

At a regular meeting of the Public Service Authority Board of Directors held on Monday, August 14, 1995 at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill. Staff members present included Joseph N. Morgan, County Administrator; Ronnie Coake, County Engineer; Doug Mayberry, Fleet Maintenance Director; Larry D. Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizens Comments

No citizens comments were heard.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Balance Due Reports
2. Delinquent Accounts Report
3. Inmate Availability Reports

The Board of Directors reviewed the balance due reports, delinquent accounts report, and inmate availability reports, as prepared by Larry Vest, Sanitation Supervisor. Mr. Vest advised the total amount of delinquencies and number of delinquent accounts had increased from last month. Mr. Vest also expressed concerns regarding the need for additional inmate labor for the refuse department.

4. Adjustments

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the following adjustments in the amount of \$7,484.24:

Type	Adjustment	Adjustment Penalty	Adjustment Interest	TOTAL
01 Dumpster Container Garbage	30.00-	.00	.00	30.00-
02 Sewer Only	.00	.00	.00	.00
03 Residential Water	196.99	2.96-	.26-	193.77
04 Commercial Garbage	162.83-	.00	.02-	162.85-
05 Trailer Park Water	.00	.00	.00	.00
06 Residential Garbage	.00	.00	.00	.00
07 Commercial Water	.00	.00	.00	.00
08 Water Connection Fees	201.80-	.00	.00	201.80-
10 Residential Water/Garbage	3028.71-	98.04-	124.41-	3251.16-
13 Lakewood Residential Garbage	.00	.00	.00	.00
14 Town Residential Garbage	.00	.00	.00	.00
15 Trailer Park Dumpster	.00	.00	.00	.00
16 Trailer Park Commercial	.00	.00	.00	.00
18 Commercial/Dumpster	163.84-	20.00-	1.83-	185.67-
19 Commercial/Commercial	2090.20-	251.42-	1504.91-	3846.53-
20 Commercial/Roll Off	.00	.00	.00	.00
21 Roll Off	.00	.00	.00	.00

GRAND TOTAL 5480.39- 372.42- 1631.43- 7484.24-

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill,
Mr. Vaughan, Mr. Huff.

Voting no: none.

5. Delinquent Chart

The Board of Directors also reviewed a delinquencies chart prepared by Peter Huber, Assistant County Administrator.

b. Request for Water Service to Mallard Point

Staff advised a meeting was scheduled for this Wednesday to discuss this matter.

c. Eagleview Trailer Court Connection Fee and Water

Mr. Dan Sumner, the new owner of the former McGhee's Trailer Park, now Eagleview Trailer Court, appeared before the Board of Directors. Mr. Sumner discussed with the Board of Directors several issues, should the Eagleview Trailer Court hook onto the PSA water system. The Board confirmed the water connection fee would be waived due to the fact that a non-user fee had been paid by the previous owner of the trailer court. The Board also advised Mr. Sumner if the lines were installed per PSA specifications, the PSA would take over the lines and bill the individual trailers for water. However, if a master meter was installed, the billing rate would be one full minimum charge of \$13.50 and 75% minimum charge per trailer in court per month, with the regular water charges applying for usage above the 2,000 gallon minimum. Also, if individual meters are installed, the developer would have to pay for the meters; however, the PSA staff would read the meters and bill individual trailer occupants.

Mr. Sumner also asked for assistance in cleaning up garbage and trash at the trailer court. The cost of a dumpster (\$80.00 per month rent, \$60.00 per pick up and landfill tipping fee of \$57.50 per ton) was also quoted to Mr. Sumner, if he decided to rent a dumpster from the PSA. Joseph Morgan advised the Clean Community Council may be able to arrange for a community clean up in this area.

d. Ratification of Change Order Number 1 to Mr. R. Lloyd Company for Liquid Aluminum Sulfate Storage and Feed (\$265.00)

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved Change Order Number 1 to Mr. R. Lloyd Company in the amount of an additional \$265.00.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

e. Town of Dublin Cross Connection Inspection Services

Ronnie Coake, County Engineer, advised he had been assisting the Town of Dublin and the Health Department in the development of a cross

connection ordinance for the Town of Dublin.

f. Water and Sewer Rate Negotiations with Volvo GM

Chairman Huff requested staff get a legal opinion concerning offering large commercial customers lower water rates for a large volume of water usage. The Board requested staff to report back on this concept and requested the County Attorney provide a legal opinion on this concept.

g. Refuse Truck Purchase

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved an additional \$6,000 for the purchase of a refuse truck.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

The Board also requested staff arrange for some publicity regarding the refuse truck being acquired from the local VOLVO GM Plant.

h. NRRA Items of Information

The Board of Directors reviewed the following items of information pertaining to the New River Resource Authority:

1. Waste Stream Reports, July, 1995
2. Minutes of July 19, 1995
3. Tons of Total Waste Report
4. Information Items

Joseph Morgan County Administrator reported the Resource Authority had recently issued a \$2.3 million contract for access roads and utility lines to the new landfill site.

Carlos Morris expressed concerns regarding emptying of the recycled bins. He requested the bins be emptied more promptly, if possible.

i. Resolution Establishing Water Rates for State Park and Pond Lick Hollow Water Systems -

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors established the water rates for the State Park to be standard PSA water rates; and the water rates for the Pond Lick Hollow area to be the same rates as Brookmont customers.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

j. Review of Budget Payment Plan Guidelines

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved the following Budget Plan Guidelines, as prepared by staff:

COUNTY OF PULASKI, PUBLIC SERVICE AUTHORITY
BUDGET PAYMENT PLAN GUIDELINES

August 1, 1995 DRAFT

Purpose - The budget payment plan allows residential Public Service Authority customers the option of standardizing monthly water and/or sewer.

Concept - Under the terms of this plan, residents would be billed a standardized fee based on their average usage over the past year. Billing for the twelfth month would be based on the difference between the standardized fee and normal charges for the services used during the course of the year. Credits due to or payments owed by the customer will be charged on the thirteenth month of the billing cycle.

Calculation of Standardized Charges - Standardized charges shall be 110% of the customer's average monthly bill over the past twelve months. Standardized charges will be adjusted on an annual basis. However, an additional charge may be assessed where leaks and abnormal usage exceed 20% of normal usage over a period of two months. New customers will be charged at a monthly rate of 2,000 gallons per household resident. The PSA reserves the right to review and revise the budget payment amount every six months.

Eligibility - Residential customers who have no past due balance.

Non-Payment - The budget plan will be terminated in the event that the PSA has to cut-off water service or send a second cut-off notice.

Implementation Date - January 1, 1996.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

k. Acceptance of JIT Water Line

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors accepted the water lines at the Cougar Industrial Park, subject to the county engineer's receipt of as-built drawings. The fair market value of the line is estimated to be \$26,400.00.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

l. Virginia Revolving Loan Fund Project

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to accept a loan from the Virginia Revolving Loan Fund Project for the Cloyd's Mountain sewer line project, subject to loan not being approved by the Farmers Home Administration.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

m. PCSA Report

Staff reported the Pulaski County Sewerage Authority discussed delinquent accounts, the lagoon property, finances, and payment of loans at their last meeting.

n. PFRWTA Report

Mr. Coake advised he had detailed information on the last Peppers Ferry Regional Waste Water Treatment Authority meeting if the Board members wished to review. He advised the Town of Pulaski had been on a building permit review by Peppers Ferry due to the Town using excessive sewer treatment capacity and the Town had asked to be taken off of the building permit review status.

o. Personnel Changes

The Director of Management Services presented an update of recent personnel changes.

p. Current Projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Schrader Hill Water

q. Matters Under Review:

- Industrial Pre-treatment Assistance
- Mallard Point Water & Sewer
- New River Industries Services

3. Approval of Minutes of July 10, 1995

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board approved the minutes as presented for July 10, 1995.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 1420 through 1473, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

5. Other Matters

No other matters were discussed.

6. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, September 11, 1995 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary