

BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 6, 2015

At a special meeting of the Pulaski County Board of Supervisors held on Tuesday, January 6, 2015 beginning at 5:00 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Tim Kirtner, Acting County Attorney; and Gena Hanks, Clerk to the Board.

1. Welcome, Call to Order and Opening Remarks

Mr. Sheffey welcomed Board and staff to the meeting.

2. Public Hearing – Reassessment

Mr. Huber advised the purpose of the public hearing was to consider an ordinance establishing deadlines and procedures for hearings implementing the mandated 2015 reassessment of property values in Pulaski County, specifically the date for filing of an appeal to the Board of Equalization (BOE), as well as a deadline for the completion of the work of the BOE.

Mr. Kirtner discussed with the Board the statutes in the Virginia State Code and how those statutes affected the setting of dates for deadlines, etc. Board members discussed with Mr. Kirtner the specific statutes related to the deadline for filing an appeal with the BOE and the deadline for the completion of the work by the BOE.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board adopted the Reassessment Ordinance establishing March 20, 2015 as the deadline for appeals to the Board of Equalization and May 5, 2015 as the deadline determinations made by the Board of Equalization on appeals submitted,

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

3. Action Items

A. Rock Creek Road Rural Rustic Resolution

Mr. Christopher Price, Assistant Residency Administrator for the Virginia Department of Transportation Christiansburg Residency, met with the Board and described plans to move forward with improvements to the Rock Creek Road through VDOT's Rural Rustic program. Mr. Price advised a resolution would need to be adopted by the Board allowing for proceeding with the project. Mr. Price also advised following adoption of a resolution, construction would be in late January 2015, weather permitting.

Mr. Sheffey requested a listing be provided by VDOT of roads approved under the rural rustic program, as well as how much money had been saved, under the program. Mr. Price offered to research the information and send the information to the Board.

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board adopted the following resolution:

RESOLUTION

WHEREAS, Section §33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for and be designated a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Pulaski County, Virginia ("Board") desires to consider whether Route 764 (Rock Creek Road), From: Route 693 (Farris Mines Road) To: 1.2 miles East of Route 693 (Farris Mines Road) should be designated a Rural Rustic Road; and`

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, the road aforesaid is in this Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Virginia Department of Transportation Residency Administrator.

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Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

4. Closed Session – 2.2-3711.A.3

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A Closed Session is requested pursuant to Section 2.2-3711.A.3 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. McCreedy and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Industries Property

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board returned to regular session.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

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WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

AT&T/New River Industries Facility

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board authorized a letter of interest in the possible purchase of the former AT&T/New River Industries facility in Fairlawn.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

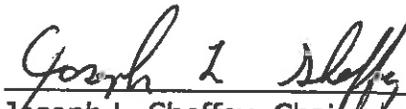
5. Adjournment to Joint Meeting at 6:00 p.m.

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board of Supervisors adjourned its special meeting to a joint meeting with the Pulaski County School Board beginning at 6:00 p.m. in the IT facility located on Commerce Street in the Town of Pulaski.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.


Peter M. Huber, County Administrator


Joseph L. Sheffey, Chairman

JOINT BOARD OF SUPERVISORS/SCHOOL BOARD MEETING
JANUARY 6, 2015

At a joint meeting of the Pulaski County Board of Supervisors and the Pulaski County School Board held on Tuesday, January 6, 2015 at 6:00 p.m. in the Information Technology Training Room located on Commerce Street in the Town of Pulaski, the following Board of Supervisors members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt.

County staff present included; Peter Huber, County Administrator; Anthony Akers, Interim Assistant County Administrator; Diane Newby, County Finance Director; Jared Linkous, County Engineer; and Gena Hanks, Clerk to the Board of Supervisors.

School Board members present included Mike Barbour, Chairman; Jeff Bain, Vice Chairman; Joseph Guthrie; Timothy Hurst; and Frances Viars.

School Board staff present included: Thomas Brewster, Superintendent of Schools; Tim Barnes, Director, Information Technology; Chris Stafford, Finance Director; Greg Brown, Deputy Superintendent; Ron Nichols, Director of Operations, Transportation and Maintenance; Teresa Davis, Finance Department; and Sheila Brown, Operations and Transportation.

1. Dinner, Welcome, Call to Order and Opening Remarks

Mr. Sheffey welcomed those in attendance. Mr. Sheffey and Mr. Barbour expressed appreciation for the opportunity for the two boards to meet jointly.

Mr. Sheffey described a handout from the Chamber related to a breakfast being held on January 12, 2015 from 8:00 a.m. to 9:00 a.m. to allow for an opportunity for elected officials to meet with local legislators.

2. General Assembly Update

A. Cigarette Tax Proposal

Mr. Huber provided an update on the lobbying services of David Bailey Associates on behalf of the county in seeking General Assembly approval to implement a \$0.25 cent per pack to match the amount currently being charged by the Town of Pulaski. Mr. Huber also shared a copy of the proposed bill, the final local support resolution, a section of the Virginia Tax Rates, 2012, regarding cigarette taxes in general and a listing of items that could be funded should a local county cigarette tax be authorized by the General Assembly and adopted by the Board of Supervisors.

Board members discussed the following issues related to the proposed bill: the sunset provision stipulated in the bill; partnering with Montgomery County in an effort to have the cigarette tax passed; and clarification related to a reference in the bill to "school construction".

Mr. Huber offered to arrange a meeting between Montgomery County Administrator Craig Meadows, Delegate Yost, Senator Ben Chafin, Chairman Sheffey and Dr. Brewster to discuss efforts to have the cigarette tax bill passed.

3. School Building Plan

A. Middle School Update

Deputy Jamie Radcliffe provided an update on improvements made to the two middle schools using inmate labor over the 2014 Christmas and New Year's holidays. Mr. Radcliffe described specific improvements which included painting of classrooms throughout the school hallways, wings, lobbies, stairways, handrails, etc., as well as providing cleaning of all areas where improvements were made. Mr. Radcliffe advised the total cost for supplies to provide the improvements was approximately \$4,600.00.

By consensus, both boards requested staff extend sincere thanks to the Regional Jail for providing the inmate labor which allowed for the improvements to the two middle schools and also that an expression of "thanks" be extended to the inmates.

Dr. Brewster described an email from Pulaski Middle School Principal Mary Rash thanking the boards, staff and inmates for the improvements to the school.

Mr. Sheffey described his service on the VACo Education Steering Committee and provided an update on the "per pupil" funding provided by the state.

B. Short-Term Maintenance

The Boards discussed the timing of the painting work, the need for maintenance on other county owned properties and long-term use of inmate labor. Staff suggested identifying maintenance needs and associated costs at both middle schools and continuing to utilize inmates as much as possible to assist the School Board buildings and grounds maintenance staff to make improvements.

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Both boards requested staffs continue to review capital improvements needs.

C. Architect and Engineering Firms Selection

Dr. Brewster advised interviews had been conducted with four firms and negotiations are now underway, with plans for a proposal to be submitted in the near future. Mr. Barbour advised of an anticipated completion of the addition by the end of August 2015.

4. Updates

A. IT Update

Tim Barnes described the hiring of a new Webmaster with plans for the new site to go live on January 16, 2015. Mr. Barnes described efforts of the Web Advisory Committee to review requests by staff for suggested improvements, etc. to the web site.

B. Garage Plans

Ronnie Nichols advised the garage construction was anticipated to be complete by the end of February 2015, with staff continuing to work with ATMOS Energy for installation of the heaters. Mr. Huber thanked Mr. Nichols and Jared Linkous for their joint efforts during the garage construction project.

Mr. Linkous described the bid process and provided an update on the overall garage project. Mr. Linkous advised the second phase of the project will address improvements to the drop site.

5. Policy Matters

A. Status of Memoranda of Understandings

Dr. Brewster requested the removal from the agenda discussions related to the IT memorandum of understanding, to allow the boards to focus on the memorandum of understanding for the garage.

Mr. Nichols described the "Pulaski County Board of Supervisors/Pulaski County School Board Shared Fueling, Vehicle and Radio Equipment Maintenance Agreement", specifically describing changes to item #10 in the agreement.

Board members discussed in detail the "rolling five year average". Dr. Brewster and Mr. Huber described the current accounting method.

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Ms. Newby summarized discussions regarding item #10, noting the language did not specifically state the School Board would budget based on a rolling average, but the School Board would be charged by the county Internal Service Fund for the actual parts that are purchased.

Mr. Nichols advised of a vacancy of a mechanics position in the garage. Mr. Bain suggested staff proceed with filling the vacancy.

Dr. Brewster advised the Joint Oversight Board planned to meet and would continue discussions regarding the joint garage agreement.

6. Other Items for Future Discussion

A. Future Meeting Topics

Board members suggested the following agenda topics for the next joint boards meeting:

- DES and Middle School Capital Improvements
- Renovation of County Administration building
- Consideration to joint building maintenance services

7. Next Meeting

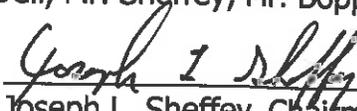
By consensus, the two boards set the next meeting for Monday, March 2, 2015 at 6:00 p.m. in the IT Training Room.

6. Adjournment

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board of Supervisors adjourned its joint meeting with the School Board. The next meeting of the Board of Supervisors will be its regular monthly meeting to be held on Monday, January 26, 2015 beginning with a Closed Session at 5:30 p.m., followed by the regular meeting beginning at 7:00 p.m. in the Board Room of the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.


Peter M. Huber, County Administrator


Joseph L. Sheffey, Chairman

