

At a regular meeting of the Public Service Authority Board of Directors held on Wednesday, November 13, 1991, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, The following members were present: Carlos Morris; J. Mack Baker; H. W. Huff, Jr.; and Archa Vaughan, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy M. Burchett, Director, Management Services; and Peter Huber, Assistant County Administrator.

1. Moment of Silence in Memory of Chairman Robert Love

The Board of Directors and staff observed a moment of silence in memory of Robert H. Love, Chairman of the PSA Board of Directors, deceased November 1, 1991.

a. Memorial Resolution

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors adopted the following Memorial Resolution honoring Robert H. Love.

MEMORIAL RESOLUTION
ROBERT H. LOVE

WHEREAS, Robert H. Love served as a charter member of the Board of Directors of the Pulaski County Public Service Authority and the Pepper's Ferry Regional Waste Water Treatment Authority; and

WHEREAS, Robert H. Love served as the only Chairman of the Public Service Authority Board of Directors until his untimely death; and

WHEREAS, Robert H. Love also served as the only Chairman of the Pepper's Ferry Regional Waste Water Treatment Authority until his death; and

WHEREAS, Robert H. Love has guided the development of water and sewer utility facilities in Pulaski County from their infancy, through design, construction, and expansion until their current status is generally superior to those utilities available to rural citizens in the Commonwealth Virginia and the nation; and

WHEREAS, the contribution made by Robert H. Love has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens; now therefore

BE IT RESOLVED, that the Pulaski County Public Service Authority Board of Directors hereby commend and express its appreciation for the service of Robert H. Love to the county and its citizens; and

BE IT FURTHER RESOLVED, that this Board of Directors does extend to the family of Robert H. Love its condolences in his passing; and

BE IT FURTHER RESOLVED, that the text of this resolution be spread on the minutes of the Public Service Authority Board of Directors in testimony of its appreciation to the service provided by Robert H. Love to the citizens of Pulaski County.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Huff and Mr. Morris.

Voting no: none.

b. Delegation of Signatory Authority

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors delegated signatory authority to the Secretary, the Executive Director and the Chairman with any combination of the two signing checks.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan and Mr. Huff.

Voting no: none.

Mr. Huff requested staff to determine if insurance premium would increase due to three individuals being authorized to sign checks.

c. Selection of Chairman

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors appointed H. W. Huff as the Chairman of the Public Service Authority Board of Directors.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris and Mr. Huff.

Voting no: none.

Mr. Morgan advised that a member of the PSA Board of Directors might need to be appointed to fill the vacancy on the Peppers Ferry Regional Wastewater Treatment Authority Board. He further recommended the Board not make this appointment until the Board of Supervisors had appointed a new member to the PSA Board of Directors.

2. Approval of Minutes of October 7, 1991

On the motion of Mr. Vaughan seconded by Mr. Baker, and carried, the Board of Directors approved the minutes of October 7, 1991.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan and Mr. Huff.

Voting no: none.

3. Approval of Accounts Payable

On a motion of Mr. Baker, seconded by Mr. Morris and carried, the Board approved accounts payable as presented on checks numbered 5521 through 5574, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, and Mr. Huff.

Voting no: none.

4. Citizens Comments

No Citizen comments were heard.

5. Reports from the County Administrator & Staff

a. Additional Refuse Collection Employees to Offset Decline in Inmate Availability

The Board of Directors discussed the need to employ additional refuse collection employees due to the decline in inmate availability. The Board also reviewed a memo outlining recommendations from Doug Mayberry, Director of Fleet

Maintenance, on the inmate shortage. The Board of Directors requested that staff advise the Sheriff and the Board of Supervisors of the need to raise fees if inmate labor or other subsidy from the Board of Supervisors is unavailable. Further, the Board requested staff review possible state inmate labor through Camp I. Staff was requested to report back to the Board at the December regular meeting.

b. County Map

A complimentary copy of the newly prepared county map listing all street and road names county-wide was distributed to the Board of Directors.

c. Request from Mrs. Arless Owens to Waive Non-User Fee

The Board of Directors confirmed a waiver previously approved by the Board of Directors regarding non-user fees on the property owned by Arless Owens in the McAdam vicinity of the county.

d. AT&T Request to Waive Debt Service Charge

The Board of Directors discussed a request from AT&T to waive debt service charges on the vacant AT&T plant in Fairlawn. Mr. Morgan advised that the County Attorney, Tom McCarthy had been requested to review the request from AT&T.

e. Quality First Training Program Presentation

An invitation was extended to members of the Board of Directors to the Quality First Training Program presentation to be held on December 17, 1991 at 2:15 p.m. at New River Community College.

f. Town of Pulaski Bulk Water Purchase/Sale

The Board of Directors reviewed calculations for a proposed bulk water sale to the Town of Pulaski. Further, the Board was advised that Mr. Morgan would be meeting with the Town Manager to discuss the calculations. The Board authorized Mr. Morgan to negotiate with the Town regarding a rate for the sale of bulk water.

g. Lead Contamination Control Act Amendments

The Board of Directors acknowledged receipt from Congressman Boucher a letter of explanation and support regarding concerns of the Public Service Authority on amendments to the Lead Contamination Control Act.

h. New River Sewer Extension & Brookmont Water Extension Contract Award

The County Engineer advised that eleven (11) bids were received November 12, 1991 on the Brookmont project and bids on the New River sewer extension are to be opened on November 13th at 2:00 p.m. On the motion by Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized the Executive Director to award a contract for both projects following bid receipt and analysis.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker and Mr. Huff.

Voting no: none.

Mr. Huber, Assistant County Administrator, reported that GE Capital had denied permission for the PSA to acquire additional debt to fund the above projects without fully funding the reserve requirements on prior debts owed to GE Capital by the Public Service Authority.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized the staff to take all necessary action to implement a possible grant from the Health Department for Schrader Hill section adjacent to Brookmont.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.

Voting no: none.

i. PCSA Report

Mr. Morris reported the Pulaski County Sewer Authority had at their last meeting discussed delinquent accounts and the lease to the Pulaski County Recreation Commission for the old lagoon property in Fairlawn. The Sewer Authority had suggested the County Attorney research ownership of the Fairlawn lagoon to facilitate lease of the site for the Recreation Commission.

j. Personnel Changes

The Board reviewed recent personnel changes.

k. Current Authorized Projects

All projects were discussed and reviewed as follows:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding
- Jill Drive Water Extension

l. Matters Under Review

The following projects were reviewed:

- Town of Pulaski Utility Service Area Redefinition
- Vehicle Accident Claim by Attorney Eley

6. Executive Session - 2.1-344(A) - Personnel Matters

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors entered into executive session pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended to discuss personnel matters.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan and Mr. Huff.

Voting no: none.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of

Directors reconvened into regular session of the meeting.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Baker and Mr. Huff.

Voting no: none.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried the Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information :

WHEREAS, the Public Service Authority Board of Directors of Pulaski County, Virginia, has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority Board of Directors of Pulaski County, Virginia, hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Baker and Mr. Huff.

Voting no: none.

On the Motion of Mr. Baker, seconded by Mr. Morris and Carried, the Board of Directors approved the designation of Garage Supervisor to Donald Cressell and approved a \$2,000 salary adjustment to be funded by the Public Service Authority.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.

Voting no: none.

7. Adjournment

It was moved by Mr. Morris, seconded by Mr. Baker and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, December 91, 1991 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW in the Town of Pulaski

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.

Voting no: none.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary

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Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker and Mr. Huff.
Voting no: none.

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On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized the staff to take all necessary action to implement a possible grant from the Health Department for Schrader Hill section adjacent to Brookmont.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.
Voting no: none.

I hereby certify the above to be a true and correct copy of a resolution adopted by the Pulaski County Public Service Authority Board of Directors at its meeting on Wednesday, November 13, 1991.

Joseph N. Morgan, PSA Executive Director