

BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 23, 2015

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, February 23, 2015 beginning with a Closed Session at 5:30 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; and Anthony Akers, Interim Assistant County Administrator. Joining the regular session at 7:00 p.m. were Gena Hanks, Clerk to the Board; Diane Newby, Finance Director; and Danny Wilson, Zoning Administrator.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A Closed Session is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Cloyd's Mountain Tower
- Loving Field
- Roundhouse Street
- Industrial Building Purchase

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Aurora

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Appeals of BZA Case

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Return to Regular Session

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

Mr. Sheffey described the purpose of the Closed Session and action needed to return to open session.

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2. Welcome, Pledge and InvocationA. Welcome

Mr. Sheffey welcomed those in attendance at the Board meeting.

B. Pledge of Allegiance

Supervisor O'Dell led the Pledge of Allegiance.

C. Invocation

The invocation was led by Dwight Haynes, Chalk Talk Ministries.

3. Presentations and Recognitions - Featured Department

Peggy White, Executive Director of the Chamber of Commerce, and Mike Waller, Chamber President, described a new program implemented in the school system entitled "Young Entrepreneurs Academy (YEA)" which provides kids an opportunity to compete for national scholarships. Chamber staff also shared a video which highlighted the YEA program.

Mr. McCready and Mr. Sheffey offered support of the YEA program and thanked Chamber representatives for the presentation.

4. Additions to Agenda

Mr. Huber described the following additions/changes to the agenda:

Adding to Reports from Reports from County Administrator & Staff – "Filling Assistant County Administrator Positions".

5. Public HearingsA. Six-Year Plan

David Clarke, VDOT, advised a public hearing had been scheduled to receive citizen comments on the six-year plan which provides for an opportunity for citizens to express thoughts on road matters and make suggestions for any additional road projects. Mr. Clarke also described the current six-year plan, as well as provided updates on the status of each of the roads currently listed on the plan.

Mr. Clarke advised the scope of the project on Lead Mines Road was reduced, allowing for adding some funding for improvements to other roads on the plan, noting Boyd Road had been added for the purpose of providing an opportunity to discuss the costs associated with improving this road.

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Mr. Sheffey advised the Board considered the annual hearing on the six-year plan as a key project in the Board's efforts in making Pulaski County a better place to live and drive.

Mr. Clarke described the process in which funding for highways in Virginia are generated and also described the recent restructuring of the motor fuels tax.

Mr. Sheffey inquired as to the costs associated with paving of roads. Mr. Clarke advised costs could range from \$500,000 to \$1 million to pave one mile of road, depending upon the grading of the road, etc.

Mr. Sheffey inquired regarding the quality of use of an experimental project using "dirt glue" in Montgomery County. Mr. Clarke advised the "dirt glue" method was not doing as well as had been expected.

Mr. Sheffey opened the public hearing.

Klinge Boyd inquired as to the location of the proposed improvements to Boyd Road. Mr. Clarke advised the work would be towards the end of Boyd Road, approximately one half mile.

Mr. Sheffey closed the public hearing.

Mr. McCready described road improvements needed to Miller Lane and areas along Little Creek.

Mr. Clarke advised that monies designated for unpaved roads could not be used for these two roads; however, some improvements could be made.

Mr. McCready requested a rough cost estimate be developed by VDOT for the roads that are currently on the County's "waiting list", with an update on the "waiting list" to also be provided at a future meeting.

By consensus, the Board requested county staff place on the April Board agenda review and approval of the six-year plan.

B. Rezoning Petition – Tolbert and Jones – 4851 and 4835 State Park Road, Dublin, Virginia

Mr. Wilson advised the request is for a rezoning from Residential (R-1) to Rural Residential to allow for some limited agricultural uses. Mr. Wilson also provided the following staff analysis (noted in italics):

**Staff Analysis**

*The Zoning Ordinance specifies that the Intent of the Rural Residential (RR) District is as follows:*

*This district is designed to provide a transitional area between more intensive agricultural uses and residential developments. The district does allow agricultural uses in a limited capacity, as well as single-family residences and other specific residential uses. While it is recognized that certain desirable rural areas may logically be expected to develop residentially, and other areas be expected to remain as an agricultural use, or in its "natural state", it is the intent of this district to minimize the impacts that agriculture can have on residential developments, and conversely, the impact residential development can have on agriculture.*

*Lands qualifying for inclusion in the Rural Residential (RR) Zoning District shall be designated only as either Agricultural or Residential in the Community Plan. Lots served by public water and sewer generally do not qualify under this Section. The minimum number of separate property owners needed to establish a district shall be two (2), and the minimum area shall be three (3) contiguous acres.*

*The proposed rezoning meets the Intent of the RR District, as the primary use of the property is residential, with the intent to have an accessory agricultural use on the property. The property is located in an area that is dominated by agricultural property with some residential uses mixed throughout. There is a strip of commercial property along State Park Road, which is just north of the property. In addition, the property has limited site access and the topography makes it less suitable for development than many other properties in the area.*

*Rural Residential is a zoning district that, in staff's opinion, is underutilized in the County. There are many properties, just like the one being considered for rezoning in this petition, that are primarily used for residential purposes; however, due to topography, utility availability, or other constraints/ location characteristics are more conducive to farming or agricultural uses than residential development.*

*The Future Land Use Map depicts the subject property as Residential (which is a requirement for rezoning to RR in the Zoning Ordinance). As the Rural Residential zoning district is primarily a residential district, staff does not believe that the Future Land Use Map needs to be modified, as it supports the rezoning request as currently depicted.*

*Based on review of the Zoning Ordinance, Future Land Use Map, and the surrounding community, staff does not foresee any issues or negative*

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*impacts to the community if the rezoning petition was granted. Therefore, staff recommends approval of the rezoning petition as submitted.*

Mr. Wilson also advised that three responses in favor of the request had been received, there was no opposition voiced at the Planning Commission meeting and the Planning Commission recommended unanimous approval of the request.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved a rezoning to Rural Residential as requested by Melvin Tolbert and Rita Jones for property located at 4851 and 4835 State Park Road, Dublin, Virginia.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

C. Rezoning Petition – William Gannaway – Corner of Old Baltimore Rd. and Route 100

Mr. Wilson advised the request is for a rezoning from Commercial to Agricultural in order to continue using the property for agricultural purposes, as it has been used for years. Mr. Wilson also provided the following staff analysis (noted in italics):

**Staff Analysis**

*The Zoning Ordinance specifies that the Intent of the Agricultural (A-1) District is as follows:*

*This district is designed to accommodate farming, forestry, and recreational and limited residential uses. While it is recognized that certain desirable rural areas may logically be expected to develop residentially, it is the intent, however, to discourage the random scattering of residential, commercial or industrial uses in this district.*

*The proposed rezoning request meets the Intent of the A-1 District, as Farming is Permitted by Right in the District. The property is located in a very rural part of the County; however is at the most prominent intersection in the area. The Future Land Use Map depicts a two residential areas near this intersection, which may make this property ideal for a corner store or other commercial use in the future. If it is the property owner's intent to keep the property in farming and never develop the property into a commercial use, than the potential for future use as commercial is less important. In addition, the property does have*

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*some topographic constraints that would limit commercial development, as there is a substantial hill that dominates the majority of the property.*

*As there do not appear to be any potential negative impacts to the surrounding areas, staff recommends approval of the petition as submitted.*

*The Future Land Use Map depicts the subject property as Commercial. This rezoning request is accompanied by a request to modify the Future Land Use Map and change the property designation from Commercial to Agricultural, which will be reviewed at the next Planning Commission meeting.*

Mr. Wilson advised that eight responses in favor of the request had been received, there was no opposition voiced at the Planning Commission meeting and the Planning Commission recommended unanimous approval.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved a rezoning to Agricultural as requested by William Gannaway for property located at the corner of Old Baltimore Road and Rt. 100, Draper, Virginia.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

D. Used Not Provided for Petition-Allow Mixed-Use in the Commercial District

Mr. Wilson advised that the applicant, Radford University Foundation, has a building that is mostly vacant and would like to convert some of the space into apartments and is requesting a modification to the Zoning Ordinance to allow Mixed-Use in the CM-1 District. Mr. Wilson also provided the following staff analysis (noted in italics):

**Staff Analysis**

*By adding a provision for allowing mixed-use development, we provide a new tool for developers to make it financially beneficial to do business in Pulaski County. In addition, it may make renovating older buildings more practical, by allowing multiple different uses to occupy one building.*

*The current Zoning Ordinance does not contemplate the mixing of uses in any district, which is very common in areas with older Zoning Ordinances. In areas with more updated Zoning Ordinances, there are usually mixed-use districts to encourage higher density development, walkable areas, and concentrated growth in specific areas or along specific corridors. Staff does not feel that Pulaski County is at a point to warrant an entire district devoted*

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*to mixed-uses; however, allowing mixed-uses to occur in the County could help encourage a different type of development in certain areas.*

*After reviewing many different ordinances, how various communities utilize mixed-use development, and looking at the development patterns in Pulaski County, the following text amendment is proposed:*

*Add to Article 1: Definitions*

***Mixed-Use:*** *The combination of commercial, residential, cultural, or institutional uses in one development, property, and/or building. This combination could occur as vertical or horizontal blending of uses. The uses should be compatible to one another and not cause direct conflict or have the potential for direct conflict.*

*Add to Uses Permitted by Special Use Permit to the Commercial (CM-1) District*

***Mixed-Use***

*The proposed modifications will provide some assurances that Mixed-Use will not have an adverse impact to neighbors, as it is proposed as a Special Use Permit, so every specific site will be evaluated for potential impacts, while allowing some new flexibility for property owners and developers. Staff recommends approving the Zoning Ordinance Text Amendment as written above.*

Mr. Wilson advised there was no opposition voiced at the Planning Commission meeting and the Planning Commission recommended unanimous approval.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. McCready, seconded by Mr. Pratt and carried, the Board approved modifications to the Zoning Ordinance to allow mixed-use in the commercial district.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

E. Special Use Permit – Office Conversion to Apartments (Mixed-Use)

Mr. Wilson advised the applicant, Radford University Foundation, requests a Special Use Permit for the conversion of existing office space into apartments, while maintaining part of the building for office/commercial use. Further, the proposal includes converting six office suites into six apartment suites, each with ten bedrooms, with each suite including a kitchen and living space to be shared between the ten apartment units. Mr. Wilson also described the following staff analysis (noted in italics):

**Staff Analysis**

*Once this application was received, staff reviewed similar submittals in the past to see how they were handled, as the Zoning Ordinance does not explicitly address mixed-use buildings/ sites. The following applications had been approved by Pulaski County in the past:*

*In 2008, the Planning Commission reviewed and recommended approval of a similar SUP application (#2008-58-10), which allowed retail/ office on the first floor and apartments on the upper floors on property zoned Commercial (CM-1). The building that was approved (but never built) totaled 10,200 square feet, was four stories tall, and located along Pepper's Ferry Boulevard in Fairlawn. Although this project has not moved forward, the Code of Virginia § 15.2-2209.1 extended all Special Use Permit approvals until July 1, 2017, making this SUP still valid.*

*In 2006, the Planning Commission reviewed and approved a site plan application for the construction of a mixed-use building consisting of retail/ office on the first floor and apartments on the upper floors on property zoned Commercial (CM-1). This plan never moved forward and the applicant modified their request, which resulted in application #2008-58-10, discussed above.*

*Based on staff's review of the development patterns of the surrounding community, uses allowed in the surrounding community, and the potential for future growth in the Fairlawn area, the proposed use should not have any adverse impacts to the community. The only potential issue that can be identified at this time, is the impact to traffic on Lee Highway, as Lee Highway is the major commercial corridor between Radford and Pulaski County. VDOT comments have been attached to this staff report, based on their review of this application. A study is being funded by the NRV Metropolitan Planning Organization (MPO) to review this portion of Lee Highway (from the New River Bridge to the Pepper's Ferry Boulevard (Rte 114) intersection), which should be completed by the end of 2015. This study*

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*will result in recommendations for improvements, if needed, to increase traffic flow efficiency and help improve safety.*

*As Fairlawn is the fastest growing area of the County, has ample utility availability, and this specific site has a significant amount of unused parking and building space, staff recommends approval of the Special Use Permit, as proposed, assuming any potential traffic issues can be adequately addressed.*

Mr. Wilson advised there was considerable discussion by the Planning Commission members related to traffic concerns, indicating a study was currently underway by the Metropolitan Planning Organization. Mr. Wilson noted one person spoke in favor of the request at the Planning Commission meeting, with one person voicing opposition. Mr. Wilson also advised that the Planning Commission had recommended unanimous approval of the request.

Mr. Sheffey opened the public hearing.

Steve Semones, Balzer and Associates, and representing the Radford University Foundation, provided information related to traffic concerns, and spoke to the benefit to the overall County, if approved by the Board.

James Oliver, Highland Construction and Development and current tenant of said building, spoke in support of the request, and suggested the change would be a positive opportunity to bring potential graduate students to the area and be an overall improvement to the Fairlawn community.

Mr. Paul Palante expressed concern over the impact of the traffic that would be generated from the occupants of the building and suggested more study was needed to determine the impact on the traffic and overall in the Fairlawn community.

Mr. Doug Walsh, Radford University Foundation, described plans to address traffic concerns, including potential use of the Radford Transit. Mr. Walsh advised Radford University Foundation was a non-profit organization and therefore, operating under a tax exempt status. Mr. Walsh also advised support had been provided by adjacent property owner Bill Cunningham and Shah Development and that approval of the requested SUP would benefit the County.

Mr. McCready advised the Radford University Foundation paid no taxes to the County on the building with said building being valued at \$5.4 million, which was a loss of approximately \$36,000 in taxes. Mr. McCready also advised that while the Radford University Foundation was tax exempt, the occupants of the facility owned by the Foundation would receive the benefit of services for which tax dollars were provided, including policing, fire,

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rescue, etc. Mr. McCready noted that any sales taxes generated by Pulaski County as a result of occupants of the building must be shared with the City of Radford.

Mr. E. W. Harless thanked Mr. McCready for his research on the taxing issue and specifically pointing out the services that would be provided by the County to potential occupants of the building, without the benefit of taxes to the County. Mr. Harless also expressed concern over a potential traffic issue in the area and requested the Board deny the request.

Mr. Sheffey closed the public hearing.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board tabled action on the request to the March 23, 2015 Board meeting to allow staff to provide additional information.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

6. Presentations and Citizen Comments

Mr. Sheffey explained the purpose of this "Citizen Comments" section was to allow citizens to speak to any item on the current agenda only, as well as to allow those agencies funded by the Board of Supervisors an opportunity to speak.

A. Citizen Comments related to items on agenda

Mr. E. W. Harless requested the Board pull item 10E "Items of Consent – Personnel Changes". Mr. Huber advised there were no personnel changes to report from that item. Mr. Harless referenced the two "Assistant County Administrator" positions which are effective on March 1, 2015 and expressed concern that the positions were not properly advertised, questioned the need for two positions, and expressed concern over the salaries of the two positions.

B. Presentations by Agencies Funded by Board

Ms. Angie Clevinger representing the Pulaski County Education Association, described the "Put Kids First Rally in April" designation, spoke to the teachers being the greatest foundational parts of providing education and spoke to the school funding issues at the state level.

Mr. McCready described the recent efforts in utilizing inmates to paint the two middle schools and shared that letters had been received from students and teachers expressing appreciation and thanks for the painting of the schools. Mr. McCready also spoke to the painting of the schools as one step in contributing to the overall improvement of performance and attitudes of students.

7. Highway Matters:

A. Follow-up from previous Board meetings:

- Review of Highway Matters Section of Key Activity Timetable

Mr. Clarke reported the following: VDOT staff continues to review areas in need of patch work, as time and weather permits; work on Rock Creek Road; low water bridge on Dry Branch Road; and work on speed study requests, including Heron's Landing.

Mr. Clarke advised of a request for a sign on Rt. 100 in Dublin for the County's animal shelter, which could be paid for out of secondary road monies. Mr. Clarke to update Board as costs are determined.

B. Citizen Comments on Highway Matters

There were no citizen comments regarding highway matters.

C. Board of Supervisors Comments

Mr. McCready inquired regarding the status of requested improvements to Exit 98. Mr. Clarke indicated a report from VDOT's traffic engineering department should be available at next Board meeting.

Mr. McCready inquired regarding the status of the request to address the need for black borders around the stop lights in Newbern to prevent blinding from sunshine. Mr. Clarke advised a report from VDOT's traffic engineering department, as to the design of arms and placement, should be available at next Board meeting.

Board members thanked VDOT staff for the recent snow removal efforts.

Mr. O'Dell advised of limbs hanging on Rt. 672, and F047. Mr. Clarke advised VDOT staff would review the matter and provide an update.

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Mr. Odell advised of trees hanging over the guardrail just below Miller Owens Road. Mr. Clarke advised VDOT staff would review the matter and provide an update.

Mr. Sheffey advised of receiving a citizen request for "no through traffic" signage on Cherry Court since there is no outlet on this road, noting citizens often mistake the road as a shortcut. Mr. Clarke advised VDOT staff would review the matter and provide an update.

Mr. Sheffey advised of a request from Sally McCarthy for taking Ritter Farm Court into the state system. Mr. Clarke advised the Board is allowed to use some secondary road construction funds for such requests. Mr. Clarke advised VDOT staff would review the matter and provide an update.

Mr. Sheffey expressed appreciation to Anthony Barnes for addressing an issue related to snow removal on Rt. 1024, Mills Road, and shared an expression of thanks which had been received from Mr. Rutherford, a trustee at the neighboring church.

Mr. Sheffey inquired if VDOT continued to maintain adequate snow removal chemicals, considering the recent heavy snow events. Mr. Clarke advised snow removal chemical were low; however, VDOT was currently replenishing the chemicals.

## 8. Treasurer's Report

Ms. Worrell provided the monthly reports, including the sales tax report. Mr. Sheffey described a recent positive article in the paper regarding the County's sales revenue.

## 9. Reports from the County Administrator & Staff:

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board approved the following appointments on the following roll call vote:

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

### A. Appointments

#### 1. Library Board

Staff reported a vacancy continues to exist due to Martha Jackson's term expiring December 31, 2014 and Ms. Jackson's decision to not continue to serve on the Library Board.

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2. Tourism Advisory Board

The Board approved establishing a formal "Tourism Advisory Board" and authorized staff to invite a variety of individuals from tourism related businesses in the County.

3. Public Relations Writer

The Board authorized advertising for a "Public Relations Writer".

B. Initial Budget Review

Mr. Huber reviewed and described in detail the following spreadsheets/charts: How Pulaski County Finance Compare to Other Virginia Localities; Revenue Comparison Charts; Expenditure Comparison Charts; Capital Improvements Plan; School Board CIP Request; Expenditure Budget Summary; Revenue Budget Summary; Notice of Proposed Real Property Tax Rate Change; Comparison of Nominal RE Tax Rates; Table of Nominal RE Tax Rates; and Reassessment Summary.

Board members discussed the state cuts and the effect on local governments and teacher raises being proposed by the state.

Mr. McCready described the method by the state in requiring local dollars to be sent back to the state, resulting in an overall difficult budget process for local governments. Mr. Sheffey and Mr. McCready also spoke to the growth in economic development.

On a motion by Mr. Pratt, seconded by Mr. McCready and carried, the Board approved the revised budget calendar, a copy of which is filed with the BoardDocs agenda.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

The Board took a five minutes recess.

Mr. Huber described the property reassessment appeals process for property owners and also provided the contact information for filing an appeal.

C. Four-Year Goals

Mr. McCready described discussions that he and Mr. Sheffey had had with legislators related to the inmate workforce and a subsequent request for

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the legislature to consider reinstating the "day for a day for inmates". Mr. McCready indicated legislators had provided general support of the concept.

Mr. Sheffey referenced 6.3.0, Loving Field, and inquired if the field would be available by Spring 2015. Mr. Akers advised it was anticipated that Loving Field would be available for use in the Spring 2015.

Mr. McCready referenced 10.6.7, Set up paid internship program, and suggested removal of this item due to the restructuring of the Community Development department.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved removing 10.6.7 from the overall Projects and Goals listing.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

D. Policy to Address "Safe, Adequate, and Proper Evaluations"

Mr. Wilson described the policy adopted by the State Health Department to address "Safe, Adequate and Proper Evaluations" of existing sewage disposal systems, noting the policy will help to streamline the overall process. Mr. McCready indicated the building code specifically calls for the code to apply in the most cost effective manner possible; noting however, the policy does not address safe or cost effective measures and suggested the Board provide support of the policy, subject to the adding of the preamble of the Building Code related to safe and cost effective methods.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved support of the policy adopted by the state to address "Safe, Adequate and Proper Evaluations", subject to revision to the policy to include the preamble to the Building Code.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None.

E. Pulaski County Fire Protection Code

Mr. Huber described the proposed Code as recommended by the State Fire Marshal and also noted County Attorney Tim Kirtner's request for clarification as to the specific appeals board.

By consensus, the Board tabled action on this matter to the March 5<sup>th</sup> budget work session to allow staff to clarify if the appeals board referenced in the ordinance is the Board of Zoning Appeals or Building Appeals Board. Staff was requested to place the matter on the March 5, 2015 budget work session agenda.

F. LIDAR Mapping

Jared Linkous, County Engineer, described previous action by the Board regarding the LIDAR mapping and provided an update that Pulaski County was not successful in securing grants for the implementation of LIDAR mapping. Mr. Linkous also noted that LIDAR would provide 1-foot interval contour mapping of the entire County which would be of significant benefit in encouraging the development of the County, as well as to County citizens affected by older FEMA flood mapping. Mr. Linkous also discussed the following: options of the LIDAR mapping, as well as steps to be taken to minimize the cost to the County; interest by the Boy Scouts of America in possibly contributing \$7,000 to \$8,000; contact with VDOT, AEP, NRVPC and FEMA regarding possible financial participation, as well as potential contribution by USGS up to 25% of the project cost which would be approximately \$22,890. Mr. Linkous advised the cost for County wide LIDAR would be between \$50-\$78,000.

On a motion by Mr. O'Dell, seconded by Mr. Pratt and carried, the Board approved funding of approximately \$78,000 from reserve funds for LIDAR mapping.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: None

G. Filling of Assistant County Administrator Positions

Mr. Huber described recent hiring practices and replacement procedures for key leadership positions. Mr. Huber also described in detail the promotion of Anthony Akers to Assistant County Administrator for Human Services, as well as the filling of a new Assistant County Administrator for Management Services position.

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Mr. Huber thanked E. W. Harless for his comments and clarified that Pulaski County is an Equal Opportunity Employer.

Mr. Sheffey commended the interview advisory committee that assisted with the interviewing of potential candidates for the Assistant County Administrator position.

Board members discussed the need to address overall human services needs in the County in an effort to make Pulaski County a better place to live and to address recent increases in mandated human service expenditures.

10. Items of Consent

Mr. Sheffey pulled item 10F – “The Landings Apartments Revitalization Resolution” and indicated the particular area listed was in Planning District 4 and not 5. Mr. Huber advised that staff had recommended only including the parcel on which the Landings is located in the Revitalization Area.

On a motion by Mr. McCreedy, seconded by Mr. Bopp and carried, the Board approved the Items of Consent as follows:

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

A. Approval of January 26, 2015 Board meeting

The Board approved the minutes of the January 26, 2015 Board meetings, as presented.

B. Accounts Payable

The Board approved accounts payable for checks numbered 2043465 through 2043842, subject to audit.

C. Interoffice Transfers and Budget Adjustments

The Board approved the interoffice transfer #8 in the amount of \$33,931.83 and budget adjustments as follows: School Fund #4 - \$371,007.00; and School Fund #5.

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D. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.1. Agreement with Claire Collins for Continuation of Grant Services

The Board approved a contract with Ms. Collins which is identical to the previous contract.

2. Adult Day Services Design Contract

The Board approved a contract with Spectrum for providing services for the Pulaski County Adult Day Services and Fall Prevention Center. A copy of said contract is filed with the BoardDocs agenda for this meeting.

E. Personnel Changes

The Board ratified approval of personnel changes that were presented in weekly updates from January 29, 2015 through February 12, 2015.

F. The Landings Apartments Revitalization Resolution

The Board approved the following resolution, only including the parcel on which the Landings is located in the Revitalization area (Parcel #029-1-44):

**WHEREAS**, pursuant to Section 36-55.30:2.A of the Code of Virginia of 1950, as amended, the Pulaski County Board of Supervisors of the County of Pulaski, Virginia, desire to designate the area (the "Area") described on Exhibit A attached hereto as a revitalization area;

**NOW, THEREFORE, BE IT HEREBY DETERMINED** as follows:

(1) the Area is blighted, deteriorated, deteriorating or, if not rehabilitated, likely to deteriorate by reason that the buildings, improvements or other facilities in the Area are subject to one or more of the following conditions: dilapidation; obsolescence; overcrowding; inadequate ventilation, light or sanitation; excessive land coverage; deleterious land use; or faulty or inadequate design, quality or condition; and

(2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the Area and will induce other persons and families to live within the Area and thereby create a desirable economic mix of residents in the Area.

## BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 23, 2015

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that pursuant to Section 36-55.30:2.A of the Code of Virginia of 1950, as amended, the Area is hereby designated as a revitalization area.

Adopted this 23<sup>rd</sup> day of February, 2105 by the Pulaski County Board of Supervisors

G. Resolution Requesting Increased School Funding

The Board approved the following resolution entitled "Put Kids First" which encourages state funding:

WHEREAS, the Commonwealth has no more precious resource than its children;

WHEREAS, public schools represent our best opportunity to lift up this generation of Virginia students to achieve to their full potential and prepare to begin high-skill careers in Virginia's new economy;

WHEREAS, the State of Virginia has allowed funding of preK-12 public education to drop 17 percent in state aid per pupil, in the last five years;

WHEREAS, some 5,000 jobs in preK-12 education have been cut since 2009;

WHEREAS, two-thirds of Virginia 3- and 4-year-olds in low income households are not enrolled in a preschool program;

WHEREAS, the Virginia Education Association and the Virginia Parent-Teacher Association have launched a campaign called Put Kids First to mobilize Virginians to rekindle support for children and public schools;

THEREFORE, BE IT RESOLVED that the Pulaski County Board of Supervisors supports the call to action initiated by the Virginia Education Association and the Virginia Parent-Teacher Association through the Put Kids First campaign;

THEREFORE, BE IT FURTHER RESOLVED that the Pulaski County Board of Supervisors encourages the attendance of parents and community members, school employees, and any others supporting the worthy goals of the Put Kids First campaign, at the Rally at the Capitol in Richmond on Saturday, April 18, 2015.

H. Memorandum of Understanding on Leave Transfers

The Board approved the "Memorandum of Understanding – Employee Transfers – By and between the: Pulaski County Board of Supervisors, Pulaski County Public Service Authority and Regional Emergency Management Services, Inc. as follows:

***By and between the:  
Pulaski County Board of Supervisors  
Pulaski County School Board  
Pulaski County Public Service Authority  
Regional Emergency Management Services, Inc. (REMSI)***

WHEREAS, it is in the mutual interest of all parties to allow employees to further their professional careers; and

WHEREAS, on occasion an employee desires to transfer his/her employment to another agency within Pulaski County for professional and personal reasons; and

WHEREAS, the above boards within Pulaski County desires that a transfer be a seamless transition, not to negatively affect any organization or the well-being of the transferring employee; and

WHEREAS, it is necessary to accurately account for accrued leave time and seniority of a transferring employee.

THEREFORE, the governmental entities of Pulaski County as referenced above agree to the following terms and conditions:

1. Any Annual (i.e. vacation) Leave monetary balance shall be retained by the employee and all earned annual leave days shall be transferred to the new employer.
2. The employee shall retain all earned Sick Leave days with the new employer through transfer of all accruals.
3. The employee will receive credit for years of service with the former employer with regards to the annual and sick leave accrual rate, employee service awards as well as the Virginia Retirement System.

So adopted and effective this 23<sup>rd</sup> day of February 2015 by the following Boards and Authorities: Board of Supervisors, PSA Board of Directors, Pulaski County School Board; and Regional Emergency Management Services, Inc. (REMSI).

I. Resolution – Basil Scott

The Board approved the following resolution recognizing Basil Scott for his many years of services on the Pulaski County Planning Commission:

***RESOLUTION  
Basil Scott***

WHEREAS, Basil Scott served Pulaski County as a community leader for several decades; and

WHEREAS, that service included 35 years of faithful membership on the Pulaski County Planning Commission representing the interests of the residents of Draper, while at the same time working to improve the lives of all Pulaski citizens; and

WHEREAS, Basil Scott's commitment, dedication, and loyalty have resulted in significant progress in Pulaski County over the past 35 years; and

WHEREAS, the service provided by Basil Scott benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens.

NOW, THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does hereby commend and express its sincere appreciation for the service of Basil Scott to the County and its citizens; and,

BE IT FURTHER RESOLVED, that the text of this resolution be spread upon the minutes of the Pulaski County Board of Supervisors this 23<sup>rd</sup> day of February 2015, in permanent testimony of its appreciation to the service of Basil Scott.

11. Citizen Comments

A. Citizen Comments

There were no citizens registered to speak.

B. Southwest Times Presentation

Ms. Brenda Adams, Southwest Times, described the recent "Readers Choice" poll and described the over 180 categories for which individuals could Vote. Ms. Adams presented awards to County employees/officials for the following awards: Peter Huber, Favorite Government Employee; Joe Sheffey, Favorite Elected Official; Anthony Akers on behalf of Randolph Park for Favorite Park and Favorite Place to Swim.

## BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 23, 2015

C. Citizen Comments

- Ms. Jean Anderson thanked both newspapers for printing the recent listing of delinquent taxpayers. Ms. Anderson cited specific figures of individuals owing taxes and noted if taxpayers were forced to pay taxes, the County would likely not require an increase in taxes. Ms. Anderson also suggested the County needed additional higher paying jobs.

Mr. Walt Viars expressed concern over the Board's plan to lobby legislators to reinstate the day-for-a-day inmate procedures and suggested inmates needed discipline and should be required to work without the benefit of earning a day for a day.

- Mr. Paul Palante described concerns over the Radford University Foundation's tax exempt status.

Mr. McCready advised that Radford University Foundation's tax exempt status is due to the Foundation being a non-profit organization which is similar to tax exempt status provided to churches, fire departments, etc.

12. Other Matters from Supervisors

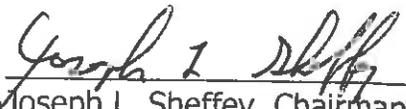
Mr. McCready described a recent incident involving the rescue of a dog on Claytor Lake and the difficulty of the task due to improvising by rescue crews including the fire department and rescue squad. Mr. McCready shared concerns over other situations where rescues have been made on the water without the benefit of proper equipment. Mr. McCready spoke to the need for the County to provide adequate funding for purchasing specialized tools to allow for responding to similar incidents which may occur on any body of water in the county, including Claytor Lake, etc. Staff was requested to share the Board's comments with the Fire Protection Committee.

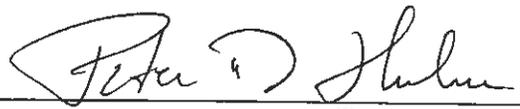
Mr. Sheffey advised of a Career and Technical Education proclamation signing to be held at PCHS on Thursday, February 26, 2015 at 1:00 p.m., with the potential for there to be three or more Board members in attendance.

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. McCreedy and carried, the Board of Supervisors adjourned its regular meeting. The next meeting of the Board of Supervisors is a joint Board of Supervisors/School Board meeting to be held on Monday, March 2, 2015 at 6:00 p.m. in the IT Conference Room on Commerce Street in the Town of Pulaski. The next regular Board of Supervisors meeting is scheduled for Monday, March 23, 2015 beginning with a Closed Session at 5:30 p.m. and the regular meeting at 7:00 p.m. with said meeting to be held in the County Administration Building.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: None.

  
\_\_\_\_\_  
Joseph L. Sheffey, Chairman

  
\_\_\_\_\_  
Peter M. Huber, County Administrator