

## **DIRECTOR OF COMMUNITY CORRECTIONS and PRE-TRIAL SERVICES**

Pulaski County is seeking an experienced, knowledgeable, and collaborative leader to lead, plan, direct and oversee the Department of Community Corrections and Pre-Trial Services serving the 27<sup>th</sup> Judicial Circuit and District Courts. The mission of the department is to enhance public safety by providing alternatives to incarceration, effective supervision, pre-trial services, treatment options and victim services to reduce recidivism.

Under the general direction of the Assistant County Administrator, this position has the following responsibilities:

- Develop and execute the strategic plan for the department consistent with goals and objectives.
- Ensure department policies and procedures are in compliance with the DCJS standards and foster public trust and confidence in the community-based programs.
- Represent the court circuit on community correction matters, including regular meetings with the judiciary and New River Valley Community Corrections Criminal Justice Advisory Board.
- Participate in judicial functions for applicable courts, including determining compliance or failure with program components, participating in court proceedings, and testifying in court.
- Work collaboratively with local and state departments and criminal justice agencies, law enforcement, court judges, and community stakeholders to develop and sustain a dynamic planning process for short and long-term goals and objectives.
- Manage the day-to-day operations of the Community Corrections and Pre-Trial Services department to provide high quality services and programs.
- Manage the fiscal operations of the Community Corrections and Pre-Trial Services department.

The successful candidate should exhibit strong leadership, strategic thinking, integrity, ability to collaborate, build trust, and organizing resources. Candidates should possess a bachelor's degree in criminal justice, public administration, law enforcement or related field and a minimum of five years progressively responsible experience in corrections services (local government experience a plus) including a minimum of three years in a supervisory/leadership capacity, or an equivalent combination of training and experience. A pre-employment drug test and a background investigation are required. Salary is commensurate with experience. Anticipated hiring range is \$47,500 - \$67,000.

Application review will begin March 15, 2017. Interested individuals may apply at either the Virginia Employment Commission Office located in Radford, VA [Radford@vec.virginia.gov](mailto:Radford@vec.virginia.gov) or Wytheville, VA [Wytheville@vec.virginia.gov](mailto:Wytheville@vec.virginia.gov), Monday through Friday, 8:30 a.m. to 4:30 p.m. or may download and submit an application along with a resume, salary history and educational transcript from [www.pulaskicounty.org](http://www.pulaskicounty.org) to:

Pulaski County Administrative Office  
Attention: Tammy Safewright, Human Resource Specialist  
143 Third St. NW, Suite 1  
Pulaski, VA 24301  
[tsafewright@pulaskicounty.org](mailto:tsafewright@pulaskicounty.org)

Position is open until filled