

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2014

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, June 23, 2014 beginning with a Closed Session at 5:30 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Robert Hiss, Assistant County Administrator; and Danny Wilson, Acting Community Development Director. Gena Hanks, Clerk to the Board, and Diane Newby, Finance Director, joined the regular session at 7:00 p.m.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Construction Staffing

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Trail Extension
- Old Newbern Elementary School
- Old Draper Elementary School

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Downtown Development

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Stellar One Agreement
- BZA Appeal Short Term Rental
- Claremont Right-of-Way
- Tax

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Return to Regular Session

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.
Voting no: None.

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2. Welcome, Pledge and Invocationa. Welcome

Mr. Sheffey welcomed those in attendance and called the meeting to order.

b. Pledge of Allegiance

Supervisor O'Dell led the Pledge of Allegiance.

c. Invocation

The invocation was led by Reverend Melissa McNair-King of the First Presbyterian Church.

3. Presentations and Recognitions:➤ Featured Department

Danny Wilson, Zoning Administrator and Interim Community Development Director, provided a detailed presentation on behalf of the Community Development Department, specifically related to economic development efforts in the County.

Mr. Wilson summarized the following: support provided to existing industries; coordination with other localities and agencies; efforts to attract new companies to the community; County/IDA owned properties; the boards and organizations for which support is provided by the Community Development Department; and recent economic development successes.

Mr. Sheffey commended Mr. Wilson and staff for their work.

Board members spoke regarding recent recognition by Governor McDonnell, the assistance provided by the State of Virginia, and follow-up work once the economic development announcement is provided.

Mr. Sheffey referenced the job fair provided by NRCC and the successes from the job fair.

Mr. Huber announced the hiring of Michael Solomon as the County's Economic Development Director effective July 1, 2014.

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4. Additions to Agenda

Mr. Huber advised that the Board and press in attendance had been provided additional paperwork related to several agenda items.

Mr. Huber provided information re: "Project Puck", Rick Stamping, which is a supplier to Korona and which makes the aluminum wick holder for votive candles. Mr. Huber advised that Rick Stamping had located in warehousing space owned by Board member Andy McCready. Mr. Huber advised that Rick Stamping had no guidance or incentives offered by the Board of Supervisors in the decision to locate in Pulaski County. Mr. Huber also advised the information had been provided to Commonwealth Attorney Mike Fleenor asking for an opinion on the matter, which will be provided to the Board once received from Mr. Fleenor.

5. Public Hearingsa. Rezoning Petition – Fairlawn Presbyterian Church

Mr. Wilson described the following staff analysis which was included in the BoardDocs packet:

The Zoning Ordinance specifies that the Intent of the Commercial (CM-1) District is as follows:

Generally, this district covers that part of the community intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized by constant heavy trucking other than stocking and delivery of retail goods, or by nuisance factors other than occasioned by incidental light and noise of congregation of people and passenger vehicles, which are less disruptive than those uses provided for in Industrial (I-1).

The proposed rezoning meets the Intent of the CM-1 District, and "Churches" are a use that is Permitted by Right in the District. The property is located along Pepper's Ferry Boulevard, which is one of the most prominent roads in Fairlawn. There are many commercial uses along the road near the subject property. As a main corridor for traffic coming into Pulaski County from Montgomery County, future commercial development along the corridor can be expected. However, no change in use is anticipated for the Fairlawn Presbyterian Church property, and the sole reason for the rezoning request is to allow the church to update their signage.

Currently, the property is in the R-3 District, which allows only Identification and Locational Signage on the property. The existing

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main church sign is a non-conforming sign that cannot be improved. Rezoning the property will allow the church to improve the existing signage or install a new sign that will meet the needs of the church moving forward.

The Future Land Use Map depicts the subject property as Residential. This rezoning request is accompanied by a request to modify the Future Land Use Map and change the property designation from Residential to Commercial, which will be reviewed at the next Board of Supervisors meeting.

Mr. Wilson advised the Planning Commission had recommended unanimous approval of the request.

Mr. McCready advised requests for electronic signage are likely to increase in the future with such signage allowing for the potential for distractions while traveling on roads. Mr. Wilson advised the sign ordinance had recently been amended; however, there had not been any issues related to electronic signage to this point in time. Mr. Wilson suggested the Planning Commission may need additional discussions on the matter.

Mr. McCready expressed concern over the potential to approve electronic signage and amendments to be made to the ordinance at a later date which could affect the already approved electronic signage. Mr. Wilson advised the County does not regulate how often a message can change on an electronic sign; however, provisions are somewhat subjective as to what is considered "distractive" to motorists.

Mr. Sheffey opened the public hearing.

Greg Wright, a member of the Fairlawn Presbyterian Church, spoke in favor of the rezoning, noting he did not expect the signage to interfere with the neighboring properties.

David Clarke, VDOT, referenced state laws that speak to the intervals for lighted signage and offered to research the matter.

Mr. McCready indicated it was not his desire to hold up the request by the church; however, as additional information comes forth, staff was requested to advise the Board accordingly.

Mr. Sheffey closed the public hearing.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved a request to rezone the Fairlawn Presbyterian Church

property located in Fairlawn from Residential (R-3) to Commercial (CM1), as recommended by the Planning Commission.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

b. Right-of-Way Abandonment/Vacation – Max Creek Road

Mr. Wilson described the following staff analysis which was included in the BoardDocs packet:

The subject right-of-way is located in an area that does not appear to need the public right-of-way. This right-of-way does not provide access to any other property, other than the Blue Ridge Mountains Council property, as it is completely surrounded by and dead-ends into the Blue Ridge Mountains Council property. Any adjacent property owner that needs to use the subject portion of Max Creek Road would also need to have an access easement in place with the Blue Ridge Mountains Council, as there is no way to access any other property from the right-of-way without crossing land owned by Blue Ridge Mountains Council. Blue Ridge Mountains Council has private access easements in place with the Williams family, AT&T, APCO, and the Forest Service, to allow them to cross the property.

The Board of Supervisors passed a resolution discontinuing the right-of-way in question in 1991; however, the wording of the approval technically did not allow the right-of-way to be vacated and abandoned, even though the roadway is no longer used as a public road.

A court case was filed by Ms. Brenda Blackburn regarding the Board of Supervisors' action in 1991. Ms. Blackburn was unsuccessful to overturn the action taken by the Board of Supervisors. Ms. Blackburn claimed, and still claims, to own property that relies on the right-of-way for access; however, no property can be located. She filed a quit-claim deed with the Pulaski County Courthouse in 2000, but no physical land has ever been identified, making it impossible to determine what impact any decision made by the Board of Supervisors could have on the property. To date, Ms. Blackburn has failed to provide any documentation to support her claim of property ownership in the immediate area.

As the right-of-way in question has been discontinued, is not currently used for public access to any property, and all property owners that need access through the Blue Ridge Mountains Council property has

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access easements in place, staff does not foresee any negative impacts to the community with the vacation of the subject right-of-way.

The Virginia Department of Transportation provided comments that included past letters from the 1990's outlining concerns and items that needed to be addressed for the vacation and abandonment of the right-of-way. The comment letter can be found as an attachment to this report.

Following the standards for abandonment of a road from the secondary system of state highways identified in Section 33.1-151 or 33.1-155, Code of Virginia, the following steps must be taken to formally abandon and vacate the subject portion of Max Creek Road:

- 1. Posting notice at the Courthouse or along right-of-way for 30 days; and*
- 2. Posting notice in 2 issues of a local newspaper; and*
- 3. Notifying the VDOT CTB/ Commissioner of the proposed abandonment.*
- 4. If a public hearing is requested during the 30 day public notice period, a public hearing must be held.*
- 5. Once action is taken by the Board of Supervisors and "an order of abandonment" is entered into the minutes and the VDOT CTB/Commissioner is notified and provided a copy of the minutes.*
- 6. If VDOT concurs with the action, the right-of-way is abandoned; if VDOT does not concur with the action, a letter will be sent to the Board of Supervisors outlining concerns. The Board of Supervisors does have the authority to overrule VDOT and authorize the abandonment without addressing VDOT's concerns, at which point VDOT will have the option to appeal the Board decision through the Circuit Court.*

Mr. Wilson indicated staff did not foresee any negative impact from the requested abandonment and that the Planning Commission had recommended unanimous approval for the vacation and abandonment of approximately 885 linear feet of the Max Creek Right-of-Way.

Mr. Sheffey opened the public hearing.

Greg Harmon, described the history of the Blue Ridge Mountain Council, and spoke in favor of the request. Mr. Harmon described legal issues that resulted in the Supreme Court finding that the surrounding property is owned by the Boy Scouts.

Cheryl Williams advised of owning property in Newbern and Hiwassee and expressed concern that the matter had been prolonged. Ms. Williams spoke in favor of the request.

There were no additional citizen comments and Mr. Sheffey closed the public hearing.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board of Supervisors advised it was satisfied that no public necessity exists for the continuance of the section of the secondary road as a public road and that the safety and welfare of the public would be served best by abandoning the section of road, and therefore approved vacating and abandoning approximately 885 linear feet of the Max Creek Road right-of-way.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

6. Presentations and Citizen Comments

Mr. Sheffey explained that this "Citizen Comments" allowed for comments specifically pertaining to items currently on the agenda.

There were no citizen comments.

7. Highway Matters:

David Clarke Resident Engineer for the Virginia Department of Transportation (VDOT) met with the Board regarding the following:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised VDOT staff had been working road issues including brush cutting on Parrott Mountain Road; patching of potholes; some plant mix work; repair of broken edge at PCHS, Kirby Road; Belspring Road and at the intersection of Rt. 11; and the entry to Kroger in Fairlawn.

Mr. Clarke reported findings of a sinkhole on the old Saint Albans property which had been addressed by VDOT staff.

Mr. Clarke reported the lines had been painted on Claytor Dam Road.

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funding by the state for road improvements, the process of determining the roads to be improved, and the Rural Rustic Road program.

Mr. Clarke also shared information regarding the overall process for road funding and confirmed the gasoline tax as the overall funding source for road improvements.

Mr. Sheffey also clarified that funds for roads are not generated from the real estate or personal property taxes paid by County residents and his hopes to see an increase by the state in local funding for highway projects.

Ranny O'Dell spoke to a desire to see the funding for roads returned to an overall "highway fund" and encouraged citizens to attend the annual six-year plan hearings when there are concerns over road improvements.

Mr. McCready described federal law that allows for highway funds to be diverted for other projects. Mr. McCready also advised that funding for chip and seal treatment is taken from highway funds.

Mr. Sheffey requested staff determine if Hidden Springs Lane had previously been on the six-year plan list. Mr. Sheffey suggested the potential for "No Parking" signage and also alerting the Sheriff's Department of the safety concerns.

Judy Ruben requested VDOT consider posting 25 mph signage along Belspring Road, particularly in the area of the apartments to Timberlane, expressing concern over the safety of individuals walking along Belspring Road in the vicinity of the apartments. By consensus, the Board requested VDOT conduct an informal speed study in the area on Belspring Road as described by Ms. Ruben.

e. Board of Supervisors Comments

Mr. Bopp thanked VDOT for the placement of signs on Robinson Tract Road next to the quarry.

Mr. Bopp inquired if the culvert had been cleaned out on Cox's Hollow Road. Mr. Clarke advised VDOT staff would review the matter.

Mr. Bopp requested VDOT consider using the VDOT mower to address the growth along Robinson Tract and Brookmont roads.

Mr. O'Dell requested VDOT remove low-hanging brush on Rt. 693 and Rt. 764.

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Mr. O'Dell expressed appreciation for the surface treatment on Routes 655, 656 and 675.

Mr. O'Dell advised of deteriorating pavement at Hoover Color. Mr. Clarke advised VDOT staff would review the matter.

Mr. McCready requested VDOT consider removing the "Stop" sign at Rt. 11 and 100 interchange and convert to a "Yield" sign due to numerous accidents occurring at this intersection invol. Mr. Clarke advised VDOT staff would review the matter.

Mr. McCready requested line painting of first 50 feet of Hatcher Road at intersection when turning off of Cougar Trail Road. Mr. McCready also advised of deep culverts at the same intersection. Mr. Clarke advised VDOT may be able to put a delineator at the edge of the road. Mr. Clarke advised VDOT staff would review the matter.

Mr. Sheffey expressed appreciation for the ongoing paving of the Rt. 114 bridge and inquired as to the timeframe for the overall completion. Mr. Clarke advised the schedule calls for a November 2014 completion date; however, progress is being made to allow for an earlier completion date.

Mr. Sheffey recalled receiving a request approximately one year ago for a left turn signal at the stop light at the intersection of the Kroger and Wilco gas station in Fairlawn. Mr. Clarke advised VDOT staff would review the matter.

Mr. Huber inquired as to when the area underneath the Rt. 114 would be released for public access. Mr. Clarke advised once the bridge is complete, public access to the area would be allowed.

Mr. Clarke requested the Board adopt a formal resolution approving the six-year plan. Mr. Clarke advised the plan presented did not provide for any additional funds from those provided in the previous year and with no changes to the priority list from the previous year.

Six-Year Plan Resolution

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board adopted the following resolution:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each County to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

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WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures and participated in a public hearing on the proposed Plan (2014/15 through 2019/20) as well as the Construction Priority List (2014/15) on May 19, 2014 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Pulaski County and of the Citizens residing on the Secondary System, said Secondary Six-Year Plan (2014/15 through 2019/20) and Construction Priority List (2014/15) are hereby approved as presented at the public hearing and in the following priority order:

1. Route 693 Lead Mine Road spot improvements
2. Route 693 Julia Simpkins Road spot improvements
3. Route 764 Rock Creek Road surface treat portion of unpaved road
4. Route 755 Depot Road hard surface unpaved road
5. Route 729 Wilson Grove Road hard surface unpaved road
6. Route 708 Bethel Church Road hard surface unpaved road
7. Route 758 Case Knife Road hard surface unpaved road

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Mr. McCready described some roads on the six-year plan that are going on 20+ years waiting to be improved.

Mr. Huber described the restructuring of VDOT over the years and the depletion of funds from year to year.

Mr. Don Hunter voiced concerns regarding the lack of County involvement in wildlife management's handling of nuisance bears and health and safety issues with camping along the right-of-way.

8. Treasurer's Report

Treasurer Worrell was unable to attend the meeting; however, Ms. Worrell had provided a monthly report which was presented to the Board.

Mr. McCready noted a considerable part of the State's problem related to sales tax and also indicated the County's sale tax was down slightly for the month of April 2014.

9. Reports from the County Administrator & Staff:

a. Appointments

Mr. Huber described Robert Hiss' service on various boards and commissions and the vacancies on those boards/commissions as a result of Mr. Hiss leaving County employment.

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board approved the following appointments:

1. Agency on Aging

The Board appointed Anthony Akers as alternate to fill the vacancy created by Robert Hiss' departure from the County.

2. Commission on Children and Families

The Board appointed Anthony Akers to the Commission on Children and Families.

3. Community Policy and Management Team

The Board appointed Anthony Akers to the Community Policy and Management Team.

4. Courthouse Exhibits Committee

The Board appointed Anthony Akers to the Courthouse Exhibits Committee.

5. Crooked Road Board of Directors

The Board appointed Michael Solomon to the Crooked Road Board of Directors.

6. Local Emergency Planning Committee

No action was taken on this committee.

7. New River Community Services Board

The Board directed County staff to invite Guy Smith to serve on the New River Community Services Board.

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8. New River Valley Airport Commission

The Board appointed Danny Wilson to the New River Valley Airport Commission.

9. United Way

No action was taken by the Board on this appointment.

10. 911 Joint Communications Committee

The Board appointed Andy McCready, with Dean Pratt as Alternate, to the 911 Joint Communications Committee.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

b. Four-Year Goals

The Board reviewed the electronic version of the Four-Year Goals spreadsheet. Mr. McCready thanked staff for updating the goals listing to replace Mr. Hiss with Mr. Solomon on ongoing projects.

Mr. McCready expressed appreciation to staff for using existing County staff and equipment for the ongoing progress at Loving Field including construction of new bathrooms, picnic shelter, grading of soccer fields, etc. Mr. McCready also noted Town had also provided some staff assistance.

Mr. Sheffey inquired as to the status of 8.3.1 related to drop centers in Dublin and Pulaski. Mr. Huber advised the Town of Pulaski currently has a preference for relocating the Pulaski Drop site to the old Honeywell property, noting the PSA Board has concerns over both the size and location in a flooding area. Mr. Huber advised the PSA Board is looking at alternatives for possible sites for relocating the Pulaski Drop Site.

c. FY 15 Budget Adoption

Mr. Sheffey advised the Board had held a public hearing on the FY 15 budget on Monday, June 16, 2014, with three individuals speaking at that hearing. Mr. Sheffey advised it was his understanding that the General Assembly had made a recommendation to the Governor for approval of a state budget, with an opportunity for amendments or a veto within seven days.

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Mr. Huber advised staff recommended approval of the budget as presented, with the understanding that any State revenue could likely change the approved budget, subject to the amount of funds approved by the State.

On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board approved the FY15 budget, subject to any revisions approved by the State.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

FY 15 Appropriations

On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board authorized spending of funds by County departments, excluding school capital funds, further noting the Board is awaiting communication by the School Board as to any concerns/suggestions related to the school repair grant fund, with said approval per the budget duly advertised for which a public hearing was held on Monday, June 16, 2014.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

d. Unsafe Structures

Mr. Huber described two properties for which staff have determined to be unsafe and a danger to public health and requested the Board authorize moving forward with any physical abatement of the properties, as well as confirmation by the Board that the Unsafe Structures Ordinance is properly applied to the structures located on the following properties: 5119 Cooks Lane, Draper; and 4576 McAdam Crossing Drive, Draper.

Mr. Huber advised the property owner of the McAdam Crossing structure is requesting additional time to consult with an attorney.

On a motion by Mr. McCreedy, seconded by Mr. Bopp and carried, the Board approved applying the Unsafe Structure Ordinance to the 5119 Cooks Lane, Draper property and 4576 McAdam Crossing Drive property while delaying tear down of the buildings at 4576 McAdam Crossing to allow the property owner an additional 30 days to review options.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

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10. Items of Consent

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the following Items of Consent:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

a. Approval of Minutes of May 12 and 19, 2014 meetings

The Board approved the minutes of the May 12 and 19, 2014 Board meetings as presented.

b. Accounts Payable

The Board approved accounts payable for checks numbered 2039241 through 2039741, subject to audit.

c. Interoffice Transfers and Budget Adjustments

The Board approved the interoffice transfer #12 totaling \$36,886.67 and budget adjustments as follows:

GENERAL FUND #2014-20

Account Number	Account Title	Amount Increase (Decrease)
<u>REVENUES:</u>		
	Property Taxes	\$ 246,508.00
	Other Local Taxes	105,468.00
	Revenue from Use of Property	31,100.00
	Charges for Services	38,431.00
	Miscellaneous Revenue	92,347.00
	Recovered Costs	37,622.00
	Non Categorical State Aid	51,000.00
	Categorical State Aid	78,166.00
	Federal Categorical Aid	38,500.00
	Non Departmental Revenues	66,944.00
		<hr/>
		\$ 786,086.00

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EXPENDITURES:

100-011010-	Board of Supervisors	\$	59,700.00
100-012110-	County Administrator		9,500.00
100-012120-	Assistant County Administrator		24,000.00
100-012210-	County Attorney		2,000.00
100-012220-	Personnel		(34,850.00)
100-012250-	Operations		10,636.00
100-012260-	Management Services		3,300.00
100-012460-	Grants Writer		8,000.00
100-021100-	Circuit Court		8,000.00
100-021200-	General District Court		1,190.00
100-021500-	J&D Court		1,925.00
100-031200-	Sheriff's Office		17,668.00
100-031400-	E-911		65,460.00
100-032010	Forest Fire Protection		1,420.00
100-032210-	Dublin Fire Department		8,000.00
100-032220-	Fairlawn Fire Department		5,900.00
100-032270-	Volunteer Fire Departments		625.00
100-033210-	New River Valley Jail		207,000.00
100-033300-	Court Services Unit		5,000.00
100-033420-	Pre-Trial Services		16,000.00
100-033425-	Community Corrections		(16,000.00)
100-033426-	Community Corrections Admin Fees		2,653.00
100-034100-	Building Inspections		1,000.00
100-035100-	Animal Control		43,150.00
100-035510-	VDEM 2012 EMPG Grant		6,811.00
100-035540-	Citizens Alerting System		11,050.00
100-035565-	VDEM Information Sharing grant		4,815.00
100-042400-	Landfill		35,000.00
100-043200-	General Properties		106,750.00
100-043300-	Cleaning Services		6,116.00
100-053500-	Office on Youth		17,700.00
100-053600-	Fairview District Home		325.00
100-053870-	Pulaski County Partners Coalition		1,000.00
100-071110-	County Recreation		29,940.00
100-071350-	County Parks		15,436.00
100-071370-	Claytor Lake Festival		-
100-072650-	150th Battle of Cloyd's Mountain		26,000.00
100-081400-	Zoning/Planning Operations		8,620.00
100-081535-	Beans & Rice MicroSolutions Program		2,000.00
100-092100-	Treasurer's Interest Tax Overpayment		355.00
100-092110-	Miscellaneous Expenses		2,751.00
100-092500-	Natural Disaster Cleanup		59,200.00
100-093000-	Transfer to Treasurer's Fund		940.00
		TOTAL \$	786,086.00

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GENERAL FUND #2014-21

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-016130-0205	Randolph Park Concessions	\$ 930.00
100-016130-0300	Randolph Park Special Events	900.00
100-016130-1100	Recreation Donations	13,330.00
100-016130-1105	Wounded Warrior Donations	500.00
100-016130-0400	After School Program	10,230.00
100-019010-1100	NRV Airport Reimbursement	14,000.00
100-018990-7600	Friends of Claytor Lake Reimbursement	65,507.00
		<u>\$ 105,397.00</u>
EXPENDITURES:		
100-043400-1110	NRV Airport Salaries & Benefits	\$ 14,000.00
100-071110-1194	County Recreation Salaries	20,500.00
100-071110-2100	County Recreation FICA	2,700.00
100-071110-2310	County Recreation HRA/HSA	2,150.00
100-071110-3340	County Recreation Field Maintenance	540.00
100-071360-1382	Friends of Claytor Lake Salaries & Benefits	65,507.00
	TOTAL	<u>\$ 105,397.00</u>

GENERAL FUND #2014-22

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-041999-0000	Transfer from Reserves	411,540.00
		<u>411,540.00</u>
EXPENDITURES:		
100-031200-6030	Sheriff's Office Firearms	\$ 51,000.00
100-031400-5230	E-911 Telecommunications (3 year contract)	360,540.00
	TOTAL	<u>\$ 411,540.00</u>

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2014

GENERAL FUND #2014-23

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-011030-0101	Personal Property Taxes	\$ 467,844.00
100-041999-0000	Transfer from Reserves	1,589,802.84
		<hr/> \$ 1,589,802.84
EXPENDITURES:		
100-091400-9301	Contingency Funds	\$ (44,375.16)
100-093000-9205	Transfer to School CIP Fund	40,700.00
100-093000-9209	Transfer to IDA Fund	934,564.00
100-093000-9204	Transfer to Internal Service Fund	151,562.00
100-093000-9206	Transfer to County CIP Fund	<hr/> 507,352.00
	TOTAL \$	1,589,802.84

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SCHOOL CAPITAL IMPROVEMENTS FUND #2014-01

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-041050-0100	Transfer from General Fund	\$ 40,700.00
		<u>40,700.00</u>
EXPENDITURES:		
301-066010-8120	DMS & PMS Renovations	\$ 40,700.00
		<u>40,700.00</u>
	TOTAL	\$ 40,700.00

TORNADO RELIEF FUND # 2014-01

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
215-041999-0000	Transfer from Reserves	\$ 85,500.00
215-018030-0500	Tornado Relief Donations	2,500.00
		<u>88,000.00</u>
		\$ 88,000.00
EXPENDITURES:		
215-092500-6007	Local Tornado Relief Repair & Maint Supplies	\$ 7,000.00
215-092503-6007	Tornado UNOS Grant County	33,000.00
215-092504-6007	Tornado UNOS Grant Town of Pulaski	48,000.00
		<u>88,000.00</u>
	TOTAL	\$ 88,000.00

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CAPITAL IMPROVEMENTS FUND #2014-03

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
100-041050-0100	Transfer from General Fund	\$ 507,352.00
		\$ 507,352.00
EXPENDITURES:		
302-012310-8125	Commissioner of Revenue Computer Software	\$ 15,300.00
302-012330-3160	Property Reassessment	41,200.00
302-012560-8101	Central Garage Snow Plow	1,238.00
302-031200-8105	Sheriff's Vehicles	532.00
302-031200-8107	Dispatch Systems Records	35,000.00
302-031200-8240-00	Sheriff's Office IT Equipment	143,000.00
302-031400-8201	Joint Dispatch Equipment	22,800.00
302-032200-8112	Draper Fire Department Bldg Improvements	782.00
302-034100-8105	Building Inspections Motor Vehicles	18,911.00
302-035100-8105	Animal Control Motor Vehicles	6,442.00
302-035100-8107	Animal Control Computer Equipment	2,534.00
302-043200-8112	County Administration Building Improvements	4,800.00
302-071360-8101	Friends of Claytor Lake Machinery & Equipment	189,938.00
302-081200-8105	Planning & Community Development Motor Vehicle	24,875.00
	TOTAL \$	507,352.00

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WIRELESS FUND #2014-01

Account Number	Account Title	Amount Increase (Decrease)	
<u>REVENUES:</u>			
530-015020-0100	Rental of Wireless Property	\$	2,400.00
530-041999-0000	Transfer from Reserves		6,732.00
		\$	9,132.00
<u>EXPENDITURES:</u>			
530-081800-5410	Wireless Authority Lease/Rent of Equipment	\$	480.00
530-081800-5430	Wireless Authority Lease/Rent Other		8,652.00
		TOTAL \$	9,132.00

INTERNAL SERVICE FUND #2014-02

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
600-016400-0100	Labor Charges Non County	\$ 14,000.00
600-016400-0300	Fuel Charges Non County	150,000.00
600-016410-0100	Labor Charges County	29,000.00
600-016510-0200	Copy Charges Non County	5,500.00
600-018030-1300	Miscellaneous Revenues	3,330.00
600-041050-1000	Transfer from General Fund	151,562.00
		<hr/>
		\$ 353,392.00
EXPENDITURES:		
600-012510-3800	Information Technology Joint Services	\$ 90,000.00
600-012560-3800	Central Garage Joint Services	94,693.00
600-012560-6008	Central Garage Fuel	110,000.00
600-012560-6009	Central Garage Equipment Supplies	40,000.00
600-012560-8120	Central Garage Other Equipment	26,699.00
600-012570-5230	Communications Telecommunications	(8,000.00)
		<hr/>
	TOTAL	\$ 353,392.00

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

There were no items related to this matter.

e. Personnel Changes

The Board reviewed personnel changes as presented.

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2014

f. Resolution in Support of NRV Signage

The Board approved the following resolution in support of the New River Valley Signage:

RESOLUTION

WHEREAS, the sign(s) described on the attached Additions Form A-1, fully incorporated herein by reference, and

WHEREAS, the representative for the Virginia Department of Transportation has advised this Board the sign(s) meet the requirements established by the Virginia Department of Transportation's Signage Requirements, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the sign(s) described on the attached Additions Form A-1 to the existing signage on I-81 pursuant to the Department's Signage Requirements, after receiving a copy of this resolution and all outstanding fees and documents required of the New River Valley Economic Development Alliance, whichever occurs last in time.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Administrator for the Virginia Department of Transportation.

g. Resolution in Support of Solarization Concept

The Board Reviewed information submitted, and included in the BoardDocs packet, by Mason Cavell, Director, Sustainable Energy Programs/Community Housing Partners. The Board took no action on this matter.

h. Memorial Resolution – Albert Morris, Jr.

The Board approved the following resolution and requested staff to invite Mr. Morris's family to attend either the July or August Board meeting to accept the resolution:

WHEREAS, Albert R. "Junior" Morris, Jr. worked with Pulaski County since October 2002 until his passing on May 20, 2014; and

WHEREAS, Junior Morris was a great co-worker to those fortunate enough to work alongside him; and

WHEREAS, Junior Morris was courteous, mannerly and cordial and always flexible in responding to his assignments and did his best in all tasks; and

WHEREAS, Junior Morris was loved and respected by his community, co-workers and family.

NOW, THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service of Junior Morris to the County and its citizens; and

BE IT FURTHER RESOLVED, that the text of this resolution be spread upon the minutes of the Board of Supervisors this 23rd day of June 2014 in permanent testimony of its appreciation to the service of Junior Morris.

i. Match Letters Grant for Draper Cannery and Pulaski Farmer's Market

The Board approved grant match letters of support for reviving the Draper Cannery and publicizing the Pulaski Farmer's Market.

j. Friends of Claytor Lake Use of County Boat

The Board approved assignment of the County's mid 1990's Wahoo boat to FOCL for use for installation of equipment to allow monitoring of changes in the sediment and documentation of siltation issues.

k. Fireworks Permit Request – Motor Mile Speedway

The Board approved issuance of a fireworks permit to the Motor Mile Speedway for a for July 5th fireworks display with the stipulation that the fireworks would take place before, and be completed by, 11:00 p.m. and that fireworks display be limited to the 6749 Lee Highway, Radford, VA property known as the "Motor Mile Speedway". Further, with the understanding that the County will not be held liable for any damages or accidents resulting from this fireworks display.

l. VRS Contribution Rate Resolution for School Board

The Board approved the following resolution:

**Local Governing Body Concurrence with School Division
Electing to Pay the VRS Board-Certified Rate**

(In accordance with the 2014 Appropriation Act Item 467(I))

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2014

BE IT RESOLVED, that the Pulaski County Board of Supervisors (55177) does hereby acknowledge that the Pulaski County School Board has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code Section 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Pulaski County Board of Supervisors (55177) does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the Pulaski County School Board to pay the Certified Rate, as required by Item 467(I) of the 2014 Appropriation Act; and

NOW, THEREFORE, the officers of the Pulaski County Board of Supervisors (55177) are hereby authorized and directed in the name of the Pulaski County Board of Supervisors to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which may be required, the seal of the Pulaski County Board of Supervisors, as appropriate, shall be affixed and attested by the Clerk.

I. Stellar One Settlement Agreement

The Board confirmed verbal agreement with First Union (successor to Stellar One) regarding construction of ball fields in the Herons' Landing area.

11. Citizen Comments

James McClanahan inquired if a Board of Supervisor member was also on the Planning Commission. Mr. Huber advised that Mr. Pratt was also a member on the Planning Commission.

Angela Clevinger, Pulaski County Education Association President, inquired of the projected amount fiscally of the overall Four-Year Goals. Mr. Sheffey advised the matter was an existing agenda item and should have been presented in the first Citizen Comments section.

Lora Lee Lineberry advised of hiking on the Draper Mountain Overlook and falling into a two foot deep hole that originated from a manmade tunnel. Staff was requested to review the matter and patch hole as appropriate.

Ms. Lineberry inquired as to how grant funds are distributed and how those funds are recorded and made available for public review. Mr. Sheffey advised that each grant application may have specific rules and regulations to be followed by the applicant and that the County's audit would be a good source for determining grant funding. Further, that the County's Finance Director, Diane Newby, could assist in reviewing the audit for such grant funds. Mr. Huber advised there was no systematic publication of grants, as grant applications are for a variety of projects.

Mr. McCready also indicated there are numerous sub-organizations of the County that apply for grants.

Ms. Lineberry referenced a report in which the County had reported receiving \$1.7 in EPA grant funding and inquired as to where these funds were designated. Mr. McCready advised the funds were designated for the former Magnox plant.

Ms. Lineberry referenced superfunds, Brownsfield grants and 208 individuals and businesses subject to lake spills. Mr. Sheffey requested staff review the matter with Ms. Lineberry.

Brenda Blackburn referenced documentation related to the adjacent property to the Boy Scouts property and advised she had acquired no interest in the quitclaim deed and offered to provide County Attorney Tim Kirtner with the information. Mr. Kirtner provided a history of the property ownership, noting this does not conclude that Ms. Blackburn doesn't own property other than what is currently owned by either the Boy Scouts or the Williams. Mr. Kirtner clarified his understanding that the Board's request to him was to research taxes on the Boy Scout and Williams properties and does not indicate that Ms. Blackburn does not own other property in the area.

Janet Brennend expressed concern over the lack of handicapped parking at the Department of Social Services on Commerce Street. Ms. Brennend shared that she had had numerous conversations with Social Services and County staff without a resolution to the issue. Ms. Brennend also expressed concern at the message that is being sent to County residents due to the lack of handicapped parking and requested the Board intervene in the matter, before action is taken to report the matter as not being ADA compliant.

Board members discussed issues related to the lack of parking including the width of parking lot spaces, a lack of response from the contractor.

Ms. Brennend also advised that at least eight of the parking spaces closest to the Social Services offices was taken by Social Services employees. Mr. Sheffey apologized to Ms. Brennend on behalf of the Board and County staff.

Mr. Huber requested County staff be given 30 days to resolve the matter.

Ms. Brennend requested a written "plan of action" be provided.

Mr. McCready clarified that Ms. Brennend's request to the Board to address the lack of handicapped spaces was the first request to the Board as a whole. Ms. Brennend advised if the matter is not addressed within 30 days, the matter would be reported to the Americans with Disabilities organization.

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2014

Anthony Akers advised of serving on the Special Education Advisory Committee and offered to oversee addressing Ms. Brennend's concerns.

12. Other Matters from Supervisors

Mr. Bopp expressed concern over the continued issues related to HVAC and wet spots in the Social Services offices. Mr. Huber advised a contractor had been brought in to review the matter, as well as the architect, for the project and the issue is determined to be high humidity in the facility. Mr. Huber offered to review the matter further and provide an update at the July 28th Board meeting.

Mr. Huber advised of the following meetings in which there was potential for there to be three or more Board members: Tablet training, June 25th at 11:00 a.m., IT Training facility; Working with the Press Training, June 25th, 1:00 p.m., IT Training facility; Elected Officials' Picnic, Sunday, July 20th at 4:00 p.m. @ Randolph Park; Chamber Ribbon Cutting at ShaeDawn, July 24th at 5:30 p.m.; July regular meeting, Monday, July 28th, 5:30 p.m. – Closed Session and 7:00 p.m. - Regular meeting.

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. McCreedy and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, July 28, 2014 beginning with a Closed Session at 5:30 p.m. and the regular meeting at 7:00 p.m. with said meeting to be held in the County Administration Building.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.



Peter M. Huber, County Administrator



Joseph L. Sheffey, Chairman