

BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 3, 2014

At a special meeting of the Pulaski County Board of Supervisors held on Monday, March 3, 2014 at 6:00 p.m. in the Training Room/Emergency Operations Center of the Information Technology Offices located in the Maple Shade Center, 89 Commerce Street, SW, in the Town of Pulaski, the following members were present: Joseph Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt.

Also present were Mike Barbour, Chair of the School Board; Chris Stafford, School Finance Director; Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; Diane Newby, Finance Director; Josh Tolbert, Emergency Management Coordinator; and Gena Hanks, Clerk to the Board of Supervisors.

1. Welcome and Call to Order

Mr. Sheffey called the meeting to order and welcomed Board members and County staff to the meeting. Mr. Sheffey advised the purpose of the meeting was to conduct a budget work session, as well as several other matters including a Closed Session to discuss a personnel matter.

2. FY 15 Budget Considerations:

a. Capital Improvements Plan

Robert Hiss reviewed the capital improvements plan and described three tiers of staff recommendations depending on the amount of money that may be available. Board members suggested consideration to addressing HVAC needs at Fairlawn Fire Department and the repair of columns and steps at the County Administration Building.

b. Review of Administrative Cuts

Peter Huber described various administrative adjustments recommended for consideration by the Board.

c. School Board Insurance Issues

Chris Stafford, Finance Director for the Pulaski County Schools provided an overview of factors having an impact on the School Board budget including health insurance, employee participation in health insurance, the employment of paraprofessionals and security officers, the impact of fiscal changes on the Cafeteria Fund, lowering the cost of employee and child health insurance rates to match that paid by County employees, the beneficial impact of benchmarking on state funding, Virginia Retirement System mandated contributions, and the need to address a disparity in teacher salaries when compared with adjacent localities. Board members discussed each of these various matters with Mr. Stafford and Chairman Barbour as well as the possible use of carryover funds

for repairing the roof of the Pulaski County High School Career and Technical Education Building.

d. Other Matters

1. Excavator Purchase – Mr. Tolbert described his efforts to locate a used excavator to replace a rented unit for the removal of debris from Claytor Lake. He reported being outbid on one unit but noted that there was a 2011 John Deere model 135D in Beckley that was available at a price of approximately \$96,500. With a current rental rate of approximately \$2,700 per month, the purchase of this unit will pay for itself over the course of 3 years. On a motion by Mr. Bopp, seconded by Mr. Pratt, the Board voted to proceed with the purchase of this excavator and the installation of a pattern selecting valve.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

2. Randolph Park Drainage – Mr. McCready reported on the need to install drain tiles at Randolph Park softball fields in order that the fields might be more readily used for upcoming tournaments and suggested that the \$8,000 previously appropriated for the installation of roofing over dugouts be reallocated for this purpose. On a motion by Mr. McCready, seconded by Mr. O'Dell, the Board approved utilizing funds previously allocated to the dugouts for the purpose of improving field drainage.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

3. Closed Session – 2.2-3711.A.1 – Personnel Matters

Chairman Sheffey advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1 of the 1950 Code of Virginia, as amended, to discuss personnel matters:

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board of Supervisors entered a Closed Session for discussion of personnel matters pursuant to Virginia Code Section 2.2-3711(A)1 including consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding the sharing of staff.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

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Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Pratt, seconded by MR. Bopp and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

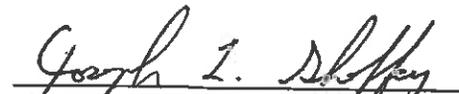
4. Other Matters

Copies of the Request for Proposal for school construction management were distributed and Board members thanked the staff for the sandwiches. It was noted that the next work session would be held on Monday, March 10, 2014.

5. Adjournment

On a motion by Mr. Bopp, seconded by Mr. McCready and carried, the Board adjourned its special meeting. The Board of Supervisors will meet at 6:00 p.m. on Monday, March 10, 2014 for the purpose of holding a budget work session and a public hearing regarding the transfer of the Old Riverlawn Elementary and Dublin Primary properties to the Industrial Development Authority with said meeting to be held at the County Administration Building, 143 Third Street, NW, Board Room, in the Town of Pulaski, Virginia.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.



Joseph L. Sheffey, Chairman



Peter M. Huber, County Administrator