

**AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY**

**Regular Meeting
Monday, May 16, 2005
9:00 a.m.**

ITEM

1. Citizen Comments
2. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
 2. Inmate Availability Report
 3. Balance Due & Lien Report
 4. Work Order Count
 5. Drop Site Total & County Landfill Tonnage
 - b. Action Items:
 1. FY 06 Budget
 2. PSA Pipe Standards
 3. Town of Dublin Water Service Agreement
 4. Caseknife Road Waterline Extension
 5. Refuse Collection Rate for Part-Year Residents
 6. Health Insurance Options – Health Reimbursement Arrangement
 7. Retention of Health Advocate Services
 - c. Informational Items:
 1. New River Industrial Park Sewer Pump Station
 2. Sewer for Motor Mile Speedway & Drag Strip
 3. VRS Costs
 4. Texaco Lift Station
 5. Water Treatment Plant PER
 6. Dublin Water Tank Cell Antenna Lease
 - d. Current Authorized Projects & Items Under Review:
 1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
 3. Painting Water Tanks
3. Approval of Minutes of April 11, 2005
4. Accounts Payables
5. Other Matters
6. Adjournment

May 5, 2005

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

a. Collection Staff Activity:

1. Adjustments - Adjustments totaling \$3320.00- are submitted. A copy of the spreadsheet is ***enclosed***.
2. Inmate Availability Report - Staff reports the inmate count for April provided three inmates per day.
3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
4. Work Order Count - Pickups pending: 39 brush; 29 large; 4 tire(s); 4 refrigerator(s).
5. Drop Site Total – April – There is no report for the drop site totals.

b. Action Items:

1. ***Enclosed*** is a slightly revised budget document for discussion by the PSA Board. Changes from the previous version included a correction in anticipated debt service expenses, a few minor changes within the departmental budgets and a corresponding increase in the contingency amount. Staff recommends adding a portion of the contingency amount to fund the purchase of a new garbage truck. The revised budget is recommended for adoption at the June PSA meeting.
2. PSA Pipe Standards – ***Enclosed*** is correspondence from Draper Aden Associates comparing PVC and Ductile Iron pipe. The Board of Supervisors recommended consideration by the PSA Board to the use of PVC pipe in order to be sure to make use of available Rural Development funding. While staff would prefer to see the consistent use of Ductile Iron, we also respect the wishes of the Board of Supervisors regarding this matter.

3. Town of Dublin Water Service Agreement- The Town of Dublin is being asked to renew the water service agreement between the Town and the PSA for a forty year period. In talking with Bill Parker regarding the matter we both believe a letter of agreement in which the PSA agrees not to leave the Town without water might also meet the Rural Development requirements. Approval of this approach is recommended.
4. Caseknife Road Waterline Extension – ***Enclosed*** is correspondence from the Health Department Engineering Field Office advising of review and approval of the plans and specifications for the waterline extension. Authorization to proceed in bidding the project, borrowing funds for its construction and proceeding with laying the line is recommended.
5. Refuse Collection Rate for Part-Year Residents – I would like to recommend advertisement of a \$60 annual refuse collection fee for persons living in Pulaski County for four months or less per year. Application for this rate would require that property owners sign a statement certifying to utilization standards and acknowledging fraud for misrepresenting actual use. I would appreciate Board comments regarding this approach. If approved, the public hearing could not be held less than 60 days after publication of the legally required public hearing notice.
6. Health Insurance Options – Health Reimbursement Arrangement - We are proceeding to implement the recommendations developed by staff and representatives of the Board of Supervisors and School Board pertaining to health insurance options for employees. Therefore, ***enclosed*** please find a copy of the Adoption Agreement for the Health Reimbursement Arrangement (HRA) for approval by the Board of Directors at this meeting. As you will recall, the HRA is employer funds that will be available to employees who choose the 80% health insurance option and these funds can be used by the employee to pay deductibles and co-pays for medical expenses incurred. This Adoption Agreement was recently approved by the Board of Supervisors for county employees.
7. Retention of Health Advocate Services - The same committee has mentioned above is recommending that the county retain the services of Health Advocate for employees as an added employee benefit beginning July 1, 2005. The Health Advocate will help employees with health care issues including insurance claims, health care coordination, benefits, grievances and paperwork issues. ***Enclosed*** are several brochures that explain these services for your information and review. We would recommend offering this service to any employee that would be eligible for the county health insurance benefit regardless of whether they participate or not in the county health care plan. The cost of this service is \$1.25 per employee per month. If offered to all eligible employees, the total annual cost to the PSA would be approximately \$675.00. The Board of Supervisors approved this benefit for county employees at their meeting of April 25, 2005.

c. Informational Items:

1. New River Industrial Park Sewer Pump Station – ***Enclosed*** is correspondence to Neal Noyes if the U. S. Economic Administration requesting concurrence to allow the non-conforming utilization of 73.3% of the 600 gallons per minute capacity in the New River Industrial Park sewer pump station.
2. Sewer for Motor Mile Speedway & Drag Strip – ***Enclosed*** is correspondence from David Tickner to the Health Department regarding the proposed new sewer line to serve the speedway.
3. VRS Costs – We learned that the county VRS costs will increase by approximately 2% beginning July 1, 2006 at a cost of approximately \$120,000 for all county departments including the PSA and Social Services.
4. Texaco Lift Station - We have been working on a malfunctioning sewer pump station located behind the Texaco station at the I-81/Route 100 interchange. The pump station operates on one of two installed pumps with a third pump ready as a back-up. The shaft in one pump broke, the second pump would only pump part time at 35% and the recently acquired spare would not fit. I commend the sewer department for responding quickly and working through the day and night to prevent a sewer overflow. In considering ongoing problems with this pump station, Ron Coake and I recommend consideration to its replacement.
5. Water Treatment Plant Preliminary Engineering Report (PER) – ***Enclosed*** is correspondence to Mr. Coake from the Health Department Engineering Field Office approving the Water Treatment Plant Preliminary Engineering Report for stilling wall modifications to the Treatment Plant.
6. Dublin Water Tank Cell Antenna Lease – ***Enclosed*** is the current version of the proposed lease agreement for the placement of cell phone antenna equipment on the Dublin water tank.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks (completed for 2004)

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