to create the necessary broadband infrastructure and development for the betterment of Pulaski County and the New River Valley, and;

WHEREAS, Pulaski County and Giles County are the original incorporating political subdivisions of the New River Valley Network Wireless Authority.

WHEREAS, according to the Articles of Incorporation of the New River Valley Network Wireless Authority:

"As the incorporation political subdivisions, hereby acknowledge, covenant, and agree that these Articles of Incorporation shall not be further amended or changed without the express agreement of the governing body of each of the incorporation political subdivisions. None

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

of the following actions shall be taken or permitted to occur by the Board of the Authority without the affirmative vote of a majority of the members from each incorporation political subdivision creating the Authority:

1. The inclusion of additional subdivisions in the Authority, beyond Montgomery County.
2. Additional agreements with other political subdivisions, entities, or persons, beyond Authority members, the New River Valley Community Network Participation Committee and the Virginia's First Regional Industrial Facility Authority for the expansion of services or network, or wireless infrastructure.

WHEREAS, the City of Radford seeks membership in the New River Valley Network Wireless Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia, does hereby approve the admittance of the City of Radford as an incorporated political subdivision within the New River Valley Network Wireless Authority.

Adopted this 27th day of August, 2012.

j. State Aid to Local Governments

The Board reviewed options and deadlines for State recovery of constitutional officer and program funding from the state.

The Board approved reducing the transfer to the county rather than accepting full payment and refunding in February.

k. Secure Rural Schools Act Election Requirements

Staff provided a Virginia Department of Education description of the Secure Rural Schools Act options for designating the \$21,253.95 in anticipated county funding.

The Board approved designating \$21,253.95 for school expenditures.

11. Citizen Comments

There were no additional citizen comments.

12. Other Matters from Supervisors

Mr. Bopp thanked county staff for work towards making the 2012 elected officials' picnic a successful event. Mr. Huber commended those who cooked and served along with Tammy Safewright for her work in organizing the event.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

Mr. McCready described recent changes in the School Administration, including the resignation by former School Superintendent. Mr. McCready shared concerns related to the end-of-year funding and spending by the school system, specifically issues related to carryover funds and end-of-year spending by the school administration.

Mr. McCready described recent budget work sessions in which the Board of Supervisors was urged to raise taxes to fund certain school projects. Mr. McCready indicated his support of the School Board in the recent action personnel changes. Mr. McCready noted the Board of Supervisors is charged with the responsibility of overseeing the funds of the county and therefore expected true and correct figures from the School Board throughout the year, but most importantly, during the yearly budget process. Mr. McCready expressed his desire for a continued good working relationship with the School Board.

Mr. McCready read a statement recommending changes to the "Board Procedures" as it relates to speaker policies. Mr. Sheffey expressed his desire to provide an opportunity for all citizens to speak and concurred with Mr. McCready's proposed Board procedures.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the following Board Procedures:

Board of Supervisors Procedures

Board of Supervisor (Board) meetings should be such that the Board is able to conduct the business of the county in an orderly and dignified manner and that county citizens have the ability to comment on matters prior to the deliberations of this Board and then to clearly hear the specific action taken by this Board. As such, the following changes are being implemented:

1. The PA system will be turned on in the foyer so that audience members wishing to have private conversations may do so outside the Board Room without missing out on discussion of agenda items in the Board Room.
2. Persons addressing the Board are asked to provide their name, address and the specific agenda item being addressed so that Board members can identify the district in which speakers live, so that the Board can in turn make notes about the specific agenda items being discussed and further so staff can properly mail information to citizens, should any follow-up be needed.

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

3. Comments during the **first** public comment period should apply to **specific** items on the upcoming agenda so that the Board can appropriately consider those comments when taking action. Thereafter, the Board will proceed in conducting the business of the county. Citizen concerns unrelated to specific agenda items will be heard during the **last** public comment period, prior to adjourning the meeting.
4. In the second comment period, persons requesting time greater than three minutes will be scheduled as appropriate.
5. No speaker may delegate their time to another speaker.
6. No speaker may speak twice in the same public comment period.
7. Any person desiring to speak longer than five minutes is required to submit to county staff a full and complete outline of their presentation by noon at least one week prior to the Board meeting. Any audio or visual information must be submitted to county staff by noon one week prior to the scheduled Board meeting. For the regular monthly Board meetings held on the fourth Monday of each month, that information must be submitted by noon on the third Monday.

These changes will improve the ability of the Board to hear citizen concerns prior to discussion of specific issues. This will also allow for the undivided attention of the Board to more general, non-agenda items, after the specific issues of the evening have been addressed.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Mr. Sheffey advised he had received positive feedback from the recent elected officials' picnic and expressed his desire for the opportunity to continue to provide this as an opportunity to visit with elected officials and families. Mr. Huber advised that David Ridpath of the City of Radford had offered for the City to assist with the yearly event.

Mr. Sheffey advised of the potential for there to be three or more Board members in attendance at the August 30th "Volvo Connect" event which is set to begin at 8:15 at Volvo.

Mr. Huber advised that School Superintendent, Tom Brewster indicated he planned to provide a letter to the Board in response to the school request for carryover funds. Mr. Huber also suggested a joint services meeting be scheduled prior to a joint Board meeting. Staff was requested to contact Board members to schedule meeting(s).

BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 27, 2012

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, September 24, 2012 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting being held in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator