

BOARD OF SUPERVISORS REGULAR MEETING
DECEMBER 21, 2015

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, December 21, 2015, beginning with a reception honoring the retirement of Joseph Sheffey at 5:30 p.m. in the Board Room of the County Administration Building, 143 Third Street in the Town of Pulaski, the following members were present: Joseph L. Sheffey, Chairman; Charles Bopp, Vice-Chairman; Andy McCready; Ranny O'Dell; and Dean Pratt. Staff members present included: Peter Huber, County Administrator; Karen Thompson, Assistant County Administrator, Management Services, serving as Clerk to the Board; Tim Kirtner, Interim County Attorney. Joining the regular session at 7:00 p.m. were: Anthony Akers, Assistant County Administrator, Human Services and Jared Linkous, Engineer, Community Development.

1. Reception Honoring Joe Sheffey

Citizens were invited to give comments. The following citizens spoke:

Tyler Lester, representative for Congressman Morgan Griffith's office gave appreciation for years of service and dedication to Pulaski County.

Isaac Sarver, representative for Congressman Mark Warner, read a letter presented to Mr. Sheffey thanking him for his service in government.

George Penn, Sr., representing Randolph United Methodist Church, Pulaski, VA, commended Mr. Sheffey as a church and community leader.

Frank Conner, as a former Board member and law enforcement officer, thanked Mr. Sheffey for all he has done for him personally and professionally.

Frances Viars thanked Joe for being kind and being a good listener in serving the people.

Charles Bopp, as a co-Board member, recognized Mr. Sheffey for his calm and respectful response to all citizens; "thanking them for their comments"

Eddie Crews, Mr. Sheffey's high school principal and college mentor, spoke of Joe's kind voice and listening abilities that carried to his service as a Board member.

Dr. Bruce Farris, previous Board of Supervisor member thanked Mr. Sheffey for all he had done as a Board member in serving the citizens.

Joe Guthrie, newly elected Board Member for the Cloyd District, stated as the new representative for the Board, he could not replace Mr. Sheffey, but he remembered if you took a matter to Joe Sheffey, he did something about it.

Andy McCready, recalled that Mr. Sheffey represented all the citizens of Pulaski County when you come through the Board room doors and that he stated "you leave

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the politics outside that door" and that is how he was as a leader. Also, he was well known across the state as a representative of all citizens of Pulaski County.

Dallas Cox, recalled county issues that were adversarial; however, Joe Sheffey always remained a friend.

Dean Pratt, Board of Supervisor member stated it was an honor and privilege to serve 12 years with Joe and he was a gentleman to look up to.

Ranny O'Dell, thanked Mr. Sheffey and commented he was a "true southern gentleman."

Anthony Akers, thanked Mr. Sheffey for the support, love, care, time and attention given to the young people and that he was one to tell them "I'm proud of you". Anthony presented Joe with a trophy from the Parks and Recreation Program for his service to the children of the community.

Terri Sternberg, Pulaski Ministerial Association stated that Mr. Sheffey exemplified excellence, was a quiet man but man of great strength.

Gena Hanks, worked for 28 years with Mr. Sheffey at the county and thanked him for always giving respect.

Mr. Huber thanked everyone for their presence and invited each to enjoy food prepared in Mr. Sheffey's honor. Mr. Sheffey thanked everyone for their support.

2. Welcome, Pledge and Invocation

A. Welcome

Mr. Sheffey welcomed those in attendance to the Board meeting.

B. Pledge of Allegiance

Supervisor O'Dell led the Pledge of Allegiance.

C. Invocation

Mr. Sheffey advised that citizens in the audience were under no obligation to stand during the invocation.

Melissa Smith of First United Methodist Church provided the Invocation.

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3. Presentations and Recognitions

A. Commemoration of the Life of Thomas J. McCarthy, Jr.

The Board of Supervisors commemorated the life of Thomas J. McCarthy, Jr. and dedicated service to Pulaski County for thirty-one years by remembrance of a 2014 resolution recognizing his service as legal counsel to the Board of Supervisors, the Pulaski County School Board, the Industrial Development Authority and the Pulaski County Public Service Authority. Board members presented Jennifer McCarthy, wife, with a commemorative brick to be placed in the Ratcliffe Museum Brick Garden at Maple Shade, the certificate of commemoration from the Board, Tom's official County Attorney nameplate along with a framed photograph of a recent visit from Mr. Sheffey presenting a baseball signed by the UVA team members. Mr. Sheffey explained as a Virginia Tech graduate, Tom was a UVA fan and when presenting the signed baseball, he wore a UVA shirt in his honor and had his picture taken with Tom.

B. Moment of Silence

The Board of Supervisors observed a moment of silence in honor of Mr. Miller Tyree Farris, Sr., as founder of the New Christian Community Church in Newbern who recently passed.

Mr. McCready requested a resolution in his honor be presented at the next Board of Supervisor's meeting for approval.

C. Friends of Peak Creek Thanks for Iron Bridge Project

Mr. Sheffey stated that he and Mr. O'Dell, on behalf of the Board of Supervisors, were recently presented with a spike and part of a bridge timber with a plaque from the Friends of Peak Creek in appreciation of the County's contribution to the Iron Bridge Project.

4. Additions or Changes to the Agenda

Mr. Huber advised there were no additions to the agenda; however, he would like to introduce and welcome Ashley Edmonds as the new Clerk to the Board of Supervisors to begin work on January 4, 2016.

5. Public Hearings:

Mr. Sheffey described the protocol for citizens speaking during public hearings:

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A. Special Use Permit – Second Manufactured Home

Mr. Sheffey called on Jared Linkous on behalf of Danny Wilson, Zoning Administrator, to provide a report on this matter.

Mr. Linkous stated the subject property is located on Webb Road, south of the New River off of Farris Mines Road. The applicant requests a Special Use Permit to place a second manufactured home on the property; there are two structures on the property and one will be demolished. The proposed Special Use Permit appears to meet all of the criteria set forth in the Unified Development Ordinance (UDO) for approval. The property size, dimensional requirements, and manufactured home placement would allow for a future subdivision, as is required under the Article 4 conditions. The Special Use Permit review criteria contained in the UDO also appear to be met, as the surrounding area is a mix of housing, agricultural property, and forested land. There is already a manufactured home on the property. The property is located towards the end of a dead-end road, and there is little anticipated future growth in this area of the county. In addition, the Future Land Use Map identifies this property as Residential, so a Special Use Permit would be in keeping with the Future Land Use Map. Staff does not foresee any potential issues with the request and recommends approval as submitted.

Mr. Linkous reported the Planning Commission recommended unanimous approval of this Special Use Permit.

Mr. Sheffey opened the public Hearing. There were no citizen comments and the hearing was closed.

On a motion by Mr. O'Dell, seconded by Mr. McCready and carried, the Board approved the recommendation of the Planning Commission and approved the request for Special Use Permit by John Brown of 1331 Webb Road for a Second Manufactured Home.

Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp, Mr. Pratt.
Voting no: None.

6. Presentations and Citizen Comments

Mr. Sheffey explained the purpose of this first "Citizen Comments" section was to allow citizens to speak to any item on the current agenda only, except for Highway matters, as well as to allow those agencies funded by the Board of Supervisors an opportunity to speak. There were no citizen comments.

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C. Cougar Trail Road (Rt. 643) Crosswalk

Mr. Huber reported he had received a request from a parent of a high school student who walks home after school into the Mountain View neighborhood, about consideration of a crosswalk for crossing Cougar Trail Road into that neighborhood as well as Hatcher Road. Mr. McCreedy recommended that Mr. Nichols at the High School also be made aware and verify they are comfortable with the possible location. Mr. Clarke will look at the area of request.

D. Citizen Comments on Highway Matters

Mr. Bill Roope, Belsprings, requested that Roope Lane (a private road with several residences) be added to the highway secondary system.

Col. Dallas Cox referred to the previous crosswalk request and commented that student paths in the grass usually indicated a good area for a walkway.

Mr. Joe Guthrie, in reference to the crosswalk request, stated he appreciated the comment to check with the school system and have them to look also at the safest area for improvements.

E. Board of Supervisor Comments

Mr. McCreedy stated he appreciated the work done on the NRRR Landfill road and the work done on Exit 98 and Newbern Heights U-turn request. He noted the Little Creek road improvements were awaiting environmental permits. One area of concern outside of the county in Roanoke County, Exit 143 off I-81 / 581 northbound at the end of the exit ramp has potholes that need to be fixed badly.

Mr. O'Dell stated the ditch on 693 needed to be cleaned out.

Mr. Bopp noted the ditches on Little Walker Mt. Road and Mt. Olivet Road needed cleaned.

Mr. Sheffey recalled previous highway matters and thanked Mr. Clarke for his services to the Board of Supervisors.

8. Treasurer's Report

Treasurer Melinda Worrell, provided a report of the one percent (1%) sales tax for the month of October 2015 and stated the sales tax to Radford

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was expected to be approximately \$4,000 per month. She reviewed the report of properties reclassified from taxable to non-taxable, noting that seized properties from the Federal Government would be sold and be back on the tax role. Trial Balance as of November 30, 2015 was provided for review. Mrs. Worrell thanked Mr. Sheffey for his support over the past eight years.

9. Reports from County Administrator and Staff

A. Four-Year Goals

Mr. McCready referenced 2.1.1 – Renovate and/or expand Dublin Elementary School and asked if a date had been set for an open house.

Mr. Sheffey commented on 6.4.1- Repair DeHaven Park shoreline – commended staff on the work done and the major change in the property.

Mr. McCready referenced a goals and objectives planning session with staff to review the list (at the Jan. 18th organizational meeting) to see what items are appropriate to add/change or note as completed to keep the list current, as well as add new staff designations.

B. Former Draper Elementary School Gym

Jared Linkous reported that a public hearing was held at the Draper United Methodist Church to obtain feedback as to how the old Draper Elementary property was to be used. There were approximately 30 to 40 persons in attendance and drawings of options were presented. Citizens preferred the option 2 with a picnic shelter, playground, and improved access walking area, to clear the site; demolishing the gym.

Mr. Huber noted if the Board of Supervisors agreed to move forward with the demolition, it could be done during the winter with construction to begin in the spring. Another community meeting could be held to determine specifics of equipment and to determine community interest in work days to offset costs.

Mr. Pratt stated the Girl Scout troop wanted to save some of the bricks to do fundraising to benefit the community center.

On a motion of Mr. Pratt, seconded by Mr. Bopp and carried, the Board of Supervisors approved moving forward with the demolition of the Old Draper Elementary School Gym and have property bid ready for the Option 2 improvements, while saving some of the bricks for fund raising and highlights in the proposed picnic shelter.

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C. Virginia's First/Commerce Park Agreement

Mr. Huber explained that the Amended and Restated Commerce Park Participation Agreement/Significant Modifications from Past Agreements would need to be approved by each member locality. The agreement had been reviewed by the Attorney and approved by Virginia's First Regional Industrial Facility Authority (VFRIFA) at their December 9th meeting.

Mr. McCready reported this agreement would combine two legal entities and form one corporate entity. There would be one meeting vs. two meetings and two boards of directors and would streamline operations. Mr. McCready and Tim Kirtner, recognized the amount of work and professionalism Danny Wilson had put into the project and in the assembly of all agreements for this Commerce Park Agreement.

On a motion of Mr. McCready, seconded by Mr. O'Dell and carried, the Board of Supervisors approved the agreement and restated New River Valley Commerce Park Participation and Revenue Sharing Agreement as presented.

Voting Yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting No: None

D. Changes to GIS Software as a Hub for Citizen Information

Mr. Linkous stated the Community Development Restructuring had saved \$40,000. The new GIS person is now full-time. Mr. Linkous proposed to revamp the GIS system to improve the citizen, contractor on-line applications and bill paying through revised software systems. The software would cost between \$40,000.00 and \$45,000.00 with annual maintenance fees of \$15,000.00 to \$16,000.00. Further information will be included in weekly updates with possible consideration of a proposal at the January board meeting.

E. Replacement of Board Chairs

Mr. Huber questioned the Board regarding their chairs and indicated they were moved from the conference room; noting they sat up higher and closer to the microphones and did not have the tendency to tilt back as the other chairs. He asked for feedback in ordering new chairs along with a number of staff chairs. The Board concurred with the chair replacement.

10. Items of Consent

Mr. McCready asked that item "I" be pulled from the Items of Consent for discussion.

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On a motion by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board approved the Items of Consent except item "I" as follows:

Voting Yes: Mr. McCreedy, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting No: None

A. Approval of Minutes of November 23, 2015 Board Meeting

The Board approved the minutes of November 23, 2015 as presented.

B. Accounts Payable

The Board approved accounts payable for checks numbered 2048128 through 2048540, subject to audit.

C. Interoffice Transfers and Budget Adjustment

The Board approved interoffice transfer #6 in the amount of \$35,973.93. The following listing of budget adjustments were also approved; General Fund # 2016-10 - \$57,580.00; General Fund # 2016-11 - Transfer from Contingency Funds (\$10,337.00)

D. Personnel Changes

The Board ratified approval of personnel changes that were presented in the weekly updates from November 19, 2015 through December 17, 2015.

E. Passenger Rail Service

The Board approved the endorsement of the Public Information Officer-Virginia State Six-Year Improvement Program in support of funding the extension of passenger rail service to the New River Valley.

F. Health Department Agreement

The Board approved and authorized signing and implementation of the Commonwealth of Virginia, Department of Health Statement of Agreement with the Board of Supervisors of Pulaski County as presented.

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G. Representation on Lewis and Clark Trail Tourism Effort

The Board approved request from David Tickner, Fincastle Town Manager, for participation in the development of a Lewis and Clark Trail as a means of enhancing tourism opportunities and cultural understanding of the role that Pulaski County played in the history of this region.

H. Last Mile Grant Acceptance

The Board approved acceptance of the Last Mile Broadband Internet Planning Grant as submitted by Claire Collins, with assistance of the Joint Pulaski County Wireless Authority and Pulaski County Telecommunications Committee. The intent is to encourage private sector internet service providers to take advantage of the County supported fiber installation in meeting the telecommunication needs of area residents.

I. Employee Recognition Policy

Mr. Huber discussed the policy on employee recognition program based on years of service and cash awards being net vs. gross cash value and the difficulty in computing taxes to arrive at the net value. He proposed changing the policy to refer to gross amount.

Mr. McCready concurred with the problem that estimating taxes to be paid reduced the amount previously given to employees and suggested that the Board may want to consider increasing the net amount respectively based on years of service.

Mr. Sheffey and Mr. McCready discussed having the PSA Board and Sheriff Department input on the matter. Mr. Huber recommended the Recognition Committee review the proposal for specific recommendations and related that the PSA Board did not feel they needed to approve what the Board of Supervisors approved in policy changes as the change would automatically apply to the PSA.

J. Change to New River Resource Authority User Agreement

The Board approved the changes to the New River Resource Authority User Agreement addressing future emergency situations as presented.

11. Citizen Comments and Presentations

Ms. Diane Webb speaking on behalf of herself, Charlotte Barkley, and Doug Isaac presented a request to the Board of Supervisors asking their support in a resolution for keeping the Southwest Virginia Training Center in

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operation. She stated that Governor McDonald, as part of an investigation, had signed an order that all training centers be closed except one in the Chesapeake area and in accordance with Virginia Code; the present Governor could reverse the order. She stated the closing would affect 123 persons and related how this transition would have a dramatic impact on the residents serviced, as well as the localities financially in providing the services.

Mr. McCready, having served six years on the Community Services Board, related the State's philosophy of transitioning individuals into the communities. He noted the State would not cover the cost of the individual services as being provided by the Training Center, neither could localities handle the funding impact. He noted that Carroll County also saw this approach as a negative employment impact.

On a motion by Mr. McCready, seconded by Mr. O'Dell, and carried, the Board of Supervisors of Pulaski County approved support of a Resolution to continue operations of the Southwest Virginia Training Center in Carroll County, Virginia.

Voting Yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting No: None

12. Other Matters from Supervisors

Mr. McCready thanked Mr. Sheffey for this leadership to the citizens and to him personally.

Mr. Bopp thanked Mr. Sheffey for his acceptance of comments and leadership in political matters.

Mr. Pratt commented that he enjoyed being on the Board with Mr. Sheffey.

Mr. Sheffey stated he was humbled by the outpouring of citizens. He thanked Board members, staff, press and the towns of Pulaski and Dublin for their expressions of appreciation for working well together. Mr. Sheffey also stated that he would like to recognize Jim Campbell as Virginia Association of Counties' Executive Director for his years of service provided to Pulaski County.

On a motion by Mr. Pratt, seconded by Mr. Bopp and carried, the Board of Supervisors approved submission of a Resolution to Mr. Jim Campbell, Executive Director, of the Virginia Association of Counties, for his years of service and support to Pulaski County

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Voting yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

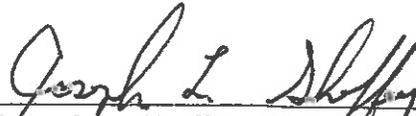
Voting no: None

13. Adjournment

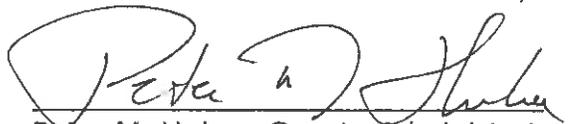
On a motion by Mr. McCready, seconded by Mr. O'Dell and carried, the Board of Supervisors adjourned its regular meeting. The next regular Board of Supervisors meeting is scheduled for Monday, January 18, 2015, beginning with a Closed Session at 5:30 p.m., and the regular meeting at 7:00 p.m., with said meeting to be held in the County Administration Building.

Voting Yes: Mr. McCready, Mr. O'Dell, Mr. Sheffey, Mr. Bopp,
Mr. Pratt

Voting no: None



Joseph L. Sheffey, Chairman



Peter M. Huber, County Administrator