

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, June 8, 1998, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan, Assistant County Administrator, Peter Huber; County Engineer, Ronnie Coake; Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Citizen comments were heard from James Whited, owner of Polyester Mobile Home Park. Mr. Whited advised he was ready to hook onto the PSA water and sewer but had been advised he would have to bear possible line relocation costs as future development occurs in this area.

County Administrator, Joseph Morgan, reported staff did not realize Mr. Whited was ready for a connection to the line, and in light of this, possible line relocations costs would not be applicable.

Chairman Huff advised Mr. Whited to meet with staff to work out the details for the water and sewer line connections.

Ms. Elizabeth Goad, a resident of Highland Road, expressed concerns to the Board of Directors regarding the \$50.00 reconnection fee for delinquent accounts. She advised this amount was too high and requested the Board consider not turning water off until a bill is at least two months delinquent. She further requested the fee not be charged for individuals who are only one month delinquent.

Staff explained the \$50.00 re-connection fee was needed to encourage prompt payment of bills and to discourage individuals from being delinquent. The Board took no action on Ms. Goad's above request.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Vaughan, seconded by Mr. Morris and carried, that adjustments totaling \$6,852.19 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

4. Lien Report

An update on current liens was reported by Mr. Vest.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 17 brush, 5 large items, 5 tires and 4 refrigerators.

6. Transworld Collection Service

Mr. Vest further reported that 136 accounts representing \$71,938 had been submitted to Transworld Collection Service for possible collection. These accounts included accounts made final and current non-paying garbage only accounts.

b. FY 99 Budget Adoption

Chairman Huff noted the garbage department budgets for FY 99 reflected a shortfall of approximately \$100,000. He advised the refuse rates should not be decreased until the negative balance is accounted for.

County Administrator, Joseph Morgan, advised a public hearing would be needed to change the refuse rates. Mr. Morgan further advised the committee reviewing the private business assistance with refuse collection in the county would be reviewing this matter for a recommendation to the Board of Directors in the future.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the FY 99 budget, as prepared by staff. Said budget in the amount of \$4,435,650. A complete copy of the FY 99 budget for the PSA shall be filed with the Office of the County Administrator.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

c. Business Assistance with Solid Waste Collection

The Board of Directors reviewed and concurred with the following suggestions of the negotiating committee regarding business assistance with the solid waste collection:

*The PSA continue to provide roll-off service and also allow private haulers to serve county businesses;

*The per haul rate for roll-off service be increased to \$75 per haul to the landfill;

*Only the three businesses proposing service be extended the PSA franchise to haul roll-off containers to the landfill;

*A \$5 per ton fee to be paid to the PSA by the franchised haulers for all waste delivered to the NRRA; and

*Special commercial situations be accommodated by using the franchised haulers, where PSA service is not acceptable to the company or the cost of service exceeds the PSA rate structure.

Chairman Huff recommended the committee meet again to work out detailed regulations for the franchised haulers.

County Administrator, Joseph Morgan, reported he wanted to review actual costs again for the roll-off collection service. He further reviewed with the Board a memo from Doug Mayberry, Fleet Maintenance Director regarding the development of drop off and recycling centers.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to proceed in moving recycling center to drop off sites at Dora Highway and the County Garage per the recommendation of staff.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

d. Request for Sewer Service Extension to Orchard Hill and Surrounding Area

The Board of Directors authorized the County Engineer, Ronnie Coake, to provide the PSA with a cost estimate for sewer service extension to the Orchard Hill and surrounding area for the Board to review.

e. Pond Lick Hollow Water Extension

Mr. Chuck Vaughan appeared and inquired regarding the status of his request for a water line extension for his mother's residence at Pond Lick Hollow.

Assistant County Administrator, Peter Huber, provided Mr. Vaughan and the Board of Directors with cost figures on the above water line extension request. Mr. Huber reported two options for funding this request. The first option is a PSA contribution not to exceed \$1,419 (based on Rural Development loan amortization of debt service portion of a normal billing) or the option to pay a \$36.24 minimum bill per month, based on \$8,000 cost of installing 400 feet of waterline. Other charges would be \$23.38 non-user and \$43.74 average bill based on a 5,000 gallon per month usage. With the addition of a second house on this line, the monthly charges would be reduced to \$19.01 minimum bill, \$11.15 non-user bill and \$26.51 average bill. Staff further emphasized all of the above was subject to Mr. Vaughan obtaining necessary easements for the line.

The Board requested Mr. Vaughan advise staff which option he preferred. Further, he was advised the forms for easements could be obtained from county staff.

f. Appalachian Machine Rebuild

The Board of Directors was advised that staff is currently evaluating the feasibility of providing a pump and haul service to Appalachian Machine Company using leachate trucks traveling Route 100 between Cloyd's Mountain Landfill and the Dublin Livestock Market.

g. Pulaski County Industrial Park/High School Line

The Board of Directors and staff reviewed recent correspondence from Charles Maul of the Peppers Ferry Regional Wastewater Treatment Authority advising of excess inflow and infiltration received from the above line. Staff noted the cost of repairing the line had been included in the FY 99 PSA budget.

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors accepted staff recommendation to review acquiring .27 million gallons per day sewer allocation in the Booster Pump Station and transferring .1 million gallons per day in the New River Pump Station formerly used by NRB Industries.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

The Board also approved awarding the contract for the above noted line repair to Dixon Contracting Inc. at a cost of \$39,395, per staff recommendation.

h. Complaint

The Board reviewed a complaint from Tanya White on behalf of Woodie Gravely requesting reimbursement of two decorative frogs mistakenly picked by the Refuse Department personnel as trash.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to replace the decorate frogs, as requested by the refuse customer.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

i. PFRWTA Report

No report was given at this meeting regarding the Peppers Ferry Regional Wastewater Treatment Authority.

j. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority had at its last meeting discussed the pump station repairs, delinquent accounts and computerization of sewer billings.

k. Informational Items:

1. NRRA Items of Information

The Board reviewed the New River Resource items of information including the minutes of March 25, April 14, and May 11, 1998; monthly quantity reports; waste load summary reports; and waste stream analysis reports.

2. DEQ Correspondence

Correspondence from Department of Health, Office of Water Programs to Mr. Thomas Henderson, Regional Director for the Department of Environmental Quality, regarding the Pulaski County PSA operation and maintenance manual – New River Valley Airport SLS.

3. Memorial Drive Apartment Garbage Collection

Staff advised the Board of Directors of discontinuing refuse service at the above listed complex due to non-payment of customers. Staff also reported that the new owner of the apartments, however, had recently evicted several non-payment tenants and agreed to pay any delinquent accounts.

4. Combination of Garbage Billing with Property Tax Payments

Staff advised that a combination of garbage billing with the property tax billing and payments was currently under consideration by county staff and the county treasurer. A system of this type would ensure payment conjunction with real estate billings.

1. Personnel Changes

Per staff recommendation, the Board approved the employment of the meter reader currently contracted for by the PSA with the Town of Dublin, Mr. Rod Mitchum. Hourly rate of pay to be \$7.97 per hour with full-time employee benefits and an effective date of July 1, 1998. Said position to be responsible for reading meters and to be available to service meters, assist with water system maintenance and trouble shoot the meter reading function.

m. Current Authorized Projects:

- New River Industrial Park Utilities
- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension Study
- New River Industrial Park Water & Sewer Extension
- NRB Industries Utility Project
- Riverwood Water Extension
- Dunkard's Bottom Water Survey
- Morgan Farm Road Water Line Extension

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of May 11, 1998

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of May 11, 1998, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the accounts payable listing for checks numbered 4062 through 4113, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Executive Session – 2.1-344(A)

The Board of Directors held no executive session at this meeting.

6. Other Matters

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved on a trial basis PSA walk in collections at the Fairlawn Bookkeeping Service on the county computer system for a monthly fee of \$300.00.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, July 13, 1998 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary