

Full-Time Aging & Disability Services Supervisor

Supervisory position with oversight of the services staff that assess clients' need for social and health services (i.e., Agency on Aging services, public benefits, information and referral, care transitions intervention) and performing client assessments on an as needed basis. Position also involves administrative work in the Homemaker and Respite Care programs to ensure that client services are scheduled with sub-contractors and that services are being provided as arranged through monitoring that includes telephone calls and onsite visits. This position currently coordinates the Volunteer Respite Grant Program. Strong computer skills are required.

Education and Experience Requirements: Bachelor's degree in a human services field or a Licensed Registered Nurse preferred. Prior experience in aging/disability services required.

Position open until filled.

EOE. DRUG FREE WORK PLACE.