

## BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 26, 2012

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, November 26, 2012 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, County Attorney. Gena Hanks, Clerk to the Board; and Diane Newby, Finance Director, joined the regular session at 7:00 p.m.

### 1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- PSA Board Compensation

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Roundhouse/Rt. 11 Intersection
- New River Access

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Commerce Park
- Governor's Opportunity Fund Application

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- None

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: none.

Return to Regular Session

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

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2. Welcome, Pledge and Invocation

a. Welcome

Chairman Sheffey welcomed those in attendance and called the meeting to order.

Mr. Sheffey recognized the passing of Dr. John Johnston, citing Dr. Johnston's service as a principal in Pulaski County schools, as well as serving as Mayor of the Town of Pulaski. A moment of silence was held in remembrance of Dr. Johnston.

b. Pledge of Allegiance

Chairman Sheffey introduced Troop 264, Third Grade Brownies of Riverlawn Elementary, who led pledge.

c. Invocation

Reverend Bobby Ward, Pulaski Christian Church, provided the invocation.

3. Recognitions

a. Presentation of Resolution to Andrew Fox Family and State Police

Mr. Sheffey advised the resolution recognizing Trooper Andrew Fox had previously been adopted by the board. Board members presented framed resolutions to both Ginny Fox (wife of Andrew Fox) with a copy to Sergeant Mike Honaker for placement with the Virginia State Police.

b. Presentation of Resolution to Brethren Disaster Ministries and First Christian Church

On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board adopted the following resolutions recognizing the Brethren Disaster Ministries and First Christian Church. Board members presented framed resolutions to representatives from both organizations:

**RESOLUTION OF APPRECIATION  
Brethren Disaster Ministries**

**WHEREAS**, on April 8, 2011, Pulaski County was devastated by two tornados damaging hundreds of homes and causing millions of dollars in damages; and

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**WHEREAS**, our community was in dire need of help and received assistance from various agencies, charities, churches, and non-profits to help stabilize and rebuild neighborhoods; and

**WHEREAS**, Brethren Disaster Ministries was one of the agencies who agreed to help Pulaski recover; and

**WHEREAS**, Brethren Disaster Ministries stayed from August 2011 to November 2012 by helping our citizens with rebuilt homes and ministering to their needs; and

**WHEREAS**, Brethren Disaster Ministries was very easy to work with and displayed a high level of expertise and knowledge; and

**WHEREAS**, Brethren Disaster Ministries helped rebuild 20 homes from the ground up with dozens of volunteers, some of who returned up to six times to assist; and

**WHEREAS**, Pulaski County is indebted to the volunteers who sacrificed time away from their families to aid our citizens in rebuilding their lives.

**NOW, THEREFORE BE IT RESOLVED**, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service and commitment of the volunteers from Brethren Disaster Ministries to the county and its citizens; and

**BE IT FURTHER RESOLVED**, that the text of this resolution be spread upon the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by Brethren Disaster Ministries.

**RESOLUTION OF APPRECIATION  
Pulaski First Christian Church**

**WHEREAS**, on April 8, 2011, Pulaski County was devastated by two tornados damaging hundreds of homes and causing millions of dollars in damages; and

**WHEREAS**, representatives from local and regional faith based organizations were instrumental in helping coordinate and assist in the disaster recovery, and

**WHEREAS**, Brethren Disaster Ministries was one of the primary faith based organizations who agreed to help Pulaski and its citizens; and

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**WHEREAS**, Brethren Disaster Ministries stayed at the First Christian Church from August 2011 to November 2012 helping our community rebuild; and

**WHEREAS**, the First Christian Church displayed unparalleled generosity and selflessness by turning over their social hall, kitchen, education building, parking lot, and other church facilities to the Brethren operations; and

**WHEREAS**, by housing the Brethren Disaster Ministries, it enabled their volunteers to rebuild 20 homes from the ground up; and

**WHEREAS**, Pulaski County is grateful and forever thankful to the First Christian Church for its dedication to the rebuilding of our community.

**NOW, THEREFORE BE IT RESOLVED**, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service and commitment of the leadership and members from First Christian Church to the county and its citizens; and

**BE IT FURTHER RESOLVED**, that the text of this resolution be spread upon the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by the First Christian Church.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

4. Additions to Agenda

Mr. Huber advised of the following additions to the agenda:

- receipt of a draft contract from OWPR for evaluating new middle schools; and
- a recommendation to approve an appropriation giving the School Board money to proceed with contract.

5. Public Hearings

Mr. Sheffey explained the purpose of the public hearings was to allow for citizen input.

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- a. Petition by the County of Pulaski to adopt the electronic version of the Zoning Map as the Official Map of the Pulaski County Zoning Ordinance.

Mr. Utt explained the following staff analysis, which was reported in the packet.

Staff recently had a situation occur regarding property that was rezoned during the public hearing process in 1990. There was a citizen who thought the property had not been rezoned, but after research staff found the property had been rezoned. This was the time when the Board was in the process of adopting county-wide zoning.

The Board adopted the official paper maps on November 26, 1990. The current GIS data contains zoning attributes for each parcel in the County. The zoning map is now electronic and available through the County's established GIS data. Staff would like to request the Commission adopt the current GIS data zoning attributes as the "Official Zoning Map" for each parcel in the County of Pulaski, excluding the incorporated Towns of Pulaski and Dublin, so as to hopefully alleviate the above mentioned situation in the future.

Mr. Utt advised the Planning Commission recommended approval.

Mr. Utt advised adoption of the current GIS data zoning attributes as the "Official Zoning Map" for each parcel in the county, excluding the towns of Pulaski and Dublin, would assist in alleviating issues described above.

Mr. Sheffey inquired if other counties had similar issues. Mr. Utt advised Pulaski County is fortunate to have an in-depth GIS system.

Mr. Sheffey opened the public hearing.

Treasurer Melinda Worrell inquired if the "Official Zoning Map" will allow the public to search by name. Mr. Utt explained it was his understanding the GIS on the web would allow for researching by address, but not by property name. Mr. Huber described action by a previous Board of Supervisors to not provide the ability to search by name in an effort to protect citizens. Mr. Sheffey suggested county staff and treasurer discuss the matter further. Mr. McCready suggested polling peer counties to determine what they allow as it relates to searching GIS by name/address.

There being no further comments, the public hearing was closed.

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On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board accepted the recommendation of the Planning Commission and adopted the electronic version of the zoning map as the Official Map of the Pulaski County Zoning Ordinance.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

b. Petition by County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:

- o Article 2, Agricultural (A1), Section 2-3; remove "Dairy Plant" as Uses Permitted by Special Use Permit (SUP) Only.

Mr. Utt explained the background of the requested amendment and indicated a citizen had previously inquired about adding to their **present** dairy facility. Mr. Utt advised that the current language in the Zoning ordinance requires that a dairy operation would require Special Use Permit to open up a dairy farm, which is further described in the following staff analysis to the Planning Commission:

Staff was approached by a citizen about adding to their present dairy facility. In an effort to comply with Article 22: Intensive Livestock, Dairy, or Poultry Facilities of the Pulaski County Zoning Ordinance the Code of Virginia (Zoning and Right to Farm Law) protects all agricultural operations from **special** or conditional use permitting requirements and "No county, city, or town shall enact zoning ordinances which would unreasonably restrict or regulate farm structures or farming and forestry practices in an agricultural district". Staff is proposing the following text amendment to comply with Article 22. (Note that additions are shown as shaded and italicized and deletions are shown as shaded and ~~strikethrough~~.)

**2-3 Uses Permitted by Special Use Permit (SUP) Only**

• ~~Dairy Plant~~

Mr. Sheffey opened the public hearing.

Mr. McCreedy inquired if when definition of dairy plant is used, if we are considering that to be a milking parlor or a milk bottling plant. Mr. Utt advised no definition is provided; however, staff suggested this to be a milking parlor and not a bottling plant and that Article 22 addresses the issue. Mr. McCreedy advised the change in the zoning ordinance would clearly define the issue by removing "Dairy Plant".

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There being no further comments, the public hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board accepted the recommendation of the Planning Commission and approved text amendments as follows:

### **2-3 Uses Permitted by Special Use Permit (SUP) Only**

#### **• ~~Dairy Plant~~**

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

## **6. Presentations and Citizen Comments**

Mr. E. W. Harless of Dublin, referenced item 8d, School Board Carryover request, and inquired as to the amount of carryover funds, the costs for the architectural services and if the firm being used is the same firm used for the new Riverlawn Elementary School.

Mr. Huber advised \$241,536 in carryover funding to replace the PCHS in-school PA system and the softball field dugouts, noting the current budget transfer increased school funding by \$735,843 with \$300,000 of that amount coming from reserves rather than from recurring revenues. Mr. Huber advised it was recommended that \$138,000 of this amount be held by the county and earmarked for anticipated architectural costs and other school capital needs. Mr. Huber also advised that OWPR had been selected to provide architectural services; however, the School Superintendent had indicated discussions would need to be held with the School Board. Mr. Huber advised it would be up to the School Board to negotiate contract details.

Mr. Harless questioned accountability and standards for architects hired to provide services to the county and School Board. Mr. Harless expressed appreciation to the School Board for their efforts.

Mr. Harless also inquired as to the costs associated with a proposal from OWPR or doing a detailed cost estimate for an indoor wellness facility. Mr. Huber responded the contract provided by OWPR indicated a cost of \$9,000 to provide a detailed cost estimate. Mr. Huber advised two options are being reviewed which include a new facility at Randolph Park, as well as renovation of the TMD building.

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7. Highway Matters:

Mr. Sheffey advised that David Clarke would be unable to attend the Board meeting.

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

No update was provided.

2. Update from VDOT on Potential Use of Inmates for Brush Cutting

Mr. McCready advised a meeting had been held between the county, VDOT and Sheriff's Department staff to discuss the potential use of inmates; however, the meeting did not result in a confirmation of use of inmates. Mr. McCready advised the meeting did, however, set up a clear line of communications between VDOT and county staff. Mr. Sheffey expressed appreciation to the group for taking the steps to meet to discuss the matter.

3. Update by VDOT on Request for Prohibiting Tractor Trailer Crossing on Neck Creek Bridge

No report was provided on this matter. Staff was requested to place this matter on the December agenda for a report by VDOT.

4. Request for Prohibiting Tractor Trailers on New River Road

No report was provided on this matter. Staff was requested to place this matter on the December agenda for a report by VDOT.

5. Update from VDOT on Legislative Action

No report was provided on this matter. Staff was requested to place this matter on the December agenda for a report by VDOT.

b. Center Restriping Claytor Dam Road to Blue Sky Lane

As reported in the Board packet, a request had been received from residents along Blue Sky Lane expressing concerns over the condition of Claytor Lake Dam Road to Blue Sky Lane. Mr. Huber advised the request had also been sent to David Clarke and that there is not likely to be a traffic count on the road. Mr. McCready expressed concern that the line painting crew missed this road.

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Staff was requested to place this matter on the December agenda for a report by VDOT.

### c. Citizen Comments

E. W. Harless requested clarification on item 7a4 as it relates to requested action by the Board to VDOT. Mr. Sheffey advised Board action was to request "not recommended" signage.

### d. Board of Supervisors Comments

Mr. Bopp advised citizens on Pond Lick Hollow had expressed appreciation for the bridge; however, citizens had also indicated the need for guardrail that is missing. Staff was requested to place this matter on the Key Activity Timetable for highway matters, a copy of which is provided to David Clarke with VDOT.

## 8. Treasurer's Report

Treasurer Melinda Worrell provided the monthly report to the Board. Ms. Worrell provided an explanation on the late reporting on the annual settlement. Mr. Sheffey inquired if an increase in sales tax revenue is seen around the holidays. Ms. Worrell advised the revenue reports come in two months later; therefore, 2012 figures would not be available; however, revenues do tend to pick up around the holidays.

## 9. Reports from the County Administrator & Staff:

On a motion by Mr. Bopp, seconded by Mr. McCready and carried, the Board approved the following action related to the listed appointments:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

### a. Appointments:

#### 1. Board of Zoning Appeals

The Board nominated Brandon Hamblin and Michael Gay to the Circuit Court to fill the two "alternate" positions.

#### 2. Pulaski County Wireless Integrated Network Authority

The Board took no action on this matter. Staff was directed to place this matter on the December Board agenda.

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3. Southeast Rural Community Assistance Projects

The Board approved submitting Shawn Utt as a candidate to the SERCAP board.

4. NRV Metropolitan Planning Organization

The Board took no action to change the Board appointees to the NRV Metropolitan Planning Organization.

5. Library Board

The Board reappointed Nancy Hudson for an additional four-year term. Staff was directed to place the additional vacant position on the December Board agenda for consideration of an appointee from the Cloyd District.

6. New River Highlands Resource Conservation Council

The Board reappointed Richard Guthrie for an additional one-year term on the New River Highlands Resource Conservation Council.

7. New River Valley Juvenile Detention Home

The Board reappointed Carl Lindstrom for an additional four-year term on the New River Valley Juvenile Detention Home.

8. Pepper's Ferry Regional Wastewater Treatment Authority (PFRWTA)

The Board appointed Joe Sheffey to the PFRWTA Board, with Frank Conner as alternate. The Board also confirmed Mr. Conner's desire to be reappointed to NRRA and Regional Jail Boards when terms expire.

9. Telecommunications Committee

The Board took no action on this matter. Staff was directed to place the additional vacant position on the December Board agenda for consideration of an appointee.

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10. PSA Board Compensation

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board approved increasing PSA Board compensation to \$200 per Board member (each month), with the Chairman to receive \$250 per month, effective with the December 15, 2012 payroll.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

b. Four-Year Goals

The Board reviewed the Four-Year Goals spreadsheet. Mr. McCreedy requested adding to the spreadsheet the following additional goal: "Maintain Balanced Budget with current revenues allowing for payment of expenditures".

c. Proposed Placement of Navigational Buoys

As reported in the Board packet, Board support would be required by APCO for installation of navigational markers in Claytor Lake, but there will not be a need for a special use permit. Mr. Huber shared pictures of the effects of the siltation and areas which may be of navigation concern. Mr. Huber also advised of mixed concerns by Friends of Claytor Lake (FOCL), some in favor and some against. Mr. Sheffey requested staff place in the weekly update a copy of the pictures of Claytor Lake that had been included in the Board packet.

d. School Board Carryover Request

Mr. Huber presented a request from the School Board for using \$241,536 in carryover funding to replace the Pulaski County High School (PCHS) in-school PA system and the softball field dugouts. Mr. Huber advised the current budget transfer increased school funding by \$735,843, with \$300,000 of that amount coming from reserves rather than from recurring revenues. Mr. Huber recommended \$138,000 of this amount be held by the county and earmarked for anticipated architectural costs and other school capital needs.

Mr. McCreedy provided details regarding a meeting held with Dr. Brewster earlier in the year related to school finances and specifically the difficult decisions faced by the Board of Supervisors during the FY 13 budget deliberations. Mr. McCreedy indicated his support of the staff recommendation of placing \$138,000 of the school carryover money in a

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special account and earmarked specifically for architectural costs and other school capital needs.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved placing \$138,000 of the school carryover money in a special account and earmarked specifically for architectural costs and other school capital needs.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

Mr. McCready inquired if a vote was needed on the OWPR contract. Mr. Huber responded that the School Board continues to negotiate that contract.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board authorized the County Administrator to provide necessary funding from the special school account to OWPR so that this project can move forward, with approval subject to pending final negotiations and concurrence of the School Board.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

10. Items of Consent

Mr. McCready inquired regarding the time period for the contract with Claire Collins. Mr. Huber recommended the contract be for at least one year, but no more than 18 months. Mr. McCready noted the current contract is for six-months and also recommended a one-year contract.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the items of consent as follows, with any special comments noted.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

a. Approval of Minutes of October 22 & 29, 2012

The Board approved the minutes of the October 22 & 29<sup>th</sup>, 2012 Board of Supervisors' meetings.

b. Accounts Payable

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The Board approved accounts payable for checks numbered 2030024 through 2030650, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved the interoffice transfers #5 totaling \$72,883.11 and budget adjustments as follows:

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GENERAL FUND #5		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
100-033010-2025	2006 VDEM SHSP Grant	\$ (163,986.00)
100-033010-2016	VDEM 2012 Regional Information Sharing Grant	163,986.00
100-041999-0000	Transfer from Reserves	55,685.45
	<b>TOTAL</b>	<b>\$ 55,685.45</b>
<b>EXPENDITURES:</b>		
100-035565-8103	VDEM 2012 Regional Information Sharing Grant Equipment	\$ 163,986.00
100-035560-8103	VDEM 2011 Regional Information Sharing Grant Equipment	(163,611.00)
100-012310-8101	Commissioner of the Revenue Computer Equipment	3,497.45
100-093000-9206	Transfer to Capital Improvements Fund	44,013.00
100-093000-9209	Transfer to IDA	7,800.00
	<b>TOTAL</b>	<b>\$ 55,685.45</b>
GENERAL FUND #6		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
100-016030-1100	Share of Seized Property -- Sheriff	\$ 2,304.25
100-014010-2000	Restitution	100.00
100-016010-0200	Sheriff's Fees	138.00
	<b>TOTAL</b>	<b>\$ 2,542.25</b>
<b>EXPENDITURES:</b>		
100-031200-6017	Sheriff Seized Assets Expenditures	\$ 2,304.25
100-031200-4601	Sheriff Central Garage Labor	100.00
100-031200-6001	Sheriff Office Supplies	138.00
	<b>TOTAL</b>	<b>\$ 2,542.25</b>

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CAPITAL IMPROVEMENTS FUND #2		
Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
302-041050-1000	Transfer from General Fund	\$ 44,013.00
	TOTAL	\$ 44,013.00
<u>EXPENDITURES:</u>		
302-012560-8112	County Garage Facility Improvements	\$ 13,973.00
302-043200-8118	Courthouse Security Improvements	30,040.00
	TOTAL	\$ 44,013.00

CAPITAL IMPROVEMENTS FUND #2

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
302-041050-1000	Transfer from General Fund	\$ 44,013.00
	TOTAL	\$ 44,013.00
<u>EXPENDITURES:</u>		
302-012560-8112	County Garage Facility Improvements	\$ 13,973.00
302-043200-8118	Courthouse Security Improvements	30,040.00
	TOTAL	\$ 44,013.00

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SCHOOL FUND #2

Account Number	Account Title	Amount Increase (Decrease)
<b><u>REVENUES:</u></b>		
3-205-033020-0200	Title I	\$ 79,680.00
3-205-033020-2600	Title IIA	\$ 20,472.00
3-205-033020-1900	SPED Flow Through	\$ 21,686.00
3-205-033020-4300	Twenty First Century (Pulaski Middle School)	\$ 192,000.00
3-205-033020-3700	Mini Grant Preschool	\$ (57.00)
3-205-033020-1100	Title III LEP	\$ 1,840.00
3-205-024020-4010	Plugged In VA	\$ 65,000.00
3-205-024020-4020	Race to GED	\$ 48,585.00
TOTAL		\$ 429,206.00
<b><u>EXPENDITURES:</u></b>		
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	\$ 23.00
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	79,657.00
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	20,472.00
4-205-061100-1121-200-2	Salaries & Wages Teachers - Classroom Instruction	21,686.00
4-205-061100-1121-210-1	Salaries & Wages Teachers - Classroom Instruction	192,000.00
4-205-061100-1121-200-2	Salaries & Wages Teachers - Classroom Instruction	(57.00)
4-205-061100-1621-200-1	Salaries & Wages Teachers - Classroom Instruction	1,840.00
4-205-061190-3141-900-7	Other Professional Services - Adult Education	65,000.00
4-205-061190-3141-900-7	Other Professional Services - Adult Education	48,585.00
TOTAL		\$ 429,206.00

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SCHOOL FUND #2

Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
3-205-033020-0200	Title I	\$ 79,680.00
3-205-033020-2600	Title IIA	\$ 20,472.00
3-205-033020-1900	SPED Flow Through	\$ 21,686.00
3-205-033020-4300	Twenty First Century (Pulaski Middle School)	\$ 192,000.00
3-205-033020-3700	Mini Grant Preschool	\$ (57.00)
3-205-033020-1100	Title III LEP	\$ 1,840.00
3-205-024020-4010	Plugged In VA	\$ 65,000.00
3-205-024020-4020	Race to GED	\$ 48,585.00
<b>TOTAL</b>		<b>\$ 429,206.00</b>
<b>EXPENDITURES:</b>		
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	\$ 23.00
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	79,657.00
4-205-061100-1121-200-1	Salaries & Wages Teachers - Classroom Instruction	20,472.00
4-205-061100-1121-200-2	Salaries & Wages Teachers - Classroom Instruction	21,686.00
4-205-061100-1121-210-1	Salaries & Wages Teachers - Classroom Instruction	192,000.00
4-205-061100-1121-200-2	Salaries & Wages Teachers - Classroom Instruction	(57.00)
4-205-061100-1621-200-1	Salaries & Wages Teachers - Classroom Instruction	1,840.00
4-205-061190-3141-900-7	Other Professional Services - Adult Education	65,000.00
4-205-061190-3141-900-7	Other Professional Services - Adult Education	48,585.00
<b>TOTAL</b>		<b>\$ 429,206.00</b>

GOVERNOR'S SCHOOL FUND

Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
3-208-024020-4300	Expansion Grant Feasibility Study	\$ 100,000.00
<b>TOTAL</b>		<b>\$ 100,000.00</b>
<b>EXPENDITURES:</b>		
4-208-062100-3141-900-400-335	Other Professional Services - Gov School Feasibility Study	\$ 100,000.00
<b>TOTAL</b>		<b>\$ 100,000.00</b>

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d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Peak's Knob Tower Agreement

The Board approved a draft agreement with the Public Broadcasting Service for the use of their Peak's Knob tower for the location of backup dispatch transmission equipment.

2. PSAP Grant Application

The Board approved a grant application seeking funds to assist in communications upgrades.

3. Proposed 2012 Local Stormwater Program Grant Awards

The Board approved local support for acceptance of a \$100,000 grant tentatively awarded to the New River Valley Planning District Commission which would assist the county in determining whether a regional or local administration would be preferable in the administration of the new statewide permitting program.

4. Contract – Claire Collins

The Board approved a one-year renewal of the contact with Ms. Collins, a copy of which is filed with the records of this meeting.

5. Maintenance Program

The Board approved the purchase of a program for the online work order program for maintenance requests.

6. Indoor Wellness Center Architectural Cost Estimates

The Board approved a proposal by OWPR for preparing a detailed cost estimate for construction of a new facility, as well as the renovation of the TMD facility.

e. Personnel Changes

The Board reviewed a listing of recent personnel changes.

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f. VACORP Line of Duty Trust Membership

The Board approved the signing of the VACORP LODA TRUST membership agreement which was created to address issues relating to funding of claims, details of which are filed with the records of this meeting.

g. Planning District Boundaries Public Comment

The Board concurred with the existing boundaries in the New River Valley Planning District Commission.

h. Garage Tank Pad Upgrade

The Board approved an appropriation of \$13,973 from contingency, for replacement of the concrete around the fill area, replacement of the spill buckets, mounding of the fill connections and other work as shown on the low bid, a copy of which is filed with the records of this meeting.

i. Proposal for Site Development by Fed Ex

The Board approved a proposal from Gay & Neel for the development of the site beside of Fed Ex, a copy of which is filed with the records of this meeting.

j. Donation of Truck to Barren Springs Fire Dept.

The Board approved the donation of a 1997 GMC Blazer (with 213,803 miles) to the Barren Springs Fire Department, in recognition of their second-responder coverage in the Allisonia area.

k. Governor's Mandates Task Force

The Board approved providing written comments to the Department of Housing and Community Development regarding mandates that the Governor's Task Force has identified/is considering for possible legislative action during the 2013 General Assembly Session.

l. Credit Card Policy

The Board approved issuance of individual credit card applications for employees, with a copy of the list of said employees being filed with the records of this meeting.

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### m. Old Dublin Primary Ceiling

The Board approved the installation of drop ceilings in each room at a total cost of \$7,800 and an appropriation of this amount from contingency to complete the phase of repair work to the building.

### 11. Citizen Comments

#### ➤ Kevin Byrd – New River Valley Planning District Commission (PDC)

Mr. Byrd provided a detailed update on the PDC activities over the course of the last 12 to 18 months and asked the Board what they consider to be the most pressing issue and further if the PDC can provide any additional services beyond those currently being provided.

Ms. Kim Thurlow of the PDC provided an update on the NRV Livability Initiative, noting the PDC is focusing on ten different topic areas, with the main idea to look at major trends in each topic area and how these trends are impacting the quality of life of citizens. Ms. Thurlow provided some examples of initiatives that the PDC recently participated and assisted in for Pulaski County are: Davis-Bacon wage compliance reviews; grant administration on water project between the PSA and City of Radford; grant administration for the Baskerville CDBG housing project; HOME Consortium assistance related to tornado recovery efforts; Draper Corridor project by leading a public SWOT analysis meeting; helped with the EECBG grant for the Administration Building window replacement; facilitated the NRV Wireless Authority meetings and its regional fiber network project. The PDC also advised it had staff engagement sessions with all area localities to hear about what the PDC can do differently and that report is scheduled for review at the December PDC Board meeting.

Mr. McCready provided background on the Board of Supervisors actions to date related to the Livability Initiative, noting the Board had previously provided a public statement that no action would be taken by the Board on the Livability Initiative until the final report is completed which is projected for February 2014.

Mr. McCready advised one of the recurring themes throughout the process had been concerning HUB's. Mr. Byrd advised that the notion of HUB's is no longer involved in the project and this project does not address HUB's due to citizen concerns.

Mr. McCready expressed concern over the troubling health statistics provided by the PDC. Mr. McCready suggested the PDC continue its efforts in strongly opposing any additional mandates by the state. Mr. Sheffey echoed Mr. McCready's comments and expressed

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concern over the statistics. Mr. Sheffey requested a report be provided at the December PEP meeting on the statistics provided by the PDC.

Mr. Sheffey expressed concern over the continued mandates passed down to localities by the state, citing the devolution (secondary road funds) and the elimination of machinery and tools tax, BPOL tax, etc. Mr. Sheffey advised the Board and staff would also continue efforts to oppose state mandates and other actions by the state where localities are required to seek additional revenue from citizens through taxes. Mr. Sheffey commended the PDC staff for the report provided.

### ➤ E. W. Harless

Mr. Harless described a history of problems with the odor in Dublin since 1974 and his efforts to determine the cause for the odor. Mr. Harless also described his findings as it relates to where the sulfates were being generated from the lines. Mr. Harless expressed further concerns that he would be losing tenants from rentals in Dublin if the odor continues and described a lack of a response by James Hardie to the odor.

Mr. Huber described the PSA action appropriating \$10,000 to address the issue of bioxide being placed in the feed line at the Lee Highway Mobile Home Park pump station. Mr. Harless advised he planned to take legal action if the odor problem is not resolved.

Mr. McCready provided a detailed description of the path of the lines and advised the responsibility of the odor rests with the Town of Pulaski. Mr. McCready advised his business had been operational for 22 years and he had experienced similar concerns related to the odor.

Mr. Pratt requested the Board assist in resolving the odor issue.

Mr. Harless advised the county had provided funding assistance to the town for various projects and therefore the Board of Supervisors should ask for assistance from the Town in resolving the odor issue.

Mr. Sheffey inquired if the county and town engineers would meet to discuss the matter. Mr. Huber advised discussions between the two engineers had occurred in the past and that a meeting could be arranged. Mr. Huber advised the town had hired an outside engineering firm, Seimens Engineering, to review the odor issue. Staff was directed to ask the town for a copy of the report.

Brenda Blackburn requested the Board consider creating a "Recreation Commission" to oversee the revenues/expenditures of Randolph Park. Mr. McCready advised the previous recreation commission was created when there were multiple jurisdictions involved in recreation;

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however, that commission was dissolved once the county took over all aspects of recreation for the Town of Pulaski. Ms. Blackburn inquired regarding the recreation expenditures/revenues. Mr. McCready and Mr. Huber referred Ms. Blackburn to the county's audit, noting the audit is on the county's web site.

Ms. Jean Anderson inquired if the Board was aware that the methadone clinic was considering locating in the Town of Pulaski. Mr. Sheffey confirmed the Board had submitted a letter in opposition to the location of a methadone clinic in the town. Ms. Anderson expressed concern over recent news that the State of Virginia was unable to draw new businesses due to the drug issue in the State and the inability of individuals to pass drug tests.

### 12. Other Matters from Supervisors

Mr. Sheffey advised that there was the potential to have three or more Board members in attendance at the Employee Christmas Breakfast, Central Gym, December 7, 2012, 7:00 a.m. and that the next regular Board meeting is scheduled for Monday, December 17, 2012.

Mr. Huber shared an invitation received by New River Community College (NRCC) for Board members to attend the NRCC Christmas dinner to be held on Monday, December 3, 2012 beginning at 6:30 p.m. Mr. Huber advised NRCC planned to present a certificate to the county related to the assistance provided towards the Rt. 11 road project. Board members were requested to advise Dr. Lewis at NRCC of plans to attend. Mr. Hiss advised Board members that Norma Spence would be retiring and her last work day was Friday, November 30, 2012.

### 13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, December 17, 2012 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting being held in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator