

FOLLOW-UP AGENDA

ITEM	KEY STAFF
1. <u>Citizen Comments</u> (None)	
2. <u>Reports from the County Administrator &amp; Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u>	
2. <u>Inmate Availability Report</u>	
<u>Balance Due &amp; Lien Report</u>	
<u>Work Order Count</u>	
<u>Drop Site Total &amp; County Landfill Tonnage</u>	
(Reviewed & approved)	
b. <u>Action Items:</u>	
1. <u>Date for Facility Tour</u>	
(Scheduled for Wednesday, June 28 at 10:00 a.m., or (2 <sup>nd</sup> choice) Thursday, June 29 at 11:00 a.m. – Arrange for tour of various facilities, including the James Hardie and landfill sites)	Mr. Huber/ Mr. Coake/ Mr. Nichols
(Request use of PAT vehicle for tour)	Ms. Hanks
2. <u>Container Bids</u>	
(Accepted and approved bids as presented – Determine feasibility of building up Dublin drop site)	Mr. Nichols
3. <u>Request for Policy Allowing Resident to “Freeze” Ongoing Interest &amp; Penalty Charges for Non-User Fees</u>	
(Staff to provide spreadsheet with details and figures of any existing situations where liens with large balances exist – Place on July 10 PSA Board agenda)	Mr. Huber/ Ms. Sayers Ms. Hanks

4. Resolution to Adopt Member Agreement to Join the Virginia Association of Counties Group Self Insurance Risk Pool  
(Approved resolution and membership agreement to join VACO Group Self Insurance Risk Pool) Ms. Burchett
  
5. Budget Adoption  
(Approved budget, subject to further review by PSA Board of capital expenses, etc. – Provide update on expected capital expenses over next several years – Place on July 10 PSA Board agenda)
  - Mr. Huber/  
Ms. Burchett
  
  - Ms. Hanks
  
  - (Approved advertising for increase in landfill tipping fee from \$34.50 to \$37.00 and commercial roll-off rate increase from \$85.00 to \$100.00 for a public hearing to be held at September 11 PSA Board meeting) Ms. Burchett/  
Mr. Huber/  
Ms. Hanks
  
- c. Informational Items:
  1. Personnel Changes  
(Reviewed)
  
  2. Virginia's New River Valley Water Supply Authority and NRV Localities Water Supply Agreement  
(Staff reported draft agreement presented for review and comment – Chairman Huff requested staff advise the regional water committee of PSA Board's serious concerns with sharing the cost of water to other localities and negotiation of overall rates) Mr. Huber
  
  3. VFRIFA Executive Utility Summary  
(Reviewed summary indicating the total cost of providing one million gallons of water and sewer service at Commerce Park to be approximately \$1.86 million)
  
  4. Confirmation of Legislation Allowing Pulaski County to Charge a Non-User Fee for Refuse Collection Services  
(Confirmed legislation enacted by General Assembly in 1989)

5. Town of Pulaski and Town of Dublin FY 04-05 Water Settlement Billing  
(Reviewed current water settlement billings – Staff reported payment had been received by Town of Dublin)
6. Garbage Brochure  
(Reviewed)
7. Disposal Permits  
(Reported discussions being held re: possible changes to admittance policies for PSA customers at the landfill)
8. Sewer Disposal Limits  
(Staff shared comments made to the Pepper's Ferry Authority requesting flexibility in the administration of newly adopted uniform concentration standards regulating industrial discharges)
9. Backhoe Replacement  
(Staff reported PSA backhoe engine damage and staff looking at options regarding repair or replacement of equipment)

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)

3. Approval of Minutes of May 8, 2006  
(Approved) Ms. Hanks
4. Accounts Payable  
(Approved) Ms. Sayers
5. Other Matters  
(None)
6. Adjournment



County Landfill Tonnage  
(county customers & Refuse Department Haulers)  
(for the Month of May)

Misc Debris(tons)	Appliances	Tires	Brush(tons)
4570.38	38	1012	227.48

b. Action Items:

1. Date for Facility Tour - The Board is requested to schedule a date to tour the various PSA facilities.
2. Container Bids - ***Enclosed*** is a spreadsheet prepared by Ronnie Nichols for the 2-40 yd containers, the one 30-yd compactor, and 6-30 yd containers. We currently are using six from the NRRA. We would replace those with six of our own. The circled quotes indicate the lowest responsible bidders. Approval of these bids and the purchase of these roll-off containers is recommended.
3. Request for Policy Allowing Resident to "Freeze" Ongoing Interest & Penalty Charges for Non-User Fees - I would like to ask the PSA's consideration to a policy of allowing resident to "freeze" ongoing interest and penalty charges for non-user fees with the condition that they begin and continue to pay 100% of current billings and that we have a lien on the property for charges to date. This may be of some help to the situation of the two widows whose husbands never paid their bills and have left the widows with major debt.
4. Resolution to Adopt Member Agreement to Join the Virginia Association of Counties Group Self Insurance Risk Pool – The Board is requested to approve the ***enclosed*** resolution adopting the Member Agreement to join the Virginia Association of Counties Group Self Insurance Risk Pool. This will separate PSA general liability and workmen's compensation risk from that of other county operations.
5. Budget Adoption – ***Enclosed*** is a revised budget for consideration and adoption by the Board.

c. Informational Items:

1. Personnel Changes – ***Enclosed*** is an update from Ms. Burchett on recent personnel changes. Also ***enclosed*** is a letter of resignation from Mr. Taylor as Assistant Supervisor.

2. Virginia's New River Valley Water Supply Authority and NRV Localities Water Supply Agreement - The ***enclosed*** draft agreement is provided for the Board's information and comment. The ability to purchase water through a Regional Water Authority helps to remove such purchases from being in issue in annexation disputes.
3. VFRIFA Executive Utility Summary – ***Enclosed*** is a water and sanitary summary prepared by Virginia's First Industrial Facilities Authority indicating the total cost of providing one million gallons of water and sewer service at the Commerce Park to be approximately \$1.86 million. I recommend commitment of any profits from the sale of water at the Commerce Park toward amortizing the future cost of extending water and/or sewer services.
4. Confirmation of Legislation Allowing Pulaski County to Charge a Non-User Fee for Refuse Collection Services - ***Enclosed*** is confirmation from the General Assembly of legislation enacted in 1989 authorizing a water and sewer authority in a certain county to charge a non-user service fee for garbage and trash pickup services. Also ***enclosed*** is the latest correspondence to a Pulaski County citizen transmitting this information. Since the non-user rate of \$8 per month is higher than the \$10 non-user fee, the PSA may need to restructure rates to technically comply with the stipulation that the nonuser fee not exceed 85 percent of "the minimum monthly fee charged to those persons using the authority's pickup and disposal services".
5. Town of Pulaski and Town of Dublin FY 04-05 Water Settlement Billing – ***Enclosed*** are summaries prepared by Ms. Burchett of the two towns' water settlement billing.
6. Garbage Brochure – The New River Resource Authority has received a grant to update refuse disposal and recycling options. ***Enclosed*** is a draft revision to the existing brochure. I would appreciate comments or suggestions regarding changes or additions you would like to see.
7. Disposal Permits – Staff has been discussing possible changes to admittance policies for PSA customers at the landfill. Currently, if a person does not have a driver's license **and** their matching PSA bill, they are asked to go get a disposal permit from the locality. Thus, the use of disposal permits has increased significantly. In addition, disposal permits limit the amount the PSA pays for up to 4 tons per year. However, the landfill does not want the inconvenience of separating the first four tons from the remainder of the load. Thus, the PSA is forced to accept the entire load, or the resident is required to pay for the entire load if it exceeds five or six tons.

My thinking at this time is for the landfill to accept refuse from anyone who provides either a PSA bill, driver's license with Pulaski as their county of residence, **or** be driving a vehicle with a County or Town of Pulaski decal. This would allow disposal permits to be specifically used for their original purpose of controlling the disposal of shingle and siding which may potentially contain asbestos. In considering this matter, it is important to keep in mind the goal of preventing roadside dumping. Also, since we do not impose any type of control over those bringing items to the drop centers, restricting the landfill will increase operational cost of the drop centers. It is preferable for residents to take items to the landfill, saving the PSA the cost of transporting tonnage from the drop centers to the landfill.

Staff will be meeting again with the staff of the landfill and the two towns regarding the matter on Monday at 11:30 a.m. at the Dublin Town Center. I would welcome the participation of interested Board members.

8. Sewer Disposal Limits – ***Enclosed*** are comments made to the Peppers Ferry Regional Wastewater Treatment Authority on June 8 requesting flexibility in the administration of newly adopted uniform concentration standards regulating industrial discharges.
9. Backhoe Replacement – The engine on the PSA backhoe blew a head gasket resulting in water mixing with oil and ruining the bearings. Staff is looking at options regarding the repair or replacement of this equipment and I hope to have further details at the PSA meeting.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant Dispersion Wall Design
4. Installation of back-up generators at sewer pump station
5. Replacement of Texaco sewer pump station

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