

## BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 17, 2012

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, December 17, 2012 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, County Attorney. Gena Hanks, Clerk to the Board; and Diane Newby, Finance Director, joined the regular session at 7:00 p.m.

### 1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Trail Extension

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Governor's Development Fund Performance Agreement
- Commerce Park Financing

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Heron's Landing
- Comcast Franchise Agreement
- Contract Matter
- Accident Suit

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

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### 2. Welcome, Pledge and Invocation

#### a. Welcome

Chairman Sheffey welcomed those in attendance and called the meeting to order.

#### b. Pledge of Allegiance

Chairman Sheffey introduced Pulaski Cub Scout Webelo 1 Troop, Pack 143, Pulaski, who led the pledge.

#### c. Invocation

Mr. Sheffey called for a moment of silence in remembrance of the passing of former Judge A. Dow Owens. Mr. Sheffey described Judge Owens' service not only as a Judge for Pulaski County, but also as a former Commonwealth Attorney and Pulaski County's Attorney.

Mr. Sheffey also called for a moment of silence in remembrance of the school children and staff whose lives were lost in the shooting in Connecticut.

The invocation was delivered by Rev. Terrie Sternberg, of Trinity Lutheran Church.

### 3. Recognitions

#### a. Presentations to Norma Spence

Ms. Laura Walters and Ms. Sally Warburton read and presented to Norma Spence a framed resolution on behalf of the Pulaski County Library Board.

Mr. Jeff Caldwell, representing the Friends of Claytor Lake, read and presented a "Certificate of Appreciation" to Ms. Spence.

Mr. Sheffey recognized Ms. Spence's years of service with Pulaski County. Mr. Sheffey and Mr. Bopp presented on behalf of the Board of Supervisors tokens of appreciation to Ms. Spence and expressed appreciation for Ms. Spence's 28 years of service.

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### b. Featured Employees

Board members recognized Dave Miller of the Sheriff's Office and Tammy Bentley of the Commissioner of Revenue office as the Featured Employees to serve during the month of January 2013. Job summaries for both employees were read aloud and both were presented with gift cards to the Fatz restaurant.

Mr. Huber mentioned the recent recognition of Pulaski County by New River Community College for efforts in assisting with the new access road and entrance to NRCC. Supervisor Bopp read the commemoration presented by NRCC. Mr. Sheffey thanked Mr. Bopp, Mr. McCreedy, and Mr. Huber for attending the NRCC banquet on behalf of the County.

### 4. Additions to Agenda

Mr. Huber advised of the following additions to the agenda:

- a. Closed Session
  1. Criteria for Gift Cards
  2. Zoning Violation
- b. Highway Matters – Mines Road Guardrail
- c. Surplus School Buses – Remove from consent agenda, pending review by School Board
- d. Codification Contract – Remove from consent agenda, pending interviews. Mr. Sheffey inquired as to the timeframe for interviewing of codification proposals – Mr. Huber advised staff would work to schedule interviews in January and invite any Board members to participate in the interview process. Mr. Sheffey requested the dates be provided via the weekly update.

### 5. Public Hearings

Mr. Sheffey explained the purpose of the public hearings was to allow for citizen input.

- Petition by Thomas C. & Mary M. Rash to rezone property located at 6634 Dunkard Rd., (Rt. 661), from Residential (R2) to Agricultural (A1). (067-017-0000-0004), Ingles District.

Mr. Utt explained the following staff analysis, which was reported in the Board packet:

The owners are requesting rezoning of the property located at 6634 Dunkard Road due to a complaint staff received stating the owners were operating a business on the property. Staff mailed letter on

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October 10, 2012 asking the owners to contact our office to discuss the matter. On October 18, 2012 Mr. & Mrs. Rash made a visit to our office. Staff discussed the complaint received involving a recently constructed accessory structure. The complainant stated the new structure was being advertised on the internet for rental storage of golf carts. During the discussion Mrs. Rash mentioned they do operate an internet business from their home while Mr. Rash repairs golf carts in an existing garage.

Staff informed Mr. & Mrs. Rash the use allowed by right to operate a "Home Occupation" within the dwelling or an attached garage. There was discussion of connecting the dwelling and the attached garage with a breezeway. Staff and the owners agreed to the breezeway and the owner obtaining property permits. It was also agreed that the breezeway would be constructed within ninety (90) days and staff would be provided a letter outlining the Home Occupation, Class A for the County's records. Mr. Rash came by the office later to discuss the means of attaching the breezeway. Staff informed him the breezeway needed to be attached by a permanent means with no type of separation between the existing garage and single family dwelling. Mr. Rash has decided not to proceed with a breezeway due to the cost.

Staff also informed the owners of the option to apply for rezoning of the property to Agricultural and what uses are allowed in the District by right and by Special Use Permit. If granted the rezoning to Agricultural, Mr. Rash may apply for a Special Use Permit to allow a "Garage, Public". The "Garage, Public" will require a Minor Site Plan review and approval should the Special Use Permit be approved by the Board.

Staff reviewed the Comprehensive Plan Future Land Use Map to find the property is listed Residential. Should the Planning Commission recommend approval and the Board approves the rezoning as petitioned; a public hearing will be required next month to revise the Comprehensive Plan Future Land Use Map from Residential to Agriculture.

Mr. Utt summarized the request noting the current zoning is R1, with a request to rezone to A1, and that the owners are requesting to rezone the property located at 6634 Dunkard Road. Mr. Utt confirmed that the applicants had met with the Zoning Administrator and discussed what uses are allowed in the District by right and by Special Use Permit and that the applicants are requesting the rezoning to allow for repair of golf carts.

Mr. Sheffey opened the public hearing.

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Mr. Larry Lemons spoke in opposition to the rezoning, and shared pictures of a "dirt pile" located on the applicants' property, which Mr. Lemons described as being visible from his house. Mr. Lemons expressed concern over the potential decrease in property value of his home.

Mr. Tom and Mary Rash, applicants, described the circumstances surrounding their requested rezoning and apologized for failing to go through the proper process for obtaining permitting. Mr. Rash also apologized for the dirt pile and noted plans to clean up the dirt pile as soon as possible. Mr. Rash requested the Board grant the rezoning to allow for the operation of his business.

Mr. McCready posed several questions to the applicants related to present uses of building, selling of golf carts and/or parts, access to the building by the public, provision of restrooms, business license requirements, and the means of receiving deliveries.

Ms. Linda Spencer, adjoining property owner to the Rashes, spoke in opposition to the rezoning.

There being no further comments, the public hearing was closed.

Mr. McCready expressed concern over the unsightliness of the dirt pile.

Mr. McCready presented a motion to table action by the Board for one month, allowing for the Rashes to provide a plan for removal of the dirt pile.

Mr. Pratt suggested approving the rezoning, noting a public hearing to consider a special use permit by the applicants would be held at the January meeting, which could also include a proffer addressing the dirt pile. Mr. McCready offered his acceptance of Mr. Pratt's suggestion and amended his original motion to request approval of the rezoning request, with conditions to be added that no outside storage be allowed and also presenting of evidence that the dirt pile has been removed or efforts are underway to remove within 30 days. Mr. Huber clarified that a Special Use Permit would have to be applied for by the applicant for future public hearing. Mr. McCready advised proffers are recorded at the courthouse.

Upon the motion by Mr. McCready, which was seconded by Mr. Pratt and carried, the Board approved conditional rezoning from Residential (R2) to Agricultural (A1) with voluntary proffers, with conditions to be added that no outside storage be allowed and also that evidence be submitted to the Board showing that the dirt pile has been removed or efforts are underway to remove the dirt pile.

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**STATEMENT OF VOLUNTARY PROFFER  
FOR THE FOLLOWING REZONING REQUEST**

Petition by Thomas C. & Mary M. Rash to rezone property located at 6634 Dunkard Rd., (Rt. 661), from Residential (R2) to Agricultural (A1). (067-017-0000-0004), Ingles District.

We, Thomas C. & Mary M. Rash, do hereby submit the following voluntary proffer in association with our request for a rezoning of the property located at 6634 Dunkard Rd. from Residential (R2) to Agricultural (A1):

1. Mr. & Mrs. Rash are requesting Conditional rezoning on the property located at 6634 Dunkard Rd. to Agricultural (A1) until such time the property is transferred or sold. Upon the sale or transfer of ownership of the property, the zoning designation shall revert back to the original zoning of Residential (R2).
2. Uses shall be limited to the remaining uses as shown on the attached listing of allowable By-Right and Special Use Permit (SUP) uses in the Agricultural (A1) Zoning District. The uses crossed out shall not be permitted.

Signed:

\_\_\_\_\_  
Thomas C. Rash

December 13, 2012  
Date

\_\_\_\_\_  
Mary M. Rash

December 13, 2012  
Date

**NOTARY STATEMENT**

State of Virginia  
County of Pulaski

The foregoing instrument was acknowledged before me this 13<sup>th</sup> day of December, 2012.

\_\_\_\_\_  
Notary Public

**ALLOWABLE USES FOR PROPERTY IDENTIFIED AS TAX MAP  
PARCEL 067-017-0000-0004 (4.50 acres total)**

**ARTICLE 2: AGRICULTURAL DISTRICT (A-1)**

**Statement of Intent**

This district is designed to accommodate farming, forestry, and recreational and limited residential uses. While it is recognized that certain desirable rural areas may logically be expected to develop residentially, it is the intent, however, to discourage the random scattering of residential, commercial or industrial uses in this district.

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## 2-1 Uses Permitted by Right <sup>1</sup>

Within the Agricultural District (A-1), the following uses are permitted by right. An asterisk (\*) indicates additional, modified, or more stringent standards are listed in Article 1, Definitions, Use and Design Standards.

- Accessory uses as they pertain to items covered in the Statement of Intent.
- Accessory buildings, above one hundred fifty (150) square feet in size, without a main principal dwelling.
- ~~Agricultural Products Sales \*<sup>2</sup>~~
- ~~Agritourism activities \*<sup>3</sup>~~
- ~~Bed and Breakfast \*<sup>4</sup>~~
- ~~Boarding House~~
- ~~Camping, Individual Tent or Camper~~
- ~~Clay Shooting, Outdoor (private)<sup>5</sup>~~
- Contractor's Equipment Storage Yard, Small Scale <sup>6</sup>
- ~~Dock Facilities, Private (see Article 8-3, Piers and Docks Regulated)<sup>7</sup>~~
- Dwelling, Duplex \*<sup>8</sup>
- ~~Farming, including ponds of less than two (2) surface acres.~~
- ~~Fire Departments~~
- ~~Forestry Operations, including necessary temporary buildings and uses incidental thereto (not sawmills).~~
- Homes, Single-family Detached Dwellings, including mobile homes (See Definition, Art. 1, Dwelling, Replacement of)<sup>9</sup>
- ~~Home, Tourist~~
- Home Occupations, Class A and Class B
- ~~Kennels~~
- ~~Marina, Campground<sup>10</sup>~~
- Off-street Parking as required by this ordinance.
- ~~Public and Semi-public uses such as:~~
  - ~~Cemeteries, Church Adjunctive~~
  - ~~Cemeteries, Family~~
  - ~~Churches~~
  - ~~Hospital (not specific care)~~
  - ~~Libraries~~
  - ~~Museums~~
  - ~~Parks~~
  - ~~Playgrounds~~
  - ~~Post Offices~~
  - ~~Public Schools<sup>11</sup>~~
  - ~~Trails, including hiking, riding, and bicycling.~~

<sup>1</sup> Section 2-1 Revised 03/23/1992 & 11/28/1994; Section amended 04/25/2005 to omit "Mobile Homes/Manufactured Housing stored or used as accessory building.

<sup>2</sup> Use added 07/25/2005

<sup>3</sup> Use added 10/23/2006

<sup>4</sup> Use added 03/27/2000; changed from SUP to by-right use 06/28/2004

<sup>5</sup> Use added 8/27/2012

<sup>6</sup> Use added by SUP 03/24/2003; amended to allow by right 02/28/2005

<sup>7</sup> Use clarified 08/25/2003

<sup>8</sup> Definition added 04/25/2005 to replace "Homes, Two-family Detached Dwellings"

<sup>9</sup> Use revised 12/12/2000 to allow replacement of homes without requiring bonds and special use permits when an applicant is residing in a dwelling which will be replaced.

<sup>10</sup> Use added 07/22/2002

<sup>11</sup> Removed "(not schools of special instruction) 10/24/2011

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- ~~Public Utilities generating booster or relay stations, transformer substations, transmission lines and towers, pipes, meters, and other facilities for the provision and maintenance of public utilities, railroads and facilities; water and sewerage installations, and CATV.~~
- ~~Recreation Facility, Private<sup>12</sup>~~
- ~~Rescue Squad Facilities~~
- ~~Sales, Rental and Servicing of Construction and Agricultural Equipment<sup>13</sup>~~
- ~~Sawmills, Temporary~~
- ~~Shooting/Firing Range, Outdoor (Private)<sup>14</sup>~~
- State Water Control Board Permitted Sewage Facilities<sup>15</sup>
- Storage tanks, above ground, less than 10,000 gallons of gas or liquid storage or 8,593 gallons of dry storage<sup>16</sup>

### 2-2 RESERVED<sup>17</sup>

### 2-3 Uses Permitted by Special Use Permit (SUP) Only<sup>18</sup>

Within the Agricultural District (A-1), the following uses are permitted by Special Use Permit only:

- ~~Airstrip, Private~~
- Antique, Craft, or Gift Shops
- ~~Assisted Living Facility\*<sup>19</sup>~~
- ~~Automobile Graveyards~~
- Borrow Pit
- Cabinet Shop<sup>20</sup>
- ~~Camp, Day~~
- ~~Camp, Summer~~
- ~~Campgrounds~~
- Cemeteries
- ~~Clay Shooting, Outdoor (public)<sup>21</sup>~~
- ~~Commercial Sale of Agricultural Equipment~~
- ~~Country Clubs~~
- Custom Manufacturing<sup>22</sup>
- ~~Dance Hall<sup>23</sup>~~
- ~~Flea Markets~~
- ~~Fraternal Lodges and Community Buildings~~
- Garage, Public
- Homes, Multi-family Dwellings
- ~~Hunt Clubs~~
- ~~Labor Camp Facilities~~
- Manufactured Home, Second<sup>24</sup>

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<sup>12</sup> Use added 10/24/2011

<sup>13</sup> Use added 12/19/2005

<sup>14</sup> Use added 8/27/2012

<sup>15</sup> Use added 07/28/2008 as a use allowed by right.

<sup>16</sup> Use added 09/25/2006

<sup>17</sup> CUP'S converted to SUP's 07/22/2002

<sup>18</sup> Section 2-3 revised 12/16/1991, 06/28/1993, 05/24/1999, 06/28/1999, 03/26/2001 Use deleted: Second Single-Family Dwelling; All CUP's converted to SUP's 07/22/2002. Use deleted: "Commercial Radio Broadcast Towers" 06/28/2004

<sup>19</sup> Use added 08/28/2006

<sup>20</sup> Use added 06/28/1999

<sup>21</sup> Use added 8/27/2012

<sup>22</sup> Use added 06/24/2002 (see Manufacturing, Custom)

<sup>23</sup> Use added 05/20/2002

<sup>24</sup> Use added 04/23/2001

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- Manufacturing, Custom<sup>25</sup>
- ~~Marina, Commercial<sup>26</sup>~~
- ~~Mining Operations~~
- ~~Mobile Home Parks~~
- Motel
- Natural Resource Extractions
- ~~Parks in Excess of ten (10) Acres~~
- ~~Ponds (greater than two (2) acres)~~
- ~~Public Safety and/or Government Communications Towers, 250 ft. or less<sup>27</sup>~~
- ~~Quarrying, Borrow Pits~~
- ~~Restaurants~~
- ~~Retreat/Conference Center<sup>28</sup>~~
- Retail Store, Neighborhood
- ~~Sawmills, Permanent~~
- Salvage Yard, Small Scale<sup>29</sup>
- Schools of Special Instruction<sup>30</sup>
- ~~Shooting/Firing Range, Outdoor (public)<sup>31</sup>~~
- ~~Storage tanks, above ground, greater than 10,000 gallons of gas or liquid storage or 8,593 gallons of dry storage<sup>32</sup>~~
- ~~Telecommunications Antennas and Towers<sup>33</sup>~~
- Towers, Commercial Radio Broadcast
- Windmills<sup>34</sup>

### 2-4 Area Regulations<sup>35</sup>

For lots in the Agricultural District (A-1), the minimum lot area shall be thirty thousand (30,000) square feet per lot and based on utilities available. Second and additional residences per lot must be approved for separate utility services. If two or more residences utilize a shared well or septic system, a Va. Dept. of Health permit shall be required for the actual connection used.

Not more than 30% of the area of the lot shall be covered by the main building and accessory buildings.<sup>36</sup>

### 2-5 Setback Requirements<sup>37</sup>

No building or accessory structure shall be located closer to the lot line than the following distances:

- 2-5.1 Front Lot Line – Thirty-five (35) feet to the enclosed habitable area of the dwelling or structure; twenty-five (25) feet to porches and similar construction, which are not enclosed.

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<sup>25</sup> Use added 06/24/2002 (see Custom Manufacturing)

<sup>26</sup> Use added 02/23/2004

<sup>27</sup> Use added 03/24/2003, amended 8/25/2003 increasing height from 199 ft. to 250 ft., revised 04/27/2009 moved the word Towers from first word to before 250 ft. or less.

<sup>28</sup> Use added 07/22/2002

<sup>29</sup> Use added 10/27/2008

<sup>30</sup> Use added 10/24/2011

<sup>31</sup> Use added 8/27/2012

<sup>32</sup> Use added 09/25/2006 (also deleted "Private tanks or Pump Stations (above ground)")

<sup>33</sup> Use added 06/28/2004 (also deleted "Commercial Radio Broadcast Towers")

<sup>34</sup> Use added 06/28/2004

<sup>35</sup> Section 2-4 revised 01/28/1991 & 05/24/1999

<sup>36</sup> Section 2-4 revised 11/26/2007

<sup>37</sup> Section 2-5 revised 08/26/1991 & 09/27/1993

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2-5.2 Side Lot Line – Ten (10) feet.

2-5.3 Rear Lot Line – Twenty-five (25) feet for main buildings; 10 feet for accessory buildings.

Exception – For lots where the rear lot line also joins Claytor Lake, the ten (10) feet setback requirement for **accessory buildings** may be waived by the Zoning Administrator.<sup>38</sup>

2-5.4 Special Provisions for Corner Lots:<sup>39</sup>

2-5.4.1 Of the two sides of a corner lot, the front shall be deemed to be the shortest of the two sides fronting on streets.

2-5.4.2 The side yard on the side facing the side street shall be twenty (20) feet or more for both main and accessory buildings.

2-5.4.3 For subdivisions platted after the enactment of this ordinance, each corner lot shall have a minimum width at the setback line of one hundred (100) feet or more.

### 2-6 Frontage Regulations

A minimum width of one hundred twenty-five (125) feet is required at a point located thirty-five (35) feet from the front property line with a minimum street frontage of fifty (50) feet.

### 2-7 Yard Regulations<sup>40</sup>

2-7.1 Rear – Each main building shall have a rear yard of twenty-five (25) feet or more.

2-7.2 Exceptions – For a lot intended for use as a single family detached dwelling, as defined in Article 1, with an area of 15,000 square feet or less, setbacks shall be as follows:

Side - The minimum side yard shall be ten (10) feet.

Rear – Each main building shall have a minimum rear yard of (15) feet or more.<sup>41</sup>

### 2-8 Height Regulations

Buildings may be erected up to thirty-five (35) feet in height from grade except that:

2-8.1 The height limit for dwellings may be increased up to ten (10) feet and up to three (3) stories provided there are two (2) side yards, each of which is ten (10) feet or more, plus one (1) foot or more of side yard for each additional one (1) foot of building height over thirty-five (35) feet.

2-8.2 A building may be erected to a height of sixty (60) feet from grade provided that required front, side, and rear yards shall be increased one (1) foot for each foot in height over thirty-five (35) feet.<sup>42</sup>

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<sup>38</sup> Exception added 05/24/1999

<sup>39</sup> Section 2-5.4 added 12/20/2004

<sup>40</sup> Revised 10/24/2005 to eliminate requirement for 25 ft. combined sideyard.

<sup>41</sup> Revised 08/22/2005 to add Section 2-7.3

<sup>42</sup> Added 06/25/2007

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- 2-8.3 Church spires, belfries, cupolas, monuments, water towers, chimneys, flues, flagpoles, television antennae, and radio aerials are exempt. Parapet walls may be up to four (4) feet above the height of the building on which the walls rest.
- 2-8.4 No accessory building, which is within ten (10) feet of any party lot line, shall be more than one (1) story high. Accessory buildings to be constructed shall not exceed the height of the principle structure or eighteen 18 feet in height, whichever is greater.<sup>43</sup> Barns, silos or other structures used for farming shall be exempt from this requirement. Barns, silos, or other structures used only for farming shall meet minimum setback requirement plus one (1) foot additional setback for each one (1) foot in additional height greater than the required setback and are exempted from the requirement of being less than the main building in height.<sup>44</sup>

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

### 6. Presentations and Citizen Comments

Laura Walters, President of Friends of Claytor Lake, requested tabling of a decision by the Board to endorse placement of 14 navigational test markers to allow for review and proper input and responses by the public.

Mr. Sheffey advised the Friends of Claytor Lake are an advisory Board to the Board of Supervisors and the Board of Supervisors appreciates FOCL providing a better perspective on the matter.

Mr. E. W. Harless requested updates on the following four items listed under with the "Reports from County Administrator and Staff" or the "Items of Consent":

- Maple Shade Construction – Request for Appropriation

Mr. Hiss advised staff was narrowing down the cost for finishing the project, noting extra funding would be needed to complete the project. Mr. Hiss described the major funding issues were related to the Information Technology (IT) connectivity, noting in order for the County's equipment to work with the newly installed fiber equipment, updates to the County's equipment would be needed.

Mr. Hiss also described invoicing issues related to architectural fees, purchase of new furniture for the offices and other miscellaneous office equipment. Mr. Harless inquired as to what was being requested. Mr. Hiss advised the additional funds requested were \$211,000

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<sup>43</sup> Revised 11/26/2007 to remove 1,200 square feet in area.

<sup>44</sup> Revised 5/22/2000 to add third sentence to Section 2-8.3; Revised 7/22/2002 Second sentence modified to exempt farm structures from height restriction; Revised 7/25/2005 to restrict height and size of accessory structures.

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architectural fees. Mr. Harless expressed concern over the provision of additional funding for the Maple Shade project, while the schools lack funding.

- Loan to Town of Dublin for purchase of fire trucks

Mr. Harless inquired if the County provided funding for the purchasing of fire trucks for the various fire departments in the County. Mr. McCready advised the County does provide funding for the purchase of fire trucks. Mr. Harless questioned the purpose of the Board charging interest to the Town of Dublin on the loan to the Town for partial funding of a fire truck. Mr. McCready responded that the Dublin Fire Department had identified the type of truck that met their needs, which cost \$669,000 and that the County had budgeted \$550,000. Mr. McCready further advised the Dublin Fire Department requested funding from the Town of Dublin for the additional funds to purchase the truck and the Town of Dublin was unable to solicit favorable financing, resulting in a request by the Town of Dublin to the Board of Supervisors for a loan to finance the additional monies needed to purchase the fire truck.

Mr. Harless inquired of Mr. Pratt if funds are provided by the County for the purchase of the Draper Fire trucks. Mr. Pratt advised funds are provided by the County, that trucks are purchased based on the amount of funding from the County with the Dublin truck being more expensive.

Mr. Sheffey advised the County has a Fire Protection Committee that is an advisory board to the Board of Supervisors, with said committee consisting of a representative from each of the fire departments. Mr. Sheffey advised the committee meets regularly and provides recommendations to the Board of Supervisors for funding, etc. of fire service needs.

Mr. Huber described the initial request by the Town of Dublin and the Board's action to charge 3% interest for a loan to the Town of Dublin to assist the town in the purchasing of a fire truck by the Dublin Fire Department.

Board members and staff confirmed the request for funding was initiated by the Town of Dublin, noting the Town had solicited outside sources for funding which would have resulted in greater than 3% interest being charged to the Town.

Mr. McCready suggested Mr. Harless take his concerns regarding the loan to the Town of Dublin.

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- Cost of state responsibility for inmates

Mr. Harless requested an explanation regarding this matter.

Mr. McCready provided details regarding the cost of housing inmates at the NRV regional jail which is \$29.20 per day, with the State of Virginia only paying \$12.00 per day, per inmate. Mr. McCready advised the issue has been brought before legislators asking for the state to provide its fair share to localities for housing of inmates.

Mr. Harless stated the New River Valley Regional Jail has become more of a "business", suggesting the jail shouldn't house so many prisoners. Mr. Harless described the New River Valley Regional Jail is a "mockery".

- Use of Dublin Primary School for Tactical Training

Mr. Harless inquired if the County would gain any revenue from use of the facility for the tactical training. Mr. Huber advised no revenue would be seen by the County for use of the facility for the tactical training.

Mr. Harless advised he would continue to review matters before the Board.

Mr. McCready requested an update from Mr. Harless on the Cook's Crossing odor issue. Mr. Sheffey advised that Mr. Harless could provide an update in the last Citizen Comments section of the agenda.

Ms. Teresa Rogers with American Electric Power (AEP) offered to answer any questions related to the test buoys being installed, noting an evaluation will be done on the buoys.

Mr. Sheffey inquired of any time frame on installation. Ms. Rogers advised she envisioned the buoys would be installed for several months so people would have an opportunity to review, noting the technical review committee will have an opportunity for review on this as well.

Mr. McCready described the recent position taken by the Board related to drawdowns at the lake, specifically the Board's desire to see five-foot drawdown and every fifth year an eight-foot drawdown.

Ms. Rogers described the recent drawdown of the lake .

Mr. McCready reiterated the Board's desire to see drawdowns beyond the usual three-feet to allow a thorough cleaning every five years.

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7. Highway Matters:

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised VDOT staff had taken care of the pothole on Old Baltimore Road.

Mr. Clarke advised the request for "Not Recommended" signage on Highland Road had been approved and VDOT traffic engineering staff would work with the Sheriff's Department to determine appropriate location for signage.

Mr. Clarke advised the cutting of trees on Claytor Dam Road is on the schedule. Mr. Clarke also advised VDOT had one contract for tree removal.

Mr. Clarke advised work is scheduled on the drop inlet on Veteran's Hill.

Mr. Clarke advised VDOT had taken care of the removal of trees requested by Mr. Bopp.

Mr. Bopp advised of an additional tree needing to be removed on the 10<sup>th</sup> street extension and advised that Anthony Barnes had indicated he would review the matter. Mr. Clarke advised this would be added to the schedule.

Mr. Sheffey advised of the continued need for the Viscoe Road tree trimming and speed reduction. Mr. Clarke advised of efforts to work with the Sheriff's Department to address the issue.

Mr. Sheffey inquired regarding the status of the New River Road signage prohibiting truck traffic. Mr. Clarke advised he would have VDOT staff review the matter and provide an update.

2. Update by VDOT on Request for Prohibiting Tractor Trailer Crossing on Neck Creek Bridge

This matter was previously discussed by the Board.

3. Request for Prohibiting Tractor Trailers on New River Road

This matter was previously discussed by the Board.

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4. Update from VDOT on Legislative Action

Mr. Huber advised of a report by Mr. Clarke at the October Board meeting related to changes to legislation affecting localities. Mr. Clarke advised no specific changes had been reached at this time; however, it was anticipated that localities would be responsible in the future for paying for and erecting "Watch for Children" signs, although an official policy change had not been received.

5. Center Restriping Claytor Dam Road to Blue Sky Lane

Mr. Sheffey described an email from residents along Blue Sky Lane expressing concerns over the condition of Claytor Dam Road and Blue Sky Lane and the need for restriping. Mr. Clarke advised if striping had previously been done in error because the road does not meet standard requiring 16 feet of pavement width. Mr. Clarke advised the road does not qualify for striping but that the matter would be reviewed.

6. Heron's Landing Signs

Mr. Clarke advised VDOT had been in contact with the Heron's Landing Homeowners Association and an agreement was reached where VDOT will supply the signage and the homeowners will pay for the signage due to the style requested.

b. Citizen Comments

There were no citizen comments regarding highway matters.

c. Board of Supervisors Comments

Mr. McCready advised of a recently collapsed culvert on Black Hollow Road, noting Anthony Barnes may have already addressed this matter.

Mr. McCready advised of plans to have Anthony Barnes review a section of pavement on Little Creek that needs attention. Mr. McCready advised the rapid transition on this road resulted in a wreck recently.

Mr. O'Dell advised of potholes on Bethel Church Road. Mr. Clarke offered to have VDOT staff review the matter.

Mr. O'Dell advised of a large hole at end of Wilson Hollow Road (in Snowville) where school bus turns around. Mr. Clarke offered to have VDOT staff review the matter.

## BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 17, 2012

Mr. O'Dell advised of the need to continue to address potholes in his district.

Mr. Bopp thanked VDOT for the cutting of trees.

Mr. Bopp advised he had received a phone call from Anthony Barnes advising he had taken care of the issue on Veterans Hill.

Mr. Bopp continued to express concern over the need for guardrail on Pond Lick Hollow, indicating it would be easy for a car to drive over the edge. Mr. Clarke advised he had seen pictures of the area and VDOT's regional traffic operations manager is working to see if anything can be done.

Mr. Clarke advised that delineator posts could be installed; however, this would not physically stop cars. Mr. Clarke offered to review the matter and provide an update at a future meeting.

Mr. Bopp advised of receiving a call from Leroy Early expressing concern over an area on Mines Road where settlement had taken place causing a slope with slick conditions.

Mr. Clarke advised VDOT could provide an estimate and noted guardrail funding comes from secondary road funding. Mr. Clarke advised the Board will have to decide if they want to put together a secondary guardrail fund. Mr. Clarke advised VDOT can take requests throughout the year and sometime in the spring takes six to seven guardrail requests and provides estimates. Mr. Clarke advised recently installed approximately 2,500 feet of guardrails costing approximately \$61,000.

### 8. Treasurer's Report

Treasurer Melinda Worrell provided the monthly report to the Board.

### 9. Reports from the County Administrator & Staff:

On a motion by Mr. Bopp, seconded by Mr. McCready and carried, the Board approved the following action related to the listed appointments:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

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a. Appointments:

1. Pulaski County Wireless Integrated Network Authority

Staff was requested to contact Kevin Meredith to determine interest in serving. If Mr. Meredith is unable to serve, staff was requested to solicit interest via the local newspapers.

2. Library Board

The Board appointed Dr. Parks Lanier to fill a vacancy due to Judy Getty's being unable to continue service, with a term ending December 31, 2016.

3. Telecommunications Committee

Staff was requested to solicit interest via the local newspapers.

4. Industrial Development Authority

The Board reappointed Layne Burcham, Pete Crawford and Phillip Baker for an additional four-year term ending January 31, 2017.

5. Public Service Authority

The Board took no action on this matter and directed staff to place the matter on the January Board agenda.

6. NRV HOME Consortium

The Board reappointed John Hawley and Shawn Utt to the NRV HOME Consortium.

7. Board of Zoning Appeals

Staff was requested to solicit interest via the local newspapers.

b. Criteria for Gift Cards

Mr. Huber advised of the recent practice of the County providing \$20 grocery gift cards to employees and the need to establish criteria for receiving cards.

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On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board approved the following criteria for employees receiving gift cards: employees who are currently earning leave and any part-time employees who work more than 600 hours and are scheduled to work 12 months, with regional agencies to do as they saw fit on a reimbursement basis back to the County.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

c. Phoenix Packaging

Mr. Huber described a request for consideration for approval of a performance agreement for the Phoenix Packaging expansion.

Mr. Utt provided a summary of the expansion project indicating a \$20 million capital investment, \$16.5 million in equipment and four million dollars in building renovations. Mr. Utt recommended the approval of the agreement be contingent upon review of the agreement by the County Attorney. Mr. Utt also advised Phoenix Packaging has committed to employing 400 persons within three years.

Mr. Sheffey noted that Phoenix packaging has always exceeded the number of projected employment figures.

Mr. McCready provided background on the Phoenix Packaging building's previous use, which included Warner Lambert, Dove Windows and now Phoenix Packaging as occupants.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved the performance agreement, contingent upon review and concurrence of the agreement by the County attorney.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

Mr. McCready noted the improvements made by Dove Windows to the County owned building were substantial and of benefit to the County and Phoenix Packaging.

d. Commerce Park Financing

Mr. Huber provided an update on the financing of the Commerce Park debt, indicating the existing financing is through Rural Development. Mr. Huber advised that anytime a piece of property is sold, the assessed

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value has to be paid into Rural Development and unfortunately, the annual payments do not get reduced and holds up the Commerce Park committee from being able to work with prospective industries. Mr. Huber advised the proposal is to refinance approximately \$5 million of this debt using a lender other than Rural Development. Mr. Huber advised the proposal would be that the Board of Supervisors forms a side agreement providing moral obligation for the full \$5 million in debt, such that the property can be refinanced. Further, with Pulaski County having the highest AA bond rating, it is proposed that Pulaski County be the lead agency.

Mr. McCready indicated this was a good opportunity for Commerce Park to restructure its financing, noting this will not result in any increase in debt service payments, but rather will give Commerce Park much needed flexibility when working with prospective industries.

Mr. Huber advised Pulaski County stands the best chance of securing a lower interest rate due to the high bond rating.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the staff recommendation to refinance the Commerce Park Debt.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

e. Engineering Contracts

Mr. Huber advised the County had obtained term contracts with the engineers previously under contract with the County.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the use of the contracts by the component units of the County to include the Pulaski County Public Service Authority, the Pulaski Sewerage Authority, the Pulaski County School Board, the Pulaski County Wireless Authority and the Industrial Development Authority of Pulaski County.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

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f. Four-Year Goals

The Board reviewed the most recent goals spreadsheet.

Mr. McCready advised he had discussed some minor changes with Mr. Huber. Mr. Huber indicated those changes had been made to the Four-Year Goals listing. Mr. McCready requested incorporating on page one of the goals spreadsheet, under Operating Philosophy, a statement that says the County intends to operate a "balanced budget" with current revenues and expenditures.

Mr. Hiss advised information regarding the Four-Year Goals had been placed on the front page of the most recent County newsletter and is also being placed on the County's web page.

g. Application for Regulatory Markers

Mr. Huber explained a request from AEP for support of an application for the placement of 14 regulatory markers in Claytor Lake.

Teresa Rogers also explained the proposal in detail.

Mr. McCready referenced recent pictures of Claytor Lake indicating the severity of the silt problem at the lake. Mr. McCready inquired if AEP could wait until FOCL's review of the application. Ms. Rogers advised tabling action on the matter to allow for comments by FOCL would work for AEP. Mr. McCready inquired if the buoys had solar lighting. Ms. Rogers responded the buoys had solar lighting.

Mr. Sheffey inquired if Smith Mountain Lake had these same buoys. Ms. Rogers responded Smith Mountain Lake did have the same buoys.

Mr. O'Dell inquired if Smith Mountain Lake performs dredging and Ms. Rogers responded they can perform dredging. Mr. McCready inquired if there was a timeline for dredging. Ms. Rogers advised timelines were dependent upon environmental related matters.

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board approved tabling action on this matter to the January Board meeting.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

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### h. Tornado Reconstruction Grant

Mr. Huber described a request from the Virginia Department of Housing and Community Development asking for consideration to the construction of four additional volunteer based homes and commended staff for a turnaround in the state perspective regarding funding of volunteer work. Mr. Huber advised staff is evaluating the level of support from volunteer agencies to see if this request could be supported.

Mr. Sheffey indicated the request spoke well for Pulaski County's work during the tornado rebuilding effort.

By consensus, Board members commended staff for their work on the rebuilding of volunteer houses.

### i. Board Meeting and Budget Calendars

Mr. Huber described draft calendars for 2013 Board meetings, as well as the budget calendar.

Mr. McCreedy expressed concern that the calendar indicated an informational work session being held on a regular Board meeting date, noting work sessions can often be lengthy and scheduling of a work session on a regular meeting date could likely not provide ample time to review the budget information presented.

Mr. Sheffey suggested adopting the draft calendar as presented, and allowing County staff to determine the information to be presented at the work session and whether or not a separate meeting should be scheduled.

Staff was requested to send any revisions to the budget calendar to Board members via the weekly update.

On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board approved both the 2013 meeting schedule and budget calendar as follows:

#### **2013 Board/Commission Meeting Schedules**

The Board of Supervisors will meet at 6:00 p.m. for a Closed Session and 7:00 p.m. for its regular meeting on the fourth Monday of each month in 2013 with the following exceptions:

- *The May meeting will be held on the 3<sup>d</sup> Monday (May 20<sup>th</sup>) to avoid a conflict with Memorial Day*

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- *The December meeting will be held on the 3<sup>d</sup> Monday (December 16<sup>th</sup>) to avoid meeting during the week of Christmas*

### 2013-14 FISCAL YEAR BUDGET CALENDAR

<u><i>Date</i></u>	<u><i>Activity</i></u>
<b>Wednesday, November 14, 2012</b>	<b>Distribution of capital improvement plan (CIP) instructions</b>
Friday, December 7, 2012	CIP requests due
Wednesday, January 2, 2013	CIP distributed to Planning Commission for Comp Plan review
Tuesday, January 8, 2013	Planning Commission review of CIP
Monday, January 7, 2013	Distribution of operating budget forms and instructions
Thursday, January 17, 2013	Staff CIP recommendations forwarded to Board of Supervisors and agencies
<b>Monday, January 21, 2013 OR Tuesday, January 29, 2013</b>	<b>Board work session and agency comments on CIP recommendations</b>
Monday, February 4, 2013	Regional budget review – NRV Business Center
Thursday, January 24, 2013	Revenue Projections distributed to Board of Supervisors
<b>Monday, January 28, 2013*</b>	<b>Presentation of Revenue Projections at Board meeting</b>
Friday, February 1, 2013	Operating budgets due
Thursday, February 21, 2013	Initial local revenue estimates and requested expenditures forwarded to Board
<b>Monday, February 25, 2013*</b>	<b>Initial local revenue estimates and requested expenditures presented - Consider advertisement of changes in real estate and personal property tax rates.</b>
<b>Monday, March 4, 2013</b>	<b>Budget work session</b>
<b>Monday, March 11, 2013</b>	<b>Budget work session</b>
<b>Monday, March 18, 2013</b>	<b>Joint meeting with School Board - budgets as a possible topic</b>
Thursday, March 28, 2013	Draft budget recommendations submitted to Board and agencies for comment
<b>Monday, March 25, 2013*</b>	Presentation of preliminary budget recommendations – <b><i>Hold hearing on any real estate and personal property tax rate increases</i></b>
Wednesday, April 3, 2013	Deadline for agency comments and scheduling of April 8 <sup>th</sup> presentations
<b>Monday, April 8, 2013</b>	<b>Budget work session - Other agency/department comments and additional budget discussions between Board of Supervisors and School Board (if needed). <i>Set real estate rate</i></b>
<b>Monday, April 15, 2013</b>	<b>Budget work session</b>
<b>Monday, April 29, 2013</b>	<b>Optional budget work session (if needed)</b>
<b>Monday, May 6, 2013</b>	<b>Optional budget work session (if needed)</b>
<b>Monday, May 13, 2013</b>	<b>Optional budget work session (if needed)</b>

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<b>Monday, May 20, 2013*</b>	<b>Board meeting (possible budget work session prior if needed)</b> Approval of public hearing advertisement on overall budget
Sunday, May 26, 2013	Budget advertised 14 days prior to hearing (7 days minimum required by state code)
<b>Monday, June 17, 2013</b>	<b>Special Board Meeting to hold Public Hearing on Budget</b>
<b>Monday, June 24, 2013*</b>	<b>Budget adoption, <i>set personal property tax rate</i> and approve appropriation for 2013-14 funding</b>

**Footnotes:**

**Bolded text indicates meetings of Board of Supervisors**

**Asterisk\* indicates meetings held in conjunction with a regularly scheduled meeting of the Board**

j. Property Cleanup Year-End Report

Jamie Radcliffe, Code Enforcement officers, provided a Year-to-Date report on property cleanups including the following report: collection of 3,000 bags of trash; assisted with road cleanups in Town of Pulaski and Dublin; fire department buildings painted; Randolph Park cleanup, mulching, tree trimming; Draper Mountain tower generator pad; mowing up to 25 acres of County property per week; and moving Christmas store.

Mr. Radcliffe advised that 4,590 hours were worked and assuming an eight-hour day at \$9.00 per hour, a total of \$41,310 in salary savings was seen. Mr. Radcliffe also reported a total of 97 unsafe structures were in the process of being reviewed/secured.

Mr. Sheffey commended Mr. Radcliffe and other staff for the ongoing work throughout the year.

Mr. Huber advised it was not uncommon for Mr. Radcliffe to work seven days a week.

k. Maple Shade Construction – Request for Appropriation

Mr. Hiss advised the additional appropriation being requested was \$211,000 which would go towards completing the renovations of the Maple Shade facility, allowing for the Information Technology and Registrar offices to move into the facility.

Mr. McCready described the joint services between the County and School Board which includes the Information Technology department and the benefit to both the County and schools.

Mr. McCready also described the benefits to the County and schools for the fiber project, including improving the Commissioner of Revenues' ability to upload information to be sent to the state and also a benefit to the schools during SOL testing.

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On a motion by Mr. O'Dell, seconded by Mr. McCreedy and carried, the Board approved the requested appropriation of funds totaling \$211,000, which would go towards completing the renovations of the Maple Shade facility, allowing for the Information Technology and Registrar offices to move into the facility.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

10. Items of Consent

Mr. Sheffey advised action under Items of Consent would include the removal of items 10d2, Codification Contract, and 10g, Surplus School Buses – Proposed Trade.

Mr. Pratt referenced item 10j, Use of Dublin Primary Schools for Tactical Training, and recalled that the building had, in the past, been used for law enforcement training, specifically the use of teargas. Mr. Pratt suggested that future users of the building be made aware of the previous use of gases in the building.

Mr. Huber also advised that attempts would be made to salvage usable items from the building.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the following items of consent, with any special comments noted:

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

a. Approval of Minutes of November 26, 2012

The Board approved the minutes of the November 26, 2012 Board of Supervisors' meeting.

b. Accounts Payable

The Board approved accounts payable for checks numbered through 2030024 through 2030650, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved the interoffice transfers #6 totaling \$39,033.94 and budget adjustments as follows:

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GENERAL FUND #7		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
100-041999-0000	Transfer from Reserves	\$ 248,700.00
	<b>TOTAL</b>	\$ 248,700.00
<b>EXPENDITURES:</b>		
100-093000-9206	Transfer to Capital Improvements Fund	\$ 37,700.00
100-093000-9209	Transfer to IDA Fund (for Maple Shade Renovations	211,000.00
	<b>TOTAL</b>	\$ 248,700.00
GENERAL FUND #8		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
100-024040-0900	Library State Aid	\$ 3,481.00
100-016010-0200	Sheriff's Fees	155.00
100-014010-2000	Court Restitution	320.00
100-016150-0500	Library Donations	325.00
100-041999-0000	Transfer from Reserves	(1,097.00)
	<b>TOTAL</b>	\$ 3,184.00
<b>EXPENDITURES:</b>		
100-073150-6012	Library State Aid Books and Subscriptions	2,384.00
100-031200-6001	Sheriff Office Supplies	155.00
100-031200-6011	Sheriff Uniforms	320.00
100-073100-5650	Library Donation Expenditures	325.00
	<b>TOTAL</b>	\$ 3,184.00

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CAPITAL IMPROVEMENTS FUND #3

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
302-041050-1000	Transfer from General Fund	\$ 37,700.00
	TOTAL	\$ 37,700.00
<u>EXPENDITURES:</u>		
302-071350-8116	Dehaven Park Repairs	\$ 37,700.00
302-035100-8107	Animal Control Computer Equipment	2,500.00
302-031200-8107	Sheriff Dispatch Systems Equipment	(2,500.00)
	TOTAL	\$ 37,700.00

SCHOOL FUND #3

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-205-041050-1000	Transfer from General Fund (FY 12 Year-end School Fund balance)	\$ 103,536.00
	TOTAL	\$ 103,536.00
<u>EXPENDITURES:</u>		
4-205-061100-6014-202-100	Other Operating Supplies - Classroom Instruction (Critzler)	\$ 5,294.00
4-205-061310-6020-300-100	Textbooks - Improvement of Instruction	54,442.00
4-205-064200-6007-900	Repair & Maintenance - Building Services	43,800.00
	TOTAL	\$ 103,536.00

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d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Health Department Contract

The Board approved the contract with the Virginia Department of Health for the operation of the Pulaski County Health Department for FY 2012-13, a copy of which is filed with the records of this meeting.

2. Codification Contract

The Board removed action on this matter, pending interviews to be scheduled with the proposers. Staff was requested to place an update on the January or February agenda as appropriate.

3. Virginia Department of Emergency Management

The Board approved the annual contract by which the State reimburses the County \$16,904 for Emergency Management services.

e. Personnel Changes

The Board reviewed a report of recent personnel changes.

f. Variance in Leave Carryover Standards

The Board approved a variance of one day to the maximum vacation days that can be carried over into the new calendar year for persons who had planned to work on December 26, 2012, but for which was granted as a holiday.

g. Surplus School Buses – Proposed Trade

This item was removed from the agenda, pending review by the School Board.

h. Concern Over the Cost of State Responsible Inmates

The Board approved sending a letter to legislators requesting assistance in regards to state responsible inmates at the New River Regional Jail.

## BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 17, 2012

### i. Loan to Dublin for Fire Truck Purchase

The Board approved the following terms of loan, which were reviewed and concurred with by the Town of Dublin:

Principle – \$119,101

Term – 7 years

Interest Rate – 3%

Repayment to begin – on December 15, 2013

### j. Use of Dublin Primary School for Tactical Training

The Board approved a request by the Virginia State Police for use of the original Dublin Primary School Building for tactical training purposes.

### k. Renewal of Contracts for Architectural Services

The Board approved one-year contracts for architectural services with CAR, OWPR, Thompson and Litton, Tom A. Douthat and Reynolds Architects.

## 11. Citizen Comments

Reverend Terrie Sternberg thanked the Board of Supervisors for their service to the community. Rev. Sternberg also expressed appreciation to the Board for allowing the County administrator to attend a recent presentation by the Department of Justice on prescription substance abuse issues and commended the County on efforts to increase and improve the social life and social issues of the community.

Mr. Hiss advised the PCPC is working on efforts to provide training for clergy in providing counseling in an effort to help with families.

Mr. James McClanahan inquired if the Fiber Project will allow for connectivity to the new Riverlawn Elementary School. Mr. Huber responded all Pulaski County schools would be connected with the regional fiber project, except for Snowville Elementary and that is due to the distance of the school from the overall fiber connection. Further, that all schools in the County will now be connected by fiber interlink so that they can all use one internet connection.

Mr. E. W. Harless provided a picture of a sediment pond at the James Hardie plant in Florida and expressed concern that the local James Hardie was not required to have a sediment pond, but was allowed to put the waste from the plant into the local waste water system. Mr. Harless referenced the levels of sulfate to become toxic, as well as referenced the Pepper's Ferry plant and the high levels of toxin.

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Mr. Harless expressed concern over the overall health of the community and more specifically tenants of property owned by Mr. Harless. Mr. Harless indicated that while he was in favor of economic development, he was concerned that issues related to sulfates by potential businesses could pose risks similar to that of James Hardie.

Mr. Sheffey requested a copy of the picture which Mr. Harless shared of the James Hardie plant in Florida.

Mr. McCready inquired of Mr. Harless as to the progress being made on odor issue at Cook's Crossing. Mr. Harless advised there had some "faint" odor but there was a noticeable difference. Mr. Harless expressed concern that the lack of a pond at the James Hardie plant was undetected by representatives of the Town of Pulaski while visiting the plant.

### 12. Other Matters from Supervisors

Mr. McCready noted the continued progress being made on a County-wide joint dispatching between the County, Town of Pulaski and Sheriff's Department. Mr. McCready noted all were working hard to determine if combine operations would be feasible to allow for improved safety of citizens, as well as a potential cost savings to the community.

Mr. Sheffey expressed appreciation to all Board members, and also the two newly elected Board members, for the work accomplished throughout the year, and commended the Board and staff for the time and effort provided throughout the year. Mr. Sheffey advised the Board is open to suggestions and comments from all citizens. Mr. Sheffey thanked staff for keeping the Board informed and for a job well done.

Mr. McCready expressed appreciation for the positive comments by Mr. Sheffey and for the Board welcoming Mr. McCready and Mr. O'Dell to the Board. Mr. McCready noted the high standards set by the Board and the efforts to make progress in addressing school and economic issues during the challenging financial atmosphere. Mr. McCready thanked the Board for a great year.

Mr. Sheffey thanked Tom McCarthy for the poinsettias provided to Board members.

Mr. O'Dell wished Board members and staff a Merry Christmas and healthy and prosperous new year.

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13. Adjournment

On a motion by Mr. Bopp, seconded by Mr. McCreedy and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, January 28, 2013 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting being held in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator