

BOARD OF SUPERVISORS MEETING MINUTES OF APRIL 1, 2013

At a special meeting of the Pulaski County Board of Supervisors held on Monday, April 1, 2013 at 6:00 p.m. in the Basement Floor Conference Room of the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Supervisor Dean Pratt joined the meeting in progress.

Also present were Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Shawn Utt, Community Development Director; Jared Linkous, County Engineer; Diane Newby, Finance Director; and Gena Hanks, Clerk.

1. Welcome and Call to Order

Mr. Sheffey called the meeting to order and welcomed Board members, County staff and visiting School Board members to the meeting. Mr. Sheffey advised the purpose of the meeting was to conduct a budget work session, as well as several other matters listed on the agenda.

2. 2013-14 Budget Considerations

a. Review of budget recommendations

Mr. Huber distributed a summary of results of a poll of Virginia localities as to action to be taken by boards related to the 2% pay increase for teachers.

Mr. Huber and Ms. Newby presented detailed expenditure and revenue summaries.

Mr. McCready requested the Board review the department listing by line item.

Mr. Huber advised the increase from previous years in overall departments was as a result of the implementation of the VRS distribution to the departments, as well as the implementation of the Compensation Study in certain departments.

Ms. Huber described the 2% proposed salary increase for County employees.

Board members reviewed in detail the proposed budget with the following budget items pulled for discussion and with follow-up action by staff, if any, noted accordingly:

- Western Virginia EMS funding;

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- Regional Jail & Juvenile Detention Home reduction in requested funding from previous years;
- Senior Center - Staff requested to reduce request by 10%
- Goodwill Industries - Staff to contact other localities to determine why other localities are not funding and coordinate funding with Community Services Board to insure Board of Supervisors is not double funding
- Brain Injury Services of SW Virginia – Staff requested to review funding provided by Pulaski County compared to other localities and provide recommendation at April 8th Board meeting
- Fine Arts Center - Staff requested to reduce request by 10%
- Friends of SW Virginia – Staff requested to reduce funding by 10%
- Friends of Pulaski Theatre – Staff requested to reduce request by 10%, following confirmation of distribution of state match
- Air Show – It was noted no funds had been requested
- NRV Planning District Commission
- Capital Improvements Requests:
 - Animal Control truck – Staff to request information on mileage of current truck
 - Reassessment funds
 - Building Repairs - Staff asked to review condition of courthouse roof and provide update
 - Energy Efficient Improvements - Staff to determine costs for replacing doors at fire stations where needed
 - Randolph Park Pool repairs – Staff to determine purpose and cost of repairs for upcoming budget year
 - NRV Fairgrounds – Staff requested to adjust budget recommendation to allow for smaller projects to be covered
 - Sheriff's Vehicle Replacements – Staff requested to place \$120,000 in "no (tax) increase" column
 - Sheriff's Building Renovations – Staff to place \$200,000 in budget year
 - Snowville Fire Department - Staff to adjust funding and determine if existing building reverts to Ruritan National if building ceases to be used as a fire department. The Board approved proceeding with advertising of bid
 - Twin Community Fire Department Tanker – Staff requested to determine condition of current tanker and provide update to Board

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- School Buses – Staff to include funds for two buses in budget
- Use of Reserves
 - Dublin Fire truck
 - Accounting software
 - Garage improvements
- REMSI vehicle replacement – Staff to move funding to “no (tax) increase” column
- School Local General Fund Transfer – Staff noted increase of \$654,000 from previous year
- 2% increase for Teacher Salaries – Staff requested to contact Carroll, Radford, Wythe, Floyd, Giles and Bland counties to determine if boards plan to fund 2% pay increase for teachers
- Revenue Summaries
 - Payment in Lieu of Taxes – Board determined affects of sequestration are unknown at this time.

Board members discussed with those School Board members in attendance the anticipated carryover funds to be requested by the School Board. Linda Hill advised the amount of carryover funds was unknown at this time.

Mr. Barbour described policies recently adopted by the School Board regarding carryover funds being used solely for capital improvements.

At the request of Mr. McCready, Mrs. Hill provided a description of “Title 1” Program.

Board members directed staff to modify the budget with notations as above and provide a revised budget at the April 8th budget work session. Mr. Huber advised the April 8th Board meeting would be moved to the Board Room if attendees could not be accommodated downstairs.

b. Distribution of Tax Burden

Mr. Huber provided spreadsheet with various options for spreading the tax burden between real estate, personal property, vehicle license and machinery and tools.

Board members reviewed various scenarios, including a potential increase in the personal property tax from \$2.14 to \$2.35.

Mr. Huber advised that Trina Rupe and Tina King are working together to determine any recommended adjustments to the Tax Relief to the Elderly and Indigent Program.

c. Health Insurance

Mr. Hiss advised County staff was proceeding with meeting with Aetna representatives through a conference call to be held within the week and a meeting the following week.

Mr. Hiss described the following: federal government regulations affecting insurance; potential increase in deductibles for employee only and family plans; and potential savings to the County through increase in deductibles for family plans.

Staff was requested to provide recommendations the Board via the weekly update.

3. Current year appropriations requests

a. Loving Field Improvements

Staff provided a listing of recommended staff priorities for upgrading Loving Field along with a recommendation that the Board approve \$95,000 for all items requested, except for relocating lights and installation of playground equipment.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board approved \$95,000 to allow for improvements recommended by staff, a copy of which is filed with the records of this meeting.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting no: None

b. Draper School

Mr. Huber described a request for appropriation of \$400,981.04 in insurance proceeds for use in addressing the need to either tear down or improve the school.

Mr. Linkous advised at least \$25,000 was currently needed for asbestos removal and described the process for asbestos sampling, etc.

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Mr. Pratt requested consideration of the appropriation of at least \$25,000 for the asbestos removal, with a community meeting to be scheduled to review the improvements.

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On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board approved allocation of the remaining insurance proceeds in the amount of \$400,981.04 for improvements to the Draper School facility.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting no: None

c. Library Cameras

Mr. Huber advised that, at the direction of Board of Supervisor members, Tim Barnes had been requested to review the proposal submitted by NRV Unwired.

Mr. Huber reported that Mr. Barnes concurred with the proposal submitted by NRV Unwired.

On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board approved purchase of a camera system through NRV Unwired at a cost of \$6,150.30.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting no: None.

4. Other Matters

There were no other matters discussed at this time.

5. Closed Session – 2.2-3711.A.5

A closed session is requested pursuant to Section 2.2-3711.A.5 of the 1950 Code of Virginia, as amended, to discuss prospective industry matters.

On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Wax

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Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt
Voting no: None

Return to Regular Session

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt
Voting no: None

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt
Voting no: None

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Commerce Park Project

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved appropriating \$400,000 to the Commerce Park project for the purchase of additional shares to facilitate the construction of Red Sun greenhouses.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.=
Voting no: None.

6. Adjournment

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board adjourned its special meeting. The next meeting of the Board will be held on Monday, April 8, 2013 at 6:00 p.m. for the purpose of conducting a budget work session. The next regularly scheduled Board meeting will be held on Monday, April 22, 2013 beginning with a Closed Session at 6:00 p.m. and the regular meeting at 7:00 p.m., with said meeting to be held at the County Administration Building, 143 Third Street, NW, Board Room, in the Town of Pulaski, Virginia.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt
Voting no: None.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator