

At a regular meeting of the Public Service Authority Board of Directors held on Monday, March 13, 1995 at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Dr. David Merrill; and Archa Vaughan, Jr. Staff members present included Joseph N. Morgan, County Administrator; Peter Huber, Assistant County Administrator; Ronnie Coake, County Engineer; Larry D. Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity

1. Brush/Special Pickup Collection Status

Refuse Collection Supervisor Larry Vest reported the brush pickup requests were now less than 20 which still needed to be picked up by the PSA refuse staff. Mr. Vest contributed the reduction in the number of brush pickups to the new clam shell boom truck being utilized for this special service.

2. Refund Request - Bond Cote

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a refund in the amount of \$2,711.94 to Bond Cote. Said refund is due to an error in billing resulting in an overpayment made by Bond Cote.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

3. Billing Calendar

The Board of Directors reviewed a PSA billing calendar as prepared by staff for calendar year 1995.

4. Billing Flow Chart

The Board of Directors reviewed a PSA billing flow chart as prepared by staff.

5. Charts of Delinquencies

The Board reviewed charts of delinquencies prepared by Assistant County Administrator Peter Huber. Said charts indicated the total receivable amount to be declining.

6&7. Balance Due Reports & Delinquent Accounts Report

Refuse Collection Supervisor Vest reviewed and discussed with the Board of Directors the balance due report on total receivables. Mr. Vest reported the amount of liens had increased

from the last report.

8. Inmate Availability Reports

The Board of Directors also discussed the inmate availability report as prepared by Mr. Vest.

9. Refuse Collection Staff Level

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized the executive director to fill with permanent employees the 23 full-time staff positions budgeted (1 supervisor, 1 assistant supervisor, 7 sanitation workers, 4 relief workers and 10 drivers), plus employ part-time help as needed to complete the collection and accommodate an employee going on disability.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

10. Bane/Cox Truck Slogan - "Add to Our

The Board reviewed a suggestion from a resident to add a sign on the garbage trucks stating "Add to Our Collection - Keep Pulaski Clean". The Board voiced no objections to utilizing this slogan.

11. Adjustments

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the following adjustments totalling \$4,715.93:

Type	Adjustment	Adjustment Penalty	Adjustment Interest	TOTAL
01 Dumpster Container Garbage	.00	.00	.00	.00
02 Sewer Only	.00	.00	.00	.00
03 Residential Water	26.00-	5.20-	1.54-	32.74-
04 Commercial Garbage	163.25-	10.20-	1.00-	174.45-
05 Trailer Park Water	124.69-	.00	.00	124.69-
06 Residential Garbage	.00	.00	.00	.00
07 Commercial Water	.00	1.45-	.46-	1.91-
08 Water Connection Fees	.00	.00	.00	.00
10 Residential Water/Garbage	3535.40-	72.49-	8.26-	3616.15-
13 Lakewood Residential Garbage	.00	.00	.00	.00
14 Town Residential Garbage	.00	.00	.00	.00
15 Trailer Park Dumpster	.00	.00	.00	.00
16 Trailer Park Commercial	.00	.00	.00	.00
18 Commercial/Dumpster	81.92-	18.95-	4.28-	105.15-
19 Commercial/Commercial	.00	.00	.00	.00
20 Commercial/Roll Off	602.96-	48.62-	9.26-	660.84-
21 Roll Off	.00	.00	.00	.00
GRAND TOTAL	4534.22-	156.91-	24.80-	4715.93-

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill,
Mr. Vaughan, Mr. Huff.
Voting no: none.

b. Wellhead Protection Report

The Board of Directors reviewed a summary excerpt from the EPA report regarding wellhead protection. Staff advised a community meeting is recommended for each well service area. The Board was advised a complete copy of the report was available to them should they wish to review the entire report.

c. Capital Outlay Expenses

Staff presented to the Board of Directors the proposed capital outlay listing for FY 95-96. Chairman Huff inquired about the county assisting with the purchase of a new refuse truck. Total proposed expenditures for FY 95-96 are \$176,000.

d. Claytor Lake Water Line Extension - Katie Circle Subdivision

County Engineer Ron Coake reported a surcharge of \$13 per month to the residents of Katie Circle Subdivision would make this extension cost effective.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a water surcharge of \$13 per month to the residents of Katie Circle Subdivision. This extension is to be a part of the Claytor Lake water line extension project.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.
Voting no: none.

e. Review of Senate Bill 932 relating to costs of relocation and/or removal of utility facilities in connection with secondary highway construction projects

The Board reviewed a letter from Senator Marye regarding the costs of relocation and/or removal of utility facilities in connection with secondary highway construction projects. Under Senate Bill 932, these costs can be funded from highway funds and should save \$30,000 to \$50,000 per year.

f. Review of Vision Statements

The Board of Directors reviewed vision statements for each PSA department as prepared by staff.

g. RAAP Service

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved an agreement with RAAP regarding the transfer of service name from Hercules, Inc. to Alliant Techsystems, Inc. A copy of said agreement is filed with the records of this

meeting.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

h. Hickman Cemetery Road Water Pressure

The Board discussed with County Engineer Coake possible ways to improve the water pressure problems on Hickman Cemetery Road. Mr. Coake advised he would report back to the Board on this matter once the best solution could be determined to correct the problem.

i. FY 96 Water Budget Approval for Notifying Towns

The Board reviewed calculations regarding the water rate for the towns for FY 96.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors authorized staff to notify the towns of the budgeted rate for FY 96 to be \$1.24 per thousand gallons for the Town of Dublin; and \$1.22 per thousand gallons for the Town of Pulaski, with the emergency rate for the Town of Pulaski to be \$.70 per thousand gallons.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

j. Fairlawn/New River Community Meeting - March 20

The Board of Directors discussed with staff items for discussion at the meeting set for March 20, 1995 for the Fairlawn and New River communities. Board members were invited to attend the meeting if convenient.

k. Acceptance of Payment at Community National Bank

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved opening an account with Community National Bank and allowing PSA payments to be made by PSA customers at Community National Bank.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

l. Town of Pulaski Sewer Rehabilitation Credit

The Board reviewed correspondence from County Administrator Joseph Morgan to the Town of Pulaski requesting a credit on the sewer expense for the water balance due to the Public Service Authority for FY 94.

m. Lowes Sewer Connection

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved not charging a connection fee to the Lowes Building Supply Company on Route 100, if Lowes will make the full installation to PSA specifications and donate the sewer line, including the road crossing, to the PSA.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

n. Fair Acres Sewer Extension to Hash Residence

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved a sewer line extension of approximately 100 feet to the Hash residence in the Fair Acres area, with two additional homes, besides the Hash residence, being added through this extension.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

o. Phase 2 of Sewer Force Main Rehabilitation

The Board reviewed a letter from the Town of Pulaski advising of the town's intent to proceed with Phase 2 of the sewer force main rehabilitation. The Public Service Authority share of the cost is 31.54%, or approximately \$16,000.

p. PCSA Report

County Engineer Coake reported the PCSA, at their last meeting, discussed testing the generator, two new sewer connection requests, an employee's job description, and an inventory of equipment.

q. PFRWTA Report

Mr. Coake reported he had a copy of the full Pepper's Ferry Regional Waste Water Treatment Authority agenda for the PSA Board of Directors to review if they so desired.

r. Current Authorized Projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Schrader Hill Water
- Airport Water Line Extension

s. Matters Under Review:

- Industrial Pre-treatment Assistance
- Mallard Point Water & Sewer

3. Approval of Minutes of February 13, 1995

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board approved the minutes as presented for February 13, 1995.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 1123 through 1176, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

5. Other Matters

a. Breathing Masks - Water Treatment Plant

Mr. Baker requested staff make sure the Water Treatment Plant personnel were provided with the appropriate breathing masks.

b. Claytor Lake Water Project

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved selling water to the County of Pulaski for the Claytor Lake area. Said agreement is to be similar to the water sales agreement with the two towns.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

c. Inmate Garbage Workers Clothing

The Board of Directors requested staff review the adequacy of protective and cold weather clothing for inmate workers.

6. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, April 10, 1995, at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary