

**AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY**

FOLLOW-UP

**Regular Meeting
February 14, 2000
9:00 a.m.**

ITEM

1. Citizen Comments
(None)

2. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
 2. Inmate Availability Reports
 3. Balance Due Report
 4. Lien Report
 5. Collections Report
 6. Refuse Committee Reports
(Reported on all items listed; approved adjustments of \$6,986.63) Ms. Sayers

 7. Proposal for Combined Town of Pulaski/PSA Refuse Billing & Collections
(Approved proposal as outlined by staff; send to Town Manager) Ms. Burchett

 - b. Towns Annual Water Settlement
(Reviewed and approved annual water settlement calculations with Town of Dublin receiving a credit of \$63,921.94 and Town of Pulaski receiving a credit of \$1,632.82; notify towns) Ms. Burchett/
Ms. Sayers

 - c. Extension of Waterline to Draper Ridge Subdivision And Draper Aden Report/Water Tank Study
(Reported Planning Commission approved subdivision subject to PSA water line extension approval; advised that an additional fee or increase in rates for the cost of water tank by the residents of the Draper Ridge Subdivision may be necessary, if developer is unwilling to pay for the cost of the water tank; place on future PSA agenda once additional fee or surcharge amount is determined)

Mr. Coake/
Ms. Hanks

 - d. Water/Sewer Extensions – James Whited Property
(Approved draft letter as prepared by PSA Executive Director; staff confirmed may be as much as 2 years before project can be finalized; staff requested to meet with Mr. Whited as convenient regarding project and other development in the area)

Mr. Morgan

- e. Dunkards Bottom Water System Fire Flow
(County Engineer reported on Health Dept. requirements regarding fire flow and the need for a PSA policy; staff authorized to draft a policy; place on agenda once policy has been developed; authorized staff to proceed as outlined with a request to the Health Department that the above project be allowed to proceed without fire hydrants until a policy can be developed and adopted)

Mr. Coake/
Ms. Hanks

- f. Personnel Changes
(Reviewed)

- g. PFRWTA Report
(Reported)

- h. PCSA Report
(Reported)

- i. Informational Items:

1. NRRA Items of Information
2. Amount Collected in FY 99 by PSA for Landfill Surcharge Fees
3. Orchard Hills & Vista Revised PER
(Reviewed all listed)

- j. Current Authorized Projects & Items Under Review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water & Sewer Extensions Preliminary Engineering Reports
4. Landings Limited Partnership Water Extension
5. Collier Acres Sewer Extension with Commerce Park Development
6. Case Knife Road Water Extension Study
7. Gateway Mobile Home Park Water & Sewer Extension Engineering
(Reviewed all listed)

- k. Scheduling Public Hearing – All Rates
(Staff authorized to scheduled hearing for as early as May, 2000 regarding all PSA utility rates; place on agenda for March or April meeting with a proposed schedule of rates)

Mr. Morgan/
Ms. Hanks & Ms. Burchett

3. Approval of Minutes of January 10, 2000
(Approved as submitted)

4. Accounts Payable
(Approved subject to audit)

5. Other Matters
(PSA members expressed appreciation to the Board of Supervisors
for recent gift certificate for Christmas; place in minutes) Ms. Burchett/
Ms. Hanks

6. Adjournment

February 9, 2000

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

- a. Collection Staff Activity
 1. Adjustments - Adjustments totaling \$6,986.63 are submitted for the Board's approval. A report detailing the adjustments will be **enclosed** with this packet or distributed at the meeting.
 2. Inmate Availability Reports – See **enclosed**.
 3. Balance Due Report – See **enclosed**.
 4. Lien Report – See **enclosed**.
 5. Collections Report – See **enclosed**.
 6. Refuse Committee Reports – See **enclosed**.
- b. Towns Annual Water Settlement - **Enclosed** is the annual water settlement calculations for the towns of Dublin and Pulaski, as prepared by Ms. Burchett. Dublin is due \$63,921.94 and Pulaski is due \$1,632.82.
- c. Extension of Waterline to Draper Ridge Subdivision And Draper Aden Report/Water Tank Study – The county engineer may have information regarding cost recovery.
- d. Water/Sewer Extensions – James Whited Property – **Enclosed** is a request from Mr. Whited for water and sewer service to the Polyester Mobile Home Park. The **enclosed** response to Mr. White is presented for the Board's review and approval.
- e. Dunkards Bottom Water System Fire Flow – See **enclosed** update by County Engineer Coake regarding this matter.
- f. Personnel Changes – See **enclosed** update from Management Services Director Nancy Burchett.
- g. PFRWTA Report - Mr. Snead may have information to share.
- h. PCSA Report – Mr. Snead and Mr. Morris may have information to share.

- i. Informational Items – **Enclosed** is information regarding the following, if received:
 - 1. NRRA Items of Information
 - 2. Amount Collected in FY 99 by PSA for Landfill Surcharge Fees – PSA Bookkeeper Brenda Sayers reports \$26,825.25 has been collected.
 - 3. Orchard Hills & Vista Revised PER

- j. Current Authorized Projects & Items Under Review:
 - 1. Cloyd's Mountain Sewer Extension by VDOT
 - 2. New River Industrial Park Water and Sewer Extension
 - 3. Water & Sewer Extensions Preliminary Engineering Reports
 - 4. Landings Limited Partnership Water Extension
 - 5. Collier Acres Sewer Extension with Commerce Park Development
 - 6. Case Knife Road Water Extension Study
 - 7. Gateway Mobile Home Park Water & Sewer Extension Engineering

- k. Scheduling Public Hearing – All Rates - Scheduling of a public hearing establishing all rates is requested for the June 2000 PSA meeting, pursuant to Section 15.2-5136 of the Code of Virginia.

JNM/gh