

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, November 18, 1996, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Dr. David L. Merrill; and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan; County Engineer, Ronnie Coake; Assistant County Administrator, Peter M. Huber; Management Services Director, Nancy M. Burchett; and Sanitation Supervisor, Larry D. Vest.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports
2. Delinquencies
3. Balance Due Report

Sanitation Supervisor, Larry Vest, reviewed with the Board the current inmate availability reports, account delinquencies, and the balance due report.

4. Adjustments

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved adjustments in the amount of \$2,702.24.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.
Voting no: none.

5. Lien Report

The Board also reviewed a lien report detailing by account type the liens placed on delinquent accounts, as prepared by Data Processing staff and Larry Vest.

b. Comfort Inn Waterline

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors accepted the Comfort Inn waterline into the PSA system, subject to signing of deed by Humphrey Hospitality Limited Partnership. Said system fair market value estimated to be \$16,000.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.
Voting no: none.

c. Status of Margaret V. Smith Account

The Board reviewed correspondence sent to Ms. Margaret V. Smith by staff regarding her missing water bill.

d. Funding of Monetary Savings Recognition for 1996

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved a one time funding for the monetary

savings recognition for employees for 1996. Said amount approved to be \$200.00.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
and Mr. Huff.

Voting no: none.

e. Ratification of Administration of Employee Flexible Benefits Plan
96-97

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors ratified a renewal agreement with Hunt, Dupree, & Rhine, Inc. for the administration of the employee flexible benefits plan for December 31, 1996 through December 30, 1997.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
and Mr. Huff.

Voting no: none.

f. 3,000 Gallon Minimum

The Board of Directors reviewed a message to PSA water customers to be put on the November water bills alerting customers to the schedule change of water meter reading. Due to the rescheduling of the meter reading, the November bill will be for six weeks usage. Staff recommended the minimum charge for this six week billing be increased from 2,000 gallons to 3,000 gallons.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the billing message to PSA water customers as presented by staff and further approved the minimum charge on water gallons from 2,000 gallons to 3,000 gallons for this billing cycle.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
and Mr. Huff.

Voting no: none.

g. Holiday Schedule

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved one-half day Christmas Eve and one additional day for employees to be scheduled jointly by the employee and the supervisor during December. This will result in offices only being closed one-half day Christmas Eve and on Christmas Day.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
and Mr. Huff.

Voting no: none.

h. Thanks from New Bethel Primitive Baptist Church

The Board reviewed correspondence from the New Bethel Primitive Baptist Church expressing appreciation to the PSA for a water adjustment due to a leak.

i. Garage Traffic in Work Bays

The Board reviewed a memo from garage mechanics expressing concerns about the amount of employee traffic in the work bays at the county garage. Staff reported this matter was being reviewed for possible solutions.

j. NRB Industries Utility Services

Staff advised NRB Industries anticipates a possible increase in water and sewage usage but had expressed concerns about the increased cost of the water and sewer under the current per gallon cost. Staff advised NRB had requested the sewer be metered separately and be billed based on actual metered usage of sewer services.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the request of NRB Industries for the installation of a sewer meter and to be billed for sewer based on the actual metered usage of sewer services.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
and Mr. Huff.

Voting no: none.

k. PCSA Report

Staff reported the PCSA at its last meeting had discussed their audit, commercial readings, survey of property, and billing of accounts.

l. Personnel Changes

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy M. Burchett.

m. PFRWTA Report

County Engineer, Ronnie Coake, reported the Peppers Ferry Regional Wastewater Treatment Authority had discussed at its last meeting the failure of some pipe in the system and TV inspections of the pipe failure.

n. NRRA Items of Information

The Board of Directors reviewed the following information items pertaining to the New River Resource Authority:

Waste Stream Reports for September and October
Monthly Quantify Reports dated November 5
Minutes of September 18, 1996

County Administrator, Joseph N. Morgan, also provided the Board of Directors with a report on the New River Resource Authority expanding its membership to include the Montgomery Regional Solid Waste Authority. Said report provided a synopsis of the advantages and disadvantages for allowing Montgomery Regional Solid Waste Authority to join the Resource Authority. One major advantage would be a reduction in tipping fees.

In addition, staff advised the tipping fee would be reduced from \$57.50 per ton to \$50.00 per ton effective January 1, 1997.

o. Current Authorized Projects:

The Board reviewed the following current authorized projects:

-Claytor Lake State Park Water Line Extension
-Claytor Lake State Park Sewer Design

-Cloyd's Mountain Sewer Extension Design
-Pond Lick Hollow Water Line Extension

3. Approval of Minutes of October 21, 1996

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of October 21, 1996 as presented.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved the accounts payable checks numbered 2832 through 2874, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

5. Other Matters

No other matters were discussed.

6. Tour of New Landfill

The Board of Directors agreed to tour the new landfill with staff after the next regularly scheduled meeting set for December 9, 1996.

7. Adjournment

The Board adjourned the meeting until the next regularly scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, December 9, 1996 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary