

GROUNDS MAINTENANCE TECHNICIAN Pulaski County

Department: Grounds Maintenance

Reports to: Grounds Maintenance Supervisor

Supervision Exercised: None

Supervision Received: Work is performed under regular supervision.

Classification (FLSA): Non-Exempt Full time – Forty (40) hours/week

Hours of Work: 7:00 a.m. until 3:30 p.m.

Job Summary: Performs professional work relating to the maintenance and mowing of properties owned and operated by the County of Pulaski.

Essential Functions:

- Performs mowing/maintenance duties that enhance the appearance of assigned properties;
- Warm months require concentration on keeping all properties mowed on a daily basis. Cold months require performing special projects/duties as assigned in the upkeep of all properties;
- Perform duties that provide for a safe outside environment for the general public;
- Performs routine grounds maintenance and maintains appearance of grounds maintenance at all times and as directed by the supervisor;
- Modifies, repairs, and maintains all equipment associated with the job at all times;
- Sets up for special events as well as providing assistance in manual labor on countywide projects as needed;
- Conscientious of team work to benefit the overall County;
- Performs other duties as assigned by supervisor

Work Environment: Indoor and outdoor work during extreme temperatures and various weather conditions.

Physical Requirements: The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of the job. While performing the duties of this job, the employee is regularly required to perform the following:

- Must have the ability to lift a minimum of 50 pounds;
- Ability to work outdoors in a variety of weather conditions;
- Ability to stoop, bend, work in bent positions, hearing and visual acuities required;
- Ability to operate a variety of machines included but not limited to, riding lawn mowers, edger's, weed eaters, push mowers, chain saws, trimmers, etc.; and
- Ability to complete tasks in a timely manner;

Special Requirements:

- Possession of a valid appropriate drivers permit issued by the Commonwealth of Virginia; and
- Virginia Commercial Drivers License (CDL) with Class A endorsement preferred

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Education & Experience:

High School diploma or GED equivalency is required. Previous experience in the operation of mowing and grounds equipment is preferred.

Note: This job description is not intended to be all –inclusive. An employee will also perform other reasonably related job responsibilities as assigned by the supervisor or County Administrator. Pulaski County Administration reserves the right to revise or change job duties as the need arises. Moreover, management reserves the right to change job descriptions, job duties or working schedules based on their duty to accommodate individuals with disabilities. The job description does not constitute a written or implied contract of employment.

I have read, understand and accept the duties, standards and expectations required of this position. I hereby affirm my good faith compliance with all County policies and procedures.

Employee: _____

Date: _____