



County of Pulaski, VA
County Administration Building
143 3rd Street, NW, Suite 1
Pulaski, VA 24301
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buildingdept@pulaskicounty.org

VERSION 6-2019 OFFICE USE ONLY
Permit #: _____
VDH Permit #: _____
Permit Fee: \$ _____
Solar metrics recorded? _____

Solar Building Permit Application

Date: _____

Project Address / Tax Map #: _____

Property Owner: _____

Owner's Address: _____ City: _____ St: _____ Zip: _____

Phone: _____ Email (required): _____

Directions: _____

Description of Work: _____

Value of Construction (Materials and Labor): \$ _____

Please answer all of the following questions:

Is this property located in the 100 year Floodplain? Yes / NO

*** IF YES YOU MUST SUBMIT FLOODPLAIN APPLICATION w/ ENGINEERING FOR FOUNDATION ***

Who is doing the work? (circle one): Contractor Homeowner

Homeowners doing their own work MUST submit a Homeowners Affidavit

General Contractor: _____

Contractor Address: _____ City: _____ St: _____ Zip: _____

VA State License #: _____ Pulaski County License #: _____

Main Contact Person: _____ Cell: _____

Alt Phone: _____ Fax: _____ Email: _____

Electrical Contractor: _____

Contractor Address: _____ City: _____ St: _____ Zip: _____

VA State License#: _____ Pulaski County License#: _____

Main Contact Person: _____ Cell: _____

Office Phone: _____ Fax: _____ Email: _____

AEP Work Order #: _____

Is this residential, commercial or industrial solar? _____

Is this a rooftop or a ground mount array or both types? _____

*Ground mount arrays will require a Zoning New Structure Permit Application, available at the Planning Dept.

How many panels are you installing? _____ What is the rated capacity of the system? _____ Kw

Required Plans to be submitted with application:

- 1) Construction drawings that show; pv array configuration, wiring system, overcurrent protection, inverter, disconnects, required labels and signs, electric line diagram, wiring calculations, AC connection to building and attachment detail for roof mounted, or footing details for ground mounted arrays.
- 2) Spec Sheets and Installation Manuals for all manufactured components including, but not limited to PV modules, inverters, combiner box, disconnects, and mounting system.
- 3) For Roof mount systems, provide engineer statement of structural analysis and/or detailed roof structure plans that meet code requirements for solar equipment load.
- 4) For Ground mount systems, provide structural details of ground mount array components, footing depth and attachment. Show materials and/or specifications for pre-fab units that meet wind and snow loads.

Are required plans submitted with the application ? _____

For property owners that seek to apply for the Solar Equipment, Facilities or Devices Certification for Real or Personal Tax Exemption. Please include the form from the Commissioner of Revenue Department. Forms can be found at; <http://www.pulaskicounty.org/commissioner-of-the-revenue.html>

Is the form attached to this packet? _____

In an effort to improve the permitting of solar in Pulaski County, more information about solar permitting, including checklists and useful information is available at the solar webpage. <http://pulaskicounty.org/solar.html>

Please read the following carefully before signing:

I hereby certify that I have authority to make this application and to the truthfulness in the application and that if any of the information provided is incorrect, the Building/Zoning Permit may be REVOKED. If the permit is issued wrongfully, whether based on misinformation or an improper application of the code the permit may be REVOKED. By signing this application I am certifying that I am responsible for conveying all information relevant to this application including Building/Zoning/Engineering, Erosion Sediment Control Codes, and all other applicable codes to the property owner and/or contractor. Applications are processed in the order they are received and, if approved, you will be notified via phone or email. **Inspections require a 24 to 48 hour notice.**

Contractor Signature: _____

Applicant Signature: _____