

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 14, 1997, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Absent: H. W. Huff, Jr., Chairman. Staff members present included County Engineer, Ronnie Coake; Management Services Director, Nancy M. Burchett; and Sanitation Supervisor, Larry Vest. Also present Board of Supervisors member, Charles Cook.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports
2. Balance Due Reports
3. Adjustments
4. Lien Report
5. Accounts Receivable Report

Sanitation Supervisor, Larry Vest, reviewed with the Board of Directors the above listed reports. Mr. Vest advised letters would be going out shortly to individuals that had not been receiving a PSA garbage bill.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved adjustments in the amount of \$122,764.69.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

Charles Cook, County Supervisor for the Draper District, addressed the Board of Directors regarding garbage billing concerns; in particular, the account of Dr. Robert Caldwell. Mr. Cook advised the letter written to Dr. Caldwell addresses his concerns; however, he stressed the need for consistency in applying PSA policies. He also expressed concerns regarding garbage service for citizens who live on private roads.

b. Application for DEQ Funding of Rolling Hills Sewer System

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved county staff to submit an application to the Virginia Department of Environmental Quality for funding of the Rolling Hills sewer system.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

c. Riverwood Subdivision Water Sewer & Tank Location

The Board of Directors reviewed a letter sent to all property owners of the Riverwood Subdivision offering the elimination of connection fees and non-user fees for ten years. Also, the Board reviewed a letter from Attorney Byron Shankman on behalf of property owners requesting waiver of non-user fees until the property changes hands.

Mr. Emmanuel Sessoms, a resident of Riverwood Subdivision, discussed this matter with the Board of Directors. He disputed the number of residents reported by staff who had accepted the offer of eliminating connection fees and non-user fees for ten years. Mr. Sessoms advised it would be more economical to locate the tank at the alternate location.

The Board advised Mr. Sessoms this matter is presently being handled by the County Attorney, Thomas J. McCarthy, Jr.

d. Pond Lick Water Line Extension

The Board reviewed a letter sent to property owners of the Pond Lick Hollow area regarding the water service extension and interest, if any, by the residents for the water extension. Staff reported, to date, no responses have been received from the residents. Staff advised a second letter with a deadline to respond will be sent to the property owners shortly.

e. Claytor Village Subdivision Sewer

County Engineer, Ronnie Coake, reviewed with the Board of Directors proposed plans for the development of Claytor Village Subdivision. He advised the developer has requested assistance from the PSA with the sewer extension, if PSA sewer service is provided rather than septic tank systems.

The Board of Directors requested the County Engineer to provide details on the costs of the sewer extension at the next PSA Board of Directors meeting.

f. Letter to Non-Billed Customers

The Board of Directors reviewed a draft letter prepared by staff to be sent to non-billed garbage customers. Sanitation Supervisor, Larry Vest, advised a number of accounts had been picked up recently due to his comparison of street and billing addresses.

Mr. Baker suggested staff review the garbage billing for the Lakeridge Subdivision area.

g. Inquiry from Montgomery County PSA Re: Capacity in Radford Sewage Pump Station

The Board of Directors reviewed a letter from Montgomery County requesting acquisition of 100,000 gallons per day capacity in the Radford Pump Station.

The Board took no action on this request.

h. Case Knife Road Water Service

A letter from Larry Freeman requesting PSA cooperation with the Town of Pulaski in upgrading the water tank servicing the Case Knife Road residents was reviewed by the PSA Board of Directors.

The Board of Directors requested staff to refer this request to the Town of Pulaski, and offer assistance to the town, if needed, regarding this matter.

i. Sales and Purchase Agreement – Alliant Techsystems, Inc.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors authorized the Chairman to execute the Sales and Purchase Agreement with Alliant Techsystems, Inc., subject to review of the agreement by the county attorney. A copy of said agreement shall be filed with the Office of the County Administrator.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

j. NRB Industries Utility Project

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to proceed in bidding of the above project and construction pending clearance of all grant conditions.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

k. Water Service to Walters Mobile Home Park

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors authorized staff to proceed with the construction of a water service extension to Walters Mobile Home Park, subject to the appraisal value confirmed, the county attorney obtaining a viable second lien, and the county attorney performing a title search on the property.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

l. PCSA Report

Mr. Snead reported on items discussed at the recent meeting of the Pulaski County Sewer Authority.

m. PFRWTA Report

County Engineer, Ronnie Coake, reported on items discussed by the Peppers Ferry Regional Wastewater Treatment Authority at their last meeting.

n. NRRA Items of Information

The Board reviewed items of information regarding the New River Resource Authority including waste stream report for May, 1997, tonnage report, monthly quantity report, waste load summary report, and analysis of waste streams by category report.

o. Current Authorized Projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Cloyd's Mountain Sewer Extension Design
- Route 100 Sewer Line Extension
- New River Industrial Park Water & Sewer Extension

The Board of Directors reviewed the above current authorized projects.

3. Approval of Minutes of June 9, 1997

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of June 9, 1997, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

4. Approval of Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the accounts payable listing for checks numbered 3319 through 3391, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

5. Other Matters

No other matters were discussed.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, August 11, 1997 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

Archa Vaughan, Jr. Vice-Chairman

J. Mack Baker, Secretary