

At a regular meeting of the Public Service Authority Board of Directors held on Monday, October 7, 1991, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: R. H. Love, Chairman; Carlos Morris; J. Mack Baker; H. W. Huff, Jr., and Archa Vaughan, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy M. Burchett, Director, Management Services; and Peter Huber, Assistant County Administrator.

1. Approval of Minutes of September 9, 1991

On the motion of Mr. Vaughan, seconded by Mr. Baker, and carried, the Board of Directors approved the minutes of September 9, 1991.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff, and Mr. Love.
Voting no: none.

2. Approval of Accounts Payable

On a motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved accounts payable as presented on checks numbered 5482 through 5521, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff, and Mr. Love.
Voting no: none.

3. Citizens Comments

No Citizen comments were heard.

4. Reports from the County Administrator & Staff

a. Delinquent Account Status

The Board of Directors reviewed a listing of delinquent accounts for residential town garbage customers which staff recommended to be written off as uncollectable.

On the motion of Mr. Huff, seconded by Mr. Vaughan and carried, the Board of Directors approved writing off the listing of delinquent accounts totaling \$9,381.99 as presented for residential town garbage subject to final review by staff.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Morris and Mr. Love.
Voting no: none.

A complete copy of the list is filed at the Office of the County Administrator.

b. Draper Valley Golf Club Waterline Extension Letter of Credit

Mr. Morgan reported that the Board of Supervisors had approved on September 16, 1991 accepting a letter of credit from the Draper Valley Golf Club to satisfy future compliance with the requirements for investment by the golf club to qualify for the Supervisors contribution of up to \$40,000 for extension of a waterline to the property.

c. Dublin Water Service Meter Upgrade

The Board of Directors reviewed a letter from Gary Elander, Town of Dublin Administrator, regarding improving fire flow with an increase of the meter and service line on Rt. 100. Staff recommended the PSA agree to pay up to one-half of the cost of the improvements, with partial recovery of these costs to be made through the formula for the Town of Dublin water rate. Approximate cost to be between \$5,000 and \$10,000.

On the motion of Mr. Huff, seconded by Mr. Baker and carried, the Board of Directors approved payment up to one-half of the cost of the improvements once staff had worked out the details of said improvements.

Voting yes: Mr. Huff, Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Love.
Voting no: none.

d. NPDES Permitting

The county engineer reported his concerns regarding requirements for the discharge of backwash water from the Water Treatment Plant. These requirements will require more testing and could be very expensive.

e. Roll Off Container Service at Ingles Mountain Landfill

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a reduced rate for roll off container service at Ingles Mountain landfill. Rate approved is to be equal to personnel costs and \$1.00 per mile.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff and Mr. Love.
Voting no: none.

f. Refuse Collection Pickup Location in Special Location

The Board of Directors reviewed correspondence from Larry Vest regarding a request for a change of refuse collection pickup location from Mr. Fred Odell.

On the motion of Mr. Huff, seconded by Mr. Vaughan and carried, the Board of Directors approved the staff determining what the additional costs charges should be levied for special pickup locations.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Morris and Mr. Love.
Voting no: none.

g. Drinking Water Loan Fund Inquiry

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to apply for the Virginia Water Supply Revolving Fund loan funds.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Huff and Mr. Love.
Voting no: none.

h. G.E. Capital Revenue Bond Notes

The Board of Directors reviewed a draft letter to G.E. Capital from the PSA Executive Director regarding reserve requirements.

i. PCSA Report

Mr. Coake reported that the Pulaski County Sewer Authority had met with members of the Recreation Commission and had agreed to lease the lagoon property to the county for recreation purposes. Other items discussed by the Pulaski County Sewerage Authority included FHA request for an audit, delinquent accounts and the Deerfield sewer extension.

j. Personnel Changes

The Board reviewed recent personnel changes.

k. Current Authorized Projects

All projects were discussed and reviewed as follows:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding
- Jill Drive Water Extension

l. Matters Under Review

The following projects were reviewed:

- Town of Pulaski Utility Service Area Redefinition
- Vehicle Accident Claim by Attorney Eley

m. Other Matters

The Board reviewed the cash report of the Authority and discussed the need to employ temporary refuse employees due to a shortage of inmates available to work on the refuse trucks.

5. Adjournment

It was moved by Mr. Vaughan, seconded by Mr. Huff and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Wednesday, November 13, 1991 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W. in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Huff and Mr. Love.

Voting no: none.

R. H. Love, Chairman

J. Mack Baker, Secretary