

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES JUNE 11, 2001

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, June 11, 2001, 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H.W. Huff, Jr., Chairman; Archa Vaughan, Jr.; J. Mack Baker; Winston Snead; and Carl Mathes. Staff members present included: County Administrator, Peter M. Huber; County Engineer, Ron Coake; and Assistant County Administrator, Nancy M. Burchett.

1. Citizen Comments

Mr. Steve Whitt, a resident of Dunkards Bottom, expressed concerns regarding the proposed water line extension to the Dunkards Bottom area and the mandatory connection fee and non-user fees proposed. He reported that a number of the residents in the area had adequate wells; therefore, do not want the public water. In addition, he advised the first survey conducted may have been misleading to the residents because residents were lead to believe that public sewer would follow once the water service was installed. Mr. Whitt requested the Board to conduct a new survey to determine the interest of the residents and requested the survey be very specific regarding the \$350.00 connection fee.

County Administrator, Peter Huber, reviewed with the Board of Directors the results of the survey done on this proposed water line extension.

2. Reports from the County Administrator and Staff

a. Collection Staff Activity

1. Adjustments

On a motion by Mr. Vaughan, seconded by Mr. Mathes, and carried, the Board of Directors approved adjustments in a credit amount of \$15,826.29.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Mathes and Mr. Snead.

Voting no: None

Staff was requested to provide clarification on the adjustment to account number 850013, Animal Community, in the credit amount of \$14,175.36.

2. Inmate Availability Report

Staff reported the inmate count for the month of May had been two inmates per day.

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3. Balance Due Report

The Board reviewed the balance due report as submitted by staff.

4. Lien Report

The Board reviewed the lien report as prepared by staff. Said report reflected total liens in the amount of \$343,907.60.

5. Work Order Count

Staff reported that there were 13 brush pick-ups, 14 large items, 0 tires and 3 refrigerators requiring pick-up as of June 4, 2001.

6. Refuse Committee Reports

No refuse committee reports were provided at this meeting.

7. PSA Billing Staff Meeting Minutes

No PSA billing staff minutes were provided at this meeting.

b. Adoption of Proposed FY 02 Budget

The Board reviewed with staff the proposed FY 02 budget. Staff reported without an increase in rates the expenditures proposed for FY 02 exceeded the revenues in the amount of \$74,236 with the refuse service and sewer service departments reflecting deficit amounts.

Chairman Huff reported he could not recommend raising rates per staff recommendation at this time and proposed using PSA surplus to balance the FY 02 budget.

County Administrator, Peter Huber, advised a slight increase in rates is preferable to continued deficits following by a larger increase in rates. He reported the PSA could defer the purchase of a new refuse truck and back-up generators. In addition, the PSA could purchase only the bed for the refuse truck and use an existing cab and chassis. This would save approximately \$80,000.

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Archa Vaughan advised the proposed FY 02 budget recommendation for a small increase in the sewer and residential garbage rates was reasonable.

On the motion of Mathes, seconded by Mr. Baker and carried, the Board of Directors adopted the FY 02 budget as recommended by staff.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes and Mr. Vaughan.
Voting no: Mr. Huff.

It was then moved by Mr. Snead to advertise for public hearing the rate increases for sewer and refuse as proposed by staff. The motion died for lack of a second.

Staff was then directed to balance the FY 02 PSA budget by use of reserve or by reducing the cost of a new refuse truck.

c. Award of Banking Services RFP

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved awarding the banking services contract to Community National Bank, overall lowest proposal received, per staff recommendation for the next 3 years with an option to renew for an additional 2 years.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.
Voting no: none.

d. Town of Pulaski Alleyway Trash Pickup

The Board reviewed a letter of concern from an employee, Sanitation Driver, regarding the picking up of trash in alleyways.

The Board instructed staff to use common sense regarding trash pickup in alleyways. Further, the Board agreed to not provide alleyway pickup in those alleyways that may pose a danger to employees and/or equipment of the PSA.

e. Mandatory Sewer Connection Policy

The Board confirmed PSA policy of enforcing the non-users sewer fees in residences where the main floor only can be served by sewer. It was noted that in most cases where service is needed to the basement, a sump pump can be used by the property owner to pump the sewer to the first floor.

f. Dunkards Bottom Survey Results

The Board reviewed the results of the Dunkards Bottom survey with staff. In addition, a map of the Dunkards Bottom community illustrating the location of those residents in favor and opposed to the PSA water service was reviewed.

Motion was made by Mr. Mathes, seconded by Mr. Snead and carried, directing staff to conduct a new survey of the Dunkards Bottom residents due to the age of the old survey and in light of the recent opposition to the water service. Further, staff was directed to place this matter on a future agenda once the new survey had been completed.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

g. Personnel Changes

The Board reviewed recent personnel changes as reported by Assistant County Administrator, Nancy M. Burchett.

h. Drop Center Hours of Operation

Staff reviewed with the Board of Directors the following hours of operation proposed for the drop site centers:

Pulaski, Dublin & Fairlawn Sites:

- Friday – 3:00 p.m. – 7:00 p.m.
- Saturday – 10:00 a.m. – 7:00 p.m.
- Monday – 3:00 p.m. – 7:00 p.m.
- Wednesday – 4:00 p.m. – 7:00 p.m.

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Dublin Site Only:

- Tuesday – 3:00 p.m. – 7:00 p.m.
- Thursday – 3:00 p.m. – 7:00 p.m.

The Board expressed no objections to the above hours of operation for the drop centers with an implementation date of July 1, 2001.

i. Informational Items

1. NRRA Minutes:

The Board reviewed a copy of the New River Resource Authority's minutes for March 28, and April 25, 2001.

2. Current Authorized Projects & Items Under Review

The following projects were reported to be under review:

- Cloyd's Mountain Sewer Extension by VDOT
- New River Industrial Park Water and Sewer Extension
- Water and Sewer Extensions Preliminary Engineering Reports
- Landings Limited Partnership Water Extension
- Collier Acres Sewer Extension with Commerce Park Development
- Gateway Mobile Home Park Water and Sewer Extension Engineering

3. Approval of May 14, 2001 Minutes

On the motion of Mr. Baker, seconded by Mathes and carried, the PSA Board of Directors approved the minutes of the May 14, 2001 meeting as presented.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

4. Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the PSA Board of Directors approved the accounts payable listing for checks numbered 7338 through 7430, subject to audit.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

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5. Other Matters

No other matters were discussed at this meeting.

6. Adjournment

There being no further business to discuss, the meeting was adjourned until the next regular meeting of the Pulaski County Public Service Authority Board of Directors to be held on Monday, July 9, 2001 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H.W. Huff, Chairman

J. Mack Baker, Secretary