

At a regular meeting of the Public Service Authority Board of Directors held on Monday, May 10, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker, Secretary; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill.

Also present from county staff were: Joseph N. Morgan, County Administrator; Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Refuse Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

The Board reviewed correspondence to Ms. Donna R. Hall and Mr. Emanuel Sessoms regarding garbage charges complaints.

2. Reports from the County Administrator and Staff

a. Delinquent Collection Staff Activity

Refuse Collection Supervisor Larry Vest reported he was continuing with cutoffs for delinquent accounts. He also reported the total accounts receivable due to be around \$540,000. Also, he advised a report on aging of the accounts receivable was presently being worked on by the county's data processing manager.

b. Summer Crew to Complete Garbage Route Customer Verification

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized the employment of two temporary employees to be hired this summer at \$6.00 per hour to assist the refuse supervisor with confirming customers on each garbage truck route.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Dr. Merrill, Mr. Huff.
Voting no: none.

c. Trash Can Replacement

The Board of Directors reviewed a request from Ms. Bonnie Taylor for the replacement of trash cans. The Board took no action on this matter.

d. State Park Thanks

The Board of Directors acknowledges a note of thanks from the Claytor Lake State Park Ranger, Karita Knisely, regarding the recent assistance from Larry Vest to the State Park in its recent spring cleanup efforts.

e. Revised Customer Brochure

The Board of Directors reviewed a revised refuse customer brochure as prepared by the staff. The Board was asked to make any comments or additions to the brochure for staff to incorporate in the brochure.

f. Question and Answer Sheet

The Board of Directors also reviewed a question and answer sheet prepared by staff regarding the garbage service.

g. Sewer Main Sulfide Corrosion

The county engineer advised the Board of Directors he had found an experienced engineer who had agreed to give his opinion on the corrosion report at no cost to the Public Service Authority.

h. Water Treatment Plant Sediment Spreading Contract at Airport

The county engineer reported bids on this project were due in one week and a pre-bid conference was set for today at 2:00 p.m. The county engineer was authorized to award a contract for this work, with the contract to be ratified at the next Board of Directors meeting.

i. Partial Payment (75%) on Olver, Inc. Work from Water Treatment Plant Sediment Disposal

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized the county administrator to determine the appropriate level of payment to Olver, Inc. for work on the alum sludge permit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

j. Brookmont Water Fire Hosing and New River Sewer Dedication

Staff reported the suggested dates for the Brookmont water fire hosing and the New River sewer dedications. The Board of Directors indicated May 21 at 4:00 p.m. or 5:00 p.m. for the Brookmont dedication and May 28 at 4:00 p.m. or 5:00 p.m. for the New River dedication would be satisfactory to them. The Board requested staff to call and remind members of these two dedications.

k. Brookmont Contract Change Order

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved a contract change order with Cherokee Construction Company in the amount of \$875.00 for a total contract of \$321,295.00.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

l. Waterworks Cross Connection Control

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to proceed with the implementation of the Waterworks Cross Connection Control Ordinance which has been approved by the Board of Supervisors.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

m. Lakewood Estates Water System

The Board of Directors reviewed a letter recently received from the

president of the Lakewood Estates Water Association.

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors agreed to approve a one year extension to the residents of Lakewood Estates to allow the homeowners to further organize and prepared to take over the system as of July 1, 1994.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

n. FY 94 Budget Review

The Board of Directors listed several line items concerns contained in the proposed FY 94 budget. The Board requested staff to submit budgets which would limit increases to hold the refuse rate increase to \$1.00 more per month, and a budget which would result in no increase on the refuse rates. Dr. Merrill requested some type of statement or news release be printed in the newspaper regarding the increased costs in disposal fees at the landfill before the schedule public hearing on refuse rates.

o. Health Insurance Benefit Reduction

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the health insurance reduction proposal as outlined.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

p. Banking Services Award

The Board of Directors reviewed with staff an analysis sheet on proposals recently received for banking services. Staff recommended the contract for banking services be awarded to the low bidder, Premier Bank.

The county administrator and Chairman noted membership on the Signet Bank local advisory board and did not participate in the discussions or deliberations on this matter.

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved awarding the contract for banking services to Premier Bank and to continue the relationship with all banks who are presently accepting PSA customer payments with a \$2,500 minimum balance.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

q. Return Envelope for Billing

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors authorized staff to proceed in revising the PSA bill to include a return envelope for customers for use in mailing to a lock box.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Abstaining: Mr. Huff.

r. PCSA Report

Mr. Coake and Mr. Morris reported the PCSA has, at their last meeting, discussed the sale of the lagoon property, collections and insurance.

s. Pepper's Ferry Regional Waste Water Treatment Authority

Mr. Coake reported the PFRWTA had, at their last meeting, discussed a sewage overflow problem and the sulfide corrosion problem.

t. Fair Acres Bowling Sewer Extension

Mr. Coake reported two easements were needed on this project. He advised the individuals wanted their connection fee paid and materials to be supplied in exchange for an easement. Mr. Coake stated that H. T. Bowling had suggested the PSA provide one free connection and H. T. Bowling pay for one connection fee. The Board of Directors requested the county engineer to review the figures again on this extension to determine its cost effectiveness. Said figures are to be reviewed at the June meeting of the Board.

u. Current Authorized Projects:

- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water

v. Matters Under Review:

No further matters were reviewed.

3. Other Matters

Request from Mike Boyer

Staff reported that Mike Boyer had requested the PSA finance the connection fee for Gateway Trailer Park at Claytor Lake over a period of 10 years at a 7% interest rate. Mr. Coake estimated the total connection fee to be approximately \$22,000 for Gateway Trailer Park and he further reported the PSA needed the volume of customers for this area.

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved financing the connection fee for Gateway Trailer Park over a period of ten years per the recommendation of staff.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

4. Approval of Minutes of April 12, 1993

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of April 12, 1993.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Baker, Mr. Huff.
Voting no: none.

5. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 6448 through 6502, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Baker, Mr. Huff.

Voting no: none.

6. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, June 21, 1993, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary