

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 14, 2007

At a regular meeting of the Public Service Authority Board of Directors held on Tuesday, August 14, 2007 at 9:00 a.m. in the Middle Conference Room of the County Administration Building Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: H. W. Huff, Jr., Chairman; Carl Mathes, Vice-Chairman; Winston Snead; and Hollis Lloyd. Board members Doug Warren and Archa Vaughan were unable to attend the meeting. Staff members present included: Peter Huber, County Administrator; Gordon Jones, Finance Director; Robert Hiss, Assistant County Administrator; Ron Coake, County Engineer; Brenda Sayers, PSA Bookkeeper; Ronnie Nichols, Director of Fleet Maintenance; and Gena Hanks, Executive Secretary. Also present was Brent Lovell of the New River Valley Planning District Commission.

1. Citizen Comments

Stan Moran submitted a renewal of the bond for the water tank to serve Draper Ridge Subdivision and confirmed his commitment to incur expenses related to the installation of the tank and vault, with the PSA to incur any expenses related to the telemetry installation.

Mr. Wayne King requested the PSA Board allow him to make minimum monthly payments on his current account, which account is for property that was previously owned by his sister and for which is now in Mr. King's name due to his acquiring the property. Mr. King also requested the Board allow him to hook to the PSA water system for water service to his own residence.

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved allowing Mr. Wayne King to make payment towards his current account, with the lien to remain and with penalty and interest to continue to occur, as well as approved allowing Mr. King to begin a new account for water service to his home, with the understanding the monthly payments on his current account would continue and payments on his new account would be paid in full and by the due date.

Voting yes: Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 14, 2007

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On a motion of Mr. Mathes, seconded by Mr. Loyd and carried, the Board of Directors approved customer credit adjustments in the amount of \$6,074.39.

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and
Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan.

2. Inmate Availability Report

Staff reported the PSA generally had use of two inmates per day for the month of July.

3. Balance Due & Lien Report

The Board reviewed the balance due and lien reports as prepared by staff, a copy of which is filed with the records of this meeting.

Mr. Loyd requested staff provide a breakdown on how much of balance due is for water and garbage.

4. Work Order Count

The following pickups were reported as pending: Pickups pending: 24 brush; 27 large; 1 tire(s); 0 refrigerator(s).

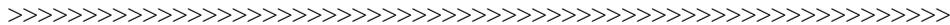
PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 14, 2007

5. Drop Site and Landfill Totals

The following drop site totals were presented:

**DROP SITE TOTAL
FOR THE MONTH OF JULY 2007**

Site	Trips	Tons	Tons per haul
Dora Highway	46	91.71	1.99
Dublin	59	207.53	3.52
Fairlawn	19	54.18	2.86
Totals	124	353.42	2.85



County Landfill Tonnage

(County customers & Refuse Department Haulers)
(for the Month of July 2007)

Commercial	Residential	Tires	Brush
551.99	1,108.93	1,027	97.45

b. Action Items:

1. Minutes of Previous Meeting

On a motion by Mr. Mathes, seconded by Mr. Loyd, and carried, the Board approved the July 10, 2007, minutes as presented.

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan.

2. Accounts Payable

On a motion by Mr. Loyd, seconded by Mr. Mathes and carried, the Board approved the accounts payable for checks numbered to be inserted subject to audit.

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

August 14, 2007

Mr. Mathes questioned the sizable amount of the payments for workman's compensation. Staff explained the payments were for the yearly payments for workman's compensation insurance.

Mr. Hiss advised a recent study had indicated that garbage collection services was the third most deadliest profession in the United States.

3. Draper Aden Associates Proposal for Bid and Construction Review of Dispersion Walls in Water Treatment Plant Sedimentation Basins

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved allowing Draper Aden to make revisions to the design of the dispersion wall at the Water Treatment Plant at a revised cost of \$3,200.

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan

4. Bear Proof Dumpster

As reported in the Board packet, the PSA provides a dumpster to serve the residential and second home development at the end of Old Hurst Road. Two mother bears have been feeding out of the dumpster spreading litter throughout the surrounding property. The Virginia Department of Game and Inland Fisheries Wildlife Biologist recommended modifying the dumpster so as to prevent access by the bear at an estimated cost of \$500; however, staff reports that a bear proof dumpster had been located and installed.

5. Painting of Water Tanks

As reported in the Board packet, Ron Coake has confirmed that Southern Corrosion made an error in their bid by transposing the bids for the interior and exterior of the tanks. Further, in order to comply with the procurement regulations staff suggested the PSA award the contract to Southern Corrosion for painting the exterior (\$50,183) and interior (\$33,019) of the Thorn Spring Tank and the interior and exterior of the Schrader Hill Pressurized Tanks (\$14,252). As part of the award, a change order will be included to

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

August 14, 2007

eliminate painting the exterior of the Thorn Spring Tank and include painting the tops of the Morgan Cut and Draper West Tanks. It appears the interior of these are in fair condition except the tops which need painting. The change order will include some spot repairs for areas below the water line.

Southern Corrosion provided the following quotes:

Tank	Option 1	Option 2
Thorn Spring	\$38,145.00	\$24,842.00
Morgan's Cut	\$36,563.00	\$21,163.00
Parrott Tank	\$40,565.00	\$26,187.00
Draper Tank	\$40,565.00	\$26,187.00

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved awarding the original bid as listed in the following quotes, as well as do a change order for the following utilizing both the previous and current fiscal year appropriations of \$50,000 per year, plus \$11,000:

Quotes

Tank	Option 1	Option 2
Thorn Spring	\$38,145.00	\$24,842.00
Morgan's Cut	\$36,563.00	\$21,163.00
Parrott Tank	\$40,565.00	\$26,187.00
Draper Tank	\$40,565.00	\$26,187.00

1. Thorn Spring Water Tank Interior as Bid - \$50,183
 2. Schrader Hill Pressurized Water Tanks Interior and exterior as bid - \$14,252
 3. Morgan Cut Tank Interior Option 2 above - \$21,163
 4. Draper Tank Interior Option 2 above - \$26,187
- Total - \$111,785

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan

6. Draper Ridge Subdivision Water Tank

Draper Aden reported installation of telemetry to cost between \$16,000 and \$22,000.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

August 14, 2007

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board authorized staff to proceed with installation of telemetry equipment, with expenses to be borne by the PSA.

Voting yes: Mr. Mathes, Mr. Loyd, Mr. Snead, and
Mr. Huff.

Voting no: none.

Not present: Dr. Warren and Mr. Vaughan

c. Informational Items:

1. Personnel Changes

As reported in the Board packet, Board members were presented with a copy of recent personnel changes prepared by Norma Spence, Administrative Assistant.

2. Financial Report

As presented in the Board packet, Board members were presented a financial report prepared by Gordon Jones.

Mr. Loyd noted little progress on the balance due and lien reports. Ms. Sayers explained progress is being made; however, Mr. Huber noted the report is a bit misleading due to the growth in customers by 10%.

3. Projects Update

As presented in the Board packet, the Board received an update from the Planning District Commission on the various water and sewer projects, including sewer easements and condemnation proceedings.

4. Report on Number of Sewer Customers

As reported in the Board packet, the PSA serves 604 sewer customers while billing 64 households for non-user fees. Thus, balancing the \$130,517 anticipated shortfall would require increasing the usage rate by an average of \$18 per month per customer or \$216 per year. However, since sewer users include a number of industrial and commercial customers, a more accurate calculation would be based on gallons billed. The PSA bills for 9.931 million gallons per month or approximately 119,172,000 gallons per year. Thus, raising

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 14, 2007

an additional \$130,517 would require an increase of \$1.09 per 1,000 gallons.

Staff was requested to provide a three month notice to non-standard customers of \$1 per 1,000 gallons sewer rate increase.

5. Streetlights Study Results

As reported in the Board packet, the results for the Greenwood Drive and Bagging Plant Road streetlight study indicated six residents declined the inquiry regarding streetlights, three residents indicated a desire for streetlights at the entrance only and two requested a community meeting. This information has been reported to resident Charlotte Reed who made the initial inquiry regarding possible streetlights.

6. Commerce Park Water Service Construction Options

Staff reported that an additional waterline crossing of the New River to connect to the existing 8" PSA line connecting Dublin with Fairlawn is likely to be the most effective means of addressing this need.

Staff was directed to determine the specific costs for the project.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant Dispersion Wall Design
4. Installation of back-up generators at sewer pump station
5. Replacement of Texaco sewer pump station
6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

3. Other Matters

The Board reviewed a request from Mr. Richard Holden for consideration to discontinuing billing to Mr. Holden for his residence located in Pulaski County. Mr. Holden advised in his correspondence that he only visits the residence three to four times a year and does not dispose of any trash

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 14, 2007

by taking it back to his residence outside of Pulaski County. Ms. Sayers confirmed that Mr. Holden had paid his account in full. The Board stated no intentions to adjust Ms. Holden's account from its current status.

Mr. Huber provided an update on a recent meeting with Rural Development representatives.

4. Adjournment

By consensus, the Board adjourned its regular meeting. The next regular meeting of the PSA Board is scheduled for Tuesday, September 11, 2007 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary