

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, June 9, 1997, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan; Assistant County Administrator, Peter M. Huber; Sanitation Supervisor, Larry Vest; County Engineer, Ronnie Coake; and Management Services Director, Nancy M. Burchett.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports
2. Balance Due Reports
3. Adjustments
4. Lien Report
5. Accounts Receivable Report

Sanitation Supervisor, Larry Vest reviewed with the Board of Directors the inmate availability reports, the balance due reports, detailed adjustment reports, lien reports, and the accounts receivable report. Mr. Vest advised the accounts receivable were being held to a level amount.

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the adjustments in the amount of \$53,922.59.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan,
Mr. Huff.

Voting no: none.

b. Clary's Container Corp. Presentation

Mr. Bill Wooldridge, General Manager for Clary Container Corporation (CCC), appeared before the Board and discussed plans of CCC to provide commercial and roll-off refuse services to Pulaski County customers. Mr. Wooldridge advised his company could provide service seven (7) days per week at a lower rate than the PSA is currently charging. Mr. Wooldridge addressed CCC would like to add any mandatory PSA non-user fee to its customers in franchise fee for their billing system.

The Board of Directors tabled this matter for further study and approved Larry Vest to utilize the services of CCC, if appropriate, in accommodating any extra roll-off service demand by PSA commercial customers.

c. Pond Lick Hollow Water Line Extension

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved staff executing a change order in the amount of \$53,736 from Bowling Construction for the Pond Lick Hollow water line extension, subject to staff confirming water rate to affected residents of Pond Lick Hollow.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

d. Radford Sewer Pump Station Capacity

The Board of Directors reviewed a request from Ira D. Long, Chairman of the Montgomery County Public Service Authority for the sale of pump station capacity at the Radford Sewer Pump Station. The Board of Directors took no action on this request at this time pending further study.

e. New River Solid Waste Management Area Information

The Board of Directors reviewed information distributed to commercial and industrial landfill customers regarding current landfill operations and information.

f. Sewage Connection for Hidden Valley Camping Club, Inc.

Staff advised that mandatory connection would apply to the Hidden Valley Camping Club based on the 300 foot distance criteria for five camper spaces. The monthly rate for campgrounds is currently \$17.00 minimum, plus \$2.50 per 1,000 gallons. The Board also reviewed a request from William E. Copley, Jr. requesting an estimate for the extension of water and sewer lines to each camp site. Staff noted the County Engineer would be providing this information to Mr. Copley shortly.

g. AEP Easement Across Lewis Pratt Farm

On the motion of Mr. Baker, seconded by Mr. Vaughan, and carried, the Board of Directors ratified staff action to authorize American Electric Power to prepare an easement across the Lewis Pratt Farmer to allow electrical service and telephone water level controls to the Draper West water storage tank. Staff reported estimated cost for the power extension to be \$8,000.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

h. Riverwood Subdivision Water Service and Tank Location

Assistant County Administrator, Peter M. Huber, briefed the Board of Directors regarding the location of the water tank on a residential lot. Mr. Huber advised the residents were split on whether or not they wanted the water service. Mr. Huber presented the Board with an alternate plan, offering a no connection fee

charge or not imposing a non-user fee. Mr. Huber advised the grant funds would pay for the fees waived.

Mr. Morris expressed concerns regarding a precedent being set if fees are waived by the PSA Board of Directors.

County Administrator, Joseph Morgan, advised the lot for the water tank had been acquired and the contract for the construction of the water tank had been issued, as previously approved by the PSA Board of Directors. He advised staff recommended to continue with construction of water tank at the site acquired.

At this time Mr. Emmanuel Sessoms appeared before the Board of Directors and expressed opposition to the location of the water tank as well as fees quoted for the water service extension. Mr. Sessoms advised the lot obtained for the site had been designated for residential purposes for 30 years by the developer of the subdivision. He reported with the tank at the entrance of the subdivision, property values would decrease. In addition, Mr. Sessoms expressed concerns regarding the mandatory fees, connection and non-user fees.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors instructed staff to send property owners of the Riverwood Subdivision the alternative plan, as recommended by Mr. Huber, offering a no connection fee charge or waiving non-user fees, and to request the Board of Supervisors proceed to acquire any needed property ownership to accommodate the tank site acquisition including use of eminent domain, if necessary.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

i. Citizen Complaint - Muhammad Mubeen

Staff advised the Board of Directors of a recent programming error which had resulted in a number of PSA not receiving credit for payments made at the Community National Bank. Mr. Mubeen was one of those customers. The Board reviewed a letter of apology from staff to those customers. Further, said letter advised customers of credit for one month minimum billing of \$13.50 was being given to those customers involved because of inconvenience.

