

At a special meeting of the Pulaski County Board of Supervisors held on Monday, May 5, 2014 at 6:00 p.m. in the Training Room/Emergency Operations Center of the Information Technology Offices located in the Maple Shade Center, 89 Commerce Street, SW, in the Town of Pulaski, the following members were present: Joseph Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; and Dean Pratt. Supervisory Ranny O'Dell was unable to attend the meeting.

Present from county staff were Peter Huber, County Administrator; Diane Newby, Finance Director; Anthony Akers, Interim Assistant County Administrator; and Gena Hanks, Clerk to the Board.

Mr. Huber advised that Mr. Akers would be shadowing Robert Hiss, who was unable to attend the Board of Supervisors meeting due to attending a Civil War Committee meeting and that Mr. Akers would be leaving the Board meeting early to also attend the Civil War Committee meeting.

Mr. Huber provided an update on the Community Development Director interviews and invited Board members to participate in the upcoming interviews if desired.

Mr. Sheffey advised the interviews for the Social Services Director would begin the week of May 12th.

1. Welcome and Call to Order

Mr. Sheffey called the meeting to order and welcomed Board members and County staff. Mr. Sheffey advised the purpose of the meeting was to conduct a budget work session.

2. Budget Considerations:

a. School Board Funding Request

Mr. Huber presented a revised funding request from the School Board describing in detail the requests as follows: 1) Current Health Insurance Shortfall- \$180,023; 2) Cost increase (local budget only) to cover projected claims - \$87,201; 3) Contingency for enrollment changes - \$44,382; and 4) Decrease Employee and Children premium - \$64,476.

Board members discussed in detail the additional funding requests from the School Board, expressing concerns over the lack of additional revenue sources to cover the funding requests.

By consensus, the Board requested staff advise the School Board of the Board of Supervisors desire to assist in funding the School Boards needs with specific allocation of addition funds to cover items 1 and 3 for a total increase in local government funding of \$267,224; however, without

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 5, 2014

additional revenue sources, it is going to be difficult to grant additional requests for funds.

b. Anticipated Capital and Debt Service Changes Over the Next Two Years

Ms. Newby described a spreadsheet provided to the Board which listed the expected capital and debt services changes from FY 2014-15 to FYU 2015-16 totaling \$205,332 and representing expenditures in the coming fiscal year which are not expected to be repeated in the following fiscal year.

c. Capital Improvements Not Included in the Draft Budget

Mr. Huber described the listing of capital improvements projects. Ms. Newby distributed a Funds Balance Designations listing, including Capital Improvements Fund Project and noted the highlighted sections funds where spending the full amount is not expected.

Board members discussed those items that are active and funds are currently being spent.

Ms. Newby advised if the funds are spent this fiscal year, a balance of \$472,000 would be left in the budget for capital projects.

Board members requested Mr. Huber review the previous estimate for renovating the County Administration Building to allow for housing the School Board administration.

Board members and staff discussed the following regarding the capital improvements listing: prioritization of projects; individual requests submitted by the departments; potential for the county to provide building permit services to the Town of Pulaski; Fairlawn Fire Department HVAC and carpet replacement; the addition of Ronnie Adams to the sub-committee of the Fire Protection Committee, as a result of Mr. Adams expertise in HVAC issues; the consensus by the Board for trading of property for the Snowville Fire Department; review of the unfunded listing; Commonwealth Attorney roof; County Administration Building front entrance repairs; funding of crash barrier truck for fire departments; Dublin Fire Department roof; courthouse improvements, specifically, providing some form of an enclosure allowing the inmates to be delivered to the courts in a safe manner; and also renovations to the area in which inmates meet with attorneys to also allow for safer meetings.

Mr. Huber suggested asking Sheriff Davis to review the suggested improvements to the courthouse before proceeding further.

Mr. Sheffey inquired if any feedback had been received from the School Board administration related to the renovation of the Dublin and Pulaski middle schools and Dublin Elementary School.

Mr. McCready requested county staff provide Mr. Nichols and Dr. Brewster with a "draft" of school renovations and funding for those renovations so that the numbers could be reviewed.

Mr. McCready requested county staff consider ordering new Board Room chairs for Board members. Mr. Huber advised staff was awaiting the final audit to determine availability of funds.

d. Updated Draft Budget

Mr. Huber advised an updated budget will be provided in the May 8th weekly update.

3. Other Matters

a. Social Services Appropriation Request

Mr. Huber and Ms. Newby advised the Pulaski County Department of Social Services has been awarded an additional \$400,000 in state funding for adoptions and appropriation by the Board of this pass through funding is requested.

On a motion by Mr. Bopp, seconded by Mr. McCready and carried, the Board approved the following appropriation in the amount of \$400,000:

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 5, 2014

VPA FUND #2014-02

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
201-024010-1300	State Adoption Subsidy	\$ 400,000.00
		\$ 400,000.00
201-053210-5729	State Adoption Subsidy	\$ 400,000.00
	TOTAL	\$ 400,000.00

Voting yes: Mr. McCreedy, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Not present: Mr. O'Dell.

b. Other Matters

Mr. Huber advised the budget would be revised to include changes discussed by the Board, information shared with Mr. Nichols, along with a request for feedback, and checking of capital reserves. Mr. Huber also advised authorization to advertise for a June 16, 2014 public hearing on the budget would be placed on either the May 12th or May 19th Board agendas.

Mr. Sheffey inquired as to plans by surrounding localities as it relates to providing employees with cost of living increases. Mr. Huber advised no funds were currently in the budget for providing salary increases. Mr. Huber suggested the Board consider providing a 1% increase to employees.

Mr. Huber advised of receipt of a letter from Moody's Investor Service advising if the county's audit is not received by May 23, 2014, there is the potential for the county's rating to be reduced.

Mr. Huber advised a meeting had been held with county staff and the county's auditors and a schedule established for next year's audit with specific due dates on the various aspects of the audit. Mr. Huber advised the discussions included a request for the PSA, IDA and county audits to be completed by December 2014, with the first week of January as the worst case. Mr. Huber advised the county's audit had not been completed as a

result of lease information needed that was related to Phoenix Packaging; however, that information had since been obtained by the auditors and completion of the county and IDA audits is moving forward.

Mr. Huber provided an update of ongoing and anticipated changes in the delegation of Robert Hiss' current duties. Mr. McCreedy suggested Anthony Akers as a potential candidate of the "Public Information Officer" duties.

Board members discussed the recent health scare resulting in two deaths and hospitalization of several others and expressed concern over the poor communications with health care providers by the New River Health District.

4. Adjournment

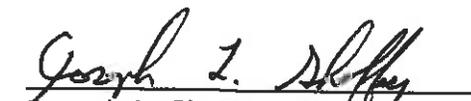
On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board adjourned its special meeting. The next meeting of the Board of Supervisors will be a budget work session to be held on Monday, May 12, 2014 at 6:00 p.m. in the IT Training Room/Emergency Operations Center located at 89 Commerce Street in the Town of Pulaski. The next regular monthly meeting is scheduled for Monday, May 19, 2014 beginning with a Closed Session at 5:30 p.m., followed by the regular meeting at 7:00 p.m. in the Board Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

Voting yes: Mr. McCreedy, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Not present: Mr. O'Dell.


Peter M. Huber, County Administrator


Joseph L. Sheffey, Chairman