

At a regular meeting of the Public Service Authority Board of Directors held on Monday, November 8, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill. Staff members present included: H. Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff:

a. Delinquent Collection Staff Activity - Delinquent Account Balance Report - Aged and Garbage Route Listings Report

Mr. Larry Vest, Sanitation Supervisor, reviewed with the Board of Directors an aging report on PSA delinquent accounts by type. He provided a comparison report dated June, 1993 to October, 1993. Mr. Vest also gave an update on the garbage routing progress.

b. Town of Pulaski Water Purchase and Sale Agreement

The Board of Directors reviewed correspondence dated October 7, 1993, to the Town of Pulaski regarding the water purchase and sale agreement with the Town of Pulaski. It was noted no response had been received from the Town of Pulaski as of the date of this meeting.

c. Town of Pulaski Not Authorized to Terminate Water Service for Non-Payment of PSA Garbage

The Board of Directors reviewed Section 15.1-1262 of the 1950 Code of Virginia, as amended, which does not authorize cut off of water for failure to pay garbage bills in the same manner as cut off of water for failure to pay sewage bills. The Authority, under this statute, is not able to require the Town of Pulaski to stop water service for non-payment of garbage billings.

d. Water Disconnection for Disabled

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors adopted the state policy regarding shut off of water supply. Said policy prohibits shut off of water supply where the state health commissioner certifies such shut off will endanger the health of any person.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

e. Toy Conner Account Adjustment

The Board of Directors reviewed a citizen complaint form on an adjustment of \$400.00 on this account.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors ratified and approved a \$400 adjustment on the account of Toy Conner, with the balance to be collected by a lien against the property, if necessary.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

f. Procedure for Billing Garbage Accounts Upon Discovery of Residences Unbilled

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved no retroactive billing for residences who have been unbilled for garbage service unless it is verifiable that garbage pickup service has been used during the interim between the time mandatory billing was implemented and the discovery of the unbilled residence.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

g. Volvo GM Pretreatment Facilities Extension

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors granted an extension to Volvo GM for the construction of the waste water treatment system. Said extension is granted to January 31, 1994.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

h. Employee Recognition Breakfast - Dec. 17

The Board of Directors were reminded of the employee recognition breakfast scheduled for December 17, 1993. All Board members were invited to attend this event.

i. PCSA Report

The County Engineer reported the PCSA had discussed sewer bills, electric rates and past due accounts at their last meeting. He also reported the PSA water crew had recently pulled water meters for delinquent sewer bills of the PCSA.

j. PFRWTA Report - Pretreatment Ordinance

The County Engineer advised the pretreatment ordinance was still under discussion for possible changes. One change involved lowering the temperature from 120 degrees to 104 degrees. He advised he would report again on this matter at the meeting of

the PSA Board of Directors in December. Further, Mr. Coake reported the PFRWTA Board had discussed bonding, industrial violations, and the pretreatment ordinance at their last meeting.

k. Personnel Changes

The Board reviewed recent personnel changes as reported by the Director of Management Services, Nancy M. Burchett.

l. Current Authorized Projects

The following projects were reviewed:

- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Stigger Hill Sewer
- Schrader Hill Water
- Fair Acres Sewer

m. Matters Under Review

The following matters were reviewed:

- Industrial Pre-treatment Assistance

3. Approval of Minutes of October 12, 1993

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of October 12, 1993.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill, Mr. Vaughan,
Mr. Huff.
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 205 through 256, subject to audit.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill, Mr. Vaughan,
Mr. Huff.
Voting no: none.

5. Other Matters

Dr. Merrill expressed his appreciation to the Board members for the flowers and card sent during his recent illness.

6. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, December 13, 1993, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of

Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary