

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
October 11, 2007

At a regular meeting of the Public Service Authority Board of Directors held on Tuesday, October 9, 2007 at 9:00 a.m. in the Middle Conference Room of the County Administration Building Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: H. W. Huff, Jr., Chairman; Carl Mathes, Vice-Chairman; Winston Snead; Hollis Loyd; and Douglas Warren. Board member Archa Vaughan was unable to attend the meeting. Staff members present included: Peter Huber, County Administrator; Gordon Jones, Finance Director; Ron Coake, County Engineer; Brenda Sayers, PSA Bookkeeper; Ronnie Nichols, Director of Fleet Maintenance; and Gena Hanks, Executive Secretary.

1. Citizen Comments

There were no citizen comments.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On a motion of Mr. Snead, seconded by Mr. Loyd and carried, the Board of Directors approved customer credit adjustments in the amount of \$3,146.86-.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

2. Inmate Availability Report

Staff reported the PSA generally had use of two inmates per day for the month of September.

3. Balance Due & Lien Report

The Board reviewed the balance due and lien reports as prepared by staff, a copy of which is filed with the records of this meeting.

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4. Work Order Count

The following pickups were reported as pending: Pickups pending: 18 brush; 16 large; 0 tire(s); 0 refrigerator(s).

5. Drop Site and Landfill Totals

The following drop site totals were presented:

**DROP SITE TOTAL
FOR THE MONTH OF SEPTEMBER 2007**

| Site | Trips | Tons | Tons per haul |
|---------------------|--------------|-------------|----------------------|
| Dora Highway | 40 | 74.81 | 1.87 |
| Dublin | 35 | 97.30 | 2.78 |
| Fairlawn | 11 | 49.65 | 4.52 |
| Totals | 86 | 221.76 | 2.58 |

There was no landfill total report for this meeting.

b. Action Items:

1. Minutes of Previous Meeting

On a motion by Mr. Mathes, seconded by Dr. Warren, and carried, the Board approved the September 11, 2007, minutes as presented.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

2. Accounts Payable and Budget Adjustments

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board approved the accounts payable for checks numbered 11334 through 11373, subject to audit.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

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On the motion of Dr. Warren, seconded by Mr. Mathes and carried, the Board approved the budget adjustments which were related to the expenditure of standby emergency system installations.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

3. Authorization to Apply for Economic Development Administration (EDA) Funding for Regional Water Project

On the motion of Mr. Mathes, seconded by Mr. Loyd and carried, the PSA Board authorized submittal of an application for \$3 million in EDA funding.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

4. Water Tank Repainting

On the motion of Mr. Mathes, seconded by Mr. Loyd and carried, the PSA Board ratified administrative approval of an expenditure in the amount of \$3,280 for additional work on one of the two water tanks.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan

Mr. Huber advised of a phone message from Stan Moran requesting the PSA consider sharing in the cost of the control valves.

c. Informational Items:

1. Personnel Changes

As reported in the Board packet, Board members were presented with a copy of recent personnel changes prepared by Norma Spence, Administrative Assistant.

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2. Financial Report

As presented in the Board packet, Board members were presented a financial report prepared by Gordon Jones.

3. Update on Fire Hydrant Flushing

Mr. Coake advised of the hiring of two individuals to assist with the county-wide fire hydrant flushing. He advised the flushing was proceeding on schedule.

4. Drop Site Options

As reported in the Board packet, a regional meeting was held this month regarding options for the operation of drop sites and transfer stations.

5. Projects Update

As presented in the Board packet, the Board received an update from the Planning District Commission on the various water and sewer projects, including sewer easements and condemnation proceedings.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant Dispersion Wall Design
4. Installation of back-up generators at sewer pump station
5. Replacement of Texaco sewer pump station
6. Skyview/Fairgrounds/Commerce Park sewer preliminary engineering

3. Other Matters

Mr. Coake provided an update on the generators for the sewage pump station and advised Newbern Pump Station No. 2 was completed.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved change order number 9 for replacement of the Newbern Sewage Pump Station No. 2 at a cost of \$2,540.00.

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Voting yes: Mr. Mathes, Dr. Warren, Mr. Snead, Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan

4. Adjournment

By consensus, the Board adjourned its regular meeting. The next regular meeting of the PSA Board is scheduled for Tuesday, November 13, 2007 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary