

## **Commissioner of the Revenue Office**

### **Partners with New River Community Action**

Trina Rupe, Commissioner of the Revenue has partnered again with the New River Community Action to bring a free income tax service to the community. The office has always prepared State Income taxes for the community and direct filed them with the State. The Department of Taxation has taken away the option for us to direct file with them due to the fact they want the returns to be processed only by them this year.

We will still be able to take your State return and send it to Richmond, but unless we prepare the return, we will not be able to direct file it. The Department of Taxation is working to cut down on citizens filing fraudulent returns and them being keyed directly into the system. Therefore, if the Department processes them all they can catch the fraudulent returns easier. Please continue to bring us or mail your returns to us and we will continue to process the State ones by sending them to the State for you.

This year, we will again be preparing Federal returns for the citizens of Pulaski also. At the same time we will prepare the State returns and direct file them with the IRS and also the State Tax Department. There will be some limitations on the returns that are processed in the office. This is a free service that we are excited about offering to the citizens. The service will began taking customers February 1st for preparing tax returns. These will be done every day of the week. Below are the requirements for us to prepare your returns for you.

The Volunteer Income Tax Assistance (VITA) program offers free tax help to people who generally make \$54,000 or less, persons with disabilities and limited English speaking taxpayers who need assistance in preparing their own tax returns. IRS-certified volunteers provide free basic income tax return preparation with electronic filing to qualified individuals.

What to bring:

- Proof of identification (photo ID)
- Social Security cards for you, your spouse and dependents
- An Individual Taxpayer Identification Number (ITIN) assignment letter may be substituted for you, your spouse and your dependents if you do not have a Social Security number
- Proof of foreign status, if applying for an ITIN
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R,1099-Misc) from all employers
- Interest and dividend statements from banks (Forms 1099)

- All Forms 1095, Health Insurance Statements
- Health Insurance Exemption Certificate, if received
- A copy of last year's federal and state returns, if available
- Proof of bank account routing and account numbers for direct deposit such as a blank check
- To file taxes electronically on a married-filing-joint tax return, both spouses must sign the required forms
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B or C, Affordable Health Care Statements
- Copies of income transcripts from IRS and state, if applicable.

Ms. Rupe said "that she is excited about being able to do something to help the citizens of Pulaski County that is a free service in addition to what they already do to help the community". Office hours are 8:30-5:00, Monday thru Friday. We are located on the 2nd floor of the old stone courthouse.

*Trina N. Rupe*

**Master Commissioner of the Revenue**  
**Pulaski County**  
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