

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
July 11, 2005

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 11, 2005 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Winston Snead, Secretary; and Hollis Loyd, Alternate. Board members Archa Vaughan, Carl Mathes and Doug Warren were unable to attend the meeting. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; and Executive Secretary, Gena T. Hanks.

1. Citizen Comments

Mr. James Whited requested an update on the project schedule for the mobile home park water and sewer. Mr. Huber advised he had not been informed of any deviation from the most recent schedule and that it was his understanding that the project is scheduled for advertising of bids on August 15, 2005.

Mr. Stan Moran, Developer, T & M Southwest, Inc., provided an update on the progress with the Draper Valley water storage facility. Mr. Moran requested a six-month extension to complete the project and offered to provide a weekly update to the county staff for transmittal to the PSA Board at its monthly meetings.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Snead, seconded by Mr. Loyd and carried, the Board of Directors approved customer credit adjustments in the amount of \$7,275.66-.

Voting yes: Mr. Snead, Mr. Loyd, Mr. Huff

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren, Mr. Mathes.

Mr. Loyd posted questions to staff regarding the percentage of paying and non paying PSA customers and requested clarification on the adjustments report. Mr. Huber and Ms. Burchett provided details regarding the report.

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On a motion by Mr. Snead, seconded by Mr. Loyd and carried, the Board approved the moving of \$78,064.46 in delinquent accounts from active to uncollectible status allowing a more accurate accounting of revenue likely to be collected by the PSA.

Voting yes: Mr. Snead, Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren, Mr. Mathes.

2. Inmate Availability Report

Staff reported the inmate count for June 2005 provided three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending: Pickups pending: 39 brush; 41 large; 0 tire(s); 2 refrigerator(s).

5. Drop Site Total

There was no drop site or landfill tonnage report for the month of June.

b. Action Items:

1. Refuse Collection Rate for Part-Year Residents

Staff provided refuse rates for lake residents in the counties of Bedford, Franklin, Mecklenburg, Spotsylvania and Louisa. Mr. Huber encouraged developing a system which would need minimum amount of maintenance on the part of both the customers and PSA billing staff, possibly through a once a year billing.

By consensus, the Board approved scheduling a public hearing for the Board's October 11, 2005 meeting to

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consider public comments on a reduced rate of \$80 per year for part-year residents. The Board requested staff arrange for a notice to be placed on the PSA bills.

2. Pepper's Ferry Regional Waste Water Treatment Authority Service & Planning Area Map

Mr. Huber advised the Pepper's Ferry Authority is currently conducting the required tri-annual review of its Rules and Regulations and had requested the PSA Board review the proposed overall service and planning areas map dated February 15, 2005.

By consensus, the Board reviewed and concurred with proposed overall service and planning areas map.

3. Roll-off Rates

Mr. Huber reported staff continues to work on documenting appropriate roll-off charges and hopes to have a report at the August PSA meeting.

4. Penalty and Interest Amnesty Period

Mr. Huber suggested consideration to allowing for a one-time penalty and/or interest amnesty period where PSA bills have been not been paid for some time and where penalty and interest charges are significantly higher than the original PSA charges.

The Board took no action on this matter, but requested staff to provide figures of penalty and interest charges at the August PSA Board meeting.

5. Fairway Estates Subdivision Water Tank

The Board noted action on this matter had been taken earlier in the Board meeting following comments by Mr. Moran.

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6. FY 06 Budget

Mr. Huber provided a copy of the final FY 06 PSA budget and suggested consideration to adjusting rates to be able to fund depreciation losses.

Mr. Huff requested staff contact Christiansburg and Blacksburg to obtain the garbage rates charged by each locality.

c. Informational Items:

1. WTP Employment Offer

The Board reviewed correspondence to Mr. Terry Allen Andrews offering the position of Senior Shift Operator at the Water Treatment Plant.

2. Sewer Overflow

Staff reported the sewer pump station #2 located behind the County Garage overflowed on July 6 when the partial loss of power caused the generator to start. Unfortunately, there was no notification that the station was on emergency power and the generator failed after running out of gas. Thereafter, the high water alarm failed to notify staff that the pump station had failed and the overflow was not discovered until the station was visited by staff.

d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

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3. Approval of Minutes of June 13, 2005

On a motion by Mr. Snead, seconded by Mr. Loyd and carried, the Board approved the minutes of the June 13, 2005 PSA meeting.

Voting yes: Mr. Snead, Mr. Loyd, Mr. Huff

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren, Mr. Mathes.

4. Accounts Payable

On a motion by Mr. Snead, seconded by Mr. Loyd and carried, the Board approved the accounts payable as presented on checks numbered 3794 through 3873, subject to audit.

Voting yes: Mr. Snead, Mr. Loyd, Mr. Huff

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren, Mr. Mathes

6. Other Matters

Mr. Huber reported staff continues to wireless internet service providers regarding placement of internet radio signal antennas on water tanks.

Mr. Huff suggested the placement of lightning protectors on the tanks.

Mr. Loyd questioned if there were cell phone antennas on existing tanks, and if so, are those cell phone companies being charged. Mr. Huber responded that there are cell phone antennas on other water tanks; however, charges for wireless internet should be less than that of cell phone equipment since wireless internet service is a significant community not currently being addressed by private firms.

Mr. Huber suggested entering into a three year contract at \$75 per month/per tower. By consensus, the Board agreed with these charges.

Mr. Huber offered to provide PSA Board members with a tour of all PSA facilities for upon request.

Mr. Huber presented the Annual Drinking Water Quality Report for 2004.

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6. Adjournment

By consensus, Board adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Monday, August 8, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary