

4. Declaration of Inoperable Garbage Trucks as Surplus & Disposal as Scrap Metal (\$1,700 vs \$800)
(Approved disposal of three rear load garbage trucks through a scrap metal company, with plans to salvage some of the usage parts off of the trucks) Mr. Nichols
5. Connection Fees for Alexander Estates
(Approved a \$1,277 surcharge, in addition to the normal \$1,500 connection fee) Mr. Coake/
Ms. Sayers
6. Water & Sewer Services Request to Stripers Landing at Rock House Marina
(Authorized county engineer responding to request, in combination with a continuing need to provide sewer service to the Days Inn and other properties in the vicinity of the I-81/Rt. 99 interchange) Mr. Coake
7. Sediment Removal
(Approved award of contract to ELMS, Inc. in the amount of \$59,047) Mr. Coake
8. Cougar Trail Road Water Pump Station
(Ratified administrative approval of change order in the amount of \$25,000) Mr. Coake
9. Raw Water Pump Station Roof Replacement
(Approved award of contract to John T. Morgan Roofing and Sheet Metal, Inc. in the amount of \$13,299) Mr. Coake
10. Painting of Thornspring Water Tank
(Reviewed bids for interior and exterior painting – Approved awarding contract to Southern Corrosion for painting the interior of the tank at a cost of \$33,019 and the interior and exterior of the Schrader Hill pressurized water tanks at a cost of \$7,162) Mr. Coake

11. FY 2007-08 PSA Budget
(Authorized temporary budget approval to allow for paying expenses – Provide information on contingency fund, as well as a recommendation on balancing sewer fund – Staff to provide a listing of statewide sewer rates – Place final approval of budget on July PSA agenda)

Ms. Hanks

c. Informational Items:

1. Personnel Changes
(Reviewed)
2. Financial Report
(Reviewed)
3. Projects Update
(Reviewed)
4. Fairlawn/Morgan Cut Water System Analysis
(Reviewed reports providing feasibility of serving Fairlawn area)

(Sewerage Authority to be requested to purchase flow meter, with PSA staff to operate)
5. FY 06 Audit Presentation
(Previously presented)
6. Update on Recent VACO/VML Steering Committee Activities
(Provided update from steering committee overseeing the negotiation of APCo rates related to local governments)
7. Dublin Area Sewer Easements
(Reported letters sent to owners
(PDC reported 15 letters had been sent out with a June 18 deadline for responding)
8. Field Trip to Texaco Pump Station
(Board members invited to participate)
9. Racial Discrimination Suit
(Presented and explained suit)

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant Dispersion Wall Design
4. Installation of back-up generators at sewer pump station
5. Replacement of Texaco sewer pump station
6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

3. Other Matters

(Mr. Lovell advised progress is being made in obtaining easements in Highland Park)

(Ms. Sayers advised of problems in collecting from sewer customers who receive water from the Town of Dublin – Staff to provide details to Attorney Sam Campbell for recommendation, including whether or not list of delinquent sewer customers names can be advertised in local paper – Provide update to PSA when received)

Ms. Sayers

(Mr. Huber presented report on Thornspring Farms water service and advised permission had been granted through the Boothe property)

(Mr. Huber reported that the initial step in obtaining remaining easements in the Rolling Hills, Orchard Hills, and Vista Subdivision was to make a bonafide offer at \$1.00 per foot and that once the project is bid, if there is enough money left over, staff recommended also paying other properties owners \$1.00 per foot.

Mr. Lovell

4. Adjournment

June 6, 2007

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Report Regarding Agenda Items

1. Citizen Comments – There are no citizens scheduled to speak at this time.
2. Reports from County Administrator and Staff:
 - a. Collection Staff Activity:
 1. Adjustments - Adjustments totaling a net \$-7,711.75 are submitted as described on the ***enclosed*** report.
 2. Inmate Availability Report - Staff reports the PSA generally had use of two inmates per day for the month of May.
 3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
 4. Work Order Count - Pickups pending: 17 brush; 15 large item; 0 tire; 2 refrigerator.
 5. Drop Site Total & County Landfill Tonnage Report – Drop site totals for the month of May are as follows:

**DROP SITE TOTAL
FOR THE MONTH OF MAY**

Site	Trips	Tons	Tons per haul
Dora Highway	61	123.90	2.04
Dublin	66	175.27	2.66
Fairlawn	11	26.90	2.45
Totals	138	326.07	2.37

County Landfill Tonnage
(County customers & Refuse Department Haulers)
(for the Month of May 2007)

Commercial	Residential	Tires	Brush
527.11	1,118.53	1,373	72.72

b. Action Items:

1. Minutes of Previous Meeting – ***Enclosed*** are the minutes of the May 8, 2007 meeting for your review and approval.
2. Accounts Payable – Review and approval of the ***enclosed*** accounts payable is requested.
3. Private Drive Easement Release Agreement – ***Enclosed*** as requested at the May meeting, is a proposed agreement for the use of private drives as drafted by Robert Hiss and reviewed and approved by Tom McCarthy.
4. Declaration of Inoperable Garbage Trucks as Surplus & Disposal as Scrap Metal (\$1,700 vs \$800) – Staff recommends disposal of three rear load garbage trucks through a scrap metal company, with plans to salvage some of the usage parts off of the trucks. Once the trucks are towed to that location, plans are to drain the fluids, remove the wheels and tires for use on other trucks. We expect to receive \$1,500 to \$1,800 for each truck, with the tow bill to be deducted from the money made on the sale of scrap metal.
5. Connection Fees for Alexander Estates - The developer of the Alexander Estates project is requesting 10 sewer connections in conjunction with the possible development of a strip shopping center adjacent to the new I-81/Route 100 Wal-Mart store. In an effort to recover approximately \$28,000 in costs from the recent reconstruction of the sewer pump station serving that area staff is suggesting a \$1,277 surcharge in addition to the normal \$1,500 commercial connection fee. Approval of this connection fee is recommended based on the cost of replacing the pump station.
6. Water & Sewer Services Request to Stripers Landing at Rock House Marina – The owner of the Rock House Marina has submitted the ***enclosed*** request for the provision of public water and sewer service to this area of the County. Staff is responding to this request in combination with a continuing need to provide sewer service to the Days Inn and other properties in the vicinity of the I-81/Route 99 interchange

7. Sediment Removal - Bids were received for removal of sediment from the sediment storage basins at the water treatment plant on June 1, 2007. One bid was received from ELMS Inc. Radford, Virginia. The bid is in the amount of \$59,047. The sediment from the basins will be disposed of on airport property in accordance with our disposal permit issued by the Virginia Department of Environmental Quality. It is recommended the contract be awarded to ELMS Inc. in the amount of \$59,047. This project was bid for \$48,000 in 1999 and was for less material than bid today.
8. Cougar Trail Road Water Pump Station – Bids were received on June 1, 2007 for the demolition of the Cougar Trail Road Water Pump Station. One bid was received from H. T. Bowling, Inc., Radford, Virginia in the amount of \$26,000. This pump station is no longer in use and is being heated during the winter to prevent water lines from freezing. The current piping system is still being used and water runs through the station with no pumping being performed. In the past there was a chlorine leak that damaged most of the materials in the building. With the demolition it is required to reconnect the piping system outside the building. We recently had a leak that occurred in this structure that eventually resulted in the Volvo plant being shut down for a shift. Staff awarded this project at a cost to H. T. Bowling Inc. in the amount of \$25,000. This was done through a change order.
9. Raw Water Pump Station Roof Replacement - Bids were received on June 1, 2007 for the replacement of the Raw Water Pump Station Roof. Three bids were received from 1) Roofing and Restoration, Inc, Roanoke, Va. in the amount of \$21,958.00, 2) Service Roofing and Sheet Metal Co. Martinsville, Va. in the amount of \$13,329, and 3) John T. Morgan Roofing and Sheet Metal Co. Inc. in the amount of \$13,299. It is recommended the contract be awarded to John T. Morgan Roofing and Sheet Metal co. Inc. in the amount of \$13,299.
10. Painting of Thornspring Water Tank – Ron Coake has bid painting the interior and exterior of the Thornspring gravity tank and the Schrader Hill pressurized tank. We plan to receive these bids on Thursday and hope to have a recommendation to present to the Board on Tuesday.
11. FY 2007-08 PSA Budget – ***Enclosed*** is a draft budget for consideration by the PSA Board. In preparing this document, I tried unsuccessfully to eliminate the sewer system deficit. Considering the recent \$1 per 1,000 gallon rate increase, I am hesitant to continue recommending increasing sewer rates without discussing the matter with the PSA Board. I am at fault in not having included this budget in the May agenda and would like to request

consideration by the PSA Board to tentative adoption of the proposed budget or authorization to continue expenditures pending further consideration of the matter by the Board at the July meeting.

c. Informational Items:

1. Personnel Changes - ***Enclosed*** is a listing of recent personnel changes as prepared by Ms. Spence. Also ***enclosed*** is correspondence related to a former employees law suit.
2. Financial Report – ***Enclosed*** is monthly financial report for the PSA as prepared by Gordon Jones.
3. Projects Update – ***Enclosed*** is an update from the Planning District Commission on the various water and sewer projects.
4. Fairlawn/Morgan Cut Water System Analysis – ***Enclosed*** are reports regarding the feasibility of serving the Fairlawn area. The City will be calculating possible water rates for possible wholesale purchase.
5. FY 06 Audit Presentation - ***Enclosed*** under separate cover is a copy of the FY 06 audit as prepared by Robinson, Farmer, Cox Associates. Gordon Jones has arranged a presentation to the PSA Board by Deanna Cox and we suggest rearranging the agenda to allow her to address the Board at the beginning of the meeting.
7. Update on Recent VML/VACO Steering Committee Activities – ***Enclosed*** is a report from the steering committee overseeing the negotiation of Appalachian Power Company rates related to local governments.
7. Dublin Area Sewer Easements – ***Enclosed*** is a letter to the owners of approximately seven remaining easements needed for the installation of sewer service to the Rolling Hills, Orchard Hills, and Vista subdivisions. The PDC staff continues to work on easements needed for the Highland Park subdivision.
8. Field Trip to Texaco Pump Station – Staff has made arrangements for providing a tour of the newly reconstructed pump station should Board members wish to do so.
9. Racial Discrimination Suit – ***Enclosed*** is a response filed by Jim Guynn regarding the requesting disposition of the matter by the courts.

- d. Current Authorized Projects & Items Under Review:
1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
 3. Water Treatment Plant Dispersion Wall Design
 4. Installation of back-up generators at sewer pump station
 5. Replacement of Texaco sewer pump station
 6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

PMH/gh