

## BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 25, 2013

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, February 25, 2013 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; and Thomas J. McCarthy, County Attorney. Gena Hanks, Clerk to the Board, joined the regular session at 7:00 p.m.

### 1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Outstanding Performance

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Bluebird
- Project Greenhouse

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Board of Zoning Appeals
- Heron's Landing Ballfields

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

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2. Welcome, Pledge and Invocation

a. Welcome

Chairman Sheffey welcomed those in attendance and called the meeting to order.

b. Pledge of Allegiance

Chairman Sheffey introduced Tiger Den of Pulaski Pack 143, who led the pledge.

c. Invocation

The invocation was delivered by Reverend Doug Ballew, Grace Fellowship Baptist Church of Hiwassee.

Mr. Sheffey welcomed Boy Scout Troop 48 of the First Christian Church, and announced the troop is working towards obtaining "Citizenship in the Community" merit badges.

3. Recognitions

a. Featured Employee

Board members recognized John Goad of the Water Treatment Plant as the Featured Employee to serve during the month of March 2013. A job summary for Mr. Goad was read aloud and Mr. Goad was presented with a gift card to Fatz restaurant.

b. Resolution Commending County Staff for Response During Recent Storm Events and Water Rescue

On a motion by Mr. O'Dell, seconded by Mr. McCreedy and carried, the Board adopted the following resolution:

**RESOLUTION of APPRECIATION  
Pulaski County First Responders**

WHEREAS, Pulaski County was impacted by a Gustnado and flooding of the New River on January 30-31<sup>st</sup>; and

WHEREAS, during the afternoon of January 30<sup>th</sup>, immediately after the Gustnado which had 80 mph winds and damaging 22 homes, 1 church, 1 store, and the NRV Fairgrounds; local fire, EMS and law enforcement officials assisted crews from VDOT and APCO as they opened

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roads, secured power lines, and placed tarps on homes with roof damage; and

WHEREAS, steady rain continued to fall throughout the evening on the saturated ground was more than the small streams could handle causing flash flooding over many roads; and

WHEREAS, a motorist on Eanes Ferry Road called 911 to report her vehicle being stranded in swift water and with water entering her car. Hiwassee and Snowville Fire Departments along with REMSI stations 1, 3, and 4 were dispatched to the scene. Dublin Fire Department also arrived with four members trained in swift water rescue along with the Radford Fire Dept. swift water team. Using a large excavator and local personnel, the rescue was successful; and

WHEREAS, as the New River overflowed its banks on January 31<sup>st</sup>, fire department volunteers, Sheriff's department employees, and other first responders were critical in helping to evacuate citizens from affected neighborhoods.

WHEREAS, the diligence and dedication of first responders and public safety personnel resulted in swift and safe actions preventing injuries and loss of life.

NOW THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does recognize the valiant efforts of our first responders in working during emergency situations, including the countless hours of service above and beyond the call of duty; and

BE IT FURTHER RESOLVED, that the text of this resolution be spread on the minutes of the Board of Supervisors in permanent testimony of it appreciation to the protection and assurance provided to our citizens by the Pulaski County first responders.

County staff were directed to invite all individuals assisting in the storm to attend March 25<sup>th</sup> Board meeting for formal recognition and presentation of the resolution.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

Mr. Sheffey described events surrounding the water rescue and expressed appreciation for the dedication shown by volunteers, citizens and county employees in the rescue response.

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4. Additions to Agenda

Mr. Huber advised there were no additional agenda items at this time.

5. Public Hearings

Mr. Sheffey explained the purpose of the public hearings was to allow for citizen input.

a. Ordinance to Establish An Absentee Voting Precinct For All Elections Held in Pulaski County, Virginia

Mr. Huber explained the purpose of the hearing was to receive public input on the establishment of a central absentee voter precinct. Mr. Sheffey advised the public hearing was required to meet all legal requirements which would allow for a change in the central absentee voter precinct.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board adopted the following ordinance:

**ORDINANCE TO ESTABLISH AN ABSENTEE VOTING PRECINCT FOR ALL ELECTIONS HELD IN PULASKI COUNTY, VIRGINIA**

**BE IT ORDAINED** that pursuant to the authority and procedures contained in Section 24.2-712 of the *Code of Virginia, 1950, as amended*, the Board of Supervisors of Pulaski County hereby establishes a central absentee voter precinct to be used for receiving, counting and recording absentee ballots cast in the County of Pulaski, Virginia, in all elections.

The polling place for the central absentee voter precinct shall be located in the Training Room of the Technology Training Center at the Maple Shade Center at 89 Commerce Street, Pulaski, Virginia. The central absentee voter precinct was formerly located in the New River Room in the Pulaski County Stone Courthouse, 52 West Main Street, Pulaski, Virginia.

This Ordinance shall take effect immediately, and shall supersede the absentee voting precinct ordinance previously adopted on or about March 23, 2009.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

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b. Ordinance to Establish The Relocation Of The General Registrar's Office for Pulaski County, VA.

Mr. Huber explained purpose of hearing was to receive public input on the relocation of the Registrar's offices and was required to meet all legal requirements allowing for a move of the Registrar.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board adopted the following ordinance:

**ORDINANCE TO ESTABLISH THE RELOCATION OF THE  
GENERAL REGISTRAR'S OFFICE FOR  
PULASKI COUNTY, VIRGINIA**

**BE IT ORDAINED** that pursuant to the authority and procedures contained in Section 24.2-411 of the *Code of Virginia, 1950, as amended*, the Board of Supervisors of Pulaski County hereby approves the relocation of the General Registrar's Office, to be used by the general public in the County of Pulaski, Virginia.

The location of the General Registrar's Office shall be moved from the Pulaski County Stone Courthouse to the Maple Shade Center, 87 Commerce Street, Pulaski, Virginia.

This Ordinance shall take effect immediately.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

c. Community Development Block Grant (CDBG)

Mr. Hiss explained this public hearing was one of two hearings to be held, with this hearing allowing for receiving general ideas of projects to be pursued under the CDBG program.

Ms. Jennifer Wilsie of the NRV Planning District Commission described the proposed Adult Day Care Project which, if funded, would allow for construction of a facility and could open as early as 2014.

Mr. Huber advised the public hearing was to focus on any projects suggested by the public.

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Mr. Sheffey advised Pulaski County had been awarded \$575,405 in funding for the Skyview Subdivision sewer project as a result of 2012 CDBG funding.

Mr. Sheffey advised a second public hearing would be held at the March 25, 2013 Board meeting and would focus on projects to be pursued.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

Mr. Sheffey advised if a citizen could not attend the March 25<sup>th</sup> hearing, they could contact Board members or County staff.

- d. Petition by Pulaski County for revisions to the Pulaski County Comprehensive Plan – Future Land Use Map from Residential to Agricultural on the following tax map parcel: 066-023-0000-0006, Ingles District.

Mr. Utt advised this public hearing was tied to the upcoming hearing (5e) and was to consider revising the comprehensive plan, which was required before rezoning of the property could be considered.

Mr. Utt explained the following staff analysis which was reported in the Board packet:

This property has been shown in the County's Comprehensive Plan's Future Land Use Map as a Residential Use. The property was purchased on December 18, 2012 by Mr. Stephen B. Hedge who wishes to continue farming the property. The following petition is a request by Pulaski County to revise the Future Land Use Map for the referenced property to Agricultural. The property adjoining this parcel is owned by Mr. Hedge and was rezoned to Agricultural in June 2008.

Mr. Utt advised the Planning Commission recommended approval of the request.

Mr. Sheffey opened the public hearing. There were no citizen comments and the public hearing was closed.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board approved a petition by Pulaski County for revisions to the Pulaski County Comprehensive Plan – Future Land Use Map from Residential to Agricultural on tax map 066-023-0000-0006 as follows:

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Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

- e. Petition by Stephen Brett Hedge to rezone from Residential (R1) to Agricultural (A1), on property identified as Tax Map Number 066-023-0000-0006, located east of 5817 Lyons Rd., (Rt. 662), Ingles District.

Mr. Utt advised the public hearing was to consider rezoning of property from Residential to Agricultural and would bring the property in line with zoning of surrounding properties.

Mr. Utt explained the following staff analysis which was reported in the Board packet:

For many years, the subject property has been home to a variety of livestock animals and the cutting of hay. These uses have extended well before the County's adoption of Zoning in 1989/1990. Mr. Hedge recently purchased the property on December 18, 2012 and is requesting the property be rezoned to Agricultural (A1). This will allow him to bring the property in line with its current uses as agricultural. On June 23, 2008 the Board of Supervisors approved the adjoining properties, also owned by Mr. Hedge, to Agricultural (A1).

Mr. Utt advised VDOT had no comments and the Planning Commission recommended approval.

Mr. Sheffey noted receipt of comments from neighbors, copies of which were included in the Board packet, with said neighbors indicating no opposition to the rezoning.

Mr. Utt also advised he had received a phone call from a citizen also indicating no opposition to the requested rezoning.

Mr. McCreedy advised the map had shown the property as being farmland and this hearing was to allow for bringing the property in line with its current agricultural uses.

Mr. Sheffey opened the public hearing.

Mr. Hedge spoke in favor of the request and advised the land had been farmed for over 42 years.

There were no additional citizen comments and the public hearing was closed.

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On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved a Petition by Stephen Brett Hedge to rezone from Residential (R1) to Agricultural (A1), on property identified as Tax Map Number 066-023-0000-0006, located east of 5817 Lyons Rd., (Rt. 662), Ingles District.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

### 6. Presentations and Citizen Comments

Mr. E. W. Harless requested the Board pull out of the "Items of Consent" the following items for discussion: 9g – Middle School Walls; 10d5 – Partnership Agreement with Pulaski County Public Schools; and 10f – Sewerline Drilled by EPA at Electroplate-Rite. Mr. Harless inquired as to the purpose of the partnership agreement with the schools, expressing concern that any joint services should be reconsidered, suggesting county and school employees are being "stretched" in their current workload. Mr. Huber clarified the partnership agreement is part of the STEM Academy which is Science, Technology, Engineering and Mathematics and which encouraged students to become involved in those skills.

Mr. Harless requested an explanation of item 10f. Mr. McCreedy advised the Board had been asked to provide the Town of Dublin with a letter of support in the town's request for reimbursement from the EPA for damages resulting from the sewer line drilled by the EPA at Electroplate Rite. Mr. Harless inquired if the line was a "shared" line with the PSA. Mr. Huber advised it was his understanding the line in question was not shared with the PSA. Mr. Harless expressed concern that the Town of Dublin residents would be required to pick up the expenses to cover the damages from the sewer line drilled by EPA. Mr. Harless requested the Board send letters of support and to also ask the PSA to assist with the funding of the damaged line, should the EPA not reimburse the Town of Dublin.

Mr. Brian Bombard thanked the Board for allowing citizen input on the proposed navigational aids and presented a petition in opposition to the proposed location of the navigational aids.

### 7. Highway Matters:

Mr. Clarke advised VDOT staff had focused on snow removal for the biggest part of January 2013.

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a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised VDOT's recent focus had been on clearing roads following weather events, indicating VDOT staff continued to cut trees and provide cleanup along the roads.

Mr. Clarke advised several speed studies had been conducted for the following roads and were not recommended for speed limit posting: Simpkinstown Road, Ruebush Road and Gum Log Road; however, "curve warning" signs were recommended and have been installed.

2. Update on Localities' Responsibility related to funding of "Watch for Children" signage

Mr. Clarke advised an agreement would need to be entered into between the County and VDOT and a permit issued for installing signage. Mr. Sheffey inquired if the County would pay for the cost of the signage. Mr. Clarke responded the costs for "Watch for Children" signage would be borne by the County, with said cost of each sign to be approximately \$800. Mr. Clarke clarified any "Watch for Children" signage would require VDOT's approval.

Board members directed county staff to research options and costs for signage and provide an update via the weekly update.

3. Brookmont Road/Pond Lick Hollow Guardrail

Mr. Bopp advised citizens continued to express concerns regarding the need to close the gap between guardrails. Mr. Clarke advised VDOT traffic engineering was making progress and was working to find a solution to fill the gap.

4. Status of Bridge Work

Mr. Clarke advised work on the Rt. 114 and 693 bridges were on schedule with the following timeline: Rt. 114 contract has a completion date of November 2014, with an expected earlier finish date; Rt. 693 scheduled to be completed in late 2013; Rt. 613 under construction in Montgomery County (detour through Pulaski County) which is scheduled for June 2013.

Mr. O'Dell inquired if there was a holdup on Rt. 613 bridge. Mr. Clarke advised he was not aware of any holdup.

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### b. Scheduling of Six-Year Plan Hearing for April meeting

By consensus, the Board approved scheduling a six-year plan hearing for the April 22, 2013 Board meeting, with VDOT staff to advertise for the hearing.

### c. Funding for Unpaved Secondary Roads

Mr. Huber explained receiving information from VACo describing transportation plans being negotiated by the House and Senate related to allocation of funds for unpaved roads. Mr. Clarke advised Pulaski County did not have any unpaved roads where the traffic count was more than 400 vehicles per day; however, there were some roads with between 200-400, including Boyd Road and Wilson Grove Road.

Mr. Clarke advised he had not reviewed the legislation; however, the Governor is expected to sign legislation in April 2013 and take effect in July 2013. Mr. Clarke was requested to advise the Board when legislation is in place.

### d. Citizen Comments

There were no citizen comments at this time.

### e. Board of Supervisors Comments

Mr. McCready expressed concern over the extreme deterioration of pavement on the ramps when going from Rt. 100 southbound and to Rt. 11 west and Route 11 west to onto Rt. 100 sound bound. Mr. McCready requested VDOT review these areas and consider patching and slurry seal, tar or overlay. Mr. Clarke advised schedules for these improvements are made one year in advance and therefore could not be included in scheduled improvements; however, they could be considered in the next year improvements. Mr. McCready requested VDOT review the areas for repairs in the short term.

Mr. O'Dell expressed appreciation to VDOT for the cleanup of debris following the recent winter storm events.

Mr. Bopp thanked VDOT for the recent work on Pond Lick Hollow. Mr. Clarke advised he would keep Mr. Bopp updated on this road.

Mr. Pratt expressed appreciation for work by VDOT on clearing of tree limbs and overhanging branches on roads.

Mr. Pratt advised he had received an inquiry as to the status of removal of brush along the sides of the roads by VDOT and he had

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responded VDOT would return to remove the brush. Mr. Clarke confirmed brush removal would occur as time allows.

Mr. Pratt reported receiving phone calls from citizens advising of deteriorated conditions of Sayers Road. Mr. Clarke advised VDOT staff would review the road.

Mr. Pratt advised of citizen concerns over the I-81 bridge over Peak Creek, specifically noting the rattling of windows of houses in the area when large trucks travel the bridge. Mr. Pratt suggested VDOT review the "expansion joints" on the bridge.

Mr. Pratt also requested VDOT review the drainage on the I-81 bridge.

Mr. Sheffey thanked VDOT staff for the quick response to snow removal during the recent winter weather events.

Mr. Sheffey advised of a large pothole between the turn to Riverlawn School and Viscoe Road.

Mr. Clarke advised VDOT was patching areas in need, as time allows.

Mr. Sheffey advised VDOT that additional gravel was needed on underpass on Depot Road in Belsprings.

Mr. Sheffey advised he spoke with Anthony Barnes regarding follow-up to removing brush resulting from the storms and Mr. Barnes indicated VDOT was working to remove brush as time allows.

### 8. Treasurer's Report

Treasurer Melinda Worrell provided the monthly report to the Board.

Mr. Sheffey inquired as to the response by citizens as a result of the recent advertisement of delinquent accounts. Ms. Worrell advised numbers could be provided at the March 25<sup>th</sup> Board meeting.

Mr. McCready inquired if Attorney Sam Campbell was working on another round of delinquencies. Ms. Worrell responded that Mr. Campbell was working on delinquencies and also described the process.

### 9. Reports from the County Administrator & Staff:

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board approved the following listed appointments:

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### 1. Library Board

Mr. Huber advised an appointee was needed from the Ingles District and requested the newspaper representatives solicit for candidates through an article in their respective papers. The Board also requested solicitation of candidates from the Library Board and staff.

### 2. Public Service Authority

The Board appointed Fritz Streff to the PSA Board for a term ending January 31, 2017.

### b. Request for Support for Navigational Buoys on Claytor Lake

Mr. Huber described action taken at the January Board meeting at which AEP was requested to provide a proposal related to the navigational Buoys.

Mr. Sheffey presented a letter from Joan Thompson and an email from Bud Foster in opposition to the proposed navigational buoys.

Mr. O'Dell suggested staff provide "aerial" photos of the lake, since the drawdown and also advised he had received a large number of responses in opposition to the buoys.

Mr. McCready described the process for obtaining proposals from AEP, which includes presentation and review by the Claytor Lake Technical Advisory Committee.

Staff advised a report was expected at either the March or April Board meeting, depending upon AEP's response.

### c. Preliminary Budget

Mr. Huber presented and described in detail projected revenue and expenditure summaries, including capital requests. Mr. Huber advised that Mr. Hiss would be reviewing the budget through line item detail in an effort to reduce operation costs and noted the relatively short time frame to allow for advertising for a change in tax rates, if needed.

Mr. McCready requested staff e-mail a one-page summary to the Board showing current revenues/expenditures. Mr. McCready also described the Capital Improvements listing, noting the Board had made good progress by addressing over \$3 million in capital requests in the past year.

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Mr. Huber advised major funding concerns are related to school, capital and social services.

Mr. Huber reminded the Board of the joint Board/School Board meeting on Tuesday, February 26<sup>th</sup> at 6:00 p.m. to discuss health insurance matters. Mr. Huber also advised the Planning Commission and PSA Board would be meeting on February 26<sup>th</sup> at 6:00 p.m. to discuss future planning.

Mr. Sheffey advised the next Board meeting would be a budget work session on Monday, March 4<sup>th</sup> and 11<sup>th</sup> at 6:00 p.m. in the basement Conference Room, with a joint Board/School Board meeting to be held on Monday, March 18<sup>th</sup> at 6:00 p.m..

### d. Four-Year Goals

Board members reviewed the four-year goals spreadsheet in detail and discussed the following items: schedule for relocating NRCC Rt. 11 entrance; Round House Road design schedule; replacement of galvanized water pipes; and the county relocation of garage building and funding by the PSA.

Mr. McCready advised the Maple Shade facility project continued to move forward and recognized the previous Board of Supervisors' involvement in making the project a reality. Mr. McCready indicated the moving of the IT department to the facility would be a great asset to the county employees and citizens.

### Work to be done by County Employees

Mr. Huber described recent action by the Board requesting county staff provide work in-house on the county garage grading project. Mr. Huber also described the existing workload of county employees and noted the use of county employees would likely delay the project due to unexpected work that would likely pull employees from the grading project.

Mr. Huber recommended the Board authorize contracting the grading work at the county garage with a slightly reduced scope of work, which would allow the county employees to work on Loving Field project, improvements to the Draper Elementary School site and site development at the Corporate Center.

Mr. McCready expressed appreciation to county staff for providing a thorough review of the project and offered concurrence with the staff recommendation.

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Mr. Huber advised inmates were being used for work associated with preparing the Verizon building for contractors.

e. Blue Bird Expansion

Mr. Utt described the recommendation of the purchase of the Jefferson Yarns, Inc. Hill Plant at a cost of \$475,000 with the building to be immediately leased/purchased by Blue Bird Resins over a 10-year period. Mr. Utt also described the proposed purchase by the IDA through funding by the county, as well as efforts to find a tenant for the property, pending approval by the Board of the funding. Mr. Utt noted the partnership between the IDA and county was crucial and recommended moving forward, by all acts necessary to proceed with the purchase of the Hill Plant at a cost of \$475,000, which is further subject to all necessary closing requisites and title searches.

Mr. Utt indicated Blue Bird is currently located in the former Pulaski Furniture property and is a plastics recycling firm processing plastics for Volvo and Phoenix Packaging, with the potential to employ 20 persons.

Mr. Bopp expressed appreciation for the efforts to assist with the economic development endeavor. Mr. McCready clarified the IDA will purchase the property and in turn lease to Blue Bird and at the end of five years, the county will receive all funds back, plus interest, with Blue Bird paying taxes during the lease period.

Mr. Sheffey noted the acquisition will also be positive for the owners of the building.

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board approved authorizing transfer of \$475,000 to the IDA for the acquisition of the Hill Plant and to take all acts necessary to facilitate the purchase of the property by the IDA, pending title searches.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

Mr. Sheffey expressed appreciation for the efforts by county staff in working with the town on the project.

f. Health Insurance Options

Mr. Hiss provided details regarding the status of the health insurance and described the three options including renewing with the NRV Consortium, moving coverage to the statewide Local Choice health

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plan or transition to a self-funded plan to include county and school employees.

Mr. Hiss also reviewed the Wells Fargo insurance study for the County and schools which details the background for health insurance, options for health insurance for 2012-14, risk continuum, New River Valley Consortium-Finalists, and the advantages and disadvantages of fully funded and self-insured options, as well as the cost components of those funding arrangements.

Board members commended county and school staff for their efforts in working on the health insurance options.

Mr. Hiss advised the next step by the two boards would be to either stay, or withdraw, from the NRV Consortium, following a presentation of the executive summary to the joint Boards at a meeting being held on Tuesday, February 26<sup>th</sup>.

Mr. Hiss reviewed in detail slides related to the self-insurance option.

### g. Middle School Walls

Ronnie Nichols provided an update on the middle school walls, specifically detailing the timeline of events resulting in the securing of the two middle school gym walls and the commissioning of OWPR to design a fix for the walls. Mr. Nichols advised the bid opening for repairs will be held on March 1<sup>st</sup> at 2:00 p.m. at the School Board offices.

Mr. Sheffey inquired as to the timeframe expected for securing a contract and completion of repairs. Mr. Nichols responded once a contractor is selected, he anticipated the repairs would take approximately twelve weeks; however, that was not definitive.

Mr. McCready indicated any discussions regarding the scope of cost for the repairs would be premature.

### 10. Items of Consent

On a motion by Mr. Mr. O'Dell, seconded by Mr. Pratt and carried, the Board approved the following items of consent:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

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a. Approval of Minutes of January 28 and February 6, 2013

The Board approved the minutes of the January 28 and February 6, 2013 Board of Supervisors' meetings.

b. Accounts Payable

The Board approved accounts payable for checks numbered through 2031531 through 2031986, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved the interoffice transfers #7 totaling \$36,695.84 and budget adjustments as follows:

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GENERAL FUND #11		
Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
	TOTAL	\$ -
<u>EXPENDITURES:</u>		
100-093000-9204	Transfer to Internal Service Fund	\$ 44,000.00
100-093000-9206	Transfer to Capital Improvements Fund	3,000.00
100-091400-9301	Transfer from Contingency Funds	(47,000.00)
100-043300-8101	Cleaning Services Machinery & Equipment	100.00
100-043300-6005	Cleaning Services Janitorial Supplies	(100.00)
	TOTAL	\$ -

GENERAL FUND #12		
Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
100-033010-2001	DCJS Grant	\$ 3,600.00
	TOTAL	\$ 3,600.00
<u>EXPENDITURES:</u>		
100-033427-6014	Community Corrections Training Grant Supplies	\$ 3,600.00
	TOTAL	\$ 3,600.00

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YEAR ENDED JUNE 30, 2013		
GENERAL FUND #12		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
100-033010-2001	DCJS Grant	\$ 3,600.00
	TOTAL	\$ 3,600.00
<b>EXPENDITURES:</b>		
100-033427-6014	Community Corrections Training Grant Supplies	\$ 3,600.00
	TOTAL	\$ 3,600.00
CAPITAL IMPROVEMENTS FUND #5		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
302-041050-1000	Transfer from General Fund	\$ 3,000.00
		\$ 3,000.00
302-012570-8207	Fiber Optic Connections	\$ 3,000.00
	TOTAL	\$ 3,000.00

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CSA FUND #1		
Account Number	Account Title	Amount Increase (Decrease)
<b>REVENUES:</b>		
210-051020-0100	Transfer from General Fund	\$ (152,320.00)
210-024010-2800	CSA Joint Administration	(9,250.00)
		\$ (161,570.00)
210-053190-1153	Joint Support Services Salaries & Wages	\$ (91,691.00)
210-053190-1350	Joint Support Services Overtime	(22,550.00)
210-053190-2100	Joint Support Services FICA	(8,845.00)
210-053190-2210	Joint Support Services VRS Retirement	(14,429.00)
210-053190-2220	Joint Support Services VRS Health Insurance Credit	(405.00)
210-053190-2300	Joint Support Services Medical/Dental Insurance	(11,856.00)
210-053190-2400	Joint Support Services VRS Group Life Insurance	(1,527.00)
210-053190-2600	Joint Support Services Unemployment Insurance	(1,157.00)
210-053190-2710	Joint Support Services Worker's Compensation	(150.00)
210-053190-2830	Joint Support Services Flexible Benefits Fee	(360.00)
210-053190-2900	Joint Support Services Health Advocate	(600.00)
210-053190-5510	Joint Support Services Travel Mileage	(2,000.00)
210-053190-5530	Joint Support Services Travel Subsistence & Lodging	(2,000.00)
210-053190-6001	Joint Support Services Office Supplies	(2,000.00)
210-053190-8202	Joint Support Services Furniture & Fixtures	(2,000.00)
	<b>TOTAL</b>	\$ (161,570.00)

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SCHOOL FUND #4

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
3-205-024020-4020	Race to GED	\$ 2,017.00
3-205-024020-4300	Virginia Foundation for Healthy Youth	\$ 59,100.00
	TOTAL	\$ 61,117.00
<u>EXPENDITURES:</u>		
4-205-061190-3141-900-700-331	Other Professional Services - Adult Ed. - Race to GED grant	\$ 2,017.00
4-205-061210-3850-300-100-338	Purchase of Services - Other Govt . - VFHY grant	47,196.00
4-205-061210-5540-300-100-338	Convention & Education Travel - VFHY grant	5,751.00
4-205-061210-6013-300-100-338	Educational & Recreational Supplies - VFHY grant	6,153.00
	TOTAL	\$ 61,117.00

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Sun Valley Landings Apartments – Low Income Housing Tax Credits

As reported in the Board packet, the Community Housing Partners, Inc., the Town of Dublin and the Virginia Housing Development Authority are requesting support for reserving Low Income Housing Credits for renovation of Sun Valley Landings Apartments.

The Board approved issuing a letter of support for reserving Low Income Housing Tax Credits for renovation of Sun Valley Landings Apartments.

2. Engagement Letter with Robinson, Farmer, Cox Associates for IRS Compliance Review

As reported in the Board packet, county staff were notified by Robinson, Farmer, Cox that the IRS is focusing on proper accounting for taxable fringe benefits. While the county had previously taken steps to be sure of compliance with IRS regulations regarding use of public cell phone and vehicles, staff

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recommends authorizing a review of current county practices as recommended by RFC at a cost of \$4,500.

The Board approved authorizing a review of county practices as recommended by RFC at a cost of \$4,500, of which \$1,500 would be charged to the School Board, \$1,500 to Social Services and \$1,500 to Board of Supervisors.

### 3. Extension & Amendment of the APCo Agreement For Electric General Service between APCo and Local Governments

As reported in the Board packet, staff received the extension and amendment of the Virginia public Authorities agreement.

The Board approved said agreement and amendment, a copy of which is filed with the records of this meeting.

### 4. State Homeland Security Grants for Citizens Preparedness Grant

As reported in the Board packet, staff recommends approving the 2012 State Homeland Security Program Aware letter and Grant Agreement, with said funding to be utilized to support existing Community and Campus Community Emergency Response Team programs, the New River Valley Medical Reserve Corps and New River Valley HAM Radio Operators.

The Board approved the award letter and grant agreement with grant funding to be utilized to support existing Community and Campus Community Emergency Response Team programs, the New River Valley Medical Reserve Corps and New River HAM Radio Operators.

### 5. Partnership Agreement with Pulaski County Public Schools

As reported in the Board packet, the High School is looking for partnerships with local employers in the implementation of a special program focusing on training students in the areas of Science, Technology, Engineering and Math.

The Board approved partnership for the implementation of a special program focusing on training students in the areas of Science, Technology, Engineering and Math allowing for the agreement to be included in an application being sent to Richmond.

### e. Personnel Changes

The Board reviewed a report of recent personnel changes.

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f. Sewerline Drilled by EPA at Electroplate-Rite

Approved sending a letter of support with regard to a request for damage reimbursement from the Environmental Protection Agency (EPA) for the sewer line drilled by the EPA at Electroplate-Rite.

g. Codification of County Ordinances

A spreadsheet was presented to the Board in the Board packet describing the ranking of firms following evaluation by staff and personal interviews with representatives of each firm. Staff recommended contracting with Municipal Code for codification of the zoning ordinance, along with other county codes, based on services being offered, utilization of the firm by a number of Virginia localities and cost, with the primary consideration to getting the county ordinances codified rather than the specific firm selected.

The Board approved contracting with Municipal Code for the codification of County codes and Zoning Ordinance.

h. INGENCO Renewal Development Application for New Permit

As reported in the Board packet, an intergovernmental review form had been received from the New River Valley Planning District Commission for review for generations of power from landfill gas at the New River Resource Authority facility. The Board authorized finding "no conflict" with the intergovernmental review.

i. Purchase of Silt Fence Attachment

As reported in the Board packet, staff anticipates the need to installing silt fence at Loving Field, the Corporate Center and Draper Elementary School with the most efficient way of accomplishing that task by purchasing a specialized attachment for the skid loader.

The Board authorized purchase of specialized attachment for the skid steer loader at a cost of no more than \$6,000 to be used for installing silt fence at Loving Field, the Corporate Center and Draper Elementary School.

11. Citizen Comments

Mr. E. W. Harless expressed concern over a recent article in the local paper where information was presented related to the potential for the County Treasurer's office to serve as the collection agency for the town taxes. Mr. Harless questioned the method to be used for collection of town taxes and

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further requested the Board of Supervisors consider what is best for the county before making any decision on this matter.

Mr. Harless advised of plans to discuss regional jail matters with Mr. McCready.

Mr. Harless expressed concern that the current Board of Supervisors would set a precedent by having the highest tax rate in the history of the county.

12. Other Matters from Supervisors

Mr. Sheffey shared with the Board a video regarding teen drinking and driving that had been created through the joint efforts of the Pulaski County High School (PCHS) Drama Department, the PCHS Driver's Education Department, the Sheriff's Department, REMSI staff and the Dublin Fire Department. Mr. Sheffey distributed copies of the video to Board members and county staff and commended all agencies, staff and students for their efforts.

Mr. Sheffey advised the Board of Supervisors would be meeting jointly with the School Board at 7:00 p.m. on Tuesday, February 26<sup>th</sup> to discuss health insurance options. Mr. Huber also reminded the Board of the budget work session to be held on Monday, March 4, 2013 at 6:00 p.m. (*Note: Following the regular February 25<sup>th</sup> Board meeting, the budget work session was rescheduled from March 4<sup>th</sup> to Thursday, March 7<sup>th</sup>.*).

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. McCready and carried, the Board of Supervisors adjourned its regular meeting. The next meeting of the Board of Supervisors is a meeting with the School Board on Tuesday, February 26, 2013 for the purpose of reviewing health insurance information for county and school employees, with said meeting being held at 7:00 p.m. at the School Board offices in the Town of Pulaski. The next regular Board of Supervisors meeting is scheduled for Monday, March 25, 2013 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting also being held in the County Administration Building.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator