

Visitor Center Attendant

The County of Pulaski is seeking to fill a part-time position at the Pulaski County Visitors Center. The primary duties include: providing assistance and handling inquiries from the public in person, via email, and/or phone pertaining to activities or general information about Pulaski County. Attendant also records reservations for local parks, making electronic posts to website and assists in maintaining web pages. Applicant must possess at a minimum a high school diploma, excellent customer service skills, be a highly motivated self starter, good oral and written communication skills, computer skills, ability to understand and follow instructions and have basic math skills. Please see a full job description at www.pulaskicounty.org.

This position consists of weekend work (Saturday and Sunday) 8 hours per day. Visitor Center hours are 9:00 am to 5:00 pm. The starting wage is \$8.25 per hour.

Interested individuals may apply at the appropriate Virginia Employment Commission Office or email a completed application to tsafewright@pulaskicounty.org.

Position is open until filled

Equal Opportunity Employer