

BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 25, 2013

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, March 25, 2013 beginning with a Closed Session at 6:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; and Shawn Utt, Community Development Director. Gena Hanks, Clerk to the Board, joined the regular session at 7:00 p.m. County Attorney Tom McCarthy was absent from the meeting.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. Pratt and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Draper Mountain Overlook

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- None

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Cooks Crossing
- Heron's Landing Ball Fields
- Mundy Rogers Claim
- Update on Hubbard Suit
- EEOC Complaint

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board returned to regular session.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. McCreedy, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

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Voting no: None.

2. Welcome, Pledge and Invocation

a. Welcome

Chairman Sheffey welcomed those in attendance and called the meeting to order.

b. Pledge of Allegiance

Supervisor Bopp led the Pledge of Allegiance.

c. Invocation

The invocation was delivered by Peter Huber, County Administrator.

3. Recognitions

a. Featured Employee

Board members recognized Cindy Bailey of the Social Services Department as the Featured Employee to serve during the month of April 2013. A job summary for Ms. Bailey was read aloud and Ms. Bailey was presented with a gift card to Fatz restaurant, as well as an engraved plaque from the Chamber of Commerce.

b. Presentation of Resolution Commending First Responders for Response During Recent Storm Events and Water Rescue

Mr. O'Dell assisted in presenting the previously adopted resolution to the first responders in attendance at the meeting.

Emergency Management Coordinator Josh Tolbert provided an overview of the events and recognized the three individuals directly involved in the rescue efforts. Mr. Tolbert expressed appreciation for the positive outcome of the event.

Mr. Sheffey thanked the first responders for a "job well done".

c. "Love the Bus" Presentation

Mr. Sheffey advised that Sheila Brown was unable to attend the Board meeting. Staff was directed to invite Ms. Brown to attend the April or May Board of Supervisors meeting for a presentation.

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d. Presentation of Resolution to Hollis Loyd

Mr. Sheffey advised that Mr. Loyd was unable to attend the meeting. Staff was directed to invite Mr. Loyd to attend the April 22nd Board of Supervisors meeting or April 9th PSA meeting.

4. Additions to Agenda

Mr. Huber advised of the following additional changes to the agenda:

- Support of regional agricultural grant
- Removal of item 9b "New River Valley Community Services Board Office Space"
- Removal of item 9f "Loving Field Improvements"

5. Public Hearings

Mr. Sheffey explained the purpose of the public hearings was to allow for citizen input.

a. Presentation of Preliminary Budget Recommendations and Proposed Real Estate Tax Rate Increase

Mr. Huber described the timeline for implementing a real estate tax rate increase, should the Board take action to increase taxes. Mr. Huber also described the needs of the school system, as well as the overall capital needs.

Mr. Hiss and Ms. Newby described in detail the annual vs. one-time costs and provided three financial options including: a no tax increase, a \$.04 cent increase and a \$.06 cent increase. Mr. Hiss advised the three options represent three "reasonable" options, but not necessarily the only options.

Mr. Huber provided scenarios of the impact of a six cent increase on real estate taxes for an individual having a \$30,000, \$120,000, 150,000 and 250,000 house. Mr. Huber advised the Board had additional budget work sessions scheduled and indicated a decision could be made by the Board at the April 1st budget work session, but no later than the April 8th budget work session.

Mr. McCready described the tax rate increases being experienced by surrounding localities and the struggle by localities associated with the General Assembly's action forcing localities to bear the 5% funding for VRS expenses. Mr. McCready advised that Pulaski County was able to bear the VRS expense without an increase in taxes, unlike many other localities. Mr.

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McCready described rising insurance costs which are related to the Affordable Care Act. Mr. McCready also advised that funding for the regional jail and juvenile detention home had decreased for the first time in ten years. Mr. McCready shared that Pulaski County Schools employ approximately 800 employees, with the County employing over 200 employees and must bear the cost associated with complying with state law(s).

Mr. Sheffey opened the public hearing.

The following individuals spoke regarding the proposed real estate tax rate increase:

Mr. Steve Lavery, President, Pulaski County Education Association, described the importance of funding the school needs, as well as the need to retain good teachers.

Ms. Genie Zunic spoke in opposition to the proposed increases citing concerns for the aging population and also the continued increases in gas, food and transportation costs.

Ms. Erin Edwards spoke in favor of the tax increase and described the history of the teachers in her family, as well expressed concerns over rising insurance costs and the ongoing loss of teachers to other localities.

Mr. Scott Peterson thanked the Board for their work on the budget and expressed concern that the lack of raises for teachers would likely not offset the increase in health insurance costs. Mr. Peterson also expressed concern over the loss of teachers to other localities and requested the Board consider a tax increase as show of commitment to the County's educators.

Ms. Tina Pratt spoke in opposition to the tax increase for the purpose of providing teacher raises and assisting with increased insurance costs. Ms. Pratt shared concerns over taxing the County's residents to pay for government employee raises and rising insurance costs when costs for insurance are rising in the private sector as well.

Ms. Debbie Mohay advised of being offended over the potential for a tax increase, citing concerns over the recent \$600,000+ expenditure to remodel the former Maple Shade facility. Ms. Mohay expressed concern that the Board provided funding to the Crooked Road, indicating that funding could be used for teacher raises. Ms. Mohay also expressed concern over funds spent towards funding Randolph Park, recreation, and the installation of fiber optic.

Mr. Mark Capps expressed opposition to any tax increase, citing concerns over the lack of high paying jobs in the County. Mr. Capps advised

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if a tax increase was imposed by the Board, he had the means to see Board members taken out of office.

Mr. E. W. Harless inquired regarding funds spent on Riverlawn School. Mr. Harless suggested the Board keep public safety as the number one priority for funding and noted citizens are sending children to other localities to attend school.

Mr. O'Dell spoke to the differences in income for one and two income households.

Mr. James McClannahan inquired as to the timeline for reassessment. Mr. Hiss advised reassessment would occur in the fall or winter of 2013-2014.

Mr. Huber and Mr. McCready described the overall reassessment process and timeline.

Mr. McClannahan inquired if the bulk of the County's revenue was generated through real estate and personal property taxes. Mr. Sheffey advised the County also received some funding from the state.

Mr. Bill Benson shared his history as an educator, as well as costs associated with sending his children to Virginia Tech. Mr. Benson expressed concern that the Board was unable to provide funds to the schools, but cannot dictate how those funds are spent. Mr. Benson also expressed concern that the School Board has received no additional funds to pay for rising insurance costs for school employees. Mr. Benson advised he had received correspondence from Delegate Nick Rush advising school teachers are County employees and not State employees.

Ms. Kayla Dobbins shared concerns over the lack of funding for educators, citing inconsistencies in funding for teachers. Ms. Dobbins indicated it was her desire to stay in the community following graduation from college, but expressed concerns over the failing education system.

There were no additional comments on this public hearing and the hearing was closed.

Mr. Sheffey advised those in attendance at the meeting that a tax rate would be set at, or by, the April 8th budget work session. Mr. Sheffey also advised an additional budget work session was scheduled for Monday, April 1st at 6:00 p.m. in the County Administration Building.

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- b. Petition by Pulaski County for revisions to the Pulaski County Comprehensive Plan – Future Land Use Map from Residential to Agricultural on the following tax map parcels: 066-001-0000-0004, 5, 9; 066-014-0000-0008, 9, 10, 11, 12, 13, (Ingles District);

Melody Taylor, Zoning Administrator, described the requested revisions as noted in the following staff analysis.

This property has been shown in the County's Comprehensive Plan's Future Land Use Map as a Residential Use. The property was rezoned by the Board of Supervisors on June 23, 2008. The following petition is a request by Pulaski County to revise the Future Land Use Map for the referenced properties to Agricultural. All of the parcels are owned by Mr. Brett Hedge.

Mrs. Taylor advised the Planning Commission recommended approval of the request.

Mr. McCready advised the proposed revisions were to correct land use records based on the rezoning of the properties which occurred in 2008.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved revisions to the Pulaski County Comprehensive Plan – Future Land Use Map from Residential to Agricultural on the following tax map parcels: 066-001-0000-0004, 5, 9; 066-014-0000-0008, 9, 10, 11, 12, 13, (Ingles District).

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

- c. Petition by Bruce A. & Jackie R. Nelson for a Special Use Permit (SUP) to allow a second manufactured home on property located at 6850 Morgan Farm Rd. (Rt. 625), zoned Agricultural (A1), 027-008-0000-0003, (Cloyd District).

Mrs. Taylor described the request for a Special Use Permit (SUP) as noted in the following staff analysis:

The owners are applying for a Special Use Permit (SUP) for a second manufactured home they wish to install on property located at 6850 Morgan Farm Rd. The property is 3.44 acres which at this time is more than enough to support future subdivision, if needed. The property presently has one (1) manufactured home located on the southeast

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portion of the property. The existing manufactured home was placed on the property in 1995. There will be approximately 100 feet between the existing and proposed manufactured homes.

The Agricultural (A1) zone has a minimum lot area of 30,000 square feet per lot. The Agricultural (A1) allows the second and additional residences per lot with separate utilities. The owners wish to install the second manufactured home on the property for Theodore Lentz, Mrs. Nelson's father, who is 72 years of age, lives alone in Illinois and is unable to drive to appointments and day to day routines. Mr. Lentz will reside in Illinois for six (6) months with his son and here for six (6) months. The owners wish to allow the second manufactured home to remain on the property when and if Mr. Lentz needs full time care or his passing. The ordinance allows one (1) manufactured home on the property by right and requires a Special Use Permit (SUP) for the second.

The owners will install a separate septic system and share the existing well. The existing driveway will serve as access to both homes. The placement of the proposed manufactured home and associated porches and/or decks will meet all setback requirements including the interior space of at least 20 feet. The property lies flat where the proposed home is to be located.

Staff informed Mrs. Nelson that in accordance with the Pulaski County Zoning Ordinance Article 17: General Provisions – Section 17-3.11 a Special Use Permit (SUP) becomes void if the permit is not utilized within twelve (12) months after approval, or in the event the use has been discontinued for a consecutive twelve (12) month period."

Mrs. Taylor advised the Planning Commission recommended approval of the petition.

Mrs. Taylor shared data sheets from two property owners, one in opposition to the request and one with no opposition to the request. Mrs. Taylor advised that Mr. and Mrs. Nelson were in attendance at the Board meeting to support the request.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved a petition by Bruce A. & Jackie R. Nelson for a Special Use Permit (SUP) to allow a second manufactured home on property located at 6850 Morgan Farm Rd. (Rt. 625), zoned Agricultural (A1), 027-008-0000-0003, (Cloyd District).

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Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

d. Petition by County of Pulaski to amend the following section(s) of the Pulaski County Zoning Ordinance:

- Article 3, Conservation (C1), Section 3-5; remove "Signs advertising sale or rent of premises may be erected up to the property line";
- Article 4, Commercial (CM1), Section 4-3; Article 6A, Transitional Industrial (IO), Section 6A-3; Article 6B, Planned Industrial (PID), Section 6B-3; Article 7, Industrial (I1), Section 7-3; remove "Setback Variance";
- Article 5C, Residential (R2), Section 5C-1; Article 5D, Residential (R3), Section 5D-1; Article 7, Industrial (I1); Section 7-1; remove "Signs";
- Article 6A, Transitional Industrial (IO); Section 6A-1; remove "Signs as allowed by this ordinance in commercial areas";
- Article 6A, Transitional Industrial (IO); Section 6A-3; remove "General Advertising Signs (off-premise signs)";
- Article 7, Industrial (I1); Section 7-3; remove "General Advertising Signs";
- Article 6B, Planned Industrial (PID); Section 6B-1; remove "Signs as controlled by the sign section of this ordinance";
- Article 12, Planned Unit Development (PUD); Section 12-2; remove "Signs in accordance with Article 15 of this ordinance";
- Article 15, Sign Regulations

Mrs. Taylor advised the purpose of the proposed amendments is to "cleanup" articles throughout the ordinance and to make the ordinance more customer and developer friendly. Mrs. Taylor advised that Patrick Burton was in attendance at the meeting to provide details, if desired by the Board. Mrs. Taylor described the following staff analysis:

Staff has been working with Patrick Burton, PDC, on revisions to Article 15, Sign Regulations for several months. Staff also received input from a small group consisting of one business owner, a local sign company, an engineer and a Town of Pulaski staff. The following text amendments throughout the Zoning Ordinance are a reflection of revisions to and including Article 15, Sign Regulations.

Some of the items addressed are as follows: removal of different sign uses within the Zoning Ordinance; definitions relocated from Article 1 to Article 15; relocation of sections throughout Article 15; refined and added additional signs for exemption to the Article and addressed exempted "Temporary

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Signs"; revised the method for calculating sign areas, several revisions to Section 15-7 establishing one setback for all freestanding and monument signs; updated the table; established new sections for Electronic Message Center (EMC) (no longer requires a minor site plan but are still subject to standards); business signs; freestanding signs; removal of "Special Exceptions" and "Signs Requiring Special Use Permit Approval". Both of these sections including any other request not contained within Article 15 should be "Sign Variances" and considered by the Board of Zoning Appeals; and established a section to address nonconforming signs erected prior to January 1, 2013.

Mrs. Taylor advised the Planning Commission recommended approval of the amendments.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the following amendments to the Zoning Ordinance:

ARTICLE 15: SIGN REGULATIONS¹

Statement of Intent

The purpose of the following sign requirements is to promote and protect the public health, welfare, and safety by regulating existing and proposed outdoor advertising and outdoor signs of all types. It is intended to protect property values, create a more attractive economic and business climate, and enhance and protect the scenic and natural beauty of Pulaski County. It is further intended to reduce sign or advertising distraction and obstructions that may be caused by signs overhanging or projecting over public right-of-way, provide more open space, curb the deterioration of the natural environment, and enhance community development. The ultimate purpose of the control of signs is to provide for the reasonable advertising of business and civic products and services and desirable information in ways most useful to the public. This section is not intended to interfere with, abrogate, or annul any law of the State or Federal governments related to outdoor advertising. Where restrictions are stricter, they shall control.

15-1 Definitions²

The following words, terms, and phrases, when used in this Article, shall have the meanings ascribed to them in this section:

Sign: Means any outdoor display of an advertisement, which is visible from any street.

Sign Face: The area or display of a sign used for the message.³

¹ Article 15 Added 01/01/1996. Article 15 was comprehensively revised 04/28/2003.

² Sign definitions added to ordinance 01/01/1996; moved to Article 15 03/25/2013.

³ Definition added 04/28/2003

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Sign, Nonconforming: A sign lawfully erected and maintained prior to the adoption of the current ordinance that does not conform with the requirements of the current ordinance.

Sign Structure: A structure, including the supports uprights, bracing and framework be it single-faced, V-type, or otherwise, which is located on the ground or on top of another structure.

Sign, Construction Types⁴

Canopy Sign – A sign which is painted on or attached directly to an architectural canopy, or similar freestanding roofed structure without walls (i.e., gas station canopies). Such signs are counted in the overall sign area for a lot or parcel.

Freestanding Sign – A sign not attached to nor printed on a building but which is supported by upright structural members or by braces on or in the ground.

Monument Sign – A ground mounted on-premises freestanding sign, not attached to any other structures or building, incorporating one or more architectural elements such as wood, decorative block or masonry, unusual metal such as copper or brass, or other elements designed to appear natural.⁵

Portable Sign – Any sign designed to be moved and which is not permanently attached to a building, structure or the ground.⁶ See illustration in Figure 15-7.

Wall Sign – A sign which is painted on or attached directly to an outside building wall in such a manner that the wall becomes the supporting structure.

Sign, Use Types⁷

Agricultural Product Sign – A sign displayed on a farm to advertise agricultural products available thereon.

