

## **PULASKI COUNTY**

### **BUILDING MAINTENANCE FOREMAN**

Applicant would be responsible for daily operations and maintenance of County buildings; interior and exterior; commercial and industrial. Performs/directs tasks requiring highly technical skills in the repair, maintenance and preventative maintenance of Pulaski County buildings and grounds; electrical, mechanical and plumbing needs. Ability to comprehend complex plans, specifications and detailed reports. Participate in the planning and direction of construction projects to assure compliance with codes and safety requirements associated with commercial/industrial properties. Monitor and provide routine tests and inspections to assure efficiency of operations and safe conditions, HVAC operations and other automation systems. Possess thorough knowledge of methods, materials, tools and equipment used in the performance of repairs, maintenance and construction as well as occupational hazards and precautions of the work. Make purchases in conformance with County purchasing policies, prepare purchase orders and related paperwork. Attend and participate in meetings as required and establish effective working relationships with other departments. Organized with the ability to plan and supervise the work of skilled, semi-skilled, or unskilled workers. Ability to work various shifts and hours to respond to needs and emergencies. Oversee the work with building and maintenance personnel, overseeing personnel related activities.

High School Diploma or equivalent supplemented by at least two of the following: Commercial and/or Industrial building maintenance experience preferred. One year certification from accredited trade or technical school diploma in electricity, HVAC or related field. Five years experience in commercial or industrial building maintenance. EPA Refrigerant Certification. Associate degree in mechanical, electrical, or construction management field.

This is a full-time, non-exempt position with benefits such as health, dental, optional vision, retirement, vacation, sick leave and paid holidays. Applicant must pass a criminal background check and drug test. The salary scale for this position is \$35,557 - \$53,336.

Interested individuals can apply at the appropriate Virginia Employment Commission Office located in Radford, VA [Radford@vec.virginia.gov](mailto:Radford@vec.virginia.gov) or Wytheville, VA [Wytheville@vec.virginia.gov](mailto:Wytheville@vec.virginia.gov), Monday through Friday, 8:30 a.m. to 4:30 p.m. or may download and submit an application from [www.pulaskicounty.org](http://www.pulaskicounty.org) to Tammy Safewright, Human Resource Specialist, 143 Third Street, NW, Suite 1, Pulaski, VA 24301.

Position is open until filled.

Equal Opportunity Employer