

At a regular meeting of the Public Service Authority Board of Directors held on Monday, December 13, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill. Staff members present included: Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

Mr. Raymond Clyde Whited appeared before the Board of Directors and expressed his objections to a lien being placed on his property by the PSA for garbage service when he did not use the service. Mr. Whited also complained of dumps located near his property in the Town of Pulaski and presented photographs of the dumps. Mr. Morgan explained the policy on garbage fees and the procedure for cleaning up dumps by the County, but noted clean up in the town limits are the jurisdiction of the town.

The Board confirmed staff action regarding Mr. Whited's account. Said action is to reduce Mr. Whited's account back to August, 1990, (effective date of mandatory garbage ordinance) and charge the non-user fee for garbage.

2. Presentation Re: "Water Quality Program - Well Testing"

Mr. Richard White, County Extension Agent, and Mr. Joe Hunnings of Montgomery County Extension Office, appeared before the Board regarding a comprehensive area water quality program to detect contaminants for citizens of the county who have well water. The Board was requested to assist with the cost of this program in the amount of \$6,600.

Mr. Board took this matter under advisement.

3. Reports from the County Administrator & Staff:

a. Delinquent Collection Staff Activity - Delinquent Collection Staff Activity and Balances Due Report (Oct. & Nov.)

Larry Vest, Sanitation Supervisor, reviewed with the Board of Directors a lien update report on PSA delinquent accounts by type. The Board was also provided with an aging report comparing October and November. Mr. Huff requested staff to separate the liens total from the other accounts receivable, if at all possible. This would give a more accurate picture of accounts receivable.

b. Town of Pulaski Water Purchase and Sale Agreement

Mr. Huff reported he is continuing to work with Tom Combiths, Pulaski Town Manager, and a committee which had been appointed by the Town of Pulaski on this matter.

c. Basic Skills Program Training for PSA Employees

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved a basic skills program training for PSA employees to be provided by New River Community College at an estimated

cost of \$5,000, if twenty employees participate. Approval was given, contingent on employees using personal time for one half of class time, with the remaining one half during work hours.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none

d. Plan of Action for Garbage/Can Bag Handling

The Board reviewed the following procedure for garbage can/handling as prepared by staff. The Board approved the action described therein for the PSA administration, with further review of other action.

GARBAGE CAN/HANDLING PROCEDURES

REFUSE WORKERS WILL:

Respect the property of customers.

Return customers' garbage cans (if used) to the curb or yard in an upright position, out of the way of traffic.

Replace lids on or in empty cans.

Strike cans against the garbage truck only as needed to dislodge garbage and tip into hopper.

Never run hands inside garbage cans to dislodge packed garbage, due to the potential of disease and bloodborne pathogens.

Avoid delaying meeting the day's schedule by gathering refuse that has been scattered around the pickup site.

Refer any cases of apparent stray dogs scattering garbage to the animal control staff, for patrolling for dogs running at large, as animal control staff time and priorities allow.

Train inmates in proper procedures on the route as best possible.

Report problems with inmate work performance to the garbage truck driver or the refuse collection supervisor.

GARBAGE CUSTOMERS WILL BE ASKED TO:

Put out no can larger than 32 gallons or holding more than 75 pounds per container (No garbage can or container should hold more than what one person can reasonably lift!).

Place garbage at the curb or roadside on the morning of the collection day.

Secure garbage in a can or bag as needed to prevent blowing or

strewing.

THE IDEAL ARRANGEMENT IS:

Place garbage in a 32 gallon bag.

Put bag either in can or set out separately.

Do not leave garbage out overnight.

Leave garbage can lids at the house.

If a can is used, a heavy non-metal can, such as the Rubbermaid Rough Neck model is preferred.

Use mothballs or a disinfectant during warm weather to prevent problems with insect larva.

Spray bleach on the bag to repel animals.

Report any problems with service by calling 980-7708 or 674-8720.

PSA ADMINISTRATION WILL:

Develop a procedure to advise customers when cans are in too poor shape to use. (A sticker placed on unacceptable cans has been suggested.).

Provide each garbage truck with a good scoop shovel, pitchfork and broom for use at the judgement of employees in assisting with problem areas.

Follow-up on complaints to help employees provide quality service.

Schedule random inspection after pickups have been made in neighborhoods to monitor quality of service.

e. Christmas Tree Recycling and Pickup

Mr. Vest reported the refuse department will be collecting Christmas trees beginning January 3, 1994 and will continue collecting through January 31, 1994. The trees collection will be recycled into mulch. Also, any citizen needing a tree picked up which has not been collected by February 4, 1994, should call and request the tree be picked up.

f. Pickup Truck for Refuse Department

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved replacement of a 1979 Dodge Truck with staff to determine whether a four wheel drive vehicle should be purchased. In addition, due to the special care given the 1979 Dodge vehicle by Kenny Stoots, the Board approved a \$100.00 discount off the value of the truck, should Mr. Stoots want to purchase the truck from the Public Service Authority.

Voting yes: Mr. Morris, Mr. Baker, Dr. Merrill, Mr. Vaughan,

Mr. Huff.

Voting no: none

g. Parkview Subdivision - Water & Sewer Line Acceptance

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors accepted Parkview Subdivision water and sewer lines into the PSA system, per the recommendation of County Engineer, Ronnie Coake. Fair market value is estimated to be at \$10,500 for these lines.

Voting yes: Mr. Baker, Mr. Vaughan, Mr. Morris, Dr. Merrill,
Mr. Huff.

Voting no: none

h. Rt. 782, Pikes Place, (Mount Olivet) Water Line Extension

The Board authorized staff to poll the citizens in this neighborhood to determine interest in a waterline extension to Rt. 782, based on the citizens paying a surcharge to cover the cost of the project.

i. Temperature Limit for Sewer Pretreatment Ordinance

Mr. Coake, County Engineer, reported he had no complaints from industry regarding lowering the temperature to 96 degrees Fahrenheit of sewage to be accepted in the county system upstream from Dublin. This change will be reflected in the proposed ordinance.

j. Big Valley Subdivision Water Extension

The Board reviewed a request from the developers of Big Valley Subdivision for a variance to the county subdivision ordinance.

On the motion of Mr. Morris, seconded by D. Merrill and carried, the Board of Directors agreed to allow the developers of Big Valley Subdivision to extend, at their expense, the PSA waterline and not require an elevated storage tank, until such time as the tank installation would be cost effective for the Public Service Authority water system as a whole. The Board requested a note be placed on the plat stating an exception to fire flow requirements.

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Baker,
Mr. Huff.

Voting no: none

k. Lillydale and Highland Park Sewer Service

The County Engineer, Ronnie Coake, and the Assistant County Administrator, Peter Huber, reported public information meetings for service to both of these neighborhoods had been held.

On the motion of Mr. Baker, seconded by Mr. Vaughan, and carried, the Board authorized staff to pursue, for planning purposes, possibly extending sewer service to these areas, if sufficient interest is shown by residents.

Voting yes: Mr. Baker, Mr. Vaughan, Mr. Morris, Dr. Merrill,
Mr. Huff.

Voting no: none

The Board also confirmed that past policy regarding mandatory hookups to water/sewer lines be followed with any waivers being approved by the PSA Board of Directors.

l. PCSA Report

Mr. Morris reported the PCSA had been very complimentary in the recent cooperative effort of PSA staff in discontinuing water sewer for delinquent sewer accounts. Also, Mr. Morris reported Hardee's restaurant may be obtaining the Bonanza property located in Fairlawn.

m. PFRWTA Report - Pretreatment Ordinance

The county engineer reported that legal counsel is still reviewing the proposed pre-treatment ordinance amendment.

n. Appointment - PFRWTA

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors reappointed Supervisor Ira S. "Pete" Crawford to the Pepper's Ferry Board of Directors for a term ending December 31, 1997.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill,
Mr. Huff.

Voting no: none

o. Opposition to Electric Cooperatives Providing Water & Sewer

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors endorsed opposition by the Virginia Water and Sewer Authorities Association to any legislation that would allow electric cooperatives to provide water and sewer service in the Commonwealth of Virginia.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Dr. Merrill,
Mr. Huff.

Voting no: none

p. Personnel Changes

Recent personnel changes, a copy of which is filed with the records of this meeting, were reported by Management Services Director, Nancy Burchett.

q. Current Projects:

- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Stigger Hill Sewer
- Schrader Hill Water
- Fair Acres Sewer

r. Matters Under Review:

- Industrial Pre-treatment Assistance

-Pending Litigation - George Earl Turner v. PSA

4. Approval of Minutes of November 8, 1993

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of November 8, 1993.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Dr. Merrill and Mr. Huff
Voting no: none

5. Approval of Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved accounts payable as presented on checks numbered 257, through 305, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Baker, and Mr. Huff
Voting no: none

6. Other Matters

No other matters were discussed.

7. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service authority will be held on Monday, January 10, 1994, at 9:00 a.m. in the County Administration Building, 143 3rd Street, N.W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary

EXCERPT FROM DECEMBER 12, 1993, PSA MINUTES
Plan of Action for Garbage/Can Bag Handling

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