

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, July 27, 2015 beginning with a Closed Session at 5:30 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; and Karen Thompson, Assistant County Administrator. Joining the regular session at 7:00 p.m. were Gena Hanks, Clerk to the Board; Diane Newby, Finance Director; and Danny Wilson, Zoning Administrator.

1. Closed Session – 2.2-3711.A.1.3.5.7

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

A Closed Session is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

On a motion by Mr. Bopp, seconded by Mr. McCready and carried, the Board of Supervisors entered a Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments
- Inmate Scheduling

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Trail Extension

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Project Honey
- Project Pellet
- Project Horse

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

• Rezoning Court Case

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Return to Regular Session

On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board returned to regular session.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. McCready seconded by Mr. Bopp and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.
Voting no: None.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Mr. Sheffey described the purpose of the Closed Session and action needed to return to open session. Mr. Sheffey also apologized for the late start of the regular meeting.

2. Welcome, Pledge and Invocation

A. Welcome

Mr. Sheffey welcomed those in attendance to the Board meeting.

B. Pledge of Allegiance

Supervisor O'Dell led the Pledge of Allegiance.

C. Invocation

Mr. Sheffey advised that citizens in the audience were under no obligation to stand during the invocation.

David Kester of Anderson Memorial Presbyterian Church provided the Invocation.

3. Presentations and Recognitions

A. Presentation by Delegate Joseph Yost

Delegate Yost presented and read a resolution to Chairman Sheffey recognizing Mr. Sheffey's years of service to the County, noting the resolution was passed as House Joint Resolution 837. Delegate Yost also presented a State flag, indicating the flag had flown over the State Capitol. Delegate Yost expressed appreciation to Mr. Sheffey for representing Pulaski County and his work towards making Pulaski County a better place to live and work.

Mr. Sheffey thanked Delegate Yost, past and present fellow Board members, as well as County staff.

B. Resolution of Appreciation for Responders to Train Wreck

Staff was requested to draft a resolution recognizing the responders to the train wreck which occurred in Pulaski County on July 15, 2015 with formal adoption by the Board to occur at its August meeting.

Mr. Sheffey thanked the County staff and various local and State departments for the response to the recent train derailment.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

C. Featured Department

Mr. Sheffey advised there was no featured department this month due to conflicting schedules of staff.

4. Additions to Agenda

Mr. Huber advised there were no additional agenda items.

5. Public Hearings - Enterprise Zone Public Hearing

Mr. Huber advised the purpose of the public hearing was to solicit input on a proposal to apply to the Virginia Department of Housing and Community Development (VDHCD) to re-designate portions of the County as an Enterprise Zone (commonly referred to as Zone 40).

Michael Solomon, Pulaski County Economic Development Director, described the areas of Pulaski County which are currently designated as Enterprise Zones. Mr. Solomon advised that Enterprise Zones allow for communities to make grant applications to the VDHCD, allowing for new industrial and commercial growth. Mr. Solomon noted that Zone 40 was originally designated by the state in 1996. Mr. Solomon also described the Enterprise Zone incentives offered by Pulaski County.

Mr. Sheffey opened the public hearing. There were no citizen comments and the hearing was closed.

Mr. McCreedy reported owning several businesses located in a separate Enterprise Zone of the County, noting that this ownership did not affect his ability to vote on the Enterprise Zone matter.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board of Supervisors adopted the following resolution approving submittal of all information needed to apply for Enterprise Zone designation:

WHEREAS, Pulaski County has a history and heritage of designated Enterprise Zones, identified as Zone 25 and Zone 40, that provides a combination of State and Local incentives to promote economic development, and

WHEREAS, Enterprise Zone 40 designation expires on December 31, 2015 and there is an existing and continued need to apply for an Enterprise Zone designation encompassing the current Zone 40 in Pulaski County to increase economic growth opportunities, and

WHEREAS, the proposed area within Pulaski County to be designated as an Enterprise Zone will serve to benefit economic and industrial expansion of Pulaski County to meet the goals and objectives of the Virginia Enterprise Zone Program.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

THEREFORE, BE IT HEREBY RESOLVED that the Pulaski County Board of Supervisors authorizes the County Administrator to submit all information needed to apply for Enterprise Zone designation and sign all necessary documentation on behalf of Pulaski County for this proposed Enterprise Zone, and to meet other program administrative and reporting requirements, as defined by the Enterprise Zone Regulations throughout the life of the designated zone.

Given under my hand this 27th day of July, 2015.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

6. Presentations and Citizen Comments

Mr. Sheffey explained the purpose of this first "Citizen Comments" section was to allow citizens to speak to any item on the current agenda only, as well as to allow those agencies funded by the Board of Supervisors an opportunity to speak.

Rebecca Sheckler, Radford University (RU) School of Nursing, spoke in reference to item "9H – Broadband Effort" and spoke in support of the County's efforts to bring high speed internet service to the County. Ms. Sheckler advised of the difficulties experienced often by students who were unable to take the nursing program at RU due to inadequate broadband services in the County.

Genie Zunic spoke on behalf of Concerned Citizens regarding item "9G – Building Collaborative Communities Grant Application" and expressed concern over the lack of information provided to the Board for this agenda item. Ms. Zunic distributed to each Board member various documents found on the New River Valley Regional Commission site related to the grant application. Ms. Zunic also expressed concern that the Board of Supervisors had not been provided adequate information on the sustainability program. Mr. McCreedy provided a summary on the proposed grant application, noting the project was not a new topic to the Board of Supervisors and that the matter had been discussed in numerous public meetings, as it relates to the study of tourism and agri-tourism.

Ms. Zunic also referenced an article in the *National Review* related to sustainable communities. Ms. Zunic requested Pulaski County withdrawn its membership from the New River Valley Regional Commission. Mr. McCreedy clarified that the Board of Supervisors had previously discussed the sustainability initiative and that there was no action to participate in implementation of the sustainability initiative.

Beth Lancaster congratulated Mr. Sheffey on his years of service to the County and spoke regarding item "9H – Broadband Effort". Ms. Lancaster encouraged the Board to consider County staff recommendation to increasing the

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

local match to \$10,000 to go towards a grant study and providing financial incentive to expansion of services.

Bruce Fariss spoke re: item "9E – Noise Ordinance". Dr. Fariss Expressed concern over the enforceability and fines referenced in the proposed ordinance. Mr. Sheffey advised a public hearing would be held at the August Board meeting to consider the updated Noise Control Ordinance and allow for additional citizen input.

Mick Stewart, resident of Claytor Lake, spoke regarding item "9H – Broadband Effort" in support of the County's efforts to bring high speed internet connection to the County and specifically the Snowville community. Mr. Stewart expressed appreciation that the broadband efforts are being made a priority of the County.

Tom Wilkinson, advised of having worked at New River Community College (NRCC) and Virginia Tech as an educator and spoke regarding item "9H – Broadband Effort". Mr. Wilkinson expressed concerns that the County is lagging behind in technology. Mr. Wilkinson expressed concern over the potential for there to be a decrease in property values due to the lack of the offering of broadband services. Mr. Wilkinson urged the Board to support the staff recommendation to providing a \$10,000 local match.

Jeffrey Scot Ransbottom, Deputy Chief Information Officer at Virginia Tech, spoke regarding item "9H – BroadBand Effort". Mr. Ransbottom expressed concern over the lack of broadband services. Mr. Ransbottom advised of the need for broadband services to allow for the County to compete in the international market place.

Mr. Sheffey expressed appreciation for all of the citizen comments and noted the County had taken steps to address areas of concern relative to technology, specifically the hiring of a "Webmaster to update the County's web page, as well as efforts to improve the overall technology services provided in Pulaski County.

7. Highway Matters:

A. Follow-up from previous Board meetings:

- Review of Highway Matters Section of Key Activity Timetable

Mr. Clarke advised VDOT had installed rumble strips, restriping and signage in the Exit 98 area. Mr. McCready requested the same be provided at south bound ramp as well as at Burger King, due to the frequent accidents in this area. Mr. Huber described concerns related to the narrowing of lanes when turning left up Traveler's Way. Mr. McCready suggested signage could address this problem area.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Mr. Clarke advised VDOT staff would monitor the frequency of accidents at this exit ramp.

Mr. McCready requested rumble strips also be considered north of Rt. 100 and also described the success of installation of rumble strips on Rt. 220 in the Rocky Mount/Bassett Forks area.

Mr. Clarke advised VDOT staff had reviewed the intersection of Church Street and Falling Branch Road and advised of plans to change the "Stop" sign to the Church Street side of the road. Mr. Sheffey described the ongoing problem of drivers not stopping at Church Street. Mr. Clarke advised the sign would not be changed until the sight distance is addressed which will likely occur this season.

Mr. Clarke advised work had been completed on north Rt. 100 to stabilize the slope; construction money would be used on maintenance on the road to the landfill; a plan was being developed for Little Creek Road; and limited brush cutting had been done due to the brush cutter being used in Giles County.

Mr. O'Dell advised brush cutting was needed on the Montgomery County side of Lead Mines and Graysontown roads.

Mr. Sheffey inquired as to the status of the work on Rt. 100 at Cloyd's Mountain. Mr. Clarke advised the project had been delayed due to weather, but is now completed.

B. Baskerville Street Signage

Mr. Huber described a request from Barbara Hendricks of Baskerville Street requesting signage on Baskerville discouraging tractor trailers from using Baskerville. Staff was directed to send an inquiry to Tedd Povar with the Institute of Government requesting a polling of localities as to how they are addressing similar situations where GPS directions are an issue.

Board members suggested consideration to signage that may include notifying travelers that GPS is incorrect, "through trucks not recommended", "no truck turn around". Mr. Clarke advised VDOT staff would review the matter and provide an update at a future meeting.

C. Dublin Park Road and Marcy Road

Mr. Huber shared a request from Dublin Town Manager Bill Parker to include the remainder of Dublin Park Road to the Animal Shelter into the VDOT system before the road deteriorates.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Board members discussed options for funding to improve the road. Mr. Clarke offered to have VDOT review the matter and provide an update at a future meeting.

D. Request for Stop Sign

Mr. Huber shared a request from Bill Putney requesting a stop sign on the Advance Auto side of Fulk Drive in Fairlawn. Mr. Clarke advised that only Fulk Drive is a State maintained road and that stop signs from adjacent properties are not erected by the State; therefore, the owner of the entrance to Fulk Drive would be responsible for installation of signage.

Board members directed staff to determine the ownership of the Advance Auto entrance to Fulk Drive and place an update on an upcoming Board agenda.

E. Brush Cutting

Mr. Huber advised that Jackson Beamer had requested attention to brush cutting on Little River Dam Road from Radford on Owens Road and Beach Drive. Mr. Clarke advised the brush cutting could be added to VDOT's brush cutting schedule.

Mr. Clarke advised of plans to address brush cutting between Ruebush and Rt. 11 and Brookmont. Mr. Sheffey also requested VDOT address similar concerns on Parrott Mountain.

F. Request for Watch for Children Signage

Mr. Huber advised that Pat Farmer had requested "Watch for Children" signage be installed on Edgewood Drive.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved installation of "Watch for Children" signage on Edgewood Drive.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

G. Citizen Comments on Highway Matters

Melinda Worrell advised that repairs to potholes on Wilderness Road past State Park had resulted in a larger pothole in the curb. Mr. Clarke offered to have VDOT staff review the matter.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Ms. Worrell also advised that Rt. 615, Landrum Road was deteriorating due to lack of treatment. Mr. Clarke offered to have VDOT staff review the matter.

H. Board of Supervisors Comments

Mr. McCready shared the following road related matters: thanked VDOT staff for addressing the potholes and drainage issues on Little Creek; and inquired as to when VDOT planned to address the shoulder wedging issue on Rt. 611, close to Wurno Road back to Newbern Heights and requested stone be placed on pavement to prevent damage, if shoulder wedging is not addressed soon. Mr. Clarke offered to have VDOT staff to advise Mr. McCready of the shoulder wedging schedule.

Mr. O'Dell shared the following road related matters: the need for brush cutting throughout the Ingles District; request for informal speed study on Owens Road; and status of Rt. 693. Mr. Clarke advised there is a fixed date in the contract for work on Rt. 693 and if date is not met by contractor, the matter would be addressed in the appropriate method to hold the contractor responsible.

Mr. Bopp shared the following road related matters: the need for VDOT to address a pothole on Morehead Lane; thanks for restriping Rt. 738; dangerous curves on Rt. 738. Mr. Clarke advised VDOT staff would review the area of concern on Rt. 738 and provide the Board with a cost for improvements.

Mr. Pratt shared the following road related matters: request from citizen for reduction in speed limit on Lowman's Ferry Road from 55 mph to 45 mph; and request for cutting of trees in the Draper area on Greenbriar Road and Brown Road intersection. Mr. Clarke advised VDOT would review the speed limit and brush cutting requests.

Mr. Sheffey shared the following road related matters: thanks for striping New River Road; thanks to Anthony Barnes for arranging to have rocks removed on New River Road; discussed summer grass cutting schedule; request by Ike Johnson for deceleration lanes on Rt. 100 at Skyview Subdivision, request for guardrail on Rt. 11 past old Dick Price Ford (before tower), and the addition of a lane on Rt. 11 at the Exxon gas station. Mr. Clarke advised VDOT would review the requests by Mr. Johnson and provide an update to the Board, noting the costs to provide an additional lane on Rt. 11 would be excessive.

Mr. Sheffey summarized a VDOT meeting attended by him and Peter Huber in which discussions were held related to Revenue Sharing fund decreases.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board authorized County staff to send a letter to State delegates and the VACO Transportation Committee expressing concerns over the change in the funding due to House Bill 2.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

8. Treasurer's Report

Ms. Worrell provided the monthly reports. Mr. Sheffey thanked staff for the sales tax revenue chart that is being provided each month.

9. Reports from the County Administrator & Staff:

A. Appointments

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved the following action related to appointments:

1. Giles County/Pulaski County CPMT

No action was taken on this matter. Staff was directed to place an update on the August agenda.

2. Tourism Advisory Board

No action was taken on this matter. Staff was directed to place an update on the August agenda.

3. Citizen Interested in Appointment

Staff shared a citizen interest in appointment to the Planning Commission.

4. Pulaski County Wireless Integrated Authority

The Board appointed Beth Lancaster to fill vacant position when term expires on current appointee at end of July 2015.

5. Friends of Peak Creek

The Board appointed Michael Solomon to fill the position being vacated by Supervisor Bopp who is unable to continue serving due to conflicting meeting schedules.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

B. Four-Year Goals

Mr. McCready inquired as to the status of the tearing down of the old Hiwassee school. Mr. O'Dell and Mr. Huber advised the school should be removed by the beginning of the "Hiwassee Days" celebration in August.

On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board approved adding two items to the Four-Year Goals as follows: Request the General Assembly to bring back a "Day for a Day" program; Request County's grant writer to begin searching for grant funding for alternate settings for jail trustees.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

Mr. Sheffey referenced 6.3.0, Loving Field improvements, and expressed appreciation to County staff for the work on the project. Mr. Huber advised that Bill Warden and Ty Kirkner were the overseers of the project.

Mr. McCready expressed appreciation to Bill Warden for taking personal time to assist with some improvements to Dublin Elementary School.

C. County Administration Building Columns

Mr. Huber shared work on the front columns was initiated during the week of July 13th and covering of two of the columns completed; noting, however, it appears that a 1" to 2" masonry covering was applied to an inner column of brick which is breaking up resulting in concerns with the structural stability of this covering. Therefore, a structural review has been requested before proceeding further.

D. Health Department Funding Request

Mr. Huber shared a letter from the Health Department requesting the Board consider matching the additional State allocation to cover employee raises, as well as Health Department rent increase. Staff was requested to

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

contact Dr. Molly O'Dell and inquire as to how the Health Department would be affected if the request is not granted by the Board of Supervisors and provide an update at the August Board meeting.

E. Noise Ordinance

Tim Kirtner, County Attorney, described the most recent change to the draft ordinance, specifically related to the issuance of temporary exemption permits. Mr. McCready advised that the Board had worked on proposed revisions to the Noise Control Ordinance since July 2014 and that Mr. Kirtner had been reviewing Supreme Court rulings and ordinances from other localities in an effort to provide a proposed ordinance that complies with all laws, etc.

By consensus, the Board authorized advertising for a public hearing on the proposed amendments to the Noise Control Ordinance with said hearing to be held at the August 24, 2015 Board meeting.

F. Purchase of 3-axle Lowboy Trailer

Mr. Huber summarized a recommendation to consider the purchase of a 50-ton gross tri-axle trailer at a cost of \$44,600 to allow for compliance with State weight limits.

Board members discussed the benefit to having such a trailer, selling of the existing trailer and the need to add additional funding to the proposed cost to allow for flexibility in negotiations of purchase.

On a motion by Mr. McCready, seconded by Mr. Bopp and carried, the Board approved the purchase of a 50-ton or better, 3-axle Lowboy trailer with funds not to exceed \$50,000, with funds from sale of existing trailer to be returned to the appropriate account.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

G. Building Collaborative Communities Grant Application

Mr. Huber described a request from the New River Regional Commission for a letter of support to join the New River Valley Regional Commission in making application for funds to market tourism in the New River Valley.

Mr. McCready emphasized that the tourism efforts had been ongoing and was not a new project for the Board. Mr. McCready also advised this program is being administered by the Virginia Department of Housing and

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Community Development and was not federally funded and that the program would be administered closely by the New River Valley Regional Commission and the Board.

On a motion by Mr. Pratt, seconded by Mr. McCreedy and carried, the Board approved sending a letter of support to New River Valley Regional Commission in its efforts in making application for funds to market tourism in the New River Valley.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

H. Broadband Effort

Mr. Huber described ongoing difficulties by County residents with affordable high-speed access to the internet, as well as the County's success in getting the County qualified for submission of a federal grant to help study the issue. Mr. Huber advised the original recommendation for approval by the Board of \$7,500 in County funding had been revised to a recommendation of an additional increase of \$2,500 to go toward a financial incentive to expansion of services, for a total of \$10,000.

Board members discussed the overall need for high speed internet and the benefits to the County residents, as well the need to encourage private sector involvement.

On a motion by Mr. McCreedy, seconded by Mr. O'Dell and carried, the Board approved a local match of \$10,000 towards the submittal of a grant application to study the need for high-speed internet access in the County.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

10. Items of Consent

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board approved the following Items of Consent, except for items "F – Transit Bus Purchase" which will be discussed and voted on, if applicable, by separate motion, as well as approved a correction to the minutes of the June 22, 2015 Board meeting.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

A. Approval of Minutes of June 15 and 22, 2015 Board meeting

The Board approved the minutes of the June 22, 2015 Board meeting, as presented, with corrections.

B. Accounts Payable

The Board approved accounts payable for checks numbered 2045850 through 2046442, subject to audit.

C. Interoffice Transfers and Budget Adjustments

The Board approved interoffice transfer #1 in the amount of \$43,455.44. The following listing of budget adjustments were also approved: VPA Fund #2015-01; General Fund #2015-01; CSA Fund #2015-01; Tornado Relief Fund #2015-02; Capital Improvements Fund #2015-03; General Fund #2015-21; IDA Fund #2015-02; Internal Service Fund #2015-04; REMSI Fund #2015-02; School Capital Improvements Fund #2015-03; School Debt Service Fund #2015-02; and Wireless Fund #2015-02.

D. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.1. Baskerville Task Order

The Board approved an updated task order between Pulaski County and the NRV Regional Commission.

2. Lease Agreement – Department of General Services

The Board approved an updated lease agreement for housing of Health Department.

3. School Resource Officer/School Security Officer Grant Program

The Board accepted the grant award totaling \$62,606.

4. Community Corrections Grant

The Board accepted the grant award totaling \$813,423.

5. Local Government Challenge Grant

The Board accepted the Virginia Commission for the Arts Local Government Challenge Grant in the amount of \$5,000.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

6. Consortium Reimbursement Memorandum of Understanding (MOU)

The Board approved a MOU for participation in the New River Valley Benefit Consortium.

7. Performance Contract between NRV Community Services and State Department of Behavioral Health and Development Services

No formal action.

8. Virginia Domestic Violence Victim Fund

The Board accepted the grant award totaling \$45,000.

9. SAS-Pre-audit Accounting Contract with Brown Edwards

The Board approved the pre-audit accounting services for the fiscal years ending June 30, 2015, 2016 and 2017.

E. Personnel Changes

The Board ratified approval of personnel changes that were presented in weekly updates from June 22 , 2015 through July 16, 2015.

F. Transit Bus Purchase

Mr. Bopp expressed concern over the need by the County to purchase a used transit bus. Mr. McCreedy advised the existing bus had been heavily used and was in need of repairs. Mr. Huber clarified that it was the intent to sell the existing transit bus.

On a motion by Mr. Bopp, seconded by Mr. O'Dell and carried, the Board approved the purchase of used transit bus from the Pulaski Area Transit at a cost of \$5,000.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt.

Voting no: None.

G. NRV HOME Consortium Renewal

The Board approved its renewal membership in the New River Valley HOME Consortium.

H. School Financing – Reimbursement Resolution

The Board approved the approved the following resolution declaring the intention to reimburse certain expenditures made in connection with schools from the proceeds of bonds which allows the County to borrow on a tax exempt basis:

**RESOLUTION DECLARING THE INTENTION TO REIMBURSE
CERTAIN EXPENDITURES MADE IN CONNECTION WITH
SCHOOLS FROM THE PROCEEDS OF BONDS**

Either or both of the Board of Supervisors of Pulaski County, Virginia (the “Board of Supervisors”) and the School Board of Pulaski County, Virginia (the “School Board”), have made within the last sixty days or will in the future make capital expenditures (the “Expenditures”) in connection with certain capital improvements for public school purposes (the “Project”).

It is anticipated that the funds advanced to pay Expenditures are or will be available for only a temporary period and it will be necessary or advisable to reimburse those Expenditures with the proceeds of an issue of obligations (the “Bonds”).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. It is found and declared that the Board of Supervisors and School Board reasonably expect to reimburse Expenditures made with respect to the Project with proceeds of the Bonds.
2. The maximum, aggregate principal amount of the Bonds expected to be issued for the Project is \$3,400,000.
3. A reimbursement allocation, which is a written allocation that evidences the use of proceeds of the Bonds to reimburse an Expenditure, will be made no later than 18 months after the latter of (a) the date on which the Expenditure is paid or (b) the Project is placed in service or abandoned, but in no event more than three (3) years after the date on which the Expenditure is paid. It is recognized that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” and expenditures for construction projects of at least five years.
4. This resolution is intended to constitute the “official intent” of the Board of Supervisors and the School Board under Section 1.150-2 of the regulations promulgated under the Internal Revenue Code of 1986, as amended.

I. Sick Leave Bank Policy Revisions

The Board approved the following amendment to the Sick Leave Bank Policy:

F10. SICK LEAVE BANK POLICY (Revised BOS 7/27/2015)

The intent of the Sick Leave Bank is to provide some protection for beginning employees who have not had time to build up sick leave days and for those employees who may experience a catastrophic or long-term illness.

Membership:

1. Membership shall be on voluntary basis only.
2. Membership must be renewed in writing prior to July 1 of each year.
3. Membership is available to employees who earn sick leave benefits monthly, and have satisfactory completed the six month probationary period.
4. Employees hired after January 1, 2014 who are VRS Hybrid employees are not eligible for membership in the sick leave bank.

Enrollment:

1. An eligible employee may enroll by donating a minimum of one (1) day per year of his or her accumulated sick leave to the bank.
2. A Sick Leave Bank Enrollment Form must be submitted to Human Resources.
3. An eligible employee may enroll within the first 30 calendar days of employment following the six month probationary period or prior to July 1 of any following fiscal year.
4. An employee who does not enroll when first eligible may do so by making application and providing satisfactory evidence of good health to Human Resources.
5. An employee shall be enrolled in the bank for six (6) months prior to becoming eligible to utilize the benefits of the Sick Leave Bank.

Use of Sick Leave Bank:

1. The employee must make application for the benefit; it is not automatic.
2. No member of the bank will be granted sick leave from the bank until his or her own sick leave and annual leave is depleted.
3. The first five (5) consecutive days of illness not covered by accumulated sick leave or annual leave will not be covered by the bank. This must be taken as leave without pay.
4. A maximum of thirty (30) days each fiscal year may be withdrawn by a member meeting the requirements.
5. Participating members must meet the requirements of statements two (2) and three (3) at the beginning of each fiscal year before borrowing from the bank again.
6. Members utilizing sick leave days from the bank will not have to replace these days except as a regular contributing member of the bank.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

- 7. Termination of membership in the bank, termination of employment or retirement from the County will not permit an employee to withdraw his or her days previously contributed.
- 8. The sick leave bank may also be used by an enrolled employee for an illness or injury of an immediate family member of the enrolled employee. Immediate family members mean spouse, parent, son, daughter, brother, sister, grandparents, grandchild, step-children, step-parents, guardian and same relatives of spouse. Said illness or injury shall be certified by a doctor as FMLA for a family member's serious health condition.
- 9. Extenuating circumstances and approval of all sick leave bank usage shall be considered by the County Administrator, Assistant County Administrator for Management Services and Human Resources. .
- 10. Days in the Sick Leave Bank not used will be carried over to the next year.
- 11. All Sick Leave Bank usage for employees will run concurrently with FMLA and the appropriate doctors certification will be required as leave for the employees own serious health condition.Transfer of Sick Leave Days:

Additional sick leave days may be transferred by a participant in the Sick Leave Bank to another specific member in the Sick Leave Bank under the following regulations:

- 1. An employee wishing to transfer sick leave days must complete the Request for Transfer of Sick Leave Days Form and submit it to the Human Resources Department.
- 2. The person receiving the transferred sick leave days must have used the maximum of thirty (30) days allowed.
- 3. The maximum number of days for any one transfer would be ten (10) days.
- 4. The maximum number of days allowed to be transferred to an employee by all employees inclusive shall be 30 days.

Transfer of Sick Leave Days Upon Resignation:
(Added July 1, 1992)

An employee, who is a member of the bank and resigns, may transfer up to 50% of their unused sick leave balance to the sick leave bank upon resignation from employment with the County. The employee must, however, complete a transfer of sick leave days form within 10 days of the resignation date.

Returning to Work:

Once an employee returns to work, either in a full-time or part-time capacity, the maximum number of days allowed to be retained by the employee from sick leave days remaining from either the sick leave bank or days donated by other employees shall be five (5).

J. County Administration Building (CAB) Surplus Property Sale

Mr. McCready advised the surplus property was old furniture left in the CAB following the relocation of Social Services to the Maple Shade Center, noting what remains is in poor condition. Mr. McCready also advised that County staff intended to determine the best, most cost effective method for disposing of the surplus property.

The Board approved disposing of surplus property through public auction and/or through GovDeals.

K. Regional Hazard Mitigation Plan

The Board approved submitting a letter of intent to participate in the New River Valley Regional Hazard Mitigation Plan.

11. Citizen Comments

Dr. Bruce Fariss distributed information related to reforestation, including a composite of materials from other localities, excerpts from the Code of Virginia, and a proposed Ordinance for Special Assessment for Agriculture Forest, Horticulture, and Real Estate, etc. Dr. Fariss requested the Board consider this matter.

Dr. Fariss commended Mr. Sheffey for his years of service on the Board and described the many projects for which Mr. Sheffey was instrumental in spearheading and overseeing, some of which included the development of a County flag, remodeling of the current Board of Supervisors meeting room, rebuilding of the courthouse, remodeling and rebuilding of various schools, etc. Dr. Fariss thanked Mr. Sheffey for his work on the Board.

12. Other Matters from Supervisors

Mr. McCready expressed concern over the increasing amount of signage in the County announcing jobs that are going unfilled. Mr. McCready spoke to the need for the County to address the issue through continued jobs fairs and more specifically monitoring the ability of the County to provide individuals to fill jobs. Mr. McCready also expressed concern over the County's ability to continue to attract additional businesses in the County if there are not enough individuals to fill jobs.

Mr. O'Dell spoke to the need for the County to address the drug use in the County. Mr. Sheffey advised the establishment of the Drug Court in the County is a step in the right direction. Mr. McCready also spoke to the tremendous number of inmates in jail for non-violent reasons. Staff was directed to add to the September Board agenda "Drug Court Funding".

Mr. Sheffey advised that he had received an expression of appreciation from Ginny Fox, Trooper Andrew Fox's wife, for the resolution recently adopted by the Board and for the County lapel pin presented to Ms. Fox.

Mr. Sheffey advised that a recent workshop held by the County's auditors, Robinson, Farmer, Cox Associates, was attended by himself, Peter Huber and Karen Thompson and it was noted by Deanna Cox that Pulaski County's staff are doing a great job in overseeing the County's finances. Mr. Sheffey expressed appreciation to the County's staff for the excellent work.

BOARD OF SUPERVISORS MEETING MINUTES OF JULY 27, 2015

Mr. Sheffey advised of the potential for there to be three or more Board members at the following: VACo Conference, Richmond; August 13-14 Annual Employee/Volunteer Picnic, Randolph Park, August 15, 3:00 – 9:00 p.m. Mr. Sheffey invited the press to attend the picnic and requested an RSVP be provided to Barbara Duncan.

Mr. Sheffey advised the next meeting of the Board was the regular Board meeting to be held on Monday, August 24, 2015 beginning with a Closed Session at 5:30 p.m. followed by a regular meeting at 7:00 p.m. in the Board Room of the County Administration Building.

13. Adjournment

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, August 24, 2015 beginning with a Closed Session at 5:30 p.m. and the regular meeting at 7:00 p.m. with said meeting to be held in the County Administration Building.

Voting yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: None.



Joseph L. Sheffey, Chairman



Peter M. Huber, County Administrator