

At a regular meeting of the Public Service Authority Board of Directors held on Monday, December 9, 1991, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Carlos Morris; J. Mack Baker; and Archa Vaughan, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy M. Burchett, Director, Management Services; and Peter Huber, Assistant County Administrator.

1. Approval of Minutes of November 13, 1991

On the motion of Mr. Vaughan, seconded by Mr. Baker, and carried, the Board of Directors approved the minutes of November 13, 1991 with one correction being noted on the meeting date for December, 1991.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan and Mr. Huff.
Voting no: none.

2. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved accounts payable as presented on checks numbered 5575 through 5616, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris and Mr. Huff.
Voting no: none.

3. Citizens Comments

No citizen comments were heard.

4. Reports from the County Administrator & Staff

a. Inmate Availability for Refuse Collection

Mr. Morgan reported he had met with Sheriff Dobbins regarding inmate availability for refuse collection. Sheriff Dobbins had pledged to give his personal attention to any lack of inmate availability. Mr. Morgan recommended a review of the matter again in January, 1992.

b. Town of Pulaski Service Area Redefinition

The Board of Directors approved cancellation of the previous one mile limit agreement giving the Town of Pulaski the option to serve. Any new extension beyond the current locations shall be approved by the Public Service Authority and the Board of Supervisors, rather than automatically installed. In addition, should the town serve an area in the future within the one mile limit, the rates charged to the customers for water should be not less than county water rates.

c. Quality First Training Program

The Board of Directors were invited to attend the December 17th presentation at 2:30 p.m. at New River Community College in Rooker Auditorium.

d. VPDES Permit

The Board of Directors reviewed correspondence from the County Engineer to the Virginia State Water Control Board requesting a waiver on test requirements at the water treatment plant by the State Water Control Board. Mr. Coake reported the test requirements will cost approximately \$20,000 not including sample collection.

e. 1991 Virginia Water & Sewer Rate Report

The Board of Directors were given copies of the 1991 Virginia Water & Sewer Rate Report as prepared by Draper Aden Associates.

f. Route 782 Waterline Extension

The Board reviewed the County Engineer's analysis regarding a waterline extension to Route 782. Staff was instructed to advise residents that the project was not cost effective unless property owners to be served could contribute \$6,000 per connection.

g. New River Sewer Extension

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized award of contract to low bidder, Prillaman & Pace, and authorized the Executive Director to execute a budget revision for Farmers Home Administration on the project.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker and Mr. Huff.
Voting no: none.

h. Brookmont Waterline Extension

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors authorized awarding base bid on the Brookmont waterline extension project to the low bidder, Cherokee Construction, subject to FHA approval and the necessary bond documents being obtained by the contractor.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Baker and Mr. Huff.
Voting no: none.

Mr. Huber, Assistant County Administrator, reported that approximately \$244,000 needed to be funded by the PSA to meet the GE Capital reserve funding requirements; however, he would be continuing to work with GE Capital to eliminate the reserve requirements.

i. Water System Non-User Multiple Dwelling

The Board of Directors reviewed a memo from the County Engineer listing a number of property owners who are not connected to the PSA water system. The area of the survey is east and north of the Town of Dublin.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors accepted the County Engineers report and approved billing to the list of non-users or multiple dwellings identified.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Baker and Mr. Huff.
Voting no: none.

j. PCSA Report

Mr. Coake reported the Pulaski County Sewer Authority had at their last meeting discussed replacing of sewer lines, release of the escrow account, pump station failure, Christmas bonuses for the PCSA employees and the lease of the Fairlawn lagoon to the Recreation Commission.

k. Current Authorized Projects

All projects were discussed and reviewed as follows:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding
- Jill Drive Water Extension

l. Matters Under Review

All projects were discussed and reviewed as follows::

- Vehicle Accident Claim by Attorney Eley
- AT&T Request to Waive Debt Service Charge

7. Adjournment

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, January 13, 1992 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.

Voting no: none.

H. W. Huff, Jr., Chairman

ATTEST:

J. Mack Baker, Secretary

Brookmont Waterline Extension

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors authorized awarding base bid on the Brookmont waterline extension project to the low bidder, Cherokee Construction, subject to FHA approval and the necessary bond documents being obtained by the contractor.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Baker and Mr. Huff.

Voting no: none.

Mr. Huber, Assistant County Administrator, reported that approximately

\$244,000 needed to be funded by the PSA to meet the GE Capital reserve funding requirements; however, he would be continuing to work with GE Capital to eliminate the reserve requirements.

I hereby certify the above to be a true and correct copy of a resolution adopted by the Pulaski County Public Service Authority Board of Directors at its meeting on Monday, December 9, 1991.

Joseph N. Morgan, PSA Executive Director

New River Sewer Extension & Brookmont Water Extension Contract Award

The County Engineer advised that eleven (11) bids were received November 12, 1991 on the Brookmont project and bids on the New River sewer extension are to be opened on November 13th at 2:00 p.m. On the motion by Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized the Executive Director to award a contract for both projects following bid receipt and analysis.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker and Mr. Huff.
Voting no: none.

Mr. Huber, Assistant County Administrator, reported that GE Capital had denied permission for the PSA to acquire additional debt to fund the above projects without fully funding the reserve requirements on prior debts owed to GE Capital by the Public Service Authority.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized the staff to take all necessary action to implement a possible grant from the Health Department for Schrader Hill section adjacent to Brookmont.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.
Voting no: none.

I hereby certify the above to be a true and correct copy of a resolution adopted by the Pulaski County Public Service Authority Board of Directors at its meeting on Wednesday, November 13, 1991.

Joseph N. Morgan, PSA Executive Director