Business Sign – A sign that directs attention to a business or profession conducted, or to a commodity or service sold, offered or manufactured, or to an entertainment offered on the premises where the sign is located.

Construction Sign – A sign maintained for a short duration on a construction site to explain the nature of the construction project.

Development Sign – A permanent sign located at the entrance of a subdivision, housing development, farm, estate, or an industrial park, which displays the name of same.

Directional Sign – A sign indicating the direction to which attention is called giving the name and approximate location only of the business or service.

Home Occupation Sign – A freestanding sign advertising services available on the residential premises upon which the sign is located.

Identification Sign – A permanent freestanding sign, including but not limited to, the name, logo, or other identifying symbol and address of a church, school, park, or other public or quasi-public use.

Locational Sign – An off-premise sign which directs attention to the approximate location of a public or private establishment by naming from which an advertised product or service may be obtained.

Menu Board Sign – A sign at the entrance lane of a drive-through establishment having a sound system associated with the sign for the purpose of placing an order to be picked up at the drive-through window.

Office Complex Sign – A freestanding sign for a group of business offices: (1) designed as a single group of offices or buildings; or (2) under one common ownership or management or has one common arrangement for the maintenance of buildings or grounds; or (3) connected by party walls to form one

⁴ Sign definitions added 01/01/1996

⁵ Definition added 04/28/2003

⁶ Definition revised 04/28/2003

⁷ Sign definitions added 01/01/1996

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continuous structure; or (4) otherwise the grouping clearly presents the appearance of one continuous office grouping.

Off Premises Sign – A commercial sign that directs attention to a business, commodity, service, or entertainment conducted, sold, or offered at a location other than the premises on which the sign is located.

Political Sign – A temporary sign announcing or supporting political candidates or issues in connection with any national, state or local election.

Shopping Center Sign – A sign for a group of enterprises which is (1) designed as a single group (i.e., strip mall); or (2) under one common ownership or management or has one common arrangement for the maintenance of buildings or grounds; or (3) connected by party walls, partitions, covered canopies or other structural members to form one continuous structure; or (4) otherwise the grouping clearly presents the appearance of one continuous commercial area.

Wall Sign – A sign which is painted on or attached directly to an outside building wall in such a manner that the wall becomes the supporting structure.

Sign, Types of Copy ⁸

Electronic Message Center (EMC) – Electrically activated changeable sign whose variable message and/or graphic presentation capability can be electronically programmed by computer from a remote location.

Changeable Copy, Manual Sign – A sign designed so that the characters or letters can be changed or rearranged manually without altering the underlying face or size of the sign.

Double-Faced Sign – A sign with two parallel or nearly parallel faces, which are placed back to back and are separated by not more than twenty-four (24) inches.

Multiple Sign – A freestanding sign structure on which more than one single-faced or double-faced sign may be mounted within an overall frame.

Single-Faced Sign – A sign on which a message is displayed on one side thereof only.

15-2 Applicability

15-2.1 Except as exempted in Section 15.3, no sign shall be constructed, erected or placed within the County without first issuance of a zoning permit. Application for the zoning permit shall proceed in accordance with the specified procedures of Article 17, General Provisions, Section 17-1 Zoning Permits, of the Pulaski County Zoning Ordinance as appropriate. Failure to adhere to the requirements of this ordinance automatically cancels any such permit which may be issued, and any sign or sign structure installed pursuant thereto shall be removed. This section is not intended to supercede other local or State regulations, and if a permit is required by another agency such as the Virginia Department of Transportation, it must be obtained.

15-2.2 In fulfillment of the site plan requirements under Article 18, or the Pulaski County Zoning Ordinance as appropriate, all applications for a zoning permit shall be accompanied by one (1) copy of plans showing the size, location, and method of display of the sign(s), as well as complete specifications for materials and methods of construction, anchoring and support. The specifications shall include design and wind load engineering calculations, engineered footer foundations when applicable, and approval from the Virginia Department of Transportation, if applicable. All outdoor advertising shall comply with the Laws of Virginia Relating to Outdoor Advertising the latest edition.

⁸ Sign definitions added 01/01/1996

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- 15-2.3 Application for a Zoning Permit shall be reviewed and decided as specified in Article 17, General Provisions, Section 17-1 Zoning Permits, of the Pulaski County Zoning Ordinance as appropriate, with the following specific provisions:
- 15-2.3.1 The Pulaski County Building Official shall review and approve all sign plans and specifications prior to issuance of the Zoning Permit;
 - 15-2.3.2 Other agencies as necessary must review and approve the application;
 - 15-2.3.3 The application shall require the signature of the owner of the lot(s) in question, and of the tenant of such lot, if there be any tenant.
 - 15-2.3.4 For shopping center wall signs, panels of multi-tenant signs, and business signs, the applicant will include, with the application, written and signed approval of the owner/manager of the property for the requested sign(s).

15-3 Signs Exempt from the Requirements of this Article

The following signs shall be allowed in all districts, and shall be exempt from zoning permit requirements.

- 15-3.1 Directional signs provided that such signs shall not exceed four (4) square feet in area and shall not contain any advertising matter.
- 15-3.2 Memorial signs or tables, including names of buildings and date of erection when cut into masonry, bronze, or other materials. Signs recognizing artistic, architectural, or historic merit, uniqueness, or extraordinary significance to the community as may be identified by the local historical commission or other official agency.
- 15-3.3 Traffic or other official public signs or notices posted or erected by or at the direction of a local, state, or federal governmental agency such as the Virginia Department of Transportation (VDOT), or a public utility company.
- 15-3.4 On-premise signs, not to exceed six (6) square feet each, displayed for direction or convenience of the public, such as those indicating restrooms, telephones, public entrances, freight entrances, and the like.
- 15-3.5 Customary signs, in conjunction with residential usage, including mailbox lettering, names of residents, house number, names of farms and estates, and other similar usage not exceeding ten (10) square feet.
- 15-3.6 Development signage at the main entrance to a subdivision, housing development, farm, estate, or industrial park provided that such sign shall not exceed seventy (70) square feet. Any sign may be illuminated provided the lighting is not directed onto adjoining properties or right-of-ways. Any sign shall be designed so as to meet the intent of this Section, and shall make no reference to the sale or lease of the lots or houses located within said development.

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- 15-3.7 Agricultural product sign advertising agricultural products available on premises, not exceeding thirty-two (32) square feet.
- 15-3.8 Signs displayed on a truck, bus, or other vehicle while in use in the normal conduct of business. This Article shall not be interpreted to permit the parking for display purposes of a vehicle to which a sign is attached, or the use of such a vehicle that is inoperable and not used in the normal conduct of business.
- 15-3.9 Home occupation signs which advertise services available on the residential premises upon which the sign is located. No more than one (1) home occupation sign per residential lot and each sign shall not exceed 12 square feet.
- 15-3.10 Temporary signs as specified herein may be used in all zoning districts unless otherwise prohibited:
 - 15-3.10.1 Construction signs, not exceeding thirty-two (32) square feet each with a maximum number of two (2) such signs per lot, located on the property on which construction work is being done. Signs shall be removed within thirty (30) days following completion of the project.
 - 15-3.10.2 Real estate signs advertising sale, rental, or lease of land or building(s), provided that such signs are not placed in a public right-of-way, comply with applicable local and state regulations, and are removed within ten (10) days following transfer of title to the property advertised.
 - 15-3.10.3 Political campaign signs, not to exceed thirty-two (32) square feet in area, on privately owned lots or parcels, provided that such signs are not posted longer than ninety (90) days.
 - 15-3.10.4 Yard sale and garage sale signs not exceeding two (2) square feet in area, provided that such signs shall not be displayed for more than five (5) consecutive days.
 - 15-3.10.5 Official notices or advertisements posted or displayed by or under the direction of any public or court officer in the performance of official or directed duties, provided that all such signs shall be removed no more than ten (10) days after their purpose has been accomplished.
 - 15-3.10.6 Temporary signs, no more than thirty-two (32) square feet in area, announcing a campaign drive or an event of a civic, philanthropic, educational, or religious organization, provided that the sponsoring organization shall ensure proper and prompt removal of such sign within five (5) days after the drive or event.
 - 15-3.10.7 Temporary signs featuring such announcements as "Grand Opening," "Under New Management," or "Going Out of Business," provided that they are displayed for no longer than thirty (30) days.

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- 15-3.10.8 Signs advertising weekly specials or the sale and promotion of specific products and services offered for a limited time by a business establishment may be affixed to the interior of the transparent portion of a window or door and then promptly removed.
- 15-3.10.9 Temporary product promotion signs, advertising flags, or banners that are displayed for no longer than thirty (30) days.
- 15-3.10.10 Temporary inflatable or balloon signs capable of being expanded by air or other gas and used on a temporary basis to advertise a product or event.
- 15-3.11 Menu board signs associated with drive-thru customer service windows provided that the following conditions are met:
 - 15-3.11.1 The face of the menu board sign shall be directed away from any adjacent residential properties.
 - 15-3.11.2 Volumes associated with loudspeakers shall be such that nearby residents are not likely to be disturbed by excessive noise associated with order placing and order pickup.
- 15-3.12 On-premise directory signs including but not limited to a sign listing the tenants or occupants of a building or group of buildings and that may also indicate their respective professions or business activities.
- 15-3.13 Signs on the base of gas pumps displaying corporate names and/or logos of travel center or convenience store owner or affiliated brand of fuel, as well as other small signs mounted on or above the gas pump/island related to retail promotions and/or products offered for sale in an attached convenience store or travel center. This exemption does not apply to signs painted on or attached to gas station canopies, which are counted in calculating permitted signage for a parcel or premises.

15-4 Prohibited Signs

The following signs are prohibited in all zoning districts:

- 15-4.1 Any sign which uses the word "Stop" or "Danger" prominently displayed or which is a copy or imitation of official traffic control signs, except signage as required by State or Federal regulation;
- 15-4.2 Any sign or illuminating device(s) for signage which causes glare onto any roadway, building or land other than the building or land on which the sign is necessary;
- 15-4.3 Any sign on an inoperable vehicle that is not used in the normal conduct of business;
- 15-4.4 Any sign which is designed to, and effectively does, distract the attention of passing motorists on any highway by loud and blatant noises, by obstructing vision, or by employing externally visible mechanical movement or rotation;

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- 15-4.5 Any sign which is located in such a manner as to obstruct free or clear vision, or cause hazards for vehicular, bicycle or pedestrian traffic by reason of location, shape, illumination, color or height;⁹
- 15-4.6 No advertisement shall be placed on any building, fence, wall, tree, rock, or other similar place unless that location is a sign structure for which a current permit has been issued;
- 15-4.7 Any sign which obstructs any door opening or window used as a means of ingress, egress, or as a fire escape;
- 15-4.8 Any sign that obstructs the light or ventilation required by the provisions of this Ordinance or other County codes from any window;
- 15-4.9 Any sign which violates any provision of federal or state law relating to outdoor advertising; and

15-5 Condition of Signs

- 15-5.1 All signs and sign structures shall be maintained in good structural condition and in proper state of preservation including, but not limited to, the replacement of defective parts and wiring, painting, repainting, cleaning, and other acts required for the general maintenance of said sign.

15-6 Measurement of Sign Area

- 15-6.1 Calculation of Allowable Sign Area:

- 15-6.1.1 The area of a sign shall be the total area of squares, rectangles, triangles or other geometric shapes which encompass each individual element of the sign, excluding sign supports. Please see Figure 15-6 below for a depiction of signage calculations.

- 15-6.1.2 The area of a double-faced sign, as defined in Section 15-1 of this Article, shall be the area of one face (i.e., one side) of the sign.

Sign Measurement Parameters

⁹ Section 15-4.5 Amended 04/28/2003

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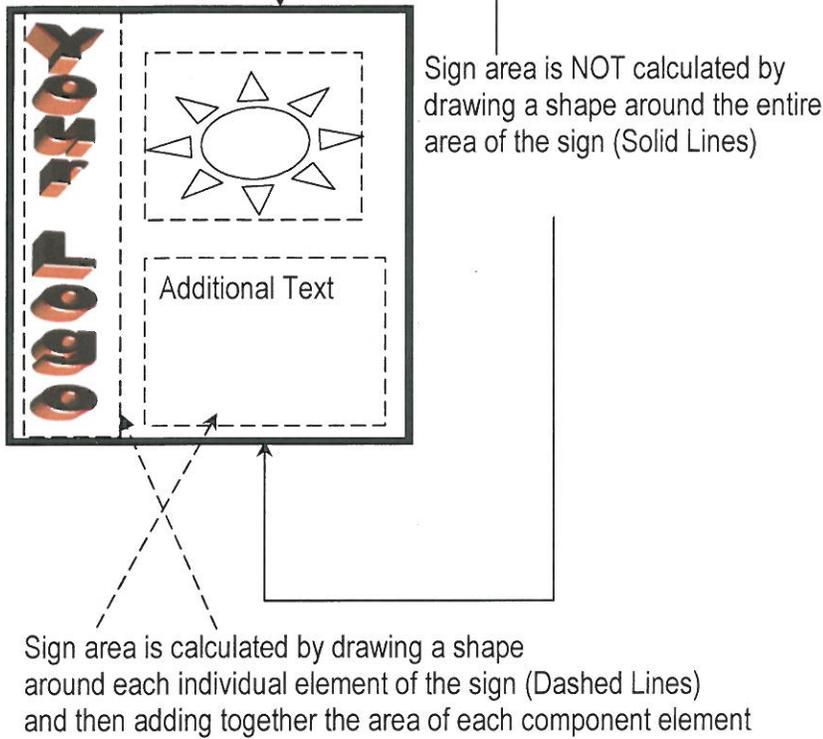


Figure 15-6

15-7 Sign Requirements

- 15-7.1 Setback: The minimum setback from public right-of-way for all freestanding and monument signs shall be ten (10) feet.
- 15-7.2 Height: The maximum height for freestanding signs shall be twenty (20) feet.
- 15-7.3 Upper Height of Wall Signs: No part of any wall sign shall project above the lowest point of the roof.
- 15-7.4 Freestanding Sign Regulations
 - 15-7.4.1 No part of the freestanding sign shall be extended beyond required sign setback.
 - 15-7.4.2 Only one freestanding sign per lot shall be permitted. However, one additional freestanding sign may be permitted only if it is a monument sign and is within the maximum sign area for the lot.
 - 15-7.4.3 When a monument sign is used as the only freestanding sign on a parcel, overall allowable sign area for the parcel may be increased by fifteen percent (15%).
- 15-7.5 Use of Multiple Sign Structure
 - 15-7.5.1 While not required, it is recommended that a multiple sign be used where more than one business is located on a lot. In all cases, only one freestanding

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sign per lot shall be allowed, regardless of the number of businesses per development.

15-7.5.2 Any multiple sign structure shall use a unified design concept, such that signs within the structure shall have a substantially unified or harmonious appearance in color, style, size, shape, graphics, and illumination.

15-7.6 Sign Lighting

15-7.6.1 Signs may be self-illuminating or illuminated from an exterior light.

15-7.6.2 Sign lighting shall be positioned and shielded so as not to impair the vision of any motor vehicle operator or cause any direct glare into or upon any property other than the property to which the sign may be accessory.

15-7.7 Distribution of Signage

Where more than one business activity is located within a single building on an individual lot, maximum copy area is to be divided and distributed by the owner or manager among the business activities within the building. See Section 15-10 for sign area allowance related to business signs in the commercial, PUD, and industrial zoning districts. See Section 15-11 for sign area allowances related to retail space in shopping centers.

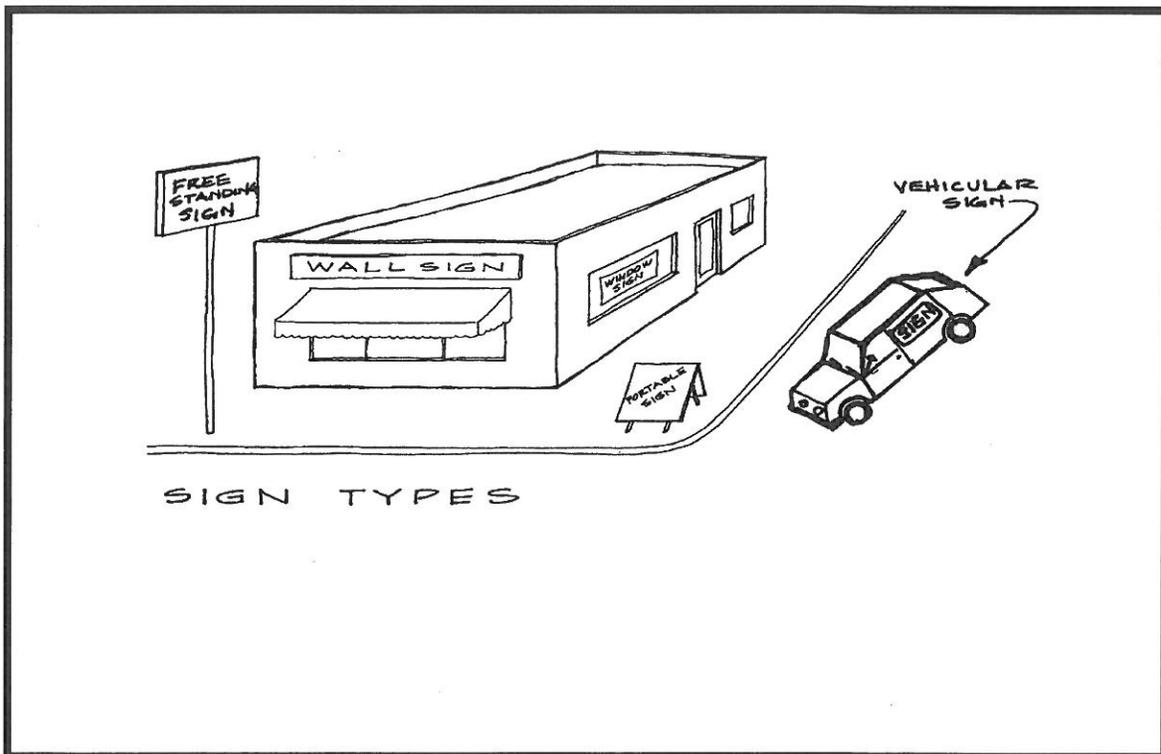


Figure 15-7

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15-8 Permitted Signs by Use and District

Except for businesses and shopping centers or unless otherwise provided, these regulations shall be interpreted to permit one (1) sign for each permitted use on a lot or premises. For business signs, these regulations shall be interpreted as the maximum total area of such signs permitted on the lot or premises.

The following sign matrix indicates the type and total sign area (in square feet) of signs permitted in each zoning district. If the sign matrix lists a numerical value of "0", then the indicated type of sign is not permitted in the indicated zoning district.

SIGN REQUIREMENT TABLE By Zoning District												
Sign Type	A1	C1	CM1	R	R1	R2	R3	RR	PUD	TID	PID	I1
Off-premises signs	0	0	100	0	0	0	0	0	0	0	0	100
Electronic Message Centers ¹⁰	0	0	32	0	0	0	0	0	32	32	32	32
Changeable Copy, Manual Identification	0	0	32	0	0	0	0	0	0	32	32	32
Identification	32	32	32	32	32	32	32	32	32	32	0	0
Locational	12	0	24	0	12	12	12	12	0	120	120	120
Monument	0	0	64	0	0	0	0	0	64	64	64	64
Office Complex	0	0	60	0	0	0	0	0	32	32	32	60
Portable	0	0	32	0	0	0	0	0	0	0	0	0

15-9 Electronic Message Centers

Electronic message centers (EMCs) may be part of any freestanding sign and are included as an element in calculating sign area. EMCs are subject to the following:

- 15-9.1 Electronic messages shall be displayed for a minimum of five (5) seconds prior to changing the message.
- 15-9.2 Electronic message centers sign must comply with all Virginia Department of Transportation (VDOT) requirements.
- 15-9.3 Electronic messages shall not create a glare onto adjacent properties or onto any right-of-way.
- 15-9.4 Electronic messages shall have no images and/or messages which continually, intermittently, or regularly change, flash, blink, flicker, or flutter.
- 15-9.5 Electronic message centers shall consist of no more than one single panel display which may contain copy on both sides.
- 15-9.6 Schools and Churches in any district shall be permitted to utilize EMC displays if operation is restricted to the hours between 7:00 a.m. and 10:00 p.m.

Note: County staff are seeking participation by businesses/organizations with EMCs in a voluntary program through which messages would be provided by the County and allowed to be run on EMCs in order to alert citizens in the event of severe weather warnings, emergencies, amber alerts, and/or

¹⁰ Amended table 04/23/2007

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special announcements in the area. The County's goal is to provide citizens with information as quickly and effectively as possible.

15-10 Business Signs

15-10.1 Maximum Sign Area

Permitted signage for businesses shall not exceed the amounts identified below. Permitted signage includes freestanding and wall signs and, in the case of gas stations and travel centers/convenience stores, signs on gas station canopies.

- 15-10.1.1 Signage for businesses and office complexes in the Commercial District (CM-1) shall not exceed a total of 300 square feet per lot or parcel.
- 15-10.1.2 Signage for businesses in the Planned Unit Development District (PUD) shall be in accordance with the approved plan and shall not exceed a total of 200 square feet per lot or parcel.
- 15-10.1.3 Signage for businesses in the Transitional Industrial District (TID) shall not exceed 200 square feet per lot or parcel.
- 15-10.1.4 Signage for businesses in the Planned Industrial District (PID) shall be in accordance with the approved plan and shall not exceed 300 square feet per lot or parcel.
- 15-10.1.5 Signage for businesses in the Industrial District (I1) shall not exceed 300 square feet per lot or parcel.

15-10.2 Wall Signs

In addition to other permitted signs (see Section 15-10.1 above), businesses may have wall signs subject to the following requirements:

- 15-10.2.1 There shall be no more than one sign per business, for all businesses with up to sixty thousand (60,000) square feet of floor space. For these businesses, wall signs shall be no larger than ten percent (10%) of the area of the front-facing wall. This includes allowances for corner businesses where there may be more than one wall visible.

For all businesses with more than sixty thousand (60,000) square feet, there shall be no minimum number of wall signs, provided the total square footage of wall signs does not exceed five percent (5%) of the front-facing wall area.
- 15-10.2.2 Wall signs shall not extend above the roof line of the main structure. Signs on penthouses, cooling equipment, or other rooftop appendages are prohibited.
- 15-10.2.3 Wall signs shall advertise only for the business that is located on the lot or parcel for which a zoning (i.e., sign) permit is being sought.

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15-11 Shopping Center Permitted Signs ¹¹

15-11.1 Freestanding Signs

- 15-11.1.1 Up to 60,000 square feet of retail space: 1 freestanding sign not to exceed 150 square feet.
- 15-11.1.2 60,000 - 100,000 square feet of retail space: 1 freestanding sign not to exceed 200 square feet.
- 15-11.1.3 100,000 - 150,000 square feet of retail space: 1 freestanding sign not to exceed 250 square feet.
- 15-11.1.4 Greater than 150,000 square feet of retail space: 1 freestanding sign not to exceed 300 square feet.

15-11.2 Wall Signs

In addition to other permitted signs (see Section 15-11.1 above), shopping centers may have wall signs subject to the following requirements: ¹²

- 15-11.2.1 There shall be no more than one sign per store, for all shopping centers with up to sixty thousand (60,000) square feet of retail floor space.¹³

Wall signs shall be no larger than ten percent (10%) of the area of the front-facing wall. This includes allowances for corner stores where there may be more than one wall visible.

For all stores with more than sixty thousand (60,000) square feet, there shall be no minimum number of signs, provided the total square footage does not exceed five percent (5%) of the front-facing wall area.¹⁴

- 15-11.2.2 Wall signs shall not extend above the roof line of the main structure. Signs on penthouses, cooling towers, or other rooftop appendages are prohibited.
- 15-11.2.3 Wall signs shall advertise only for businesses that are located on the same lot or in the same shopping center.

15-12 Sign Variances

Requests for variances to these sign regulations shall follow the procedures outlined in Article 19 of the Zoning Ordinance. The Board of Zoning Appeals, in considering any variance request, shall follow the guidelines of this section, and Section 15.2-2309 of the Code of Virginia, (1950), as amended. The power to grant variances does not extend to an economic hardship related to the cost, size or location of a new sign, or to the convenience of an applicant, nor should it be extended to the convenience of regional or national businesses which propose to use a standard sign when it does not conform to the provisions of this section.

¹¹ Amended 08/25/2003

¹² Amended paragraph 12/19/2005

¹³ Amended paragraph 09/25/2006

¹⁴ Added paragraph 09/25/2006

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15-13 Nonconforming Signs

Nonconforming signs erected prior to January 1, 2013, will not be subject to the provisions of Article 16, Nonconforming Uses.

15-13.1 Normal maintenance of a legal nonconforming (i.e., grandfathered) sign, including changing of copy, nonstructural repairs, and incidental alterations which do not extend or intensify the nonconforming features of the sign, shall be permitted.

15-13.2 No structural alteration, enlargement, or extension shall be made to a legal nonconforming sign unless the alteration, enlargement, or extension will result in elimination or reduction of the nonconforming features of the sign.

15-13.3 Should any legal nonconforming sign be damaged by any means to an extent of 50 percent or more of its replacement cost at the time of damage, it shall not be reconstructed except in conformity with the provisions of this article. In the event damage or destruction of the sign is less than 50 percent of its replacement cost at that time, the sign may be rebuilt to its original condition and may continue to be displayed.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

e. Community Development Block Grant

Mr. Robert Hiss advised the public hearing had been scheduled to solicit public input on the proposed Community Development Block Grant (CDBG) proposal to be submitted to the Virginia Department of Housing and Community Development for the Pulaski Adult Daycare & Fall Prevention Center. Mr. Hiss described the Pulaski Adult Daycare & Fall Prevention Center proposal as follows:

- Day respite care for approximately 43 participants
- Comprehensive fall risk assessments for 450 patients
- Reduction of fall risk for 100 patients through participation in physical exercise program
- Caregiver counseling and support

Mr. Sheffey advised the public hearing was the second of two public hearings which were required as a part of CDBG proposal. Mr. Sheffey indicated Pulaski County was one of two localities in Southwest Virginia to previously receive funds through CDBG funding, specifically for the sewer project for the Skyview sewer project.

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Ms. Jennifer Wilsie of the New River Valley Planning District Commission also described the project, noting the non-profit group had approached the County about providing adult day care services for Pulaski residents. Ms. Wilsie advised the purpose of the grant application would be to renovate the former Newbern Elementary School. Ms. Wilsie also advised the grant application is for \$700,000.

Mr. J. D. Price of OWPR described in detail proposed plans for the former Newbern Elementary School.

Mr. McCready inquired if a County match was required for the fund application and if there is enough of a funding stream by the County to allow for maintenance of the former school by the County. Mr. Hiss advised the County is committed fund \$25,000 to allow for window replacement in the former Newbern Elementary School. Mr. Hiss also advised once the construction is completed, the non-profit agency would pay the County for rent to offset utility costs and the County would maintain the building.

Mr. Sheffey opened the public hearing.

Ms. Beverly Puckett requested the Board support the proposed grant application. Ms. Puckett described the limited number of adult day care facilities located in the New River Valley.

Mr. Gary Coble described personal family circumstances related to the need for adult day care facilities. Mr. Coble requested the Board support the grant application.

Ms. Tina King, Executive Director of the New River Valley Agency on Aging, expressed support for the grant application, and described the need by County residents for an adult dare care and fall prevention facility.

Ms. Linda Davis expressed support for the grant application and described the clinical training and benefits that would be provided to Radford University's School of Nursing undergraduate students, through an adult day care facility.

Ms. Alisha Stanley spoke in favor of the grant application and described the benefits of the proposed location, specifically describing the scenery that would be afforded residents through use of the former Newbern Elementary School.

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Ms. Terri Stuart described personal family circumstances related to the need for adult day care facilities and the burden faced by many families caring for adult family members. Ms. Stuart requested the Board support the grant application for an adult day care facility.

There being no further comments, the hearing was closed.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board adopted the following resolution:

RESOLUTION OF THE PULASKI COUNTY BOARD OF SUPERVISORS AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR GRANT FUNDS THROUGH THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the County of Pulaski has identified the need for the Pulaski Adult Daycare & Fall Prevention Center as the priority need for a Community Service Facility project based on the sizeable population of elderly in Pulaski County, the low-to-moderate income levels experienced by the elderly and disabled in the area, and the lack of available day respite care for the elderly and disabled; and

WHEREAS, the County wishes to apply for Community Development Block Grant (CDBG) funds administered by the Virginia Department of Housing and Community Development (VDHCD) providing day respite to forty-three (43) elderly or disabled individuals AND comprehensive fall risk assessments to four hundred fifty (450) individuals of which 100% will be low-to-moderate income (LMI) beneficiaries per CDBG guidelines because of their income (at or below 80% of the area median income) and/or age (65+) and/or disability status, based on returned surveys and pre-applications; and

WHEREAS, the County of Pulaski has identified the former Newbern Elementary School as the best site for locating the facility; and

WHEREAS, the Pulaski Adult Daycare & Fall Prevention Center, Inc., a 501(c)(3) non-profit, has participated in designing the facilities to be used by the Pulaski Adult Daycare & Fall Prevention Center and participated in developing construction and operational pro formas that delineate a project that is feasible, fundable, and viable over the short- and long-term; and

WHEREAS, the Pulaski Adult Daycare & Fall Prevention Center, Inc., has committed to operate the facility for a minimum of twenty (20) years as an affordable adult daycare and fall prevention clinic for the benefit of LMI persons/households in keeping with VDHCD requirements; and

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WHEREAS, the County of Pulaski, owner of the former Newbern Elementary School, has committed to maintain ownership of the building and lease it to the non-profit on an annual basis; and

WHEREAS, the County of Pulaski has committed \$25,000 for demolition and asbestos removal related to implementing the DHCD grant and the replacement of 6 windows located outside of the scope of work funded by CDBG; and

WHEREAS, the County has committed to waive building permit fees for rehabilitating the Newbern Elementary School valued at \$4,847; and

WHEREAS, the County is applying for \$95,000 in Rural Development loan funds on behalf of the non-profit to cover additional construction costs and a portion of capital costs; and

WHEREAS, the County of Pulaski has properly advertised and conducted public hearings on Monday, February 25, 2013 and Monday, March 25, 2013 which addresses the CDBG program and the CDBG project application, thereby meeting citizen participation requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Pulaski, Virginia that:

1. The County of Pulaski wishes to apply for \$700,000 of Virginia Community Development Block Grant funds for the Pulaski Adult Daycare & Fall Prevention Center project and hereby commits a total of \$29,847 in County investment and has secured \$95,000 in additional non-CDBG funds for a total project cost of \$824,847 for the purpose of undertaking a Community Service Facility program.
2. The County hereby authorizes the County Administrator, the County's Chief Administrative Official, to execute and file all appropriate documents necessary for submission of the County of Pulaski's 2013 Community Development Block Grant application on or before March 27, 2013 and to provide such additional information as may be required by the Virginia Department of Housing and Community Development.

This Resolution is effective upon adoption and is hereby adopted this 25th day of March, 2013 by the duly recorded vote of the Board of Supervisors of the County of Pulaski.

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Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Mr. McCready recommended, if the grant is awarded, that the Board and County staff revisit the issue related to the operational costs needed to provide maintenance to the former Newbern Elementary School building.

6. Presentations and Citizen Comments

Dr. Bruce Fariss commended the Board of Supervisors for work on preparing the proposed budget.

Dr. Fariss inquired as to any plans for use of the portion of the Newbern Elementary School that will not be used as an Adult Day Care facility. Mr. Hiss responded the remaining portion had no designation at this time; however, the building would continue to be maintained.

Dr. Fariss inquired as to the number of clients that can be housed in the proposed Adult Day Care facility. Mr. McCready advised the proposal is for the housing of 30 individuals.

Mr. Hiss described the process for seeking a building that offered the flexibility of expansion.

Dr. Fariss advised he was not in favor of, or opposed to, the proposed budget. Dr. Fariss referenced the previous statements related to educators leaving the County for other localities, noting the figures balance out as some individuals leave and others come in to the school system.

Dr. Fariss described concerns related to his private practice, noting rising insurance costs. Dr. Fariss inquired if there were any plans to propose an increase in taxes other than real estate. Mr. Huber advised the plans at this time were to only propose increases in the real estate tax; however, staff could provide other options for revenue sources.

7. Highway Matters:

a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised VDOT staff were able to address several requests related to gravel and pothole repairs, including Depot, Sayers

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and Wilson roads. Mr. Sheffey advised Depot Road had been addressed.

Mr. Clarke advised VDOT staff was waiting on contract approval, as well as good weather, before addressing the Brookmont and Pond Lick Hollow improvements.

Mr. Sheffey advised the large pothole on Rt. 114 had been addressed by VDOT.

2. I-81/New River Bridge Replacement

Mr. Huber reported VDOT found the previous plan for replacement of the I-81 bridges across the New River to be too expensive and the project had been scaled back significantly to focus on the bridge replacement only, with little or no work on the interchange ramps.

Board members, County staff and VDOT discussed the overall changes in the plan. Mr. Clarke advised VDOT was requesting a letter acknowledging the change in fencing of the road, per VDOT requirements.

Mr. Clarke advised an additional citizen information meeting would be held. Mr. Sheffey indicated the previous meeting was held at RAAP, which was a good location for the meeting.

b. Request for Paving of Hedge Lane (off Old Rt. 11)

Mr. Sheffey shared an email from Candy Mady requesting Hedge Lane be added to the listing for road paving. Mr. Sheffey advised Ms. Mady had been invited to attend the April Board meeting at which time the six-year plan hearing would be conducted.

c. Request for Speed Limit and Watch for Children Signage on Sifford Road, off of Belspring Road

Staff shared a request from Mitch McCoy for a speed limit sign and Watch for Children signage on Sifford Road off of Belspring Road upon entering Parrott. Staff also noted that that Mr. McCoy had offered to install the signage. Mr. Clarke advised VDOT staff would review the road to determine what speed limit would be appropriate.

Mr. Clarke reminded the Board of VDOT policy which now requires the locality be responsible for Watch for Children signage.

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d. Request for Watch for Children Signage – Pulaski Avenue

Mr. Sheffey shared a request from Stephanie Alley of Fairlawn for Watch for Children signage. Mr. Sheffey questioned if VDOT staff would continue to determine where signage can be located. Mr. Clarke responded VDOT would not determine the location of signage; however, an agreement between the County and VDOT would need to be entered either for each individual sign or as a group, in order to receive proper permitting from VDOT.

e. Citizen Comments

Dr. Bruce Fariss requested improvements to the exit off of I81 on to Rt. 100 going into Dublin, north, specifically citing poor visibility. Dr. Fariss suggested the exit have a straighter approach allowing for better visibility.

Dr. Fariss requested guardrail on Rt. 750, Kayoula Lane, expressing concern over the sloping of the road and slick area on the unpaved section of the road.

f. Board of Supervisors Comments

Mr. McCready requested consideration by VDOT to removal of the curb at the entrance to the Burger King in Dublin on Rt. 100. Mr. Clarke advised VDOT staff would review the matter and provide an update at a future meeting.

Mr. McCready noted the ramps at Rt. 100 are scheduled for paving for 2013.

Mr. O'Dell shared a letter received from the Luther Henley family requesting a road name change of Allison Hill Road to Luther Henley Road. Mr. Clarke advised road name changes are at the discretion of the locality. Mr. Sheffey recommended scheduling of a community meeting to allow citizen input.

Mr. Bopp requested an informal speed study on Robinson Tract Road, specifically at the foot of the mountain. Mr. Clarke advised VDOT staff would review the matter and provide an update at a future meeting.

Mr. Bopp requested signage on Rt. 738 alerting to trucks crossing. Mr. Clarke advised VDOT staff would review the matter and provide an update at a future meeting.

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Mr. Pratt advised he had received a request for attention to improvements to Miller Owens Road in Shiloh. Mr. Clarke advised VDOT staff would review the matter and provide an update at a future meeting

Mr. Sheffey thanked VDOT for addressing road issues during the recent inclement weather events and noted he had not received any calls from citizens regarding road conditions. Mr. Sheffey commended VDOT on behalf of the Board.

Mr. Sheffey advised of limbs blocking creek on Falling Branch Road as a result of the cable company trimming trees. Mr. Clarke advised VDOT staff would review the matter.

Mr. Clarke reminded the Board of Supervisors of the six-year plan hearing to be held at the April 22nd Board meeting.

8. Treasurer's Report

Treasurer Melinda Worrell provided the monthly report to the Board, as well as advised that \$26,700 had been collected on 64 accounts for the 2010 tax year.

Ms. Worrell also described concerns related to the need for discipline in the schools. Ms. Worrell further described a personal situation related to verbal comments by a teacher to students in Ms. Worrell's daughter's class. Mr. Sheffey inquired if the matter had been brought to the attention of the school system. Ms. Worrell responded that the matter had been brought to the attention of the appropriate individuals with negative results.

Ms. Worrell commented there were others in the County who were not receiving salary increases.

9. Reports from the County Administrator & Staff:

On a motion by Mr. Bopp, seconded by Mr. McCreedy and carried, the Board approved the following listed appointments:

1. Library Board

Mr. O'Dell to seek an appointee from the Ingles District with an update to be provided at the April 22nd Board meeting.

2. Social Services

The Board reappointed Reverend Randy Winn for an additional four-year term on the Social Services Board of Directors.

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3. Clean Community Council

The Board took no action to fill a vacancy on the Clean Community Council.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

a. New River Valley Community Services Board Office Space

This item was removed from the agenda and moved to the April 22nd Board meeting agenda.

b. U. S. Customs Port of Entry

Mr. Huber described the potential loss of the U. S. Customs Office at the NRV Airport and a recommendation for the Board to go on record requesting assistance from federal legislators to maintain the functionality of customs services in Pulaski County and the New River Valley.

Mr. Huber advised that Aric Bopp and Shawn Utt were working closely with other localities in the New River Valley, noting the potential closing also affects the Roanoke Valley.

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board approved sending of a letter to federal elected officials requesting assistance in maintaining the functionality of the customs services in Pulaski County and the New River Valley.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

c. Four-Year Goals

Mr. Sheffey inquired regarding staff follow-up on the status of item 2.3.2, "Reuse of Old Riverlawn Elementary" and provide input regarding potential future uses of facility.

Mr. McCready advised that the architectural report had been received for Draper Elementary School. Mr. Huber advised a low bid was received of \$23,000. Mr. Huber also advised the County engineer plans to review the bid, due to the original estimate by the architect at \$200,000. Mr. Huber indicated asbestos removal is required before proceeding with any work at the school.