j. Polyester Park Water Service

The Board of Directors reviewed a letter from Mr. Whited, owner of Polyester Trailer Park, regarding concerns over connection fees and monthly minimums under existing PSA billing procedures. The Board confirmed that a non-user fee would apply to this grant-funded water line extension and took no action to change the policy on billing procedures for mobile home parks as dwellings requiring individual billing of at least seventy-five percent of dwellings served by a single meter.

k. FY 97-99 Auditing Services Contract

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved awarding the PSA auditing services for FY 97-99 to Robinson, Farmer, Cox Associates in the amount of \$6,000, per staff recommendation.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

l. FY 96 Audit Questions Response

The Board reviewed a memo from Management Services Director, Nancy M. Burchett, regarding questions regarding the PSA FY 96 audit.

m. FY 98 Budget Adoption

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors adopted the FY 98 budget, as presented by staff, with the exception of removing the purchase of a roll-off refuse truck in the amount of \$82,000. Total Budget approved for FY 98 in the amount of \$4,549,794.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

n. Water Service Connections to Trailer Parks

Staff advised the County Attorney had confirmed the PSA cannot automatically obtain a first lien for the cost of water service improvements. Staff recommended the following conditions be required by the PSA:

*financial feasibility of utility installations

*direct responsibility of the owner to notify the PSA of tenant changes; and

*provision of security to ensure repayment of the PSA's investment

The Board of Directors approved the above and stressed the need for adequate security.

o. Request to Restore Retaining Wall

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved staff restoring a retaining wall of Mr. Frank Cobbs at a cost not to exceed \$500.00.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

p. Safety Shoe RFP

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors ratified the purchase of safety shoes from Bob's Shoe Center in an amount not to exceed \$85.00 per employee.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

q. Sales and Purchase Agreement - Alliant Techsystems, Inc.

The Board reviewed correspondence to Alliant Techsystems, Inc. outlining modifications needed. Staff reported a response from Alliant Techsystems, Inc. should be received by the next PSA Board of Directors meeting.

r. NRB Industries Water and Sewer Project Update

Staff reported a \$700,000 grant application had been submitted to fund direct pumping of sewage to Peppers Ferry and construction of a 12" water line along] Gale 10 Road. Further, staff advised NRB had committed approximately \$242,000 to the remaining cost of this project.

s. Amendment of NRB Industries Water and Sewer Service Agreement

Staff advised an amendment to the NRB Industries water sewer service agreement would be needed to reflect changes recently and planned construction activity.

t. Rural Health Clinic Water Connection Fee

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the water connection fee to Rural Health Clinic to be \$1,500, and further, confirmed the water connection fee for business to be \$1,500 and \$100 per room for lodging establishments. These are the same connection fees as established for the Claytor Lake water line.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

u. PCSA Report

Mr. Snead reported the PCSA had discussed at its last meeting personnel and FY 98 budget matters. Mr. Snead advised the PCSA plans to pay off indebtedness in FY 98.

v. PFRWTA Report

No report was given due to no meeting of the PFRWTA.

w. NRRA Items of Information

The Board of Directors reviewed minutes of the NRRA for March 19, and April 2, 1997; waste stream reports for March and April, 1997; monthly quantity reports; waste load summary reports; and analysis of waste streams by category reports.

x. Current Authorized Projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension
- New River Industrial Park Water & Sewer Extension

The Board of Directors reviewed the above current authorized projects.

3. Approval of Minutes of May 12, 1997

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of May 12, 1997, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the accounts payable listing for checks numbered 3261 through 3318, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

5. Other Matters

Owner of the Eagleview Mobile Home Park, Mr. Sumner, appeared before the Board and requested the PSA apply for grant funds for a water extension at Eagleview Mobile Home Park. Mr. Sumner advised the state had requested the PSA apply for possible funding of the water extension.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors authorized staff to proceed in applying for grant funding for a water extension to the Eagleview Mobile Home Park, subject to zero interest, no payback, and adequate security provided the PSA by the owner.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, July 14, 1997 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski.

H. W. Huff, Chairman

J. Mack Baker, Secretary