

At a regular meeting of the Public Service Authority Board of Directors held on Monday, December 12, 1994 at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris, Dr. David Merrill; and Archa Vaughan, Jr. Staff members present included Joseph N. Morgan, County Administrator; Peter Huber, Assistant County Administrator; Ronnie Coake, County Engineer; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

a. John Turner's Campground Water Connection

Mr. Turner did not appear before the PSA Board of Directors. The Board, however, did advise staff this campground should be treated the same as others in the county.

b. Other Matters

No other matters under citizens comments were discussed.

2. Reports from the County Administrator and Staff:

a. Delinquent Collection Staff Activity

The Board of Directors reviewed balance due reports and monthly comparative report on accounts receivable.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the adjustments in the amount of \$17,067.33 as follows:

Type	Adjustment	Adjustment Penalty	Adjustment Interest	TOTAL
01 Dumpster Container Garbage	84.00-	.00	.00	84.00-
02 Sewer Only	.00	.00	.00	.00
03 Residential Water	1771.37-	171.44-	222.82-	2165.63-
04 Commercial Garbage	4.00	1.60-	.15-	2.25
05 Trailer Park Water	.00	.00	.00	.00
06 Residential Garbage	.00	.00	.00	.00
07 Commercial Water	278.11-	2.21-	1.47-	281.79-
08 Water Connection Fees	201.80-	.00	.00	201.80-
10 Residential Water/Garbage	516.90-	115.17-	14.42-	646.49-
13 Lakewood Residential Garbage	.00	.00	.00	.00
14 Town Residential Garbage	.00	.00	.00	.00
15 Trailer Park Dumpster	250.00-	.00	.00	250.00-
16 Trailer Park Commercial	24.00-	.00	.00	24.00-
18 Commercial/Dumpster	451.97-	44.70-	5.05-	501.72-
19 Commercial/Commercial	.00	.00	.00	.00
20 Commercial/Roll Off	.00	.00	.00	.00
21 Roll Off	.00	.00	.00	.00
GRAND TOTAL	3,574.15-	335.12-	243.91-	4,153.18-

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.

Voting no: none.

Not present: Mr. Baker

b. New River Community College Skills Building Classes Continuation in January, 1995

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved continuing the skills building classes for one more year with New River Community College for staff at an estimated cost of \$5,000.

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.

Voting no: none.

Not present: Mr. Baker

c. Inmate Availability

The Board reviewed documentation regarding the inmate availability for the refuse department from the county jail. Staff reported a shortage of inmate help over the past several months and due to this shortage refuse service to the citizens had been affected.

At this point PSA Board Member J. Mack Baker joined the meeting.

The Board of Directors authorized staff to work with Sheriff Ralph Dobbins to increase available inmate labor.

d. Holiday Schedule

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the PSA Board of Directors adopted the same holiday schedule for Christmas as the Board of Supervisors had adopted as follows: Friday, December 23, 1994 and Monday, December 26, 1994, Christmas holidays; and Monday, January 2, 1995, New Year's holiday.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

e. Christmas Tree Collection

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to develop pickup sites this year for citizens to take their Christmas trees to, in addition to trees being picked up at residences.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

f. Pay Increases for Refuse Department Personnel

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors, per staff recommendation, approved pay increases of 5% effective December 16, 1994, for refuse employees not at full pay.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,

Mr. Huff.

Voting no: none.

The Board also discussed the possibility of needing some type of assistance in collecting delinquent accounts either by employing someone or collection through commission.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved additional pay increases necessary to insure PSA employees reach the full pay for their current positions within the next three years, if increase is justified.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

g. PSA Audit Report

Mr. Paul Lee of Robinson, Farmers, Cox Associates appeared before the Board of Directors and presented the PSA audit for FY 93-94. Mr. Lee commended staff for work on the PSA general ledger system and stressed the need to continue efforts on system. The Board also reviewed the management letter from Robinson, Farmer, Cox Associates.

The Board requested staff to determine if the county's mainframe computer was protected from computer viruses.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors adopted the audit report, as presented by Robinson, Farmer, Cox Associates for FY 93-94.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

h. Personnel Changes

The Board reviewed personnel changes as presented by Management Services Director Nancy M. Burchett.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved personnel changes as presented and filed with the records of this meeting.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

i. PCSA Report

Mr. Morris reported the PCSA had discussed conditions of sewer lines and gave out employee Christmas bonuses at their last meeting.

j. PFRWTA Report

Mr. Coake reported nothing significant or pertaining to the PSA

had been discussed at the last PFRWTA meeting.

k. Current Authorized Projects

- Claytor Lake State Park Water Line Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Schrader Hill Water
- Airport Water Line Extension

l. Matters Under Review

- Industrial Pre-treatment Assistance
- Pending Litigation - George Earl Turner v. PSA
- Mallard Point Water & Sewer

3. Approval of Minutes of November 14, 1994

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved the minutes as presented for November 14, 1994.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 950 through 1015, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,  
Mr. Huff.

Voting no: none.

5. Other Matters

The PSA Board of Directors were invited to attend the employee recognition program to be held on Friday, December 16, 1994, at the Dublin Armory Reserve Center.

6. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, January 9, 1995 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary

