

# WATER/SEWER SERVICE TECHNICIAN I

Pulaski County

**Department:** Water/Sewer Department

**Reports to:** Utility Maintenance Supervisor

**Supervision Exercised:** None

**Supervision Received:** Work is performed under regular supervision of the Utility Maintenance Supervisor

**Classification (FLSA):** **Non-Exempt** Full time – Forty (40) hours/week

## **JOB SUMMARY:**

Performs routine, semi-skilled and technical work in the installation, maintenance and repair of utility systems. Assists other Pulaski County or Pulaski County Public Service Authority agencies and departments complete tasks as required to accomplish the goals of the County and or Authority as directed.

## **RESPONSIBILITIES:**

- Compliance with regulatory and safety requirements concerning operation of sewer and water systems
- Ability and judgment to safely operate equipment and vehicles
- Repair and maintenance to sewage and water pump stations
- Monitor sewer flows
- Repair and maintenance to flow meters
- Respond to emergency calls such as power failures, high water alarms, blocked sewer lines, water breaks, etc.
- Performs the work of unskilled and semi-skilled workers and equipment operators in the repair, maintenance and/or construction of sewer and water facilities
- Services and performs minor repairs on automotive and other equipment
- Inspects work performed by private contractors
- Inspects quarterly or as requested the routes of sewer lines to check for needed maintenance on sewerage facilities including lines, manholes, valves etc. When inspection cannot be made by vehicle, the route inspection will be completed by foot
- Provide on call services as scheduled to respond to emergencies (requires person on call to remain within Pulaski County)
- Installation of water and sewer lines and service lines for these utilities
- Similar duties required to provide operation and maintenance of a utility system
- Other duties as required

## **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of utility maintenance, repair and construction practices
- Ability to lift 50 pounds on a continuous basis and 80 pounds on a daily basis
- Mechanical aptitude
- Ability to make minor repairs and adjustments to equipment
- Ability to work outdoors under varying climatic conditions
- Knowledge of the occupational hazards involved and the safety precautions required for maintenance, repair and construction of utility services
- Ability to walk on varying terrain encountered in utility locations
- Physical ability to climb in and out of ditches, climb ladders, climb over equipment and pump stations, etc. and similar types of excavations and/or structures
- Physical ability to provide manual labor for the work day

## **EDUCATION AND EXPERIENCE:**

A high school education and experience in the maintenance, repair and construction of water and sewerage facilities. Experience may substitute for a portion of the requirement of a high school education.

## **SPECIAL REQUIREMENTS:**

Possession of a valid appropriate drivers permit issued by the Commonwealth of Virginia. If the State of Virginia requires employees working with sewer and water facilities in this capacity to become registered operators in the future the registration will automatically become part of the requirements for this position.

It is recommended the position obtain any available registration voluntary. Attendance at training seminars and manufactured sponsored workshops as scheduled by supervisor. Completion of a correspondence course equal to those sponsored by the University of California at Sacramento titled "Operation and Maintenance of Wastewater Collection Systems" and "Water Distribution System Operation and Maintenance is a requirement before obtaining any increase in pay toward maximum pay in the pay range. Completion of both courses is a requirement before obtaining maximum pay.

A driving record which demonstrates good judgment. Special requirements include a commitment to be available for anticipated overtime and emergency work.

I have read, understand and accept the duties, standards and expectations required of this position. I hereby affirm my good faith compliance with all Pulaski County policies and procedures.

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

Note: This job description is not intended to be all –inclusive. An employee will also perform other reasonably related job responsibilities as assigned by the County Administrator, department head or supervisor. Pulaski County reserves the right to revise or change job duties as the need arises. Moreover, management reserves the right to change job descriptions, job duties or working schedules based on their duty to accommodate individuals with disabilities. The job description does not constitute a written or implied contract of employment.