

At a budget work session of the Pulaski County Board of Supervisors held on Monday, May 2, 2016, at 6:00 p.m. in the Training Room/Emergency Operations Center of the Pulaski County Information Technology Offices located in the Maple Shade Plaza, 89 Commerce Street, S.W., in the Town of Pulaski, the following members were present: Andy McCready, Chairman; Charles Bopp, Vice-Chairman; Ranny O'Dell, Joseph Guthrie and Dean Pratt.

Present from county staff were Peter Huber, County Administrator; Karen Thompson, Assistant County Administrator, Management Services; Diane Newby, Finance Director; Brad Vaught, Staff Accountant and Ashley Edmonds, Clerk to the Board.

1. Welcome and Call to Order
 - A. Welcome and Call to Order

Mr. McCready called the meeting to order and welcomed Board members, County staff and citizens at 6:00 p.m.

2. Citizen Comments
 - A. Public Comments

There were no public comments.

3. Review of Overall Revenues and Expenditure Summaries
 - A. Overall Revenues and Expenditure Summaries

The Board reviewed revenue and expenditures and discussed the following revisions/requests:

- Requested Mr. Huber discuss with the PSA responsibility for accepting landfill closure costs
- School bus replacements, currently set with three in the budget, however four is an ideal number
- Note reason for change in New River Highlands from \$700 to \$3,000 and consider reduction pending reason for increase in previous fiscal year
- Discussed REMSI budget and the need to increase coverage hours; Mr. McCready noted there will be a meeting with billing company representative in September. Also discussed billing for hazardous material accidents (current) along with smaller accidents involving out of town vehicles/individuals
- Additional funding (\$34,000) for New River Fairgrounds for maintenance issues; inmate assistance will be given as well

- B. Budget Appreciations to the Board of Supervisors

The Board received and reviewed letters/emails of appreciation from agencies for funding support

4. Presentation of Concerns from Affected Agencies

A. Affected Agency Concerns

The Pulaski County Humane Society, represented by Candice Simmons, spoke to the Board about the growing feral cat issue in the County and its TNR (Trap, Neuter and Release) program. The Humane Society last conducted the program in 2014 and is willing to take care of all aspects of the program – from trapping and relocating the cats to established feral cat colonies. The Humane Society requested \$3,000 which will allow for them to trap twenty cats per month for five months for a total of 100 cats. The spay/neuter process costs approximately \$20 per cat and cat will receive rabies shot and be marked in order to confirm spay/neuter. The Humane Society will provide the County with a telephone number to be given to citizens who would like them to trap cat(s) and relocate.

5. Pay Increases

A. Timing of Pay Increases

Staff discussed with the Board the need to change the timing of pay increases to July 1 or September 1 as the December date comes at a difficult time for payroll processing due to end of the year reports, ACA balancing and the need to run two additional payrolls for each fund. The Board set October 1 as the implementation date.

6. Budget Calendar

A. Scheduling of May Board Meeting

Mr. Huber advised the Board that May 2016 has five Mondays with the Memorial Day holiday falling on Monday, May 30, 2016. The Board decided to have its regular meeting as usual on the fourth Monday, May 23, 2016. Mr. McCready also asked for a consensus in order to begin "No Tie Board Meeting Mondays" beginning in May and concluding in November. The Board concurred with Mr. McCready's suggestion.

7. Items of Consent

A. Approval of Minutes

On a motion from Mr. Bopp, seconded by Mr. Pratt and carried, the Board approved the minutes with two revisions.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp.

Voting No: None.

B. Requirement to Appoint FOIA Officer

On a motion from Mr. O'Dell, seconded by Mr. Pratt and carried, Ashley D. Edmonds, Clerk, was appointed as FOIA Officer for the County.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp.

Voting No: None.

8. Consideration to Advertise Budget

On a motion from Mr. O'Dell, seconded by Mr. Bopp and carried, the Board approved the changes to the budget.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp.

Voting No: None.

On a motion from Mr. Bopp, seconded by Mr. Guthrie and carried, the Board approved the advertisement of the budget, deleted budget work sessions scheduled for May 9 and May 16, 2016, and scheduled the public hearing on the budget for the May 23, 2016, regular Board meeting.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp.

Voting No: None.

9. Pulaski County OPEB Study and PSA Audit

Staff distributed the Pulaski County OPEB Program Study and PSA Audit to the Board Members.

On a motion from Mr. Pratt, seconded by Mr. O'Dell and carried, the Board noted receipt of the Pulaski County OPEB Program Study and PSA Audit.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp.

Voting No: None.

10. Closed Session – 2.2 3711 (A) 1, 3 & 5

A. Closed Session

Chairman McCready called the meeting to order and advised a Closed Session would need to be held as follows:

A closed meeting is requested pursuant to Section 2.2-3711(A) 1, 3, & 5 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition and prospective industry matters.

On a motion from Mr. Bopp, seconded by Mr. O'Dell and carried, the Board entered into closed session.

Voting Yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. Bopp

Voting No: None.

Personnel – Pursuant to Virginia Code Section 2.2-3711(A) 1 discussion for consideration of employment, assignment, appointment, promotion, performance,

demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Completion of Minutes
- Interview for County Attorney
- Appointments
- County Administrator's Contract

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A) 3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Hiwassee Truck
- General Properties Location

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A) 5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business's or industry's interest in locating or expanding its facilities in the community:

- Project Honey
- Project Pellet

B. Return to Open Session

On a motion by Mr. O'Dell, seconded by Mr. Bopp and carried, the Board returned to regular session.

Voting yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCready, Mr. O'Dell, Mr. Bopp.

Voting no: None.

C. Certification of Closed Session

Mr. McCready described the purpose of the Closed Session and action needed to return to open session.

On a motion by Mr. Guthrie, seconded by Mr. Pratt and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

BOARD OF SUPERVISORS BUDGET WORK SESSION MINUTES OF MAY 2, 2016

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Pratt, Mr. Guthrie, Mr. O'Dell, Mr. McCreedy, Mr. O'Dell, Mr. Bopp,
Voting no: None.

11. Adjournment

A. Adjournment

On a motion made by Mr. Pratt, seconded by Mr. O'Dell and carried, the Board adjourned its budget work session. A quorum will be present at the FFA Parent/Member Banquet on Thursday, May 6, 2016, and at the New River Valley Regional Commission's Annual Dinner and Awards Ceremony on Wednesday, May 11, 2016. The next regular meeting of the Board is to be held on Monday, May 23, 2016, beginning with a closed session at 6:00 p.m. and the regular meeting at 7:00 p.m. with said meeting to be held at the County Administration Building, Board Room, located at 143 Third Street, N.W. in the Town of Pulaski.

Voting Yes: Mr. Guthrie, Mr. Pratt, Mr. O'Dell, Mr. McCreedy, Mr. Bopp.

Voting No: None



Peter Huber, County Administrator



Howard A. McCreedy, Chairman

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