

FOLLOW-UP AGENDA

ITEM	KEY STAFF
1. <u>Citizen Comments</u>	
2. <u>Reports from the County Administrator &amp; Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	Ms. Sayers
2. <u>Inmate Availability Report</u>	
3. <u>Balance Due &amp; Lien Report</u>	
4. <u>Work Order Count</u>	
5. <u>Drop Site Total &amp; County Landfill Tonnage</u> (Reviewed)	
b. <u>NRRA Verification of PSA Customer/County Residency Requirements</u> (Approved continuing with current practice and concurred with regional approach and consistency with other localities following improved compaction in transport of drop center materials)	
c. <u>Water Tank Painting Bids</u> (Reviewed additional information, including plans for color of tank, as well as plans to not remove lead based paint – Approved accepting contract for painting of tank)	Mr. Coake
d. <u>Morehead Lane PSA/Town Interconnect</u> (Approved concept, with understanding action on final approval will be brought back before PSA Board)	
e. <u>Informational Items:</u>	
1. <u>Personnel Changes</u> (Reviewed)	
2. <u>Polyester Park Water &amp; Sewer Plans Update</u> (Reviewed)	

3. Bond Refinancing  
(Accepted recommendation from bond counsel re: Stigger Hill – Adopted resolution – Approved designating Chair and Vice-Chair to sign off on bonds)
  
4. Motor Mile Speedway Sewer Service  
(Reported track owners have agreed to install a 24-inch pipe & Virginia's First Authority has agreed to pay the cost of supplying material through a 1,700 foot portion between the track and the drag strip) Mr. Coake
  
5. Water System Vulnerability Study  
(Reported study is available for review & will be submitted at end of June) Mr. Coake
  
6. PSA Budget  
(Presented – Place on July agenda for adoption) Ms. Hanks
  
7. Suit Regarding Rt. 11 Accident  
(Denied claim – Notify appropriate individuals) Ms. Burchett
  
8. Billings for Streetlights in the Corporate Center  
(Approved issuing letters to businesses in corporate center extending period to 15 months) Mr. Huber/  
Ms. Hanks

f. Current Authorized Projects & Items Under Review

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks  
(Reviewed)

3. Approval of Minutes of May 10, 2004  
(Approved) Ms. Hanks
4. Accounts Payable  
(Approved) Ms. Sayers
5. Other Matters  
(Staff reported community meeting held regarding sewer service)
6. Adjournment

June 10, 2004

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

a. Collection Staff Activity:

1. Adjustments - Adjustments totaling \$4,055.67- are submitted. A copy of the spreadsheet is ***enclosed***.
2. Inmate Availability Report - Staff reports the inmate count for May provided 3 inmates per day.
3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
4. Work Order Count - Pickups pending: 23 brush; 21 large; 0 tire(s); 2 refrigerator(s).
5. Drop Site Total – May:

Site	Trips	Tonnage
Dora Highway	48	94.32
Dublin	33	93.40
Fairlawn	17	30.75
Total	98	218.47

- b. NRRA Verification of PSA Customer/County Residency Requirements - Ron Nichols, Linda Baylor and I met with NRRA staff regarding verification of PSA customer/county residency requirements for persons taking material to the landfill. I would appreciate your comments and suggestions regarding the tradeoff between controlling the volume of refuse being paid for by the PSA and the ability of residents to dispose of material without undue restriction. Currently, the landfill is requiring a PSA bill matching the name and address of the driver as verified by their driver's license.
- c. Water Tank Painting Bids – The ***enclosed*** bid results were received on May 7, 2004 for painting the exterior of the Shiloh and Dublin Water Tanks. Four bids were received as shown in the ***enclosed*** information. It is recommended an award be made to Southern Corrosion Inc. in the amount of \$67,705 for a pressure blast of the

Dublin Water Tank and \$34,491 for a pressure blast of the Shiloh Water Tank. The total amount of the contract will be \$102,196 which does not include any lettering on the side of either tank. We have a bid item for lettering which is \$170 per letter. Ron Coake understands that this company has personnel that are good at providing lettering etc. on the side of the tank.

The tanks were also bid with a "Clean Blast" which means they remove all paint from the tank and repaint the tank. The tanks have lead based paint, the removal of which would cost \$155,000 for the Dublin Tank and \$86,000 for the Shiloh Tank. The "Clean Blast" means they pressure wash the tank at approximately 3500 psi and remove all loose paint. The tank is then painted over the existing paint leaving the lead based paint in place. We also have a bid item to clean blast 15 spots (25 square feet each) that may need more than the pressure blast due to deterioration. This bid item for the recommended award is \$750 each. The actual bid amount will be adjusted, depending on the actual number of these spots that will be found during painting. Ratification of a notice of award is requested and execution of the contract agreement is recommended.

d. Morehead Lane PSA/Town Interconnect - Ron Coake and I met with John Hawley regarding a proposal for interconnecting the Town of Pulaski and PSA water systems along Morehead Lane. If approved by the Town and PSA, this interconnection would provide the Town with back-up flow to the Pulaski Elementary School and the PSA with back up storage supporting the installation of fire hydrants along Morehead Lane. The Town of Pulaski would be responsible for the construction of line needed to connect to the PSA system with the PSA and Town of Pulaski to share in the cost of the water meter at a PSA cost of \$5,000 to \$7,500. The Health Department is requiring a hydraulic analysis of both systems prior to permitting this interconnection. Approval by the PSA Board is recommended, pending approval by the Health Department. An interconnection would also be needed for the installation of fire hydrants along Morehead Lane. **Enclosed** is a previously approved waiver of the Town's right to serve these parcels.

e. Informational Items:

1. Personnel Changes – **Enclosed** is a listing of personnel changes over the past month.
2. Polyester Park Water & Sewer Plans Update - **Enclosed** is correspondence to Bryant Altizer of Altizer, Hodges, & Varney, Inc. providing comments concerning the Polyester Park Water and Sewer Plans and Specifications.

3. Bond Refinancing - Mary Barnes from VRA advised Shawn Utt that the Governor has directed VRA to not sell the bonds until he has a chance to travel to New York City to meet with various investment firms to discuss the State's new budget and new revenues. Therefore, the refinancing may not go through until the first of June or a little later. Webster Day, Bond Counsel, has also found that the bonds cannot be used to purchase a new system. Since the Stigger Hill Sewer system is technically owned by the Board of Supervisors rather than the PSA, refinancing of this portion of the debt becomes more difficult. Mr. Day suggests that the county trade the PSA for an asset of similar value (such as a portion of the County Garage facility) as that of this portion of the sewer system. Adoption of the ***enclosed*** resolution is recommended. I plan to have additional information to share at the PSA meeting.
4. Motor Mile Speedway Sewer Service - In addressing the need to provide a future conduit for potential high volume (over one million gallons per day) sewer service from the Commerce Park through the Motor Mile Speedway, the track owners have agreed to install a 24-inch pipe and Virginia's First Authority has agreed to pay the cost of supplying the material through a 1,700 foot portion between the track and the drag strip.
5. Water System Vulnerability Study – Ron Coake is working on completion of federally required water system vulnerability study on the County water system. The plan is required to be submitted for approval by June 30, 2004.
6. PSA Budget – In the preparation of a draft PSA budget, I have found some misclassification of costs which I would like to correct prior to distributing the draft document. I apologize for the delay and will have a draft document ready for distribution at the meeting.
7. Suit Regarding Route 11 Accident – A trash truck picking up orange trash bags from a roadside cleanup along Route 11 was hit by Mr. James Slusher. However, neither driver was ticked by the state police who investigated the accident. While there were no injuries, Mr. Slusher is suing the PSA for \$4,500 for damages to his vehicle. VACorp, our liability insurance carrier denies the claim and plans to defend the PSA in court on the basis that the driver did not avoid hitting the truck. The four-way flashers on the truck were not operational after the accident. We are ensuring installation of strobe lights on the front and rear of all garbage trucks in an effort to protect PSA employees in similar situations.
8. Billings for Streetlights in the Corporate Center – I have found that streetlight charges were dropped from utility billings in the Corporate Center during the transition to the new software. ***Enclosed*** is a draft letter to affected customers describing a plan to recover the lost revenue over the next ten months. Since this was an error on our part, I do not plan to charge interest.

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  4. Water System Vulnerability Study