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Mr. Pratt requested staff coordinate a community meeting in Draper prior to proceeding with work regarding reuse of the Draper Elementary School.

d. Repair of New River Trail

Mr. Huber recognized the work by Josh Tolbert in coordinating with the VDOT, County crews and New River Trail staff to repair damage to the Allisonia portion of the trail as an alternative to Rt. 693 during recent flooding. Mr. Huber advised that the New River Trail paid for the gravel.

e. Loving Field Improvements

This item was removed from the agenda and moved to the April 1st Board meeting budget work session agenda.

f. Agricultural Grants

Mr. Huber described a request for a letter supporting the Tri-County Agribusiness Steering Committee's effort to secure a planning grant from the Virginia Department of Housing and Community Development.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved sending a letter of support for the Tri-County Agribusiness Steering Committee's effort to secure a planning grant from the Virginia Department of Housing and Community Development.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

10. Items of Consent

On a motion by Mr. Mr. McCready, seconded by Mr. Pratt and carried, the Board approved the following items of consent, except for the March 11, 2013 Board minutes, which will be voted on separately.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the March 11, 2013 Board meeting minutes.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Bopp, Mr. Pratt.
Voting no: None.

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Abstaining: Mr. Sheffey.

a. Approval of Minutes of February 25 and March 7 and 11, 2013

The Board approved the minutes of the February 25 and March 7 and 11, 2013 Board of Supervisors' meetings, with a separate vote as noted above on the March 11, 2013 minutes.

b. Accounts Payable

The Board approved accounts payable for checks numbered 2031987 through 2032586, subject to audit.

c. Interoffice Transfers & Appropriations

The Board approved the interoffice transfers #8 totaling \$64,194.63 and budget adjustments as follows:

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SCHOOL FUND #5

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
		TOTAL \$ -
<u>EXPENDITURES:</u>		
4-205-062120-1112-900	Office of the Superintendent - Salaries & Wages Supervisor	\$ 72,122.00
4-205-064200-3310-900	Building Services - Repairs & Maintenance	67,746.00
4-205-061100-2700-200-100	Classroom Instruction - Workers Compensation	(114,489.00)
4-205-061310-3810-300-400	Improvement of Instruction - Tuition Paid In-State	(25,379.00)
		TOTAL \$ -

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VPA FUND #1

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
201-041050-1000	Transfer from General Fund	\$ 152,320.00
201-024010-0200	CSA Admin Fees	9,250.00
		<hr/>
		\$ 161,570.00
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201-053150-1134	Support Staff & Operations Salaries & Wages	\$ 91,691.00
201-053150-1234	Support Staff & Operations Part-Time Wages	22,550.00
201-053150-2100	Support Staff & Operations FICA	8,845.00
201-053150-2210	Support Staff & Operations VRS Retirement	14,429.00
201-053150-2220	Support Staff & Operations VRS Health Insurance Credit	405.00
201-053150-2300	Support Staff & Operations Medical/Dental Insurance	11,856.00
201-053150-2400	Support Staff & Operations VRS Group Life Insurance	1,527.00
201-053150-2600	Support Staff & Operations Unemployment Insurance	1,157.00
201-053150-2710	Support Staff & Operations Worker's Compensation	150.00
201-053150-2830	Support Staff & Operations Flexible Benefits Fee	360.00
201-053150-2900	Support Staff & Operations Health Advocate	600.00
201-053150-5510	Support Staff & Operations Travel Mileage	2,000.00
201-053150-5530	Support Staff & Operations Travel Subsistence & Lodging	2,000.00
201-053150-6001	Support Staff & Operations Office Supplies	2,000.00
201-053150-8202	Support Staff & Operations Furniture & Fixtures	2,000.00
		<hr/>
	TOTAL	\$ 161,570.00

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

1. Emergency Management Assistance Compact (EMAC) Advance Team Guidelines

The Board approved the following guidelines:

**Commonwealth of Virginia
Emergency Management Assistance Compact (EMAC)
Advance Team (EMAC A-Team)**

In 1995 The Commonwealth of Virginia adopted into resolution the terms of the Emergency Management Assistance Compact (Code of

BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 25, 2013

Virginia, **§ 44-146.28.1**). In 2010 internal procedures were revised to support evolutions in Virginia's EMAC program. As part of the Commonwealth of Virginia's EMAC A-Team Cadre, you understand the following guidelines:

- EMAC A-Team participation has been authorized by the individual's employer and the employer has full understanding that backfill of the individual's position is not an allowable expense for A-Team Deployments
- EMAC A-Team members will obtain authorization from their direct supervisor and local/state agency director prior to responding with availability to deploy
- EMAC A- Team members understand that deployment missions are usually 16 days in duration; 2 travel days and 14 work days
- EMAC A-Team members fully understand that they will be responsible for incurring of costs associated with deployment and then seek reimbursement upon completion of the mission as outlined in the EMAC Cost Recovery procedures
- EMAC Missions and all interactions with Requesting/Assisting States are coordinated by the Virginia Department of Emergency Management
- EMAC A-Team members will not respond to resource inquiries or obligate resources on behalf of the Commonwealth of Virginia
- EMAC A-Team members will not disseminate information received directly or indirectly from the EMAC Operations System without authorization from the Virginia Department of Emergency Management

2. HGAC Buy Interlocal Contract

The Board approved the HGACBuy Interlocal Contractor for participation in the Houston Galveston Area Council purchasing cooperative (HGACBuy).

e. Personnel Changes

The Board reviewed a report of recent personnel changes.

f. Proclamations

The Board approved the following proclamations:

1. National County Government Month – April 2013

**National County Government Month – April 2013
"Smart Justice: Creating Safer Communities"**

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Pulaski County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, county governments are often the entity providing both direct and indirect services to enhance the lives residents and are responsible for maintaining public safety and the efficient use of local tax dollars; and

WHEREAS, 2,914 counties own a jail or participate in a regional jail and admit nearly 12 million people each year; and

WHEREAS, National Association of Counties President Chris Rodgers is encouraging counties to promote effective community corrections programs across the county through his 2012/2013 "Smart Justice" presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

NOW, THEREFORE, BE IT RESOLVED THAT I, Joseph L. Sheffey, Chairman, Pulaski County Board of Supervisors, do hereby proclaim April 2013 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

2. Child Abuse Prevention Month

CHILD ABUSE PREVENTION MONTH

Child abuse and neglect is a community problem that affects everyone in our community.

Many child abuse cases are preventable in an engaged, collaborative, and supportive community.

All citizens should help families to raise their children in a safe, nurturing environment.

Effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

Therefore, the Board of Supervisors hereby proclaim April as Child Abuse Prevention Month, and I call upon all citizens and all agencies of Pulaski County to increase their participation in our efforts to support families and prevent child abuse and neglect.

g. Plaque for IT & Registrar Building

The Board approved purchase of a plaque for the IT and Registrar building at a cost of \$1,485.99 from Sign Systems.

h. Library Security Cameras

Mr. McCready requested the Board table action on this matter to the April 1st budget work session to allow IT to review the package, noting the Library was asking for funding out of contingency.

11. Citizen Comments

➤ Christmas Store Update

Mrs. Sally McCarthy provided an update on data from the 2012 Christmas Store activities, indicating the store served 1,060 children. Mrs. McCarthy also advised the Christmas Store has a web site available and is developing a data base to allow for more efficient intake operations. Mrs. McCarthy also shared a need for computers at the Christmas Store. Mr. Sheffey suggested contacting NRCC regarding any computers which might be available. Mr. Huber advised the YMCA had recently contacted NRCC

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inquiring as to availability of surplus computers with NRCC responding that no computers were available. Mrs. McCarthy expressed appreciation to the Board of Supervisors for allowing the Christmas Store to use the former Dublin Primary school. Mr. Sheffey and Mr. McCready indicated the school is a good central location for all citizens.

12. Other Matters from Supervisors

There were no other matters discussed by Board members.

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next meeting of the Board of Supervisors is a budget work session scheduled for Monday, April 1, 2013 at 6:00 p.m. in the County Administration Building in the Town of Pulaski. The next regular Board of Supervisors meeting is scheduled for Monday, April 22, 2013 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting also being held in the County Administration Building.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator