

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 12, 2006

At a regular meeting of the Public Service Authority Board of Directors held on Monday, June 12, 2006 at 9:00 a.m. in the Middle Conference Room of the County Administration Building Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: H. W. Huff, Jr., Chairman; Winston Snead; Carl Mathes; Douglas Warren; and Hollis Loyd, Alternate. Board member Archa Vaughan was unable to attend the meeting. Staff members present included: Peter M. Huber, County Administrator; Nancy M. Burchett, Assistant County Administrator; Ron Coake, County Engineer; Ron Nichols, PSA Refuse Supervisor and Gena Hanks, Executive Secretary.

1. Citizen Comments

There were no citizens present at the meeting.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Mathes, seconded by Mr. Snead and carried, the Board of Directors approved customer credit adjustments in the amount of \$2,676.35.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Loyd.

Voting no: None.

Absent: Mr. Vaughan.

2. Inmate Availability Report

Staff reported the inmate count for May 2006 averaged three inmates per day.

3. Balance Due & Lien Report

The Board reviewed the balance due and lien report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending: Pickups pending: 29 brush; 24 large; 0 tire(s); 4 refrigerator(s).

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
June 12, 2006

3. Request for Policy Allowing Resident to "Freeze" Ongoing Interest & Penalty Charges for Non-User Fees

As reported in the Board packet, staff recommended the PSA's consideration to a policy of allowing a resident to "freeze" ongoing interest and penalty charges for non-user fees with the condition that they begin and continue to pay 100% of current billings and that we have a lien on the property for charges to date, which may, which may be of some help to the situation of the two widows whose husbands never paid their bills and have left the widows with major debt.

The Board took no action on the request at this time; however, staff was requested to provide the Board with a spreadsheet with details and figures of any existing situations where liens with large balances exist.

Mr. Huber advised citizens are responsible for an account where large balances exist for a period of three years; however, once a lien is filed, the lien is valid for 20 years.

4. Resolution to Adopt Member Agreement to Join the Virginia Association of Counties Group Self Insurance Risk Pool

As reported in the Board packet, the Board is requested to approve a resolution adopting the Member Agreement to join the Virginia Association of Counties Group Self Insurance Risk Pool, which will separate PSA general liability and workmen's compensation risk from that of other county operations.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved the following resolution and membership agreement allowing for the PSA to join the VACO Group Self Insurance Risk Pool:

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 12, 2006

**RESOLUTION TO ADOPT THE MEMBER AGREEMENT TO JOIN
THE VIRGINIA ASSOCIATION OF COUNTIES
GROUP SELF INSURANCE RISK POOL**

WHEREAS, the Pulaski County Public Service Authority desires to protect against liability claims and property losses and to provide for payment of claims or losses for which the county may be liable; and

WHEREAS, the Virginia Association of Counties Group Self Insurance Risk Pool, aka VACoRP, has been established pursuant to Chapter 27 (15.2-2700 et seq.) and Title 15.2 of the Code of Virginia.

WHEREAS, it is desirable for the Pulaski County Public Service Authority to join the Virginia Association of Counties Group Self Insurance Risk Pool in order to provide a method of risk sharing for liability claims and property losses;

NOW, THEREFORE BE IT RESOLVED that the governing body of the Pulaski County Public Service Authority hereby agrees to the member agreement entitled "Member Agreement for Virginia Association of Counties Group Self Insurance Risk Pool" which creates a group fund to pay liability claims and property losses of the counties and other local agencies joining the Group, and we acknowledge we have received a copy of the pertinent Plan and supporting documents.

BE IT FURTHER RESOLVED that Peter M. Huber, PSA Executive Director, is authorized to execute the member agreement to join the Virginia Association of Counties Group Self Insurance Risk Pool and to act on behalf of the Pulaski County Public Service Authority any other matter relative to the Group.

Adoption this the 12th day of June, 2006.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Lloyd.

Voting no: none.

Not present: Mr. Vaughan.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
June 12, 2006

5. Budget Adoption

The Board reviewed details of the proposed budget, which was presented by county staff. The Board directed several questions to staff regarding capital expenses, drop center expenditures, loss of equipment, etc. Mr. Huber was requested to provide an updated spreadsheet to the Board at its July 10 meeting.

On a motion by Dr. Warren, seconded by Mr. Loyd and carried, the Board approved the FY 07 budget as presented, subject to further review by the PSA Board of capital expenses.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Lloyd.

Voting no: none.

Not present: Mr. Vaughan.

Staff was directed to provide an update on expected capital expenses over the next several years.

On the motion of Mr. Mathes, seconded by Dr. Warren and carried, the Board approved advertising for a public hearing at its September 11, 2006 meeting to consider an increase in the landfill tipping fee from \$34.50 to \$37.00 and commercial roll-off rate increase from \$85.00 to \$100.00.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Lloyd.

Voting no: none.

Not present: Mr. Vaughan.

c. Informational Items:

1. Personnel Changes

As reported in the board packet, an update of recent personnel changes was provided to the Board.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 12, 2006

2. Virginia's New River Valley Water Supply Authority and NRV Localities Water Supply Agreement

As reported in the Board packet, the Board was provided with a draft water supply agreement. Chairman Huff requested staff advise the regional water committee of the PSA Board's serious concerns with sharing the cost of water to other localities and negotiation of overall rates.

3. VFRIFA Executive Utility Summary

As reported in the board packet, the Board reviewed a summary indicating the total cost of providing one million gallons of water and sewer service at Commerce Park to be approximately \$1.86 million.

4. Confirmation of Legislation Allowing Pulaski County to Charge a Non-User Fee for Refuse Collection Services

As reported in the Board packet, confirmation was obtained of legislation enacted by General Assembly in 1989 authorizing a water and sewer authority in a certain county to charge a non-user service fee for garbage and trash services.

5. Town of Pulaski and Town of Dublin FY 04-05 Water Settlement Billing

As reported in the Board packet, the Board was presented with an update of the Town of Pulaski and Town of Dublin FY 04-05 water settlement billing. Ms. Burchett reported that as of the date of this meeting, payment had been received by the Town of Dublin.

6. Garbage Brochure

The Board reviewed an updated garbage brochure, which had been presented in the Board packet. The Board offered no changes to the brochure at this time.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 12, 2006

7. Disposal Permits

As reported in the Board packet, staff advised discussions were being held regarding possible changes to the admittance policies for PSA customers at the landfill, with a meeting to be held with the two towns to discuss the matter further.

8. Sewer Disposal Limits

As reported in the Board packet, staff shared comments made to the Pepper's Ferry Authority requesting flexibility in the administration of newly adopted uniform concentration standards regulating industrial discharges.

9. Backhoe Replacement

As reported in the Board packet, a PSA backhoe had experienced engine damage and staff is looking at options regarding repair or replacement of the equipment.

A copy of all documentation related to the above informational items may be found with the records of this meeting.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)

3. Approval of Minutes of May 8, 2006

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board approved the minutes of May 8, 2006.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Mr. Loyd.

Voting no: None.

Absent: Mr. Vaughan.

Abstaining: Dr. Warren.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 12, 2006

4. Accounts Payable

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board approved the accounts payable as presented on checks numbered 5161 through 5230, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Loyd.

Voting no: None.

Absent: Mr. Vaughan.

5. Other Matters

There were no other matters presented to the Board.

6. Adjournment

By consensus, the Board adjourned the regular meeting. The next meeting of the PSA Board is scheduled for Wednesday, June 28, 2006 at 10:00 a.m. in which the Board will participate in a facilities tour of PSA facilities, including the James Hardie and landfill sites. The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Monday, July 10, 2006 at 9:00 a.m. at the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary