

**AGENDA  
PULASKI COUNTY  
PUBLIC SERVICE AUTHORITY**

**Regular Meeting  
Tuesday, July 10, 2007  
9:00 a.m.**

**FOLLOW-UP ACTION**

<b>ACTION ITEM</b>	<b>KEY STAFF</b>
1. <u>Citizen Concerns</u> (None)	
2. <u>Reports from the County Administrator &amp; Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	
2. <u>Inmate Availability Report</u>	
3. <u>Balance Due &amp; Lien Report</u>	
4. <u>Work Order Count</u>	
5. <u>Drop Site Total &amp; County Landfill Tonnage</u> (Reviewed)	
b. <u>Action Items:</u>	
1. <u>Minutes of Previous Meeting</u> (Approved)	
2. <u>Accounts Payable</u> (Approved)	
3. <u>Private Drive Easement Release Agreement</u> (Approved distribution of agreement, subject to letter being sent to property owners describing agreement in detail)	Mr. Huber/Mr. Nichols
4. <u>Approval of FY 08 Budget</u> (Approved)	

- (Staff to determine number of sewer customers and provide to PSA Board via August Board packet – Review rate Place on August PSA packet)
- Ms. Sayers  
Mr. Huber  
Ms. Hanks
5. Draper Aden Associates Proposal for Bid and & Construction Review of Dispersion Walls in Water Treatment Plant Sedimentation Basins  
(Review with Water Treatment Plant staff and county engineer and provide update at August PSA meeting – Place on August PSA packet)
- Mr. Huber/Mr. Coake  
  
Ms. Hanks
6. Pump Repairs  
(Approved repairs of \$15,878.27)
7. Concurrence with Application for Economic Administration Grant for Enhancing the Availability of Water to the Commerce Park  
(Approved resolution and sponsorship of a proposed EDA Grant funding 50% of the cost of improving water service to Commerce Park – Place on agenda for review of construction options)
- Mr. Huber/Ms. Hanks
8. Water Service to Subdivision Adjacent to Pulaski Golf Course  
(Authorized developer to take all actions necessary to determine best possible solution in providing water service to subdivision – Determine capacity of Town system)
- Mr. Slusher
9. Refuse Truck Flipper Attachment and Cans  
(Approved use of trial program, at a total cost of \$6,250 – Staff to determine number needed based on overall survey)
- Mr. Nichols
- c. Informational Items:
1. Personnel Changes  
(Reviewed)

2. Financial Report  
(Reviewed)
3. Projects Update  
(Mr. Lovell and Mr. Ratcliff provided updates on the various projects including sewer easements and condemnation proceedings)
4. Recycling Partnership with Volvo  
(Mr. Huber reported Volvo interested in establishing recycling center – Staff to continue to work with Volvo to determine feasibility of partnership) Mr. Nichols
5. Employee Recognition  
(Reviewed)
6. Waste Industries Disposal Payments  
(Update provided concerning ongoing concerns regarding delinquency of disposal bill)

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant Dispersion Wall Design
4. Installation of back-up generators at sewer pump station
5. Replacement of Texaco sewer pump station
6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

3. Other Matters

(Presented information on Household Hazardous Waste Collection event to be held on August 11 in Radford)

(Distributed updated agreement by and between PSA and Hidden Valley Camping Club)

(Reviewed e-mail from Rick Holder expressing concerns re: mandatory garbage billing)

(Reviewed letter to former PSA employee re:  
notice of termination)

(Doug Phillips of SERCAP requested sewer service  
to area between Snyder Lane and Alum Spring Road)

4. Adjournment

July 3, 2007

TO: PSA Board of Directors

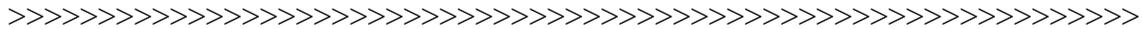
FROM: Staff

SUBJECT: Report Regarding Agenda Items

1. Citizen Comments – There are no citizens scheduled to speak at this time.
2. Reports from County Administrator and Staff:
  - a. Collection Staff Activity:
    1. Adjustments - Adjustments totaling a net \$1,808.26- are submitted as described on the ***enclosed*** report.
    2. Inmate Availability Report - Staff reports the PSA generally had use of two inmates per day for the month of June.
    3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
    4. Work Order Count - Pickups pending: 10 brush; 14 large item; 1 tire; 0 refrigerator.
    5. Drop Site Total & County Landfill Tonnage Report – Drop site totals for the month of May are as follows:

**DROP SITE TOTAL  
FOR THE MONTH OF JUNE 2007**

<b>Site</b>	<b>Trips</b>	<b>Tons</b>	<b>Tons per haul</b>
<b>Dora Highway</b>	56	174.62	3.12
<b>Dublin</b>	40	123.29	3.09
<b>Fairlawn</b>	14	64.94	4.64
<b>Totals</b>	110	362.85	3.30



**County Landfill Tonnage**  
(County customers & Refuse Department Haulers)  
(for the Month of June 2007)

<b>Commercial</b>	<b>Residential</b>	<b>Tires</b>	<b>Brush</b>
438.04	1,164.82	1,587	104.03

b. Action Items:

1. Minutes of Previous Meeting – ***Enclosed*** are the minutes of the June 12, 2007 meeting for your review and approval.
2. Accounts Payable – Review and approval of the ***enclosed*** accounts payable is requested.
3. Private Drive Easement Release Agreement – ***Enclosed*** as requested at the May meeting, is a revised proposed agreement for the use of private drives as drafted by Robert Hiss and reviewed and approved by Tom McCarthy.
4. Approval of FY 08 Budget – ***Enclosed*** are revisions to the revenue and contingency portions of the proposed budget, as requested by the Board as part of a less conservatively estimated budget. Increases in projected revenues were offset by a larger contingency. Also, ***enclosed*** are revised summary pages reflecting these changes.

5. Draper Aden Associates Proposal for Bid and & Construction Review of Dispersion Walls in Water Treatment Plant Sedimentation Basins – ***Enclosed*** is a proposal from Draper Aden Associates for further revision to the proposed dispersion walls in the water treatment plant sediment basin. I plan to discuss the matter with the water treatment plant staff and Ronnie Coake prior to providing the PSA Board with a recommendation on the matter at the July meeting.
6. Pump Repairs - Harry Hull and other members of the PSA Water Treatment Plant arranged the repair of one of two 300-hp electric motors powering the pumps which move finished water from the water treatment plant into the system. The repairs were completed at a cost of \$15,878.27. The following pictures illustrate the size and location of this 1,900-pound motor (the rebuild motor is black while the remaining original unit is the original blue color). Both motor and the pumps have been in service since the plant was built in 1978.



7. Concurrence with Application for Economic Administration Grant for Enhancing the Availability of Water to the Commerce Park- Approval of the ***enclosed*** resolution and sponsorship of a proposed Economic Development Administration Grant funding 50% of the cost of improving water service to the Commerce Park areas of the county is recommended. Staff also recommends a study be conducted of the cost of increasing the capacity of the existing water treatment plant and transmission lines to the Dublin and Fairlawn areas. This study would provide the PSA with a comparative cost of both options.

8. Water Service to Subdivision Adjacent to Pulaski Golf Course - As previously reported, the two options in providing water service to this area are from the Town of Pulaski which has a water line on Morehead Lane a distance of 1,735 from that portion of the subdivision which would be developed first. The other alternative would involve a connection to the PSA's Pulaski Corporate Center which is 3,250 feet from the nearest point in the development.

Since the matter was initially brought to the attention of the PSA Board, we have confirmed that extending the existing PSA water line along Route 11 from the Barn would not provide sufficient pressure. It has also been confirmed that Malcolm Booth is agreeable to granting an easement across the property between the water tank and the proposed subdivision. One option would be for the PSA to allow the developer to recover the increased cost of connecting to the County system through higher connection fees.

9. Refuse Truck Flipper Attachment and Cans – Ronnie Nichols has researched the cost of initiating a partially automated means of picking up cans. Toter sells hydraulic flipper units manufactured locally at Appalachian Machine Rebuild at a cost of approximately \$2,500 per truck (one lift) or approximately \$4,000 per truck (dual lifts). In addition, Toter has a stock of 50 used cans which could be purchased for \$25 each. It is recommended that a trial program, using one flipper on each of the two newer trucks, be initiated at a cost of approximately \$6,250. It is also recommended that the initial supply of cans be provided to customers at no cost in order to reduce customer complaints in the event the use of the flipper cans is discontinued. Distribution of the cans would focus on heavily loaded barrel service cans along the routes taken by the trucks on which the flippers are installed.

c. Informational Items:

1. Personnel Changes - ***Enclosed*** is a listing of recent personnel changes as prepared by Ms. Spence.
2. Financial Report – ***Enclosed*** is monthly financial report for the PSA as prepared by Gordon Jones.

3. Projects Update – ***Enclosed*** is an update from Draper Aden Associates and the New River Valley Planning District Commission on the various water and sewer projects.
  4. Recycling Partnership with Volvo – Representatives of Volvo have expressed an interest in opportunities for Volvo to team with the PSA to launch such a recycling program. They are interested in creating a public site for recycling at the Volvo facility that could serve as a pilot program. I have a meeting with Volvo officials this week and hope to have more information to report to the Board at the meeting on Tuesday.
  5. Employee Recognition – ***Enclosed*** is a letter from a Pulaski County resident expressing appreciation to PSA employee Jerry Taylor for assistance Mr. Taylor provided recently.
  6. Waste Industries Disposal Payments – Brenda Sayers and I met with representatives of Waste Industries to address ongoing concerns by both parties regarding a delinquency in their disposal bills. The issue seems to be a payment of \$1,249.56 amount for which the company has record of a check being written on April 30, 1999 which cannot be found as a credit in the PSA's history for this account. I agreed to adjust the amount owed by the company (including penalty and interest) upon receipt of the cancelled check or other documentation indicating the money had been transferred to the PSA account. The company is researching the matter.
- d. Current Authorized Projects & Items Under Review:
1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
  2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
  3. Water Treatment Plant Dispersion Wall Design
  4. Installation of back-up generators at sewer pump station
  5. Replacement of Texaco sewer pump station
  6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

PMH/gh