

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, October 27, 2014 beginning with a Closed Session at 5:30 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Anthony Akers, Interim Assistant County Administrator; and Danny Wilson, Zoning Administrator. Gena Hanks, Clerk to the Board, joined the regular session at 7:00 p.m.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A closed session is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Employee Leave Carryovers

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- None

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Bluebird Resins
- Korona Candles

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Pulaski County Public Safety Building
- Trespassing Issues
- ADA Issue

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. McCready and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.  
Voting no: None.

2. Welcome, Pledge and Invocation

A. Welcome

Mr. Sheffey welcomed those in attendance.

Mr. Sheffey advised of the passing of Robert "Bob" Ingram and Dave Spangler, and spoke to the many services provided to the community by both men, including their continued diligence in promoting and encouraging growth in Pulaski County. Mr. Sheffey noted Mr. Ingram's service as a local attorney and Mr. Spangler's service as the owner/operator of Jefferson Mills.

B. Pledge of Allegiance

Supervisor O'Dell led the Pledge of Allegiance.

C. Invocation

The invocation was led by Reverend Terrie Sternberg of Trinity Lutheran Church. Reverend Sternberg expressed appreciation to the Board for allowing the Ministerial Association to provide the invocation at the monthly meetings.

3. Presentations and Recognitions:

A. Introduction of Dr. Kelly McBride, Assistant Professor of Public Relations, Virginia Tech, and Students

Mr. Huber introduced Dr. McBride and students of Dr. McBride's public relations writing class and explained plans by the class to focus on Pulaski County. Mr. Huber expressed appreciation to Dr. McBride for allowing the students an opportunity to attend the Board meeting, as well as providing an opportunity for community involvement.

Dr. McBride expressed appreciation to the Board and County staff for allowing the students the opportunity to include Pulaski County as a part of their writing class project.

Mr. Sheffey also welcomed Dr. McBride and students to the meeting.

B. Presentation by Virginia Highway Safety Office

Mr. Monty Mills, District Program Manager with the Virginia Highway Safety Office, presented Jeff Saunders, representing the Sheriff's Office, with the 2014 Click It or Ticket Seat Belt Use Award. Mr. Mills advised the Sheriff's Office had the most improved seat belt use among agencies in Virginia of

similar size.

C. Featured Department

Jared Linkous, County Engineer, described a PowerPoint presentation related to the Engineering Department, including the joint services of the Board of Supervisors and PSA and the projects completed and ongoing. A copy of the presentation may be obtained from the County Engineer's office.

4. Additions to Agenda

Mr. Huber advised there were no additional agenda items at this time.

Mr. Huber described the protocol for speakers during the public hearings and Citizen Comments sections on the agenda and also described the "time keeping" clock.

5. Public Hearings

A. Special Use Permit – No Wake Buoy, Mallard Point

Mr. Wilson explained the petition by the Mallard Point Townhome Community for the placement of two No Wake Buoys on Claytor Lake near the community docks for the Mallard Point Townhome Community. Mr. Wilson advised there were 26 responses received from residents of the area who were unopposed to the request followed by a unanimous recommendation of approval by the Planning Commission.

**Staff Analysis:**

*No Wake Buoys are a use that is specifically identified in the Claytor Lake Surface District as allowable by Special Use Permit, and according to Section 17-3.6 of the Zoning Ordinance, "In the governing body's consideration to grant, deny, or grant conditionally a Special Use Permit (SUP), the governing body shall consider the following guidelines and standards:*

*17-3.6.1 The use shall not tend to change the character and established pattern of development of the area or community in which it proposed to locate;*

*17-3.6.2 The use shall be in harmony with the uses permitted by right in the zoning district and shall not affect adversely the use of neighboring property."*

*The proposed placement of No Wake Buoys is not a land use matter, so the standards identified in Article 17, as listed above, do not have much bearing on the review and consideration of this application. The purpose of requiring a Special Use Permit for the installation of No Wake Buoys is to ensure public participation in the decision and to meet the requirements set forth by the Federal Energy Regulatory Commission that AEP must follow to manage Claytor Lake.*

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

*According to conversations with DGIF, all boaters are required to travel at idle speed within 50 feet of any dock, in addition, if excessive speeds are causing property damage (such as wake damage to docks), DGIF has the ability to ticket these boaters. DGIF does not officially review or provide recommendations/ determinations on No Wake Buoys until after Planning Commission and the Board of Supervisors vote on the petition. It is DGIF policy to evaluate all applications, once the governing body approves the petition, based on the specific conditions and request. Their goal is to provide safe waterways without too many buoys or signs, as excessive buoys/signage dilutes people's attention to the notices, so there is no guarantee that a No Wake Buoy approved by the Board of Supervisors will be approved by DGIF for installation.*

*Past approvals for No Wake Buoys have occurred in locations with clearly defined coves and locations. The location of the proposed No Wake Buoys is in a much more open area that is subject to a higher volume of boat traffic, so there may be some potential impact to the general boat traffic along Claytor Lake.*

Mr. Sheffey opened the public hearing.

Mr. Wayland Overstreet spoke in favor of the request and described the increase in boating activity on the lake. Mr. Overstreet expressed concern over the safety of swimmers around the docks at Mallard Point.

Mr. Buddy Johnston spoke in favor of the request and described the increase in boating activity at the lake, including jet skis. Mr. Johnston also described the increase in the number of visitors to the Mallard Point, as well as expressed concerns over the damage to the docks and seawalls as a result of the increased boating activity.

Ms. Mary Hawley spoke in favor of the request and expressed concern over the safety of swimmers due to the increased boating activity.

Mr. Sheffey closed the public hearing.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board approved a Special Use Permit request for the placement of two No Wake Buoys on Claytor Lake near the community docks for the Mallard Point Townhome Community, as recommended by the Planning Commission.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

B. Special Use Permit – Retreat/Conference Center, Virginia's First Regional Industrial Facilities Authority Property

Mr. Wilson advised of having been appointed as the Executive Director for Virginia's First Regional Industrial Facility Authority (VFRIFA) on August 13, 2014, the current property owner of the subject property. Mr. Wilson

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

stated he does not believe a conflict of interest exists that would preclude him from providing a professional, unbiased review of the request as the Pulaski County Zoning Administrator. Mr. Wilson also described the representation of the VFRIFA Board of Directors, noting the VFRIFA Board of Directors had unanimously approved the sale of the subject property to Mebane Manor, LLC. Mr. Wilson advised the Planning Commission received seven responses from citizens, three of which were in opposition to the request. Mr. Wilson further advised the Planning Commission recommended unanimous approval of the Special Use Permit request.

**Staff Analysis:**

*The subject property is zoned Agricultural; however, is immediately adjacent to the NRV Commerce Park. The NRV Commerce Park is designed to accommodate large, industrial companies that act as regional employers. The subject property is in a prime location to act as both a buffer and transitional property from a land use perspective from a large industrial area to a more residential/ rural area. The location and layout of the subject property make it ideal for a low-impact business use that can benefit from the location of the NRV Commerce Park and NRV Airport, while preserving the character of the properties that border it to the south.*

*Retreat/ Conference Center is a use that is specifically identified in the Agricultural (A-1) district as allowable by Special Use Permit, and according to Section 17-3.6 of the Zoning Ordinance, "In the governing body's consideration to grant, deny, or grant conditionally a Special Use Permit (SUP), the governing body shall consider the following guidelines and standards:*

*17-3.6.1 The use shall not tend to change the character and established pattern of development of the area or community in which it proposed to locate;*

*17-3.6.2 The use shall be in harmony with the uses permitted by right in the zoning district and shall not affect adversely the use of neighboring property."*

*Based on evaluation of the zoning districts, current and future uses, and development pattern in the area of the subject property, staff does not foresee any issues with the requested Special Use Permit. After sitting on the real estate market for several years, it is clear that a buyer interested in using the home as a residence does not exist. In addition, the proposed use is most likely the only way the historically significant Mebane House will be restored and preserved. If this use does not occur on the property, the Mebane House will remain vacant and continue to be neglected, ultimately resulting the home having to be demolished.*

*Staff views this request as accomplishing several positive goals: preserving a historically significant structure, providing a buffer/ transition between the NRV Commerce Park and the adjacent residential/ Agricultural properties, and provide for a unique business that will help the local economy. It appears that these positive goals can be accomplished with very little risk of having negative impacts to the surrounding area or greater community.*

Mr. Sheffey opened the public hearing.

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

Mr. Patrick Collignon, Senior Vice President of Volvo, spoke in favor of the request and described the request as a positive business development opportunity, with very little impact on the neighborhood.

Mr. Sheffey closed the public hearing.

Mr. Huber advised he had spoken with Andy Cullip, the previous owner of the property and Mr. Cullip was in favor of the petition for a special use permit request.

On a motion by Mr. Bopp, seconded by Mr. McCreedy and carried, the Board approved a Special Use Permit request for a Retreat/Conference Center, on VFRIFA Property, as recommended by the Planning Commission.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

6. Presentations and Citizen Comments

Mr. Sheffey explained the purpose of this "Citizen Comments" section was to allow citizens to speak to any item on the current agenda only.

There were no citizen comments.

7. Highway Matters:

David Clarke Resident Engineer for the Virginia Department of Transportation (VDOT) met with the Board regarding the following:

A. Follow-up from Previous Board meeting:  
Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised VDOT continued to perform routine maintenance on roads throughout the County, as well as address issues related to trees in need of trimming.

Mr. McCreedy advised a meeting had been held with VDOT officials to discuss the issue at Exit 98 and continues to be reviewed, with any recommendation by VDOT to be shared with the Board of Supervisors at a future meeting.

Mr. Clarke advised he was seeking an opinion from VDOT's traffic engineering department regarding a request for moving of a stop sign that is currently located in the center median on South Drive.

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

Mr. Clarke advised an update could be provided by VDOT at a future Board meeting.

Mr. Clarke advised VDOT staff had been using the brush cutting machine on Rt. 600, as well as addressing issues with gravel roads and pothole patching.

Mr. Clarke and Mr. McCreedy advised of having attended a meeting of the National Weather Service in Blacksburg, with reports indicating an anticipated mild early winter, followed by a winter similar to the winter of 2013-14.

B. Request for Trimming of Trees

As previously reported, Mr. Clarke advised trimming of trees was ongoing by VDOT staff.

C. Citizen Comments

Debbie Ring requested consideration to repaving of Little River Dam Road and also addressing potholes. Mr. Clarke advised VDOT staff would review the matter.

D. Board of Supervisors Comments

Mr. McCreedy provided a summary of the meeting held with VDOT staff regarding the Exit 98 issue and further described the potential for lighting in the area. Mr. Clarke advised VDOT staff would continue to review the issue and provide recommendations. Mr. McCreedy thanked VDOT for working on this and other road issues.

Mr. Bopp requested a status report on the request for tree trimming on the 10<sup>th</sup> Street Extension. Mr. Clarke advised VDOT staff is reviewing the request.

Mr. Bopp requested VDOT use the brush cutting machine to address an overhanging tree issue at the foot of Veterans Hill.

Mr. Bopp thanked VDOT staff for the recent mowing throughout the County.

Mr. Sheffey requested VDOT staff use the brush cutting machine to address an issue on Parrott Mountain Road.

Mr. Sheffey advised of having attended the October 21<sup>st</sup> six-year road plan hearing in Salem at which comments were heard related to upcoming

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

projects for the six-year plan. Mr. Sheffey advised of anticipated reduced State and Federal funding to localities.

Mr. Sheffey described House Bill 2 related to prioritization of primary and interstate projects, noting prioritization will be done individually by district. Mr. Sheffey advised of a VDOT web site which allowed for further explanation of the bill, as well as for submitting of comments. Mr. Sheffey also advised the overall two highest priorities in the Salem District were economic development and safety.

Mr. McCready inquired as to the timetable for Revenue Sharing projects. Mr. Clarke advised request were due by October 31<sup>st</sup>.

Mr. McCready referenced item "7B" – Request for tree trimming on the road leading to Gatewood Dam. Mr. Clarke advised this request would be reviewed by VDOT staff.

8. Treasurer's Report

Ms. Worrell offered to answer any questions related to the monthly reports provided via BoardDocs. Ms. Worrell also advised the real estate tax tickets were being mailed on Tuesday, October 28<sup>th</sup>.

Mr. Sheffey inquired if the meals tax had increased as a result of colleges being back in session. Ms. Worrell advised there had not been any significant increase in meal tax returns since fall classes at the local colleges.

9. Reports from the County Administrator & Staff:

A. Appointments

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the following appointments:

1. Clean Community Council

The Board reappointed Al Davis, Sr., Polly Mitchell, Teressa Sweeney, and Mary Jenn Tucker for additional three-year terms ending November 30, 2017.

2. Friends of Peak Creek Board

The Board appointed Charles Bopp to the Friends of Peak Creek Board, subject to said board meetings being held in the evening.

3. NR Highlands Resource Conservation Council

The Board reappointed Richard Guthrie for additional one year term ending December 31, 2017.

4. PEP Steering Committee

The Board reappointed Ronnie Martin for additional three year term ending November 30, 2017.

5. Telecommunications Committee

The Board reappointed Rebecca Scheckler for additional three year term ending November 30, 2017.

6. Wildfire Risk Mitigation Committee

The Board reappointed the following individuals to the committee for additional three-year terms ending October 31, 2017: Daryl Anderson, Douglas Benson, Dave Bostic, Robbie Cecil, Roy Griffiths, Peggy Griffiths, Brandon Hamblin, Robbie Kiser, Ronnie McClure, Brad Nester, Cliff Phillips, Tim Saunders, Jeff Saunders, Scott Smith, Harold Southerland, John Spangler, Steve Spangler, Josh Tolbert, Jimmy Ward and Brad Wright.

7. Board of Equalization

The Board reviewed and suggested persons to be invited by staff with specific appointments to be considered at the November meeting.

B. Four-Year Goals

Mr. O'Dell requested adding the "Demolition of old Hiwassee School" to item 2.3.0 – Reuse of Old School Buildings.

Mr. McCready inquired regarding the status of the HVAC issues at the Sheriff's Office. Mr. Linkous advised staff was working to obtain costs.

Mr. McCready advised the Town of Pulaski, Pulaski County and Sheriff's office had made substantial progress on the 911 dispatch center and will advise the Board when the "switchover" date is scheduled.

Mr. Sheffey referenced item 10.6.7 – "Set up paid internship program" and described the program. Mr. Linkous advised the County could benefit from intern services in fields related to auto cad, GIS, engineering, waste water, buildings, roads, etc.

C. Unsafe Structures

Mr. Huber provided an update on the following three structures: Tony Davis, 4329 Brookmont Road; Leslie Bane, 6166 Parrott Mountain Road, and Yvonne Rollins, 6359 Church Street.

Ms. Hanks reported that Mr. Davis had obtained the appropriate permits to have the structure removed.

Mr. Huber shared pictures of the Bane and Rollins structures.

Mr. O'Dell inquired as to the procedure for tearing down structures.

Mr. Huber recommended providing the property owner two months to remove structures for those properties where the property owner had taken steps to proceed in moving forward with removing structures.

On a motion by Mr. O'Dell, seconded by Mr. McCready and carried, the Board approved applying Unsafe Structure Ordinance to the following properties for which no action had been taken by property owners to remove structures:

- Leslie Bane, 6166 Parrott Mountain Road
- Yvonne Rollins, 6359 Church Street.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

D. Pulaski County State Legislative Requests

Mr. Huber reviewed and described in detail the 2013 listing of 21 legislative items and Board updated each as appropriate.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved items 1-20 remaining on the list, adding as a priority the Cigarette Tax, and removing item number 21.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: Nnone.

E. Grant Application to Establish a Drug Court

Mr. Huber described Circuit Court approval for the establishment of a drug court in Pulaski County and drug treatment staff are working together to submit a grant to fund treatment options. Mr. Huber advised Judge Long is an advocate of the program and is spearheading the efforts.

On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board approved submittal of a grant application to establish a drug court as proposed by Judge Long.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

Mr. McCready requested the pulling of items C, G, H, I J, K, M, and N from the overall approval of the "Items of Consent:", with separate review of each.

10. Items of Consent

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved all other items of consent as noted below and on the following roll call vote:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

A. Approval of September 22 and October 6, 2014 meetings

The Board approved the minutes of the September 22 and October 6, 2014 Board meetings as presented.

B. Accounts Payable

The Board approved accounts payable for checks numbered 2041204 through 2041579, subject to audit.

C. Interoffice Transfers and Budget Adjustments

Mr. McCready referenced "General Fund #2015-08 Budget Adjustment" in the amount of \$31,970.00 which is for purchase of additional email accounts. Mr. McCready expressed concern over the costs associated with the additional email accounts, as well as concern that the costs were not included during the FY 2015 process.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board tabled action on this matter to the November Board meeting.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

Mr. McCready referenced "School Fund #2 Budget Adjustment" specifically the reference to \$6,000 in "donations" under Revenues, and \$5,500 for "Assistant Superintendent – Other Professional Services" under

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

Expenditures, and the appearance that the County received a donation or funding for the Assistant Superintendent. Mr. McCready expressed concern that there was a further impression that the Board of Supervisors was approving salaries for the Assistant School Superintendent. Mr. Huber suggested the Board approve the adjustment, pending a satisfactory explanation from School Finance Director Chris Stafford related to details of the grant. Mr. McCready suggested categorizing the funds in a more proper format that doesn't give the appearance those donations were received or funding was being provided to the Assistant School Superintendent.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the school budget transfer #2, \$25,280.50, subject to the wording on the transfer being revised and sent back to the Board of Supervisors for a three-day review prior to distribution.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved the interoffice transfer #4 in the amount of \$42,364.05 and the remaining three budget adjustments, General Fund #2015-07 - \$26,779.33; General Fund #2015-8 - \$31,970.00; Internal Service Fund #2015-01 - \$31,970.00, as presented and filed in electronic form on the BoardDocs agenda for this meeting.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

D. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.

There were no items presented for review by the Board.

E. Personnel Changes

The Board reviewed personnel changes as presented.

F. Filing of Disclosure Statements

The Board acknowledged the new state law related to filing of the Conflict of Interest forms, specifically the new deadline and also approved a listing of boards/commission members which details the forms to be filed by each commission member. A copy of that listing may be found as an attachment in the electronic BoardDocs agenda for this meeting.

G. Application for Rural Development Funding

Mr. McCready expressed concern over the County borrowing funds for the Snowville Volunteer Fire Department since the Board had budgeted funds to cover these costs. Mr. Huber described the limited borrowing ability to localities, advised that the current interest rate is 2-3% and also spoke to the County's ability to borrow monies for this project, allowing for funds previously budgeted by the Board to be used for another project.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board tabled this request to a later date, noting the option of borrowing funds could be considered as needed.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

H. Americans with Disabilities Act Pledge of Support

Mr. McCready described the 25<sup>th</sup> Anniversary of the Americans with Disabilities Act and recommended the Board authorize the County Attorney to draft an appropriate resolution complimenting the Blue Ridge Independent Living Center in support of the Americans with Disabilities Act.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board authorized the County Attorney to draft an appropriate resolution complimenting the Blue Ridge Independent Living Center in support of the Americans with Disabilities Act.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

I. Bank Franchise Tax Refund

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved Option 2 – payment of the entire amount due by December 31<sup>st</sup> in order to avoid any accumulation of interest charges.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

J. Proposal to Combine Zoning and Subdivision Ordinances

Mr. McCready spoke to the importance of the potential for combining the two ordinances and requested tabling the matter to allow for staff to provide additional information, as well as for obtaining public input.

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

On a motion by Mr. McCreedy, seconded by Mr. Bopp and carried, the Board approved tabling action on this matter to a future Board meeting.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

K. Leave Transfers Memorandum of Understanding

Mr. McCreedy requested additional information prior to approving the Memorandum of Understanding for leave transfers.

On a motion by Mr. McCreedy, seconded by Mr. Pratt and carried, the Board approved tabling this matter to the November Board meeting.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

L. Authorization to Develop Revised Personnel Policies

The Board approved development of revised personnel policies based on policies recently enacted by the General Assembly.

M. Computer File Storage Upgrade

Mr. McCreedy expressed concern over a request for funding of \$31,184.80 to allow for moving forward with upgrading identical systems for the County and School to allow crossover and interdependency, specifically that the request had not been included in the FY 15 IT budget.

On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board approved said expenditure, with a request for additional information as well as an explanation as to why the request was not in the original IT budget.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

N. Promise Zone Opportunity

Mr. McCreedy requested clarification on specific benefits in making this grant application. Mr. Huber advised that no funding would be provided by the County and although there is no money guaranteed, the Promise Zone designation does secure some additional points for federal grants, along with the additional focus on this area as far as addressing poverty issues. Mr. Huber also described the geographic area involved.

BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved making application for the program in conjunction with the City of Radford.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

O. Service Award Policy Revision

The Board approved the following amendments to the Personnel Policy, specifically Section J1. "Service Awards Policy and Other Recognitions" which is related to "Transfer" of employees and recognition of Seasonal and Part-Time Employees", with changes notes in red/italics/strikethrough:

**J1. SERVICE AWARDS POLICY AND OTHER RECOGNITION**

Purpose

The purpose of the Service Awards Program is:

- 1. to commend faithful service performed by County employees;
  - 2. to emphasize that each individual plays a key role in the County's progress;
  - 3. to recognize that an employee's contribution grows with each additional year of service;
- and
- 4. to encourage career employment with the County.

I. Basis for Awards

A. Determination of Awards

Service Awards will be based on continuous service (as defined below) by eligible employees.

B. Continuous Service

Any break in service for a period of thirty (30) or more consecutive calendar days shall destroy the continuity of service. However, authorized leaves of absence such as vacation leave, annual leave, military training leave and approved sick leave shall not destroy continuity of service and credit for the time will be granted; nor shall military duty leave, approved education leave and other approved leaves of absence destroy continuity of service.

C. Dismissal

No credit shall be given for employment with the County terminated by a dismissal. Any employee who is dismissed and is later re-employed with the County shall not receive credit for previous employment with the County.

D. Transfer

The actual employment date employed by any branch of the county shall be used for service awards given to transferred employees by the county from the School Board, PSA, DSS

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

employees or employees from other localities transferred to the County due to joining of like services.

### E. Seasonal & Part-Time Employees

Seasonal & part-time employees will be recognized but with certificates of service only (no monetary awards). Permanent part-time employees will receive prorated monetary awards. Part-time employment will count towards full-time credit if there has been no more than a 30 day break of service.

## II. Awards

The following awards/recognition are awarded to Pulaski County/PSA employees as follows:

1. **SERVICE RECOGNITION:** An employee will be given a Service Recognition Certificate and a gift with each five years of continuous employment with the county.

2. ~~MONETARY SAVINGS AWARD/IMPROVED EFFICIENCY~~

~~RECOGNITION: This award will be made from nominations received from fellow employees. This combination award need not be given each year, but only in instances where a new idea or concept has resulted in actual dollar savings to the county or the concept has improved efficiency or quality of a job within a county department. A certificate and/or a monetary award may be given up to \$250.00.~~

Any other awards/recognition which may be implemented by the County Administrator.

### 11. Citizen Comments

#### ➤ Presentation – Dublin Parent Teacher Organization

Ms. Erica Tolbert, representing the Dublin Parent Teacher Organization, presented a resolution to the Board calling on the School Board and Board of Supervisors to work together to address the renovation issues at the Dublin Elementary School (DES). Ms. Tolbert commended the School Board members for visiting the school following the joint School Board/Board of Supervisors meeting held on October 6, 2104. Ms. Tolbert also presented a document entitled "Parent/Faculty Feedback: Resolution to Pulaski County Board of Supervisors – Renovations to Dublin Elementary School – Presented by: Dublin Elementary School – Parent/Teacher Organization – Monday, October 27, 2014".

Shannon Ainsley spoke to having three children in the Pulaski County school system and requested the Board take steps to address the facility issues at DES.

Laci Carroll, a teacher at DES, commended the School Board for

visiting the school and invited the Board of Supervisors to also visit the school. Ms. Carroll described several recent improvements to DES and further requested the Board take steps to provide other needed improvements to DES.

Mr. McCready advised he had visited all of the schools in the County, except for Snowville.

Jared Morgan advised of having two children attending DES. Mr. Morgan commended the DES administration and noted the students at DES had received an award for having the best attendance in the County. Mr. Morgan expressed concern with the safety and security of the facility.

Addis Ainsley spoke to the excellent job of DES administration and expressed concern over the safety and security of the facility.

Mr. McCready advised of a funding package having been presented to the School Board and described the hiring of a consulting engineer by the School Board to review the issues. Mr. McCready also advised that, at the suggestion of the School Board Chairman, the engineer is being asked to look at other options for renovations to DES. Mr. McCready also advised the next joint School Board/Board of Supervisors meeting is scheduled for January 2015 at which time a progress report would be provided and expected the Board of Supervisors and School Board to find a common ground to address the issues related to the schools.

Mr. Sheffey thanked the citizens for speaking regarding the DES issues.

12. Other Matters from Supervisors

Mr. McCready requested the Board adopt a position to support VACo/NACo's decision to table the Waters of the US Rule.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board approved sending letters to the EPA, Corp of Engineers, NACo and VACo on this matter.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None

Mr. Sheffey advised of having attended the installation ceremonies for Dr. Timothy Sands, the new Virginia Tech President, and at which time Mr. Sheffey presented Dr. Sands with a County lapel pin and also invited Dr. Sands to a future Board of Supervisors meeting.

## BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 27, 2014

Mr. Sheffey advised the press of the following meetings where there is the potential for there to be three or more Board of Supervisor members in attendance:

- AEP Ribbon Cutting on distribution training Center, October 30, 2014, 11:00 a.m.
- VACo Annual Conference, The Homestead, November 9-11, 2014
- Red Sun Ribbon Cutting and Grand Opening, November 17, 2014, 3:00 p.m.

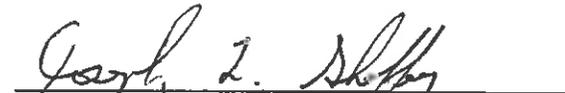
13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, November 24, 2014 beginning with a Closed Session at 5:30 p.m. and the regular meeting at 7:00 p.m. with said meeting to be held in the County Administration Building.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.



Peter M. Huber, County Administrator

  
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Joseph L. Sheffey, Chairman