

At a regular meeting of the Public Service Authority Board of Directors held on Monday, March 11, 1991, at 9:00 a.m. in the Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: R. H. Love, Chairman; Carlos Morris; J. Mack Baker; Archa Vaughan, Jr.; and H. W. Huff, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy M. Burchett, Director, Management Services; and Doug Mayberry, Director of Fleet Maintenance and Operations.

1. Approval of Minutes of February 11, 1991

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of February 11, 1991.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff, Mr. Love.  
Voting no: none.

2. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved accounts payable as presented on checks numbered 5179 through 5221, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff, Mr. Love.  
Voting no: none.

3. Citizen Comments

No citizen comments were heard.

4. Reports from the County Administrator and Staff

a. PSA Billing Schedule

Mr. Morgan reviewed with the Board of Directors a billing schedule for the PSA administrative staff which establishes the mailing date for PSA billings to be the 25th of each month with the bills being due on the 15th of each month. In addition, refuse billing questions was delegated to Larry Vest and Sandra Boyd.

b. Wakely Phillips Subdivision Multi-Dwelling Meter Service

On the motion of Mr. Vaughan, seconded by Mr. Huff and carried, the Board of Directors approved the use of a single meter for the Wakely Phillips Subdivision to serve up to five residential users. Said subdivision having already been approved by the Planning Commission.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Love.  
Voting no: none.

c. Reduced Refuse Service for Small Households and Recyclers

The Board of Directors reviewed a draft application form and two options for charges for households with low volumes of trash due to small families, two persons or less, or recycling efforts. The Board discussed both options and requested that Option 2 be revised to reflect a rate of \$7.50 per month for non-users to include

access to the landfill without a fee and a rate of \$5.00 per month for recyclers or low volume users. The Board also requested this matter be put on the agenda for the next regular meeting in April, 1991 to schedule a public hearing on the proposed reduced rates.

In addition, Mr. Huff requested the Board be provided a listing of refuse accounts receivable by age at the next meeting of the Board of Directors.

d. Ingles Mountain Landfill Access

The Board reviewed a memorandum being distributed to the public regarding use of the Ingles Mountain landfill. The memorandum explains when landfill charges would be necessary and offers access to the landfill at no charge to PSA users and non-users with current accounts.

e. FY 90 PSA Audit Report

The Board of Directors reviewed the audit report for FY 90. The Board questioned the costs listed under Schedule B-3 in the amount of \$18,834.73 for legal and accounting fees. Staff was requested to determine what this amount was for and advise at the next regular meeting of the Board.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors acknowledged receipt of the FY 90 audit report and ordered said report to be filed with the Office of the Executive Director.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Mr. Huff, Mr. Love.

Voting no: none.

f. Meeting with Brookmont Residents

The Board of Directors were advised that staff would be meeting with Brookmont residents on Monday, March 11, 1991, at 7:00 p.m. to explain the conditions upon which water service would be extended to the Brookmont area. The Board of Directors were invited to attend this meeting.

g. RAAP Sewer Charges

On the motion of Mr. Huff, seconded by Mr. Baker and carried, the Board of Directors authorized staff to negotiate a rate with Radford Army Ammunition Plant for sewer service to RAAP.

Voting yes: Mr. Baker, Mr. Huff, Mr. Morris, Mr. Huff, Mr. Love.

Voting no: none.

h. FY 92 Budget

The Board of Directors reviewed the proposed budget for water service as presented by staff. Mr. Morgan recommended that capital costs for the Water Treatment budget be phased in to provide a more consistent rate to the Town of Dublin for water service.

On the motion of Mr. Morris, seconded by Mr. Huff and carried, the Board of Directors approved the rate of \$1.65 per gallon for water service to the Town of Dublin effective July 1, 1991, based on the formula previously approved by the Board of Directors and the Town of Dublin.

Voting yes: Mr. Huff, Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Love.  
Voting no: none.

Mr. Baker questioned whether or not the breathing apparatus masks at the Water Treatment Plant were inadequate. Staff was requested to check into this matter.

i. PCSA Report

Mr. Coake reported the Sewerage Authority had discussed the possible consolidation of the Sewerage Authority and the Public Service Authority at their last meeting. In addition, Mr. Coake advised the Sewerage Authority will be selling some equipment which can be used at the Cloyd's Mountain landfill.

j. Current Authorized Projects

All projects were discussed as follows:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding
- Jill Drive Water Extension

k. Matters Under Review

The following items were reviewed:

- Town of Pulaski Utility Service Area Redefinition

5. FmHA Assurance Agreement for New River and Brookmont Sewer Funding

On the motion of Mr. Huff, seconded by Mr. Morris and carried, the Board of Directors adopted the following resolutions pertaining to FmHA sewer funding for the New River and Brookmont areas of the county:

NEW RIVER

The governing body of the Pulaski County Public Service Authority, consisting of five members, in a duly called meeting held on the 11th day of March, 1991, at which a quorum was present RESOLVED as follows:

BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America acting through the Farmers Home Administration in the development of a sewer line to serve the community, the governing body does hereby adopt and abide by the covenants contained in the following agreements:

1. Form FmHA 400-4, Assurance Agreement
2. Form FmHA 400-1, Equal Opportunity Agreement
3. Form FmHA 1942-47, Loan Resolution

4. Form FmHA 1940-1, Request for Obligation of Funds
5. Form FmHA 442-7, Initial Operating Budget
6. Form FmHA 1910-11, Applicant Certification
7. Form AD-1047, Certification Regarding the Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions
8. Form AD-1049, Certification Regarding Drug-Free Workplace
9. Form FmHA 1942-31, Association Water or Sewer System Grant Agreement

BE IT FURTHER RESOLVED that the Executive Director of the Public Service Authority be authorized to execute on behalf of the Public Service Authority the above agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

This Resolution, along with a copy of the above-named documents, is hereby entered into the permanent minutes of the meetings of this Board.

Voting yes: Mr. Morris, Mr. Huff, Mr. Baker, Mr. Love, Mr. Vaughan.

Voting no: none.

#### BROOKMONT

The governing body of the Pulaski County Public Service Authority, consisting of five members, in a duly called meeting held on the 11th day of March, 1991, at which a quorum was present RESOLVED as follows:

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Voting yes: Mr. Morris, Mr. Huff, Mr. Baker, Mr. Love, Mr. Vaughan.

Voting no: none.

#### 6. Adjournment

It was moved by Mr. Huff, seconded by Mr. Vaughan and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, April 8, 1991, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Huff, Mr. Love.

Voting no: none.

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R. H. Love, Chairman

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J. Mack Baker, Secretary

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Voting yes: Mr. Morris, Mr. Huff, Mr. Baker, Mr. Love, Mr. Vaughan.

Voting no: none.