

At a regular meeting of the Public Service Authority Board of Directors held on Monday, April 10, 1995 at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: J. Mack Baker; Archa Vaughan, Jr.; and David L. Merrill. Absent: H.W. Huff, Jr., and Carlos Morris. Staff members present included Joseph N. Morgan, County Administrator; Peter Huber, Assistant County Administrator; Ronnie Coake, County Engineer; Larry D. Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Selection of Temporary Chairman

The Board of Directors selected Archa Vaughan, Jr., to serve as Chairman due to the absence of H.W. Huff, Jr.

3. Presentation of Transworld Systems Re: Delinquent Account Collection

Mr. Bob Templeton, District Manager for Transworld Systems, Inc., appeared before the Board of Directors. Mr. Templeton made a presentation to the Board regarding services provided by his company, Transworld Systems, in collection of delinquent accounts. He reviewed with the Board how his company contacts delinquent customers, the reports available to staff, and the fee for delinquent collection service. Mr. Templeton recommended the PSA buy a 2,000 account collection system which would cost \$6.75 per account for a two year period cost \$13,500.00.

The Board of Directors thanked Mr. Templeton for his presentation and requested staff to prepare a recommendation for the Board to consider.

4. Reports from the County Administrator & Staff

a. Collection Staff Activity

1. Brush/Special Pickup Collection Status

Larry Vest, Sanitation Supervisor, reported the brush pickup backlog is down to less than two weeks.

2. Refund Request - Parrott Church of God

The Board approved a refund in the amount of \$124.80 for construction debris taken to the Ingles Mountain Landfill by the Parrott Church of God.

3. Balance Due Reports

The Board of Directors reviewed with staff the balance due reports. Mr. Vest clarified the amount of liens now being separated by active or inactive accounts.

4. Delinquent Account Reports

The Board of Directors reviewed a graph chart prepared by

staff indicating the amount of delinquencies by penalty and interest, service provided, and lien amounts.

5. Inmate Availability Reports

The Board also reviewed a report reflecting the number of inmates supplied to the PSA staff for the month of March, 1995.

6. Adjustments

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors approved the following adjustments in the amount of \$19,254.09.

Type	Adjustment		Interest	TOTAL	
	Adjustment	Penalty			
01 Dumpster Container Garbage	1251.70-	.00	.00	5.59-	1257.29-
02 Sewer Only	.00	.00	.00	.00	
03 Residential Water	12.00-	.00	.00		12.00-
04 Commercial Garbage	5.28	8.80-	1.77-		5.29-
05 Trailer Park Water	.00	.00	.00	.00	
06 Residential Garbage	9410.89-	508.88-	1445.07-		11364.84-
07 Commercial Water	.00	.00	.00	.00	
08 Water Connection Fees	201.80-	.00	.00		201.80-
10 Residential Water/Garbage	3782.14-	118.95-	1004.49-		4905.58-
13 Lakewood Residential Garbage	.00	.00	.00	.00	
14 Town Residential Garbage	.00	.00	.00	.00	
15 Trailer Park Dumpster	.00	.00	.00	.00	
16 Trailer Park Commercial	.00	.00	.00	.00	
18 Commercial/Dumpster	75.18-	9.33-	1.01-		85.52-
19 Commercial/Commercial	20.00-	.00	.00		20.00-
20 Commercial/Roll Off	.00	.00	.00	.00	
21 Roll Off	1388.98-	1.15-	11.64-		1401.77-
GRAND TOTAL	16137.41-	647.11-	2469.57-		19254.09-

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff and Mr. Morris.

- b. Multiple Dwelling Master Meter or Connection Fee Discount for Dennis Dalton mobile home park on property identified on Pulaski County tax records as parcels 56-1-5,6, located off Route 11, Lee Highway, near the Town of Dublin, in the Draper District

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors approved a 75% minimum monthly charge for each residence other than the first or approved a credit against the connection fee of 75% of every \$350 after the first residence for water connection fee, subject to meter service being installed to PSA specifications.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff, Mr. Morris.

c. Water Meter Readings

1. New River Community Petition Re: Bi-Monthly Water Meter Readings

The Board of Directors reviewed a petition received from residents of the New River Community requesting the PSA to read the water meter monthly.

2. Estimated Calculation Error

Staff reported a double use of estimated accounts had recently been discovered in checking water bills for several PSA customers. This double use should clear in the computer system in the next three months of billing. The only impact of the estimate is it might reflect an estimated amount that was not a true average.

3. Monthly reading by Neighborhood Option

Staff reported monthly water meter reading could be done for an extra charge of about fifty cents per month or \$6.00 per year. It was suggested the meter reading routes be polled individually to determine if the individual routes would be interested in paying the additional cost for monthly meter readings. If a majority or two-thirds of the customers desire the service, then PSA could provide monthly meter readings.

4. Budget Water Plan with Winter Settlement

The Board of Directors also reviewed a budget payment plan which might be offered to PSA customers. The budget payment plan would equalize monthly payments for PSA customers. It was noted a plan could be implemented similar to Appalachian Power Company's budget plan.

The PSA Board of Directors requested staff to review all of the above options for improving the PSA billing system and make a recommendation to the Board of Directors.

d. Hickman Cemetery Road Water Pressure Improvements

County Engineer, Ronnie Coake, reported telemetering equipment would help to relieve the water pressure problems on Hickman Cemetery Road. However, a pressure reducing gauge might also solve the water pressure problems.

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors authorized staff to proceed in procuring either a pressure reducing gauge or telemetering equipment to resolve the water pressure problems on Hickman Cemetery Road. The Board further instructed staff to report on this matter at the next regular meeting of the Board of Directors in May, 1995.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff, Mr. Morris.

e. Former Roza Lynn Restaurant Sewer Service

Staff reported that First National Bank will apparently not be building on the corner across from Wendy's Restaurant in Dublin. Staff further advised the connection fee for the former Roza Lynn Restaurant had been offered to be waived since it would be used for future extension into the Fair Acres residential subdivision. However, staff reported it does not appear cost effective to share in the cost of extending sewer to site being developed by Mr. Wakely Phillips. The Board of Directors took no action on this matter.

f. Personnel Changes

The Board of Directors reviewed recent personnel changes occurring within the PSA Refuse Department, as prepared by Management Services Director, Nancy M. Burchett.

g. PCSA Report

County Engineer, Ronnie Coake, reported the PCSA at their last meeting discussed the generator now being wired, sewer connections, and delinquent accounts at its last meeting.

h. PFRWTA Report

Mr. Coake reported on the activities of the most recent meeting of the PFRWTA.

i. Current Authorized Projects

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Schrader Hill Water
- Airport Water Line Extension

j. Matters Under Review

- Industrial Pre-treatment Assistance
- Mallard Point Water & Sewer

5. Approval of Minutes of March 13, 1995

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board approved the minutes as presented for March 13, 1995.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff, Mr. Morris.

6. Approval of Accounts Payable

On the motion of Dr. Merrill, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 1125 through 1176, subject to audit.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff, Mr. Morris.

7. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, May 8, 1995 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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Archa Vaughan, Temporary Chairman

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J. Mack Baker, Secretary