

## BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 11, 2013

At a special meeting of the Pulaski County Board of Supervisors held on Thursday, March 11, 2013 at 6:00 p.m. in the Basement Floor Conference Room of the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, the following members were present: Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Absent from the meeting: Joseph L. Sheffey, Chairman.

Also present were Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; Diane Newby, Finance Director; and Gena Hanks, Clerk.

### 1. Welcome and Call to Order

Mr. Bopp called the meeting to order and welcomed Board members and County staff to the meeting. Mr. Bopp advised the purpose of the meeting was to conduct a budget work session, as well as several other matters listed on the agenda.

### 2. Budget Considerations

- a. Update on Impact of Tax Increases
- b. Consideration to Major Requests
- c. Capital Funding Staff Scenarios

Mr. Utt presented an updated Capital Improvements listing and advised staff had sorted the list based on recent discussions as to priorities by the Board, with the list totaling \$750,000 in expenditures.

Ms. Newby presented and described a "Fund Balance Designation" report dated February 28, 2013, a copy of which is filed with the records of this meeting.

Board members discussed the following capital projects: school bus purchases; wireless internet in County buildings; security cameras in schools; security cameras in Library; tower site improvements; Snowville Fire Department replacement; roofing needs; fiber optic extension; new County vehicle; REMSI ambulance; Courthouse HVAC; Circuit Court copier replacement; brick Courthouse carpet replacement; Snowville rescue squad roof; Maple Shade parking lot paving; Community Development vehicle; Recreation Department vehicle; designating funds for maintenance of School buildings; Twin Community Fire Department hose drying tower; New River Trail Extension Phase 1; NRV Fairgrounds improvements; NRCC road entrance; and reassessment software.

Mr. Pratt advised a visit to Pulaski Middle School confirmed the need for painting of the school. Mr. Pratt also requested attention to maintaining County buildings allowing for longer use.

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Mr. McCready requested the Board review the need for a fenced area at the courthouse during inmate drop off at the courthouse allowing for a more secure environment.

Mr. McCready also discussed potential for renovating the former Commonwealth Attorney offices on the second floor of brick courthouse to allow for a better inmate holding area.

Mr. Bopp inquired as to the status of a potential move by the School Board administrative offices to the County Administration Building. Mr. Huber advised no action had been taken by the School Board to moving administration offices.

Mr. McCready requested an update on the Baskerville Project. Mr. Utt provided details on the status of the project, specifically describing the houses completed, as well as those under construction.

Mr. Huber requested the Board schedule a Closed Session at 5:00 p.m. on March 18<sup>th</sup>, prior to the Joint Board of Supervisors/School Board meeting which is scheduled for 6:00 p.m. By consensus, Board members agreed to meet at 5:00 p.m. on Monday, March 18<sup>th</sup> for a Closed Session to review a prospective industry matter.

Board members requested staff follow-up on the following and provide updates to the Board via the weekly update: consideration to keeping wireless access servers for use by County; scheduling of a tour by the Board of the Snowville Fire Department; and requesting a listing of Fairground improvements from the Fair Association.

Mr. Huber presented and described "Revenue Options" tables, copies of which are filed with the records of this meeting.

Board members discussed the following: Focus by the Commission on Families and Children on mandated costs; reduction in health insurance costs by the Jail; and County employee health insurance.

Mr. McCready described the state's plans to provide a 3% increase in salaries for constitutional officers. Mr. Huber advised any increase would only be provided to those constitutional officer employees who chose to not become a part of the County's compensation plan as those already on the County pay plan have previously received an increase.

Mr. McCready inquired as to the amount funded by the Board for employees' health insurance.

3. Adjournment

A motion was made by Mr. Pratt, seconded by Mr. McCreedy and carried, that the Board adjourn its special meeting. The next meeting of the Board will be held on Monday, March 18, 2013 at 4:30 p.m. at which time the Board will meet at the County Administration building and travel to the Snowville Fire Department for a tour of the building. That tour will be followed by a Closed Session beginning at 6:00 p.m. which will be held in the Information Technology (IT) Training Room of the Maple Shade facility. Following the Closed Session, the Board will meet jointly with the School Board at 7:00 p.m. in the IT training room. No roll call was taken.

The next regularly scheduled Board meeting will be held on Monday, March 25, 2013 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m., with said meeting to be held at the County Administration Building, 143 Third Street, NW, Board Room, in the Town of Pulaski, Virginia.